

ADOPTED BUDGET 2018-2019



SONOMA COUNTY
CALIFORNIA

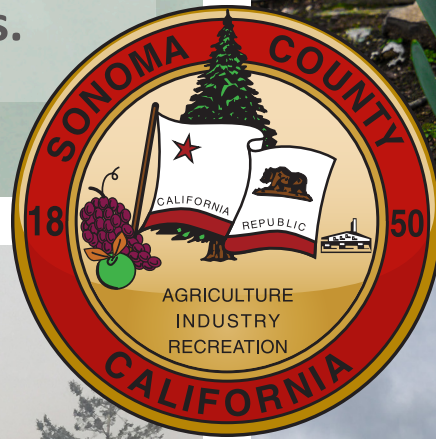
**Cover Photo by
Sonoma County Agriculture Preservation & Open Space District**

Modini Mayacamas Preserves

Located in northern Sonoma County, the 3,142-acre Modini-Mayacamas Preserves are part of a complex of contiguous protected land totaling over 12,600 acres that support a diversity of plant and animal species.

SONOMA COUNTY MISSION

To enrich the
quality of life
in Sonoma County
through superior
public services.





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

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**Sonoma County
California**

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Sonoma County, California for its annual budget for the fiscal year beginning July 1, 2017.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

COUNTY OF SONOMA

ADOPTED BUDGET
Fiscal Year 2018-2019

Presented in June 2018 to the

Board of Supervisors

Supervisor Susan Gorin, First District
Supervisor David Rabbitt, Second District
Supervisor Shirlee Zane, Third District
Supervisor James Gore, Chair, Fourth District
Supervisor Lynda Hopkins, Fifth District

By

Sheryl Bratton
County Administrator

Erick Roeser
Auditor-Controller

Susan Gorin
District 1



David Rabbitt
District 2



Shirlee Zane
District 3



James Gore
District 4



Lynda Hopkins
District 5



County of Sonoma Board of Supervisors



(707) 565-2241

www.sonoma-county.org

You are welcome to attend the meetings of the Board of Supervisors, held most Tuesdays at 8:30 a.m.

For specific dates and times of meetings please visit the Board's Website at:

<http://sonomacounty.ca.gov/Board-of-Supervisors>

GOVERNMENT

DIRECTORY OF ELECTIVE & APPOINTED OFFICERS

Elective Officers

Board of Supervisors

Supervisor, District One	Susan Gorin
Supervisor, District Two	David Rabbitt
Supervisor, District Three	Shirlee Zane
Supervisor, District Four	James Gore
Supervisor, District Five	Lynda Hopkins
Auditor-Controller-Treasurer-Tax Collector	Erick Roeser (Appointed 7/2017)
County Clerk-Recorder-Assessor	William F. Rousseau
District Attorney	Jill Ravitch
Sheriff-Coroner	Robert Giordano (Appointed 8/2017)

Appointed Officers & Department Heads

Agricultural Commissioner-Sealer of Weights & Measures	Tony Linegar
Agricultural Preservation & Open Space District General Manager	Bill Keene
Child Support Services Director	Jennifer Traumann
Community Development Commission Director	Margaret Van Vliet
County Administrator	Sheryl Bratton
County Counsel	Bruce Goldstein
Economic Development Director	Ben Stone
Fire & Emergency Services Director	James Colangelo (Interim)
General Services Director	Caroline Judy
Health Services Director	Barbie Robinson
Human Resources Director	Christina Cramer
Human Services Director	Karen Fies
Independent Office – Law Enforcement Review/Outreach (IOLERO)	Jerry Threet
Information Systems Director	John Hartwig
Permit & Resource Management Director	Tennis Wick
Chief Probation Officer	David Koch
Public Defender	Kathleen Pozzi
Regional Parks Director	Bert Whitaker
Transportation & Public Works Director	Johannes J. Hoevertsz
U.C. Cooperative Extension Director	Stephanie Larson
Water Agency General Manager	Grant Davis

ACKNOWLEDGMENTS

The following individuals are gratefully acknowledged for their contributions to the production of the budget document.

County Administrator's Office

Christina Rivera, Assistant County Administrator
Niki Berrocal, Deputy County Administrator
Michelle Arellano, Budget Analyst
Mary Booher, Principal Analyst
Michele Bowman, Budget Analyst
Peter Bruland, Principal Analyst
Natalie Brunamonte, Budget Analyst
Nikolas Klein, Budget Analyst
Terri Wright, Budget Analyst
Joanna Lutman, Administrative Aide
Diana Wilson, Administrative Aide
Karen Spitler, Administrative Aide

Community and Government Affairs Office

Hannah Euser, Administrative Analyst
Briana Khan, Public Information Officer
Jennifer Larocque, Administrative Analyst
Marissa Montenegro, Administrative Analyst
McCall Miller, Administrative Aide

Auditor Controller's Office

Erik Roeser, Auditor-Controller
Olena Chandler, Budget Accountant Auditor
Brooke Koope Property Tax Manager

Human Resources

Christina Cramer, Director of Human Resources
Peggy Irvin, Human Resource Technician

Information Systems

Claudia Kaufman, Graphics Designer

County Administrator
575 Administration Drive, 104A
Santa Rosa, CA 95403
(707) 565-2431

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ABOUT THE BUDGET

Welcome to the budget for the Fiscal Year 2018-2019 which begins July 1, 2018. This section of the budget document is designed to help readers

understand the purpose and content of the budget, as well as to locate data and/or information they may be looking for.

THE PURPOSE OF THE BUDGET

The budget is an operating plan that has been developed based upon policy direction given by the Board of Supervisors to provide services to the public within available resources. It is a vehicle for presenting plans and investment opportunities that will make Sonoma County an even better place to live and work. The County of Sonoma acts as an administrative agent for three sets of services: municipal services; countywide local services; and countywide services provided on behalf of the state and federal governments.

Municipal services pertain mainly to unincorporated areas of the County and include fire protection; emergency services and planning; Sheriff's law enforcement; building and land use regulations; road

maintenance; parks; lighting; water and sewer utilities.

Countywide local services are common to most counties in the state or country. These include services of the County Clerk, Elections, Assessor, Auditor-Controller-Tax Collector, as well as criminal prevention and prosecution, public defense, probation, detention and environmental protection.

Services provided on behalf of the state and federal governments, for the most part, impact all County residents and are generally related to health and human services. These efforts are funded primarily by state and federal revenue sources.

DEVELOPING THE BUDGET

Each year, the County of Sonoma goes through a collaborative development process between the County Administrator's Office and the County's departments/agencies to ensure the preparation of a balanced budget for the coming fiscal year. All County departments compile and submit financial and program information to the County Administrator's Office where it is reconciled with other factors that may impact County operations. Examples of such factors are: available financing, state and federal policies, changes in the cost of doing business, capital asset needs, and the Board of Supervisors annually established policy priorities. When the County Administrator has prepared a comprehensive and sound plan, conforming to the constraints of available financing and policy, it is made available to the public and the Board of Supervisors as the "Recommended Budget." The

Recommended Budget document is provided at least two weeks before a series of hearings by the Board of Supervisors (generally held in June).

The Wildfire Disaster of October, 2017 had significant financial impacts to the County's General Fund. As a result, a number of departments have been requested to submit cost reduction plans, which the Board may choose to implement during Budget Hearings in order to minimize the potential use of Reserves to balance the operational budget and/or to create funding capacity for Disaster Recovery and Resiliency investments.

The County Administrator's Recommended Budget is complimented with Supplemental Budget adjustments, which represent programmatic changes that are in alignment with Board direction,

but were not developed in time to be included in the Recommended Budget.

During the Board of Supervisors' public budget hearings, they consider the Recommended Budget and supplemental adjustments, cost reduction plans and departmental program change requests. The cost reduction plans and program change requests are prioritized by the County Administrator for consideration during the FY 2018-2019 budget hearings. The Board of Supervisors deliberates the Recommended Budget, supplemental adjustments,

cost reduction plans and additional departmental program change requests during the public budget hearings and approves the result of deliberations and straw votes as part of the Adopted Budget.

The annual Adopted Budget document is published by October each year. Under state law, the Board of Supervisors has until October to adopt the budget.

There are several other budget related activities that occur throughout the year. The following timeline highlights the County's typical budget process.

- January: Governor releases the proposed state budget for the upcoming fiscal year, which provides significant funding to a number of county departments/agencies.
- February: Budget Policy Workshop to receive Board concurrence on the budget development process and review the county's midyear fiscal position.
- March: Departmental budget requests are submitted to the County Administrator. Staff prepares the Recommended Budget working with departments to incorporate established policy direction and fiscal targets.
- April: County Administrator staff reviews department submitted budget requests and balances the Recommended Budget. The County Administrator and Auditor Controller produce the budget document, and supplemental budget changes with financial schedules verified by the Auditor-Controller-Treasurer-Tax-Collector in preparation for budget hearings. Third quarter budget estimates and adjustments are presented and adopted, as needed.
- May: Governor releases the "May Revision" budget, which may impact County departments/agencies that significantly rely on state funding. Publish Recommended Budget online.
- June: Board of Supervisors conducts budget hearings and adopts the recommended budget with changes as determined at the budget hearings. The County Administrator and the Auditor-Controller-Tax-Collector request delegated authority to make administrative budget adjustments to close out the fiscal year.
- August: County Administrator and Auditor-Controller-Tax Collector present to the Board the year-end close results.
- September/October: County Administrator and Auditor-Controller-Tax Collector compile the Adopted Budget, which includes changes approved by the Board during budget hearings. Current year first quarter budget adjustments are presented and adopted as needed.
- November: Update annual revenue plan. The County Administrator's Office and the Auditor-Controller-Treasurer-Tax-Collector establish fund level targets. The County Administrator's Office establishes department General Fund targets.

A GUIDE TO READING THE BUDGET

The budget document covers a wide range of financial and demographic information from general overviews of county-wide data to specific departmental activities. It is divided into tabbed sections to help the reader navigate to specific areas of interest. The following summary provides general information about what is provided within each section of the budget.

Executive Summary

This section provides an introduction to the budget from the County Administrator. The letter from the County Administrator to the Board of Supervisors provides a high level description of next year's budget and may include:

- 1 Current Priorities
- 2 Balanced Budget Strategies
- 3 Non-General Fund Fiscal Challenges
- 4 Recovery
- 5 Saturday Problems
- 6 Acknowledgments
- 7 Budgetary Overview
- 8 Permanent Staffing by County Agency;
- 9 Budget Process Next Steps;

Financial Policies

This section contains the Board's approved Financial Policies for the 2018-2019 Budget Development.

Departmental Budgets

The departmental budgets are categorized by functional area as noted on each tab. The first page in each section provides a list of departments within each functional area. Each department or program budget narrative includes at a minimum the following content:

- 1 **Budget at a Glance** - Summary of expenditures, combined sources available to finance the budget represented as revenues/use of fund balance, and designated General Fund Contribution. Includes total allocated staff, as well as the percent of expenses funded by the General Fund.
- 2 **Department Mission and Department Overview** - Statement of the purpose and the services or activities performed by the department.
- 3 **Organizational Program Chart** - information chart showing the major programs and/or service delivery divisions in a pictographic way. Due to the limited amount of space, only the major program areas or divisions are shown. All departmental activities fall within the chart groupings.
- 4 **Financial Summaries** – This series of tables show gross expenditures by program or service delivery area as well as staff allocated to each program or service delivery area. Detailed Budget Details tables also illustrate the revenues and the department's share of the General Fund (if any). Some departments move funding within the department from one program area to another and is identified separately to allow the reader to see the net (true) program cost; this is illustrated in the Revenue Budget Details Table under Revenues, in the row called "Transfers/Reimbursements within the County".

5. **Accomplishments/Objectives** - Lists the department’s major accomplishments achieved in the prior year and priority activities to focus on in the upcoming fiscal year.
6. **Department Highlights** – This portion of the narrative addresses each department’s past and, where applicable, future involvement in response and recovery to the 2017 wildfires. It also includes Key Issues, which highlight the major budget changes included in the recommended budget and challenges and/or opportunities the department will be working on in the coming fiscal year.

Capital Projects

This section includes the capital project budget and also provides estimated cost and a proposed schedule for major improvements and/or repairs to County facilities costing \$25,000 or more.

Position Listing

This section contains a list of full time equivalent (FTE) permanent positions by department.

Glossary

This section defines various terms utilized throughout the budget document.

EXECUTIVE SUMMARY



BOARD CHAIRPERSON'S BUDGET MESSAGE

June 18, 2018

Dear Neighbors,

I am pleased to present the County of Sonoma's \$1.7 billion Fiscal Year (FY) 2018-19 Adopted Budget. Sonoma County provided unprecedented response to residents and visitors during the October 2017 Sonoma Complex Fire while continuing to focus on developing a structurally balanced FY 2018-19 budget. The October 2017 wildfires destroyed 173 square miles, 5,300 homes, 105 businesses, and took 24 lives.

Reducing and controlling operating costs was and is a must in this environment. Therefore, the FY 2018-19 budget reflects the new priorities resulting from the catastrophic wildfires that came down in October of last year.

The Board took steps to ensure the County successfully navigates through increased operating costs, budget pressures from state and federal impacts, and disaster response and new recovery needs. The County Assessor initially estimated that the County of Sonoma suffered 1.73 billion in damages from the October 2017 wildfire event. The County's total disaster related costs qualifying for Federal Emergency Management Agency's Public Assistance Program are approximately \$36 million. Along with increased costs from the disaster other operational funding gaps had to be closed. The unique circumstances faced in FY 2017-18 led to the FY 2018-19 Adopted Budget including \$2.7 million out of the \$53 million of General Fund Reserves to balance the operating budget. The Board has intentionally reserved funds to use for recovery investments.

The Board took the critical step of enhancing financial policies as recommended by the County Administrator's Office along with the Auditor-Controller-Treasurer-Tax-Collector to adopt a minimum threshold of 8.3%, or one-month of operating revenues, to ensure capacity to address potential future emergencies remains available. The Board also adopted a repayment schedule be provided for use of reserves to ensure reserves are restored on a timely basis.

The FY 2018-19 Adopted Budget addresses four key areas to ensure community safety, health, recovery, and infrastructure outlined in the sections below.

Fire and Emergency Services

First, we are enhancing our community's safety with the investment of \$5.4 million to enhance emergency management, community alert and warning programs, and fire and emergency response capabilities. This includes:

- \$3.4 million committed to enhance fire services countywide to begin implementation of the Fire Service Advisory Projects Sonoma County Fire Services Deployment Plan;
- \$1.25 million to increase Emergency Management staffing and help craft a world-class Emergency Management department and Alert and Warning Systems for Sonoma County;

- \$500,000 for hazardous vegetation management to make the community safer from future wildfires;
- \$200,000 of additional support to Volunteer Fire Companies to help pay for operational needs.

In addition, \$1.7 million of available FY 2017-18 funding was committed to enhancing service in FY 2018-19, including \$900,000 to up-staff with additional fire fighters on high-fire-danger days, and \$800,000 to improve recruitment and retention of firefighters countywide.

Behavioral Health

Second, the Department of Health Services and the County Administrator’s Office worked to identify \$18.4 million in funding to stave off staffing and service contract reductions resulting from a \$19 million revenue gap. The Behavioral Health 2-year Restoration Plan approved by the Board restored:

- 27.05 positions;
- \$6 million in contracts for priority behavioral health programs, including but not limited to, substance use disorder services, community-based residential treatment programs, foster youth services, the Mobile Support Team, and programming at the Crisis Stabilization Unit.

Fire Response and Recovery

Third, we had to come in with a long-term plan for funding our resilience and recovery upcoming efforts.

- Applied for \$30 million in Hazard Mitigation Grant Program dollars to assist the County in its resiliency efforts.
- Set aside \$8.5 million of the General Fund Reserve for recovery and resiliency programs (with \$6.8 million for local grant matches and other recovery projects, and another \$1.7 million toward improving resiliency of information technology for critical systems).

Ongoing Infrastructure Investment

The fourth consideration during budget hearings was continued investments that are absolutely required and needed, including roads.

- \$17.4 million set aside from General Fund for Roads.
- \$93.1 million programmed for facilities including the County Center project.

Public participation is vital to building a comprehensive budget that addresses the needs of the community as a whole. Thanks to our community partners and residents, the FY 2018-19 Adopted Budget has met resource demands for on-going costs, response and recovery costs of the wildfire event, as well as preparing for future disaster events.

To learn more about the budget, please visit our website at www.sonomacounty.ca.gov. If you have any questions, please contact us at publicaffairs@sonoma-county.org.

Sincerely,



Supervisor James Gore
Chair and Fourth District Supervisor

SONOMA COUNTY FY 2018-2019 ADOPTED BUDGET

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

Dear Board of Supervisors and Sonoma County Residents,

I am honored to present the Fiscal Year (FY) 2018-2019 Recommended Budget for your consideration. This year the focus of the budget is on supporting the community's recovery from the most destructive wildfire in California's history. Such a devastating natural disaster requires everyone to unify their resources and rebuild the community. Regional governments joined together to respond to the Sonoma Complex Fire as well as many business, non-profits, faith-based organizations, and individuals from the community and all over the world to lend support. It is up to all of us to continue to forge ahead and carve out a new future together.

The Sonoma Complex Fires burned 173 square miles, destroyed 5,300 homes and 105 businesses. The recovery from the wildfire presents critical financial decisions, including the consideration of strategic investments to support recovery and build increased community resiliency. Prior to October 8th, 2017, the County of Sonoma maintained a positive financial outlook with a plan to achieve a structurally balanced budget (recurring revenues equal or more than recurring expenditures) by FY 2020-2021 through a graduated reduction of the County's reliance on year-end savings over the next 4 years. In addition, for the last several years, the Board has had the foresight and fiscal discipline to fund county reserves to the historic level of \$53 million. This budget year will require dipping into County reserves.

Unlike the private sector, government will experience a slower economic recovery from the disaster as property values are adjusted down and fees are reduced to meet the demands of recovery for the public. These reduced revenue sources are met with increased costs for recovery needs. Staff has identified critical factors to maintain the County's credit ratings and positive financial outlook over the next five years. There are funds available to help the County through the initial response and recovery, even funds that are focused on long-term recovery. We are moving towards recovery, and have started financial planning by understanding the short and long-term needs, resources available, and how to balance the budget given these unique circumstances.

FY 2018-2019 Budget Development – Balanced Budget Strategies

The following strategies have been utilized to prepare the Recommended Budget: 1) aligned general fund appropriations to actual expenses; 2) limit operational costs; 3) use of reserves; 4) assume the State will backfill property tax losses for FY 2017-2018 and FY 2018-2019; and 5) requested General Fund departments to prepare budget reduction options.

The County of Sonoma has submitted a claim to the Federal Emergency Management Agency (FEMA) totaling \$34 million, however reimbursement depends upon the claim elements accepted by FEMA as well as the addition of costs that are still occurring in categories outside of the initial emergency response. There is an element that remains unknown at this date: the local cost share for mission assigned debris removal. California Office of Emergency Services estimates the total California debris clean up at \$1.3 billion. We anticipate that the local share to Sonoma County would be \$26 million. It is likely that half of the \$26 million would be attributable to the City of Santa Rosa and half to the County. The Governor's May Revised Budget includes \$29.1 million to go toward the local match for Northern California counties and if adopted, will help alleviate the County's local cost share.

It is important to note that 100% cost recovery will not be achieved. Staff's cost recovery conclusion is based on other jurisdictions' disaster reimbursement experience. FEMA will not cover items that can be covered through insurance or other funding sources. Reimbursements from FEMA have a long life cycle and have not been included in the forecast. Once a claim is obligated, the Office of Inspector General may audit the claim and once they have closed their audit, the claim amounts may be distributed to back-fill reserves. The audit process occurs within three years after the claim closes. The claim close out could be more than 20 years as evidenced by the 1994 Northridge Earthquake claim closing within the last year.

Aligning General Fund Targets to Historic Actuals

In developing the FY 2018-2019 budget, staff reviewed historical actual expenses for departments supported by the General Fund, in order to better align budgets with revenue trends and actual expenses. This was done according to the Board's financial policy of adopting a structurally balanced budget. Aligning budget appropriations to historical net cost has resulted in a decreased allocation of \$8.0 million for FY 2018-2019 compared to the old methodology based on budget to budget. The goal of aligning the budget to actuals is not to impact existing service levels, but instead to provide sufficient funding to cover existing service levels.

Limit Operational Costs

Reducing and controlling operating costs is a must in our financially challenging post-disaster environment. Therefore, as the fiscal year operations continue and budget planning continues, the County Administrator's Office has worked with departments and agencies to limit countywide operating expenditure changes. This includes holding vacancies. There are 116 vacant positions that have been reduced in the Recommended Budget in order to meet targets and changing program needs. Reductions from FY 2017-2018 Adopted Budget are presented in department narratives and are discussed under key issues. There are some positions that have been held vacant for 12 months or longer and may be swept as a supplemental option to help balance the budget.

Use of General Fund Reserves

There are several opportunities that the Board will be considering during budget hearings and throughout the year to facilitate recovery and resiliency efforts. Those opportunities will require additional funding resources.

Tax Revenue Loss State Backfill

The Auditor-Controller has submitted the final estimate of updated property tax and Transient Occupancy Tax (TOT) loss estimates for the county to the California State Department of Finance, to look at the possibility of providing state disaster funds to backfill tax revenues losses. Property tax is based on the Assessor's review of 96% of fire damaged parcels and increased by 5% from the December 2017 estimates. The County's TOT includes an estimate of tax loss from 105 fire damaged properties and 91 operators that have confirmed they are moving from short-term to long-term rents that will no longer be TOT eligible. Sonoma County Auditor-Controller-Treasurer-Tax Collector has provided a final estimate of losses impacting the County's General Fund as follows:

As of May 8, 2018

Category	FY 2017-2018 Revenue Loss Estimate	FY 2018-2019 Revenue Loss Estimate
Property taxes - Prop 13 (1%)	\$ (3,622,000)	\$ (5,135,800)
Property taxes - VLF Swap		Included above.
Transient occupancy taxes	(1,200,000)	(1,500,000)
Preliminary estimate	\$ (4,822,000)	\$ (6,635,800)

While the State has backfilled revenue losses as a result of a disaster in the past, given the magnitude of disasters experienced before, during, and after the Sonoma County Complex disaster event, there is some uncertainty. The final backfill will not be certain, however until the state budget is adopted. Notwithstanding the uncertainty, staff has assumed property tax losses backfill in the Recommended Budget.

Consideration of Further General Fund Reductions

The County Administrator's Office has worked with departments to develop the FY 2018-2019 Recommended Budget utilizing the development techniques outlined above in order to reach a structurally balanced budget. General fund supported departments have been asked to present plans for eliminating up to 6% additional General Fund support. The reduction plans will be presented during budget hearings. If all the plans were adopted by the Board, the County could achieve \$4 million in reduced costs which could either be used to minimize the amount of reserves or to make strategic investments in recovery.

Non-General Fund Fiscal Challenges

The FY 2018-2019 Recommended Budget includes eliminating 123.32 FTEs from the Department of Health and the Human Services Department.

FY 2017-2018	Filled Positions	Vacant Positions	Total Positions
Health	29.43	77.89	107.32
Human Services	6.0	10.0	16.0

The drastic reduction in positions in the Health Department is due to an overstatement of revenues for FY 2016-2017 and FY 2017-2018. In order to focus on state mandates, while aligning expenditures with available revenues, the Health Department had to redesign the entire system of behavioral health care. In addition to the proposed elimination of 107.32 Health positions, the Recommended Budget includes a \$7.7 million reduction in non-profit services provider contracts. From a budgetary basis, the Recommended Budget reflects a 15% reduction in the Behavioral Health program budget, in which the layoffs and contract reductions is a primary driver.

For FY 2018-2019, the Human Services Department's (HSD) revenues from state and federal sources were projected to be insufficient to cover status quo expenditure appropriations. In order to address this shortfall, the department's FY 2018-2019 Recommended Budget incorporates staffing reductions totaling 13.0 positions to decrease operating costs by an estimated \$1.46 million. HSD previously presented these position reductions to the Board of Supervisors on April 17, 2018. Core, mandated services will be maintained, but service levels for some programs will be reduced and client wait times will be impacted. The position reductions will occur in the Economic Assistance, Administrative Services, and Family, Youth and Children's Services divisions. HSD's Recommended Budget also includes deletion of 3.0 time-limited positions expiring June 30, 2018. Of the 3.0 time-limited positions expiring, 2.0 filled positions were approved on April 17, 2018 to be extended through June 30, 2019; therefore, they will be added back as supplemental budget adjustments.

Recovery

The County's new priority is fire recovery. The devastating fires changed the lives of our residents forever, and we have identified strategies and focus areas to help our community rebuild.

The County continues to use caution as the community moves into the recovery phase. It has been noted from our partner cities and counties that the timeline for obligated reimbursements can take years to receive and once received will be audited and have associated risk of being de-obligated. There are three distinct phases of the wildfire event for consideration 1) response; 2) approved projects for recovery; and 3) long-term recovery efforts. There are multiple funding sources that may be available depending upon the function and activity. It is important to work together for solutions as we face the financial cliff of increased costs, reduced revenues, and outlying reimbursements for some costs.

The County Administrative Office has requested that departments consider mandated and discretionary services for the FY 2018-2019 budget development process. County departments need to rely on each other more than in the past to craft a balanced budget and continue to think regionally. The Board took swift action early in the response to carve out resources to help the County maximize funding opportunities and achieve an overall recovery plan. Such action includes the re-purposing of several existing positions with the County Administrator's Office to support the Office of Recovery and Resiliency, a new division of the County Administrator's Office. The existing positions have been supplemented with some additional

project term limited positions to support the development and implementation of the Board's strategic recovery vision and plan. The Board's recovery plan, which is anticipated to be finalized this summer, is focused on five key areas:

Housing

The housing shortage in Sonoma County was critical before the fires and has become acute in their aftermath. The fires cast a heightened awareness on the needs of the most vulnerable within the community, the difficulties in building housing, and the need to become more resilient to natural disasters. Coordinated, multi-jurisdictional processes, sizeable new funding sources, and increasing the overall capacity to construct housing countywide are required over the next five years.

Natural Resources

Wildlands and working landscapes that burned in the fires resulted in adverse impacts to natural resources. Lands damaged by the fires will adjust and respond through natural processes, but many areas will need physical rehabilitation and restoration, active management, and monitoring to prevent runoff of toxic materials and sediments into drinking water supplies and sensitive habitats; to minimize the threat of flooding, landslides, and other safety hazards; and to facilitate ecosystem recovery that trends toward an improved, more resilient condition.

Economic Recovery

Recognizing the urgent needs of the community even before the fires were out, County agencies took action to work with partners to ensure that the community received disaster-related benefits from the local, State, and Federal government. The Economic Development Board created a Business Recovery Center that continues to serve impacted businesses in the post-fire environment by providing assistance with accessing available funding to rebuild, cover payroll, tax credits and incentives, and to help with filing claims.

Community Preparedness and Infrastructure

Sonoma County residents, communities, governmental and non-governmental agencies, must be better prepared and more resilient when disaster strikes with well-protected infrastructure, accurate situational awareness, and effective community warning systems.

Safety Net Services

The fires increased community demand for Safety Net assistance that has only increased over the past six months. Assistance includes crisis counseling, emotional support, comfort to evacuees, emergency disaster workers, and other affected community members during and after the fires.

It is anticipated that the Board's Recovery Plan will identify several key initiatives that will require additional or new financial resources.

“Saturday Problems” Remain Challenging

As the organization responds to recovery, it is clear that the problems facing the County prior to Sunday, October 8th, are still challenging, referred to as our community’s “Saturday Problems.”

These Saturday Problems include such issues as addressing homelessness, protecting our community through our County Immigration Initiative, continuing to craft cannabis regulations, investing in our roads and our County facilities, and continued efforts to reduce pension and other post-employment benefit costs.

Acknowledgements

I first would like to acknowledge the county’s agencies and departments that partner with the Operations and Budget team to ensure delivery of a balanced budget to the Board for consideration. Budget requests are developed using county, state, and federal policies, forecast revenues and expenditures, use of fund balances and reserves, inflation factors, capital asset needs, and recovery priorities.

Accurate financial tables, fund balances, and position allocations are a joint effort between key departments. The County’s Administrator’s Office joins forces with the Auditor-Controller-Treasurer-Tax Collector’s Office to verify that amounts in the systems of record correspond with recommended figures. The County Administrator’s Office also teams up with the Information Systems Department ensuring systems’ reliability and provide remediation services. The Human Resources Department works with the County Administrator’s Office to process position changes and provide Board approved position allocations.

The County Administrator’s Office team is dedicated to achieving a long term structurally balanced budget. I am privileged to lead an excellent team of public administration professionals that guide our financial policies and budget development. Once a budget is adopted, it is the Sonoma County staff that deliver services to our community. This year has been particularly challenging and the organization bravely rose to meet the challenge of the 2017 Sonoma Complex Fire. I want to express my sincere gratitude and deep appreciation to each member of our organization for their dedication to public service.

Conclusion

The coming year will be a time of recovery for the community and the County organization. The recommended budget represents a shift to recovery while continuing to maintain core services. As Jeffrey Gitomer, American author, professional speaker and business trainer stated, “Resilience is not what happens to you. It’s how you react to, respond to, and recover from what happens to you.”

EXECUTIVE SUMMARY

BUDGET OVERVIEW

The total adopted uses (less operating transfers) for FY 2018-2019 is \$1.69 billion. This is financed by \$1.53 billion in sources and \$161 million in use of fund balance, \$2.7 million of which is use of the General Fund Reserve. Use of fund balance includes use of accumulated revenues or bond funding for capital projects and other one-time costs, and total use of fund balance is approximately equal to the FY 2017-2018 adopted budget.

Table 1 below provides a comparison of total expenditure and revenue appropriations between the FY 2017-2018 Adopted Budget and the FY 2018-2019 Adopted Budget.

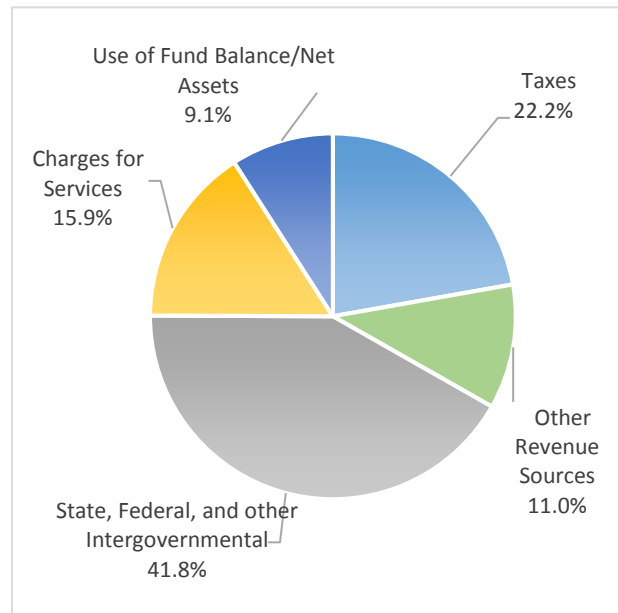
Table 1. Recommended Sources, Uses, and Net Cost/Use of Fund Balances

	FY 2017-2018 Adopted	FY 2018-2019 Adopted	Change	Percent Change
<i>Revenues</i>	1,445,798,329	1,531,588,033	85,789,704	5.93%
<i>Net Cost/Use of Fund Balance</i>	160,520,930	161,444,983	924,053	0.58%
Total Sources	1,606,319,259	1,693,033,016	86,713,757	5.40%
Total Uses	1,606,319,259	1,693,033,016	86,713,757	5.40%
<i>Total Permanent Positions</i>	4,150.4	4,060.18	-90.22	-2.17%

A Look at Sources

Anticipated financing sources in the countywide Adopted Budget for FY 2018-2019 totals \$1.69 billion. These sources are held either in the General Fund, which is available for general government purposes, or in other governmental funds restricted to specific uses. These sources include special revenue funds, special districts, Debt Service Fund, and Capital Projects Fund, as well as internal service and enterprise proprietary funds. The \$1.69 billion in sources includes \$313 million in General Fund general purpose revenues and \$1.38 billion in other sources. Given the county is a political subdivision of the state, as well as providing services for federal agencies, it receives the largest share of its funding from state and federal governments to run programs and deliver public services.

Chart 1. FY 2018-2019 Total Sources: All Funds; \$1.69 Billion



General purpose revenues total \$313 million and represent approximately 19% of the total Recommended Budget. Once the county fulfills maintenance of effort (MOE), local funding match, or finances county services net cost, the Board of Supervisors then uses their discretion to determine which programs receive the remaining general purpose revenue. Table 2 below provides details on the sources of General Fund, and general purpose revenue. It does not include \$15.0 million of Transient Occupancy Tax (TOT) revenue segregated by Board policy to the Community Investment Program Special Revenue fund, and as directed by Measure L voter approved measure.

Chart 2. General Fund General Purpose Revenues; \$313 Million

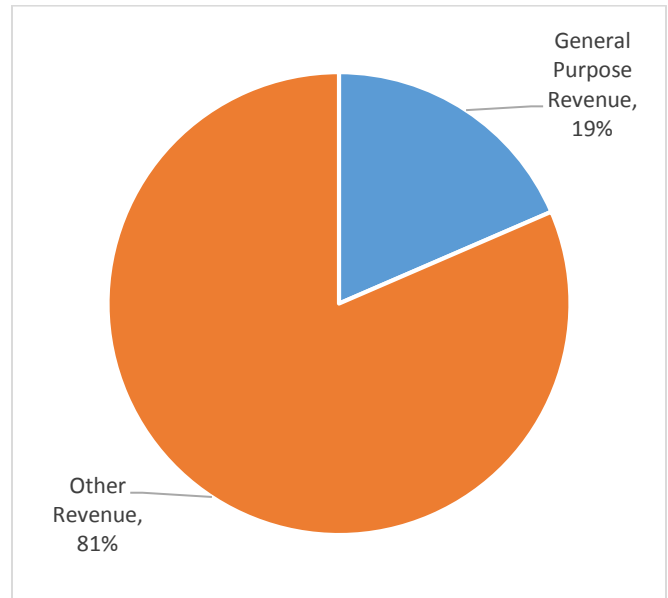


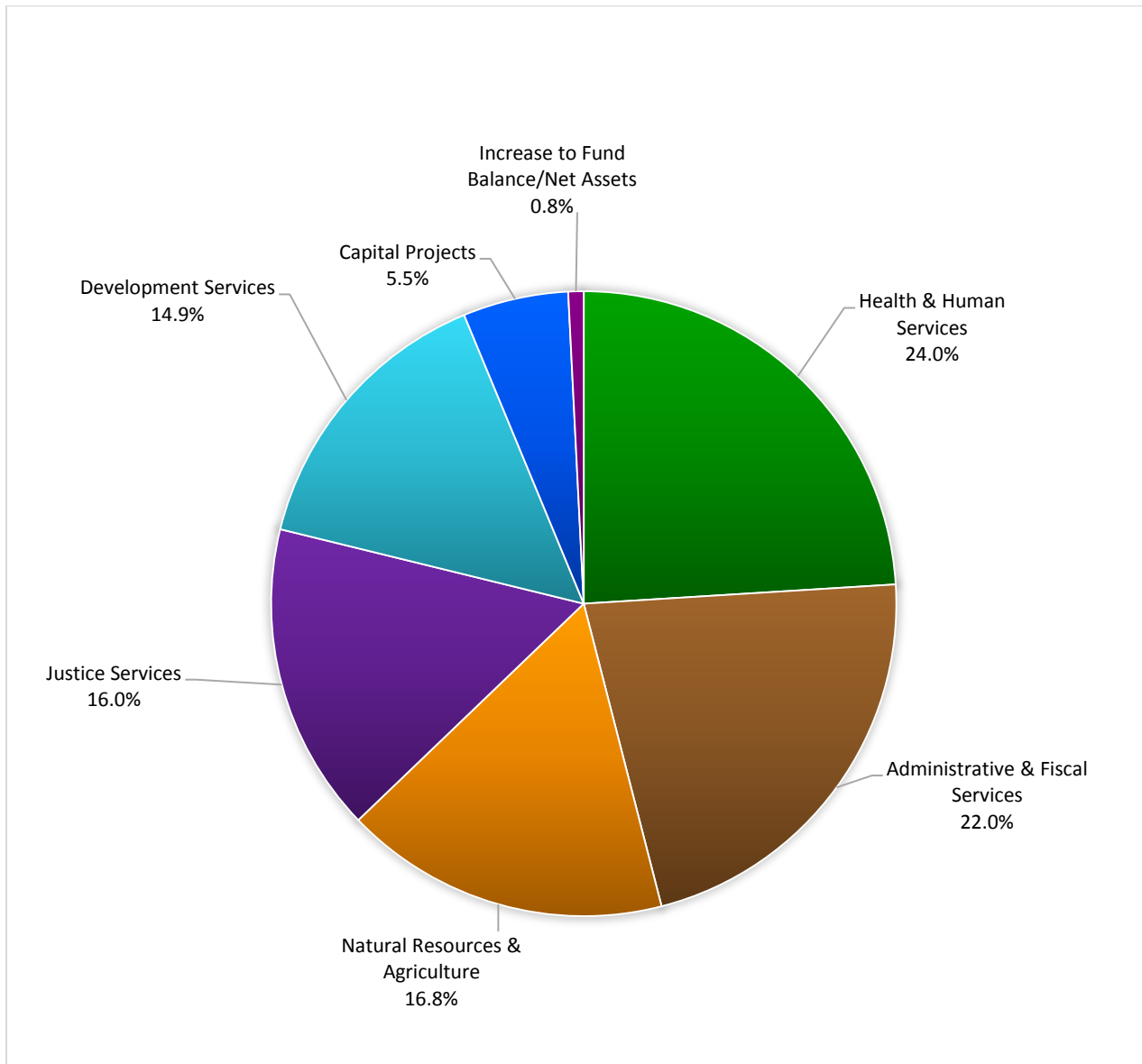
Table 2. General Fund General Purpose Revenues

Description	FY 2017-2018 Adopted	FY 2018-2019 Adopted	\$ Change from FY 2017-2018	% Change from FY 2017-2018	% Share of Budget
Property Tax	\$234,103,840	\$235,932,000	\$1,828,160	0.8%	75.3%
State Backfill of Lost Property Tax	\$0	\$5,136,800	\$5,136,800	N/A	1.6%
Sales Tax	\$18,564,000	\$19,830,000	\$1,266,000	6.8%	6.3%
Cost Plan Reimbursements	\$13,640,259	\$15,820,952	\$2,180,693	16.0%	5.1%
Use of General Fund Balance	\$13,946,701	\$0	(\$13,946,701)	-100.0%	0.0%
Documentary Transfer Tax	\$5,000,000	\$5,000,000	\$0	0.0%	1.6%
Interest Earnings	\$4,410,000	\$5,101,000	\$691,000	15.7%	1.6%
Transient Occupancy Tax	\$3,764,000	\$4,971,415	\$1,207,415	32.1%	1.6%
Forfeitures and Penalties	\$3,404,148	\$5,004,148	\$1,600,000	47.0%	1.6%
Redevelopment Residual Property Tax	\$3,000,000	\$3,000,000	\$0	0.0%	1.0%
Assessment & Tax Collection Fees	\$2,400,000	\$2,600,000	\$200,000	8.3%	0.8%
Franchise Fees - Cable/Utility	\$2,290,000	\$2,290,000	\$0	0.0%	0.7%
Release of Restricted Funds (One-Time)	\$2,000,000	\$1,497,013	(\$502,987)	-25.1%	0.5%
Federal Geothermal Royalties	\$1,766,000	\$1,779,000	\$13,000	0.7%	0.6%
State Homeowners Property Tax Relief	\$1,203,700	\$1,200,000	(\$3,700)	-0.3%	0.4%
Tribal Mitigation Reimbursement	\$690,000	\$680,000	(\$10,000)	-1.4%	0.2%
Cannabis Fund Reimbursement to General Fund (One-Time)	\$525,169	\$0	(\$525,169)	-100.0%	0.0%
General Fund Reserve Drawdown	\$0	\$2,730,951	\$2,730,951	N/A	0.9%
Other Revenue	\$997,869	\$695,270	(\$302,599)	-30.3%	0.2%
Total General Purpose Sources	\$311,705,686	\$313,268,549	\$1,562,863	0.5%	100.0%

A Look at Uses

Chart 3 below displays the total budget by type of service the County provides. These services are grouped into categories referred to in our budget as functional groups. Information on each department's budget is presented within the functional tab sections of this document.

Chart 3. Total Recommended Uses: All Funds; \$1.69 Billion



The Table 3 below shows how the \$313 million of general purpose revenues, or 19% of total county wide budget sources, will be spent in FY 2018-2019. Approximately \$268 million of these funds are allocated to operating departments to cover the costs of programs that are not funded by state/federal contracts, fees for services, or other funding streams. The remaining \$45 million is appropriated directly to programs or services based on Board policy direction, or other local requirements.

Table 3. Uses of the General Fund General Purpose Revenues

Department/Program/Initiative	FY 2017-2018 Adopted	FY 2018-2019 Adopted	\$ Change from FY 2017-2018	% Share of Budget
Agricultural Commissioner	2,174,880	1,902,254	(272,626)	0.6%
Auditor-Controller-Treasurer-Tax Coll.	\$5,868,894	5,821,040	(\$47,854)	1.9%
Clerk Recorder Assessor	12,951,016	13,117,849	166,833	4.2%
County Administrator	5,536,565	7,963,808	2,427,243	2.5%
County Counsel	2,736,046	2,678,128	(57,918)	0.9%
Court Support/Grand Jury	8,259,701	8,020,016	(239,685)	2.6%
Department of Health Services	8,989,552	12,109,769	3,120,217	3.9%
District Attorney's Office	16,644,902	16,632,237	(12,665)	5.3%
Fire and Emergency Services	939,675	2,128,282	1,188,607	0.7%
General Services	18,847,811	16,701,951	(2,145,860)	5.3%
Human Resources	6,478,588	6,433,647	(44,941)	2.1%
Human Services	26,353,930	26,556,958	203,028	8.5%
Independent Office of Law Enf Review	596,105	562,322	(33,783)	0.2%
Information Systems	958,943	916,780	(42,163)	0.3%
Permit Resource Management	5,376,624	3,667,432	(1,709,192)	1.2%
Probation	35,084,629	35,575,665	491,036	11.4%
Public Defender	10,944,338	10,891,561	(52,777)	3.5%
Regional Parks	4,739,055	4,443,198	(295,857)	1.4%
Sheriff's Office	89,796,355	90,411,766	615,411	28.9%
Transportation & Public Works	132,355	119,583	(12,772)	0.0%
UC Cooperative Extension	1,169,745	1,176,357	6,612	0.4%
Sub-Total for Departments (Net Cost)	\$264,579,709	267,830,603	\$3,250,894	85.5%
Board General Fund Contingency	4,425,266	3,526,887	(898,379)	1.1%
Capital Project Plan Contribution	6,615,949	7,966,229	1,350,280	2.5%
City of Santa Rosa (Annexation Roads)	662,000	662,000	0	0.2%
City of Santa Rosa (Annexation Payment)	1,516,400	749,000	(767,400)	0.2%
Community Development Commission	1,092,471	1,317,471	225,000	0.4%
District Formation Contribution	450,000	450,000	0	0.1%
Employee Programs	4,268,288	3,632,250	(636,038)	1.2%
Local Agency Formation Commission Share	248,332	266,746	18,414	0.1%
Non-Departmental County Expenses	7,486,118	8,316,526	830,408	2.7%
Pension Obligation Bond 2003B Interest	1,075,200	1,075,200	0	0.3%
Reinvestment & Revitalization Fund	3,000,000	3,000,000	0	1.0%
Roads: Operations and Pavement Program	14,285,953	14,475,637	189,684	4.6%
Roads: Storm Damage Repairs (One-Time)	978,700	0	(978,700)	0.0%
Sheriff Mental Health & Staffing (One-Time)	1,021,300	0	(1,021,300)	0.0%
Sub-Total for Programs/Initiatives	\$47,125,977	45,437,946	(\$1,688,031)	14.5%
Total	311,705,686	313,268,549	1,562,863	100.0%

General Fund Outlook

In advance of developing the budget, a fiscal projection of the General Fund operating budget was completed. The fiscal projections are developed through a cooperative effort between several departments and the County Administrative office. The offices of the Assessor and Auditor-Controller-Treasurer-Tax Collector also provide significant input into the projections. These subject matter experts provide insight on key economic indicators and conditions that may influence the County's financial health, including assessed property valuations, supplemental property tax growth, and debt obligations. In addition, the County Administrator solicited volunteers from the department heads to form a peer review team to review the fiscal projections and assumptions.

The forecast is neither a spending plan nor a projection of future policy decisions at the federal, state, or local level. Rather, the General Fund outlook is a projection of sources and uses for existing levels of staffing and services within the context of current Board policies.

At this time, based on FY 2017-2018 actual revenue activity, as well as recent property value assessment information from the County Assessor's team, the updated County fiscal forecast assumes County General Fund Property Tax revenue growth of 2.5% over FY 2017-2018 estimates for FY 2018-2019, and future year increases at 2.5%; 2.5%; 3%; and 3% through FY 2021-2022.

Low growth reflects the impact of the October 2017 fires. In FY 2018-2019, lost property tax revenue is being offset with increased State revenue, but this backfill is not in the State budget in FY 2019-2020. Property tax revenue estimates for the out years reflect the following factors: (1) the County's low housing inventory, (2) focus on developing affordable housing units, (3) a potential economic reset, and (4) Proposition 13 generally limits property valuation assessment to a 2% inflation factor.

Table 4 shows that the FY 2018-2019 Adopted Budget relies on \$2.7 million of General Fund Reserves to create a FY 2018-2019 balanced Adopted Budget. Overall, expenses are projected to outpace recurring revenues, which will require either future cuts or year-end savings from prior years. The County Administrator's goal is to phase out the budget's reliance on year-end savings.

Table 4. General Fund Fiscal Outlook

General Fun (in millions)	Revised Budget FY 17-18	Adopted FY 18-19	Projected FY 19-20	Projected FY 20-21	Projected FY 21-22	Projected FY 22-23
Taxes	\$264.5	\$268.8	\$275.2	\$281.8	\$289.8	\$297.9
State/Fed	76.5	82.0	78.8	80.9	82.5	84.2
Charges for Services	67.5	68.8	69.3	66.3	63.4	63.9
General Fund Reserves	-	2.7	-	-	-	-
Other	40.2	37.7	32.5	32.6	32.7	32.9
Total Revenues	\$448.6	\$460.0	\$455.8	\$461.6	\$468.4	\$478.9
Salaries & Benefits	\$330.5	\$332.3	\$339.0	\$346.7	\$354.5	\$362.4
Services and Supplies	114.5	119.8	119.2	118.1	117.0	119.3
Other	120.1	109.1	108.5	110.6	112.7	114.8
Reimbursements	(93.7)	(101.2)	(101.2)	(103.4)	(105.8)	(108.2)
Total Expenditures	\$471.4	\$460.0	\$465.6	\$471.9	\$478.3	\$488.4
Annual Surplus/(Deficit)	(\$22.8)	\$0.0	(\$9.8)	(\$10.3)	(\$10.0)	(\$9.5)

Position Summary

Table 5 below illustrates changes in full-time equivalent (FTE) positions by department. The Adopted Budget decreases allocations by 125.9 from the FY 2017-2018 adopted positions. The majority of these changes are due to reductions in staffing in the Human Services Department and the Department of Health Services, and associated with projected reductions in state and federal revenue sources. Additional reductions include 5 vacant positions in Probation resulting from declining population in Juvenile Hall, 19 vacant positions in the Sheriff's Department that were not funded in the FY 2017-2018 budget to balance the department budget, and 4 vacant positions in the Facilities Operations Section of General Services to meet General Fund reduced funding levels.

Table 5. Position Summary

Department	FY 2016-2017 Revised	FY 2017-2018 Adopted	FY 2018-2019 Adopted	% Change from FY 2017-2018 Adopted
ACTTC	93.00	98.00	101.00	3.0
Ag Pres/Open Space District	27.50	27.50	27.50	0.0
Agriculture/Weights and Measures	33.25	36.50	36.50	0.0
BOS/CAO	42.55	42.55	51.20	8.7
Child Support Services	96.50	96.50	96.50	0.0
Clerk-Recorder-Assessor	108.75	106.75	110.75	4.0
Community Development	42.00	43.00	47.50	4.5
County Counsel	42.25	44.25	44.50	0.3
District Attorney	128.25	128.25	130.25	2.0
Economic Development Board	11.50	12.50	13.50	1.0
Fairgrounds*	30.75	30.75	30.75	0.0
Fire & Emergency Services**	24.75	25.25	25.25	0.0
General Services	121.50	122.50	113.00	(9.5)
Health Services ***	647.70	649.25	571.93	(77.3)
Human Resources	61.00	64.00	63.00	(1.0)
Human Services	951.60	882.10	877.30	(4.8)
IHSS	1.00	1.00	1.00	0.0
Independent Office Law Enf. & Out	2.00	2.00	2.00	0.0
Information Systems	116.50	116.50	116.50	0.0
Permit Sonoma	120.00	133.00	133.00	0.0
Probation	291.60	292.00	285.00	(7.0)
Public Defender	51.00	51.00	51.00	0.0
Regional Parks	88.00	90.00	92.00	2.0
Sheriff/Adult Detention	651.50	653.50	634.50	(19.0)
Transportation & Public Works	171.00	165.00	168.00	3.0
UC Cooperative Extension	6.00	6.00	5.00	(1.0)
Water Agency	229.75	229.75	231.75	2.0
Grand Total	4,191.20	4,149.40	4,060.18	(89.2)

*In January 2018, the Board of Supervisors adopted the 2018 Sonoma County Fair and Exposition, Inc. Operating and Capital Improvement budget and approved the 2018 County Employee Position allocation as recorded in Resolution 18-0036.

**On June 11, 2018 the Board of Supervisors approved the addition of 5 positions to support Emergency Management. The allocation for these positions will be added in FY 2018-19 when proper job classes are created.

*** The Department of Health Services displayed the FY 2017-2018 Revised Budgeted position totals of 650.7 in their individual narrative to more clearly explain their recommended changes.

Financial Policies



FINANCIAL POLICIES FOR FY 2018-19 BUDGET DEVELOPMENT

Annually, the Board of Supervisors/Board of Directors provide policy direction to guide the County Administrator in the development of the Recommended Budget. The policy document is organized into basic fiscal principles and general government accounting standards.

BASIC FISCAL PRINCIPLES

Balanced Budget and Fiscal Discipline

- The budget must balance resources with expenditure appropriations. The County must live within its own means and avoid disturbing other local jurisdictions' revenue sources to resolve its deficiencies. Furthermore, any deviation from a balanced budget is not permitted by the California State Government Code, which states: "In the recommended, adopted, and final budgets the funding sources shall equal the financing uses." (Government Code §29009).
- Per the State's County Budget Act, the Board of Supervisors must adopt a "statutorily" balanced budget; however, to ensure ongoing sustainability, the County of Sonoma should strive to adopt a "structurally" balanced budget. A budget is statutorily balanced when total estimated financing sources (beginning fund balance plus revenues) equal the total appropriation (expenditures plus ending fund balance). At no time shall spending in a given year exceed total current revenues plus any fund balance carryover from the prior year. A statutorily balanced budget utilizes beginning fund balance as a financing source. In contrast, a structurally balanced budget matches total ongoing expenditures to the annual estimated revenues. In a structurally balanced budget, beginning fund balance may not be used as a financing source for ongoing expenditures. As noted in the Long Range Planning section below, the County's goals are to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated annual revenues. Ongoing expenditures shall be provided based on sound anticipated ongoing revenue and not include "one-time" items such as capital outlay, projects, or temporary program funding. Sound anticipated ongoing revenue is recurring revenue, such as, taxes and fees. As part of the FY 2017-18 Budget Adoption, the Board established a new fiscal objective of reducing reliance on fund balance for operating purposes. Therefore, by FY 2020-21 the recommended budget will align annual operating expenditures with annual operating revenues.
- All County departments/agencies must, when directed by the County Administrator, submit recommended options for reducing their net county costs as part of their annual budget submittal. These reduction options will be the primary source for balancing the County Administrator's recommended budget as submitted to the Board of Supervisors during difficult financial times. Reduction options will be accompanied by each department's analysis of the impact on services. Depending upon state budgetary impacts on Sonoma County, additional reductions may be requested from the County departments.
- Mid-year and third quarter reports of actual revenues and expenditures, with projections for the remainder of the year compared to revised budget, will be submitted by departments to the County Administrator, and on to the Board of Supervisors with recommendations, if necessary, for current year budget adjustments.
- In response to declining property tax and other revenues resulting from the "Great Recession", the County had been operating under a Board of Supervisors approved hiring freeze, which required the County Administrator's approval for filling any permanent or extra-help vacant positions. The hiring freeze policy will

- be inactive for FY 2017-18. In addition, all positions held vacant for 12 months or more will be deleted as part of the annual recommended budget.

Long Range Planning

- Recognizing cyclical economic downturns will occur in the future, and to maintain fiscal sustainability, program budgets will not be automatically restored as a result of fiscal recovery and/or discretionary revenue growth. Instead, a review of the current public needs compared to efficiencies implemented must be completed before program and/or service expansion is considered.
- Annual budgets will not be increased or changed to the point that ongoing operating costs become overly reliant on one-time or cyclical, unreliable revenues.
- Annual budgets will be compiled with long-term sustainability in mind to operate within available ongoing revenues, except as part of a Board of Supervisors approved plan in response to unilateral state budgeting actions that may include reducing costs over a specified number of years.
- Proposed new services, public facilities, significant infrastructure and system changes, and major strategy changes should/will be analyzed for their long term impacts on operations, funding, liability and maintenance before seeking Board of Supervisors approval. New programs or services will generally not be recommended unless they further Strategic Plan goals, objectives, or strategies; are provided with a reliable funding stream sufficient to finance their costs; and the Board of Supervisors can be assured the County can control both the quality and level of services provided.
- The County Administrator, in conjunction with the County Auditor-Controller, will submit a 5 year, multi-year financial projection and solicit budget policy direction prior to compiling the recommended budget.
- One-time funding sources (i.e. fund balance, cyclical increases to revenues, grants) will be used to fund one-time expenditures (i.e. fixed assets, infrastructure, grant programs, Economic Uncertainty Reserves, and special one-time needs programs). An exception to this policy will be when reducing ongoing costs in accordance with a Board of Supervisors approved multi-year plan to reach a new reduced ongoing financing base as a result of state budgetary action. This plan will be called out separately in the budget message.
- The County and other Government Agencies governed by the Board of Supervisors support the funding of the employee retirement system each year at a ratio of between 95%-105% actuarial assets to liabilities. The County Administrator shall work with the Retirement System Administrator to develop a forecast of financing required for the County (and other Government Agencies governed by the Board of Supervisors) and will include options to achieve the desired funding levels along with each recommended budget.
- In order to avoid significant increases in deferred maintenance costs for County facilities, the Board of Supervisors will appropriate, for a 5 year period commencing with FY 2017-18, forty percent (40%) of all new property tax growth—which is above the growth needed to keep up with inflation for existing levels of General Fund services—to the Capital Projects Budget to be used towards addressing deferred maintenance of County facilities.

Expenditure Management and Control

- Sonoma County, in conjunction with employee groups, will consider temporary salary and benefit cost saving programs (e.g. Mandatory Time Off, Voluntary Time Off) in lieu of service reductions or layoffs when the fiscal problem is of a temporary nature where one can reasonably predict when the fiscal problem will end.
- Federal and state program reductions will not be backfilled with County discretionary revenues except by Board of Supervisors direction. The Board of Supervisors typically does not backfill these programs due to their sheer size and magnitude on the County's financial position.
- Board policy direction is required prior to changing one-time expenses into ongoing expenses. In addition, departments will not engage in internal cost shifting to the County General Fund.

Treasury Management

- Other than amounts held with trustees under bond indenture or other restrictive agreements, the County's cash and investments shall be invested by the County Treasurer. The Treasury Oversight Committee has regulatory oversight for all monies deposited in the Treasury Pool. Such amounts are invested in accordance with investment policy guidelines established by the County Treasurer and reviewed by the Board of Supervisors. The objectives of the policy are, in order of priority, safety of principal, liquidity, and yield. The

policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the California Government Code, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.

- Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs such as refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower interest rates.
- Sonoma County will not exceed its legal maximum debt amount. This amount is calculated annually based on 2% of the County's total assessed valuation. Sonoma County currently has no debt applicable to the legal maximum debt, leaving a 100% debt margin.
- Debt issuance and management is also subject to a separate set of policies established by the Board of Supervisors and available from the Auditor-Controller-Treasurer-Tax Collector's office.

Revenue Management

- Sonoma County will continue to advocate for more discretion over its revenue sources and to diversify and maximize discretionary revenue sources in order to resist state erosion to local revenues and improve the County's ability to manage individual revenue fluctuations.
- Programs financed by charges for services, fees, grants, and special revenue fund sources shall pay their full and fair share of all direct and indirect costs to the extent feasible and legally permitted. Including cost recovery towards future assets and/or system replacement.
- Departments requesting new or increased revenues from fees, permits and user charges shall submit these requests to the Board of Supervisors for consideration during the Board's annual fee hearing process. Requested fee increases shall include annual service improvement plans to identify efficiency and productivity measures taken or planned to minimize the level of rate increases, while improving customer service. If permissible by law, fees and charges should cover all costs of the services provided, unless otherwise directed by the Board of Supervisors, to provide for public benefit.
- Staff will use conservative but defensible estimates for major revenue sources and not unduly anticipate changes in revenue trends.
- Proposition 172 Public Safety Distribution – Annually, the baseline growth shall be determined as the Consumer Price Index for All Urban Consumers-San Francisco-Oakland-San Jose for the 12-month period ending the previous December 31. This will be applied to the prior year budget for each department that received funds in the previous fiscal year, to establish the new adjusted base. Growth will be any funds projected or received that exceed the adjusted base. Growth shall be split 50% fire services and 50% law enforcement, until the point in time that fire services is receiving 8% of the funding. At that point in time, growth will be allocated in a similar manner until Probation reaches a desired share. Thereafter, growth will be provided on a proportional basis and become the annual adjusted base. If there is a decline in funding (negative growth), this will be allocated proportionally using the current year adjusted base allocation ratios.

Minimum Fund Balance Policies

- Sonoma County will create and maintain a prudent level of financial resources to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. Funds will be assigned and balances will be maintained to finance anticipated future one-time expenditure needs and to allow time for the County to respond to major actions of the State of California that materially affect the County's financial position. Periodic review and updates of the County's Directory of Funds balances in excess of \$3 million, not including non-cash assets, as of prior fiscal year end, will be incorporated as part of the Board of Supervisors Budget Policy Workshop. Also, disposition of accumulated year-end fund balances will occur when there has been no activity in the past year and the County Administrator and Auditor-Controller-Treasurer-Tax Collector have identified them as no longer needed for their original purpose.

General Fund Reserve – The Board will maintain a minimum level of unassigned General Fund Reserve balance equal to 1/12 (8.3%) or 1 month of annual General Fund revenues. Consistent with best practice recommendations from the Government Finance Officers Association of the United States and Canada, the County will strive to maintain a total unassigned General Fund Reserve balance equal to 1/6 or 2 months of annual General Fund operating revenues.

- **Replenishing General Fund Reserve**- Anytime the Board authorizes drawdown of Reserves, staff will present a re-payment schedule which shall include the amount of state/federal reimbursements expected to be received.
- **FEMA Audit Reserve** - specific to the 2017 wildfires to ensure that the County has adequate resources set aside to pay for any claims that are deemed ineligible by the Office of Inspector General. Based on a preliminary risk assessment, staff recommends a reserve equal to 20% of total FEMA reimbursements. The FEMA Audit Reserve will be categorized as assigned fund balance for the funding source of each project.
- **Fund balance**, created as a result of actual revenue and expenditure deviations from the budget, will be used to achieve and maintain the County's reserve goals and to balance the next year's budget. Reliance upon fund balance for budget balancing will be managed judiciously, taking into account its volatility and past actual activity.
- **Tax Loss Reserve Fund (TLRF)** shall maintain as a restricted reserve an amount equal to 2% of the levy. The County Administrator in conjunction with the Auditor-Controller-Treasurer-Tax Collector may recommend the use of funds in excess of the established reserve to the Board of Supervisors for the purpose of balancing the budget. In order to finance an additional one-time Roads Pavement preservation investment on November 3, 2015, the Board temporarily reduced the reserve target to 1.25% and will re-establish the 2% reserve from the future collection of penalties.
- **Tobacco Securitization** proceeds shall be maintained in two separate funds. The first shall contain the portion of the proceeds to be used only for capital improvements and shall be used for those improvements that exceed the normal level of repair and replacement needed to maintain County facilities with priority funding for improvements to the Veteran's Memorial Buildings and the completion of the Americans with Disabilities Act Transition projects. On the latter, funding will be available only AFTER all other funding sources have been exhausted. The second shall contain the portion of the proceeds that, once de-allocated, can be used for general government purposes. Given the one-time nature of these funds, the latter shall only be used for one-time investments as opposed to financing any on-going operating costs.
- **Refuse Franchise Fees** shall be accounted for in the same manner as other franchise fees in the County General Fund revenues. They shall be recorded in a separate account in order to ensure that any fund balance does not roll into County General Fund carryover balance at year-end so that the County can designate use of the funds for solid waste obligations, roads infrastructure preservation, and other Board of Supervisors priorities. If used for road infrastructure preservation, these funds are not intended to supplant on-going County General Fund contributions nor are they intended to increase any external maintenance of effort requirements imposed by outside funding sources, but may be used to satisfy previously established maintenance of effort levels.
- **Tribal Development Impact Mitigation** funds shall be accounted for separately, so that when budgeting, only those monies received in the current year shall be relied upon for financing costs in the coming budget. The Board of Supervisors shall make a determination, as new tribal developments occur, on the best uses of these funds to mitigate impacts and maintain the high quality of life in surrounding or affected communities.
- **Health Services-Medical System Expansion** funds minimum reserve level is established at \$1 million. The Board of Supervisors recognized and confirmed the remainder of the fund balance will be spent in accordance with the Partnership Health Plan of California Memorandum of Understanding spending plan agreement. Health Services staff will coordinate with the County Administrator's Office and the Partnership Health Plan to review and update the spending plan as a part of the annual budget.
- **County Health Plan-Economic Uncertainty Reserve** is established based on actuarial valuation to cover unforeseen changes in expenditures and/or revenues, Human Resources staff will provide fund balance use recommendations as part of the annual recommended budget while maintaining a minimum level of economic uncertainty reserve consistent with Actuary's valuation and as recommended by the County Administrator.
- **Water Agency - Flood Zone 2A** (Petaluma) will maintain a minimum of 6 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.
- **Water Agency - Water Transmission System** is to maintain a minimum of 3-4 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.

- **Reinvest and Revitalization** funds accumulated from dissolved redevelopment project areas residual funds and asset liquidation distribution proceeds are segregated into a separate committed fund for specific investment purposes guided by the Reinvest & Revitalization Funds Use Policy pending approval. Accumulated use of resources will be presented as part of the annual recommended budget. Funding should be considered first to continue or complete the public benefit originally intended by the former redevelopment project, second to benefit the community where the former project area was located, and third for economic development investments.
- **Roads** – One of the program’s main sources of funding for maintenance services comes from gas tax. As a result of the frequent state formula allocation changes over the last five years, and to protect the County’s General Fund resources, an operating reserve by way of year-end unrestricted fund balance equivalent to a minimum of 3 to 4 months of baseline operating expenses will be maintained within the Roads special revenue fund. The amount for FY 2014-15 was established at \$5,000,000 which will be reviewed periodically against annual baseline operating budget.

GOVERNMENT ACCOUNTING STANDARDS

Fund Balance Classifications

Government Accounting Standards Board (GASB) Statement #54 was issued to improve the usefulness and understandability of governmental fund balance information. The statement provides more clearly defined categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The statement only impacts governmental fund types (General, Special Revenue, Capital Projects and Debt Service). The following more clearly defines the new fund balance classifications and examples of fund balance amounts that would generally be reported within these classifications.

- **Non-Spendable Fund Balance** – amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Examples include inventory, prepaid amounts, long-term accounts receivable, and any other amounts that are not expected to be converted to cash.
- **Restricted Fund Balance** – amounts are restricted by external parties (i.e. creditors, grantors, contributors or laws/regulations of other governments) or restricted by law through constitutional provisions or enabling legislation. The majority of the County’s Special Revenue Funds (i.e. Health & Human Services, Child Support Services, Road Fund, etc.) and Debt Service Funds have restricted fund balances.
- **Committed Fund Balance** – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority. An example of committed fund balance is the Board of Supervisors’ commitment to use 67% of the first 9% of Transient Occupancy Tax (TOT) revenues to provide funding to promote County economic development and tourism.
- **Assigned Fund Balance** – amounts constrained by the government’s intent to be used for specific purposes that are neither restricted nor committed. Assigned fund balance can also be used to eliminate the projected budgetary deficit in the subsequent year’s budget. The intent can be expressed by a) the governing body itself or b) a body or official to which the governing body has delegated the authority. General Fund carryover fund balance, Accumulated Capital Outlay (ACO) funds, and Capital Project Funds are examples of balances that can be assigned for specific purposes.
- **Unassigned Fund Balance** – a residual classification for the General Fund. The total fund balance, less restricted, committed or assigned funds, equals unassigned fund balance. The general fund is the only fund that should report a positive unassigned fund balance amount. A negative fund balance is possible in other governmental funds. Examples of unassigned fund balance include the general reserve fund and other discretionary general fund economic uncertainty funds.

Asset Inventory/Protection

Sonoma County will regularly assess the condition of its assets that support delivery of County services (i.e. public facilities, infrastructure, technology, vehicle fleet, etc.) and plan for their maintenance and eventual replacement.

- Assets with an initial cost of more than \$5,000 to \$100,000 will be capitalized as summarized in the table below:

Capital Asset Type	Capitalization Threshold	Depreciation/Amortization Period
Land	All Costs	Non-Depreciable
Buildings	\$25,000	50 Years
Building Improvements	\$25,000	50 Years
Infrastructure	\$100,000	30-50 Years
Software	\$100,000	7 Years
Non-Amortizable Intangibles	\$5,000	Non-Amortizable
Machinery and Equipment	\$5,000	5 Years

- Capital assets are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Capital assets used in operations will be depreciated or amortized using the straight-line method over the lesser of the capital lease period or their estimated useful lives.
- The Board of Supervisors requires all departments to certify a detailed listing of all fixed asset inventory within their possession no later than December 15 of every other year.
- Capital replacement funds will be used to accumulate financial resources for future replacement of assets that will be retired from service. In addition, when feasible, replacement funding contributions will be included in applicable service charges from all system users. Specifically, the policy covers the following major system categories:
 - Building & Fixed Facilities - As part of the annual Capital Project Plan and no less than every 5 years, and guided by Comprehensive County Facilities Plan, the General Services Director will regularly assess and adjust funding requests for each facility. The funding contributions would be placed in separate funds for each set of facilities and managed by the assigned department or agency director in conjunction with the County Administrator. Contributions for these funds will be included in service charge rates (including outside partner agencies) and grant costs where feasible and would be prioritized for available discretionary funding in the annual budget process. Consideration will always be given to annual operational maintenance funding (as opposed to contributions for future major repairs) necessary to preserve health and safety and overall asset life. Project funding recommendations will follow the priority criteria in the current Administrative Policy 5-2 which includes:
 - a. Required to meet compelling health, safety, legal or code compliance, a mandate of the Board of Supervisors, or a court order.
 - b. Previously approved phases of a project, which are integral to completing its initial scope.
 - c. Required to keep an existing building, facility, or complex operational. Provides measurable economic benefit or avoids economic loss to the County. Serves to maintain or improve infrastructure of the County as a general benefit to County operations and services.
 - d. Alleviates constraints and impediments to effective public access and service such as improvements regarding space limitations or inefficient layout of space in County buildings or facilities, provisions for expanded or changed programs or services, or improvements to heating, ventilation or other work environment conditions.
 - e. Improves the environmental quality or aesthetics of County facilities and complexes.
 - Information Technology Assets
 - a. The policy directs the Director of Information Systems in conjunction with the County Administrator's office to develop a plan to replace system components with the infrastructure contribution funding stream and potential one-time contributions within the remaining useful life of each component. The policy also directs a full infrastructure valuation of the computer and telephone communication systems every 5 years.
 - b. The Public Safety radio infrastructure replacement review and funding request is the responsibility of the Sheriff's Office in conjunction with General Services, Information Systems, and the County Administrator.

OTHER POLICIES AND METHODOLOGIES

Other policies and methodologies that may be helpful for understanding the County's budget:

Budgetary Amendments

After the budget is adopted it becomes necessary to amend the budget from time to time. Department heads have the authority to amend budgets for changes within a category (e.g., Services & Supplies). County Administrator approval is required for adjustments between categories (e.g., Services & Supplies to Fixed Assets) or between program budgets within the department.

Budgetary amendments that change total revenues or appropriations for a department require Board of Supervisors approval. These include: (1) the appropriation of revenues not included in the adopted budget; (2) reductions to estimated revenues and related appropriations when it is determined that the revenues will not be received; (3) appropriation increases supported by use of available fund balance or Appropriations for Contingencies; and (4) the transfer of monies or appropriations from one fund or department to another.

Use of General Fund Contingencies

The County will commit a portion of the General Fund general purpose revenues as a Contingency Reserve to provide the Board of Supervisors: (1) for unforeseen events causing increased County costs during the fiscal year; (2) funding to invest one-time funds into potential opportunities that support the Board's Strategic Priorities; and (3) fee waivers. The Contingency Reserve should not be used to support recurring operating expenditures outside of the current fiscal year. Unless there is a justified unavoidable timing need, any decision to use Contingencies should only occur at the Board's annual budget hearing, and during mid-year budget updates

The Accounting Basis Used in the Budget

The budget is developed on a modified accrual basis for governmental fund types (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds), adjusted for encumbrance accounting. Appropriations for encumbrances are included and appropriations for expenditures against prior year encumbrances are excluded.

Under the modified accrual basis, obligations are generally budgeted as expenses when incurred, while revenues are recognized when they become both measurable and available to finance current year obligations. Proprietary fund types (e.g., Transit and Refuse) are budgeted on a full accrual basis. Not only are obligations recognized when incurred, but revenues are also recognized when they are incurred or owed to the County.

The government-wide, proprietary and investment trust fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenues from property tax are recognized in the year for which the taxes are levied. Revenues from sales tax are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

For business-type activities and enterprise funds, the County has elected under GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Property Fund Accounting, to apply applicable GASB pronouncements as well as any applicable pronouncements of the Financial Accounting Standards Board, the Accounting Principles Board or any Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Fund Types Used by the County

Governmental Fund Types:

- **General Fund:** The General Fund is the general operating fund of the County. All financial resources except for those required to be accounted for in other funds are included in the General Fund.
- **Special Revenue Funds:** Special Revenue Funds account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. Sonoma County Special Revenue Funds include: Advertising, Fish & Wildlife, Road, Health Services, State Realignment, and various other restricted and committed funds.
- **Debt Service Funds:** Debt Service Funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for principal and interest.
- **Capital Projects Funds:** Capital Projects Funds account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets (other than those in Proprietary Fund Types).

Proprietary Fund Types

- **Enterprise Funds:** Enterprise Funds account for operations: (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the Board is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed primarily through user charges; or (b) where the Board has decided that periodic determination of revenues earned, expenses incurred, and net income or loss is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Funds

- **Internal Service Funds:** Internal Service Funds (ISF) account for the financing of goods or services provided by one department or agency to other departments or agencies of the County or other governmental units on a cost reimbursement basis. A common use of these fund types is to account for the County's self-insurance programs. The following describes the funding and budgeting methodologies the County uses for some of the self-insurance programs.

The funding methodology for the workers' compensation and the liability insurance programs is designed to establish charges to departments to finance the current year costs at the 70% confidence level as estimated annually by an actuary. The Health ISF (county medical insurance plan) is funded based on actuarially determined trends in claims payments with the intent of maintaining a year-end fund balance equivalent to anticipated costs necessary to close out each year's activity and to cover expenses in excess of projected levels due to unexpected increases in the number or size of claims. For workers' compensation and liability insurance programs, cash reserves above and below the 70% confidence levels for outstanding liabilities for individual insurance funds are amortized on a rolling three-year basis, by decreasing or increasing rates by one-third of the difference, in accordance with Board policy. The rolling three-year amortization policy was implemented to: 1) alleviate large fluctuations in rates caused by changes in actuarial estimates or funding status; 2) facilitate long-term rate planning; and 3) provide consistent financial policy for the internal service funds.

For budgeting purposes, claims expense for the workers' compensation and liability funds are based on the actuary's estimated loss for the budget year at the 70% confidence level. In situations where this is not expected to provide sufficient appropriations to cover actual cash payments, additional funds are budgeted under Excess Claims Expense. Claims expense for the Health ISF is based on the actuary's estimated loss for the budget year.

At the time the budget is prepared, the total year-end outstanding liability for the budget year is not known. When this information becomes available from the actuary during the budget year, the change in the total outstanding liability is recorded to the budgeted sub-object Accrued Benefit Adjustment in order to conform to accounting principles. This budgetary figure is used merely to designate cash reserves to cover the outstanding liability and does not represent a cash revenue or expenditure. The Accrued Benefit Adjustment for liability and workers' compensation is budgeted at 10% of the total liability. The accrued benefit adjustment for the County Health Plan

is budgeted using the most recent 1-year trend and 10% of the total liability. The total liability is based on the prior year estimate of total liability projected forward using the most recent claims expense trend.

Within the ISF insurance funds, the budgetary information presented is not readily comparable on a year-to-year basis because expenditures and use of cash reserves are related to past years' claims experience, as well as the fiscal year for which the budget is presented. Claims payments fluctuate depending on year of settlement, rather than occurrence of the claim, so payments may be made in excess of a current year's expected claims costs. In addition, actuarial estimates of total liability may vary substantially from year to year, depending on claims history, population changes, legislation, and other factors.



COUNTY OVERVIEW



GOVERNMENT

DIRECTORY OF ELECTIVE & APPOINTED OFFICERS

Elective Officers

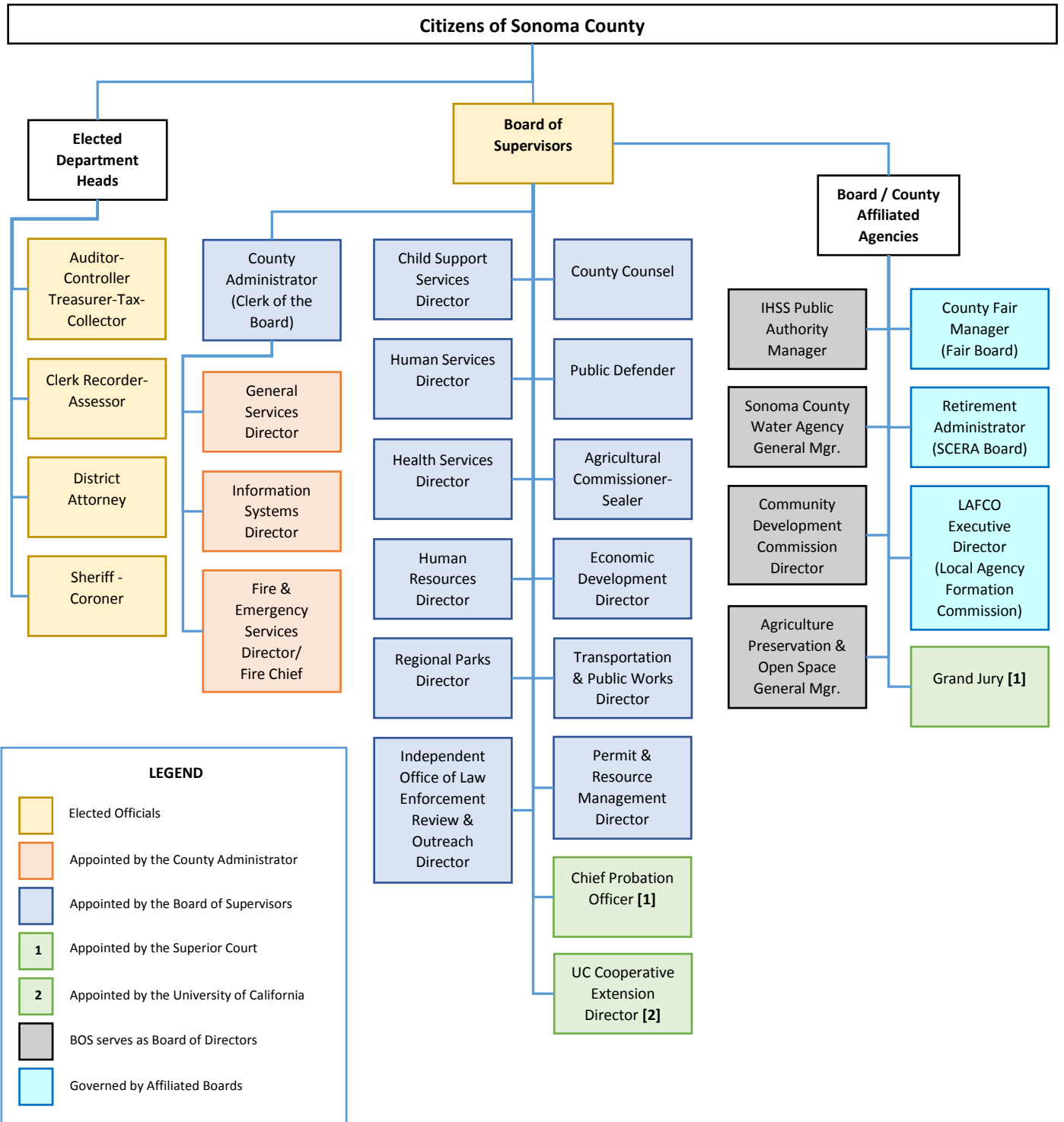
Board of Supervisors

Supervisor, District One	Susan Gorin
Supervisor, District Two	David Rabbitt
Supervisor, District Three	Shirlee Zane
Supervisor, District Four	James Gore
Supervisor, District Five	Lynda Hopkins
Auditor-Controller-Treasurer-Tax Collector	Erick Roeser (Appointed 7/2017)
County Clerk-Recorder-Assessor	William F. Rousseau
District Attorney	Jill Ravitch
Sheriff-Coroner	Robert Giordano (Appointed 8/2017)

Appointed Officers & Department Heads

Agricultural Commissioner-Sealer of Weights & Measures	Tony Linegar
Agricultural Preservation & Open Space District General Manager	Bill Keene
Child Support Services Director	Jennifer Traumann
Community Development Commission Director	Margaret Van Vliet
County Administrator	Sheryl Bratton
County Counsel	Bruce Goldstein
Economic Development Director	Ben Stone
Fire & Emergency Services Director	James Colangelo (Interim)
General Services Director	Caroline Judy
Health Services Director	Barbie Robinson
Human Resources Director	Christina Cramer
Human Services Director	Karen Fies
Independent Office – Law Enforcement Review/Outreach (IOLERO)	Jerry Threet
Information Systems Director	John Hartwig
Permit & Resource Management Director	Tennis Wick
Chief Probation Officer	David Koch
Public Defender	Kathleen Pozzi
Regional Parks Director	Bert Whitaker
Transportation & Public Works Director	Johannes J. Hoeverstz
U.C. Cooperative Extension Director	Stephanie Larson
Water Agency General Manager	Grant Davis

COUNTY ORGANIZATIONAL CHART



BOARD OF SUPERVISORS



Susan Gorin
First District

James Gore
Fourth District

Shirlee Zane
Third District

Lynda Hopkins
Fifth District

David Rabbitt
Second District

You are welcome to attend the meetings of the Board of Supervisors, held most Tuesdays at 8:30 a.m. For specific dates and times of meetings please visit the Board’s website at <http://sonomacounty.ca.gov/Board-of-Supervisors/>. The Supervisors’ Chambers is located in the Sonoma County Administration Building at 575 Administration Drive, Room 102A, Santa Rosa, CA 95403, Phone (707) 565-2241.

COUNTY OVERVIEW

Sonoma County is located at the threshold between the commerce-driven San Francisco Bay Area and the spectacular beauty of northern California. The county extends over 1,500 square miles with a diverse economy that includes a world class wine region, stunning natural resources, and dozens of tourist destinations. Sonoma County is home to 505,120 people, with approximately 35 percent of the population residing in Santa Rosa. That city was also recently named as one of the nation’s “most livable communities” by Partners for Livable Communities. Residents all over Sonoma County enjoy a unique quality of life with access to cultural events, an academic community via Sonoma State University, economic opportunity, and low crime rates.

Governance

Sonoma County plays a dual role to residents, providing municipal services such as law enforcement and fire protection to unincorporated areas and providing the day-to-day operation of state and federally mandated programs. As a general-law county, Sonoma County abides by state laws that determine the number and duties of county elected officials. The county is divided into five districts that are approximately equal in population size. Each district has an elected Supervisor. District boundaries are adjusted every ten years following the release of federal census data.

The Board of Supervisors

The Board of Supervisors is comprised of five members, one from each of the five districts, elected to four-year terms. The Board establishes policies concerning growth and development, and sets priorities for all activities within the county. In addition, they oversee the many departments and agencies of county government that

provide county-wide services, health and welfare programs, elections, and public safety programs. The Board of Supervisors is also the governing body that provides municipal services to those unincorporated areas outside of cities. The Board of Supervisors acts as the governing Board of the Sonoma County Water Agency, the Agricultural Preservation and Open Space District, various county sanitation districts, and the Community Development Commission.

The County Administrator

The Board of Supervisors appoints the County Administrator who assists the Board in managing, directing, and coordinating the operations of all county departments. The County Administrator also prepares the county budget and makes recommendations to the Board of Supervisors to promote sustainable economic growth and effective delivery of county services.

COUNTY PROFILE

SONOMA COUNTY, CALIFORNIA



REGIONAL PARKS

Sonoma County Regional Parks

Number of Parks	56
Park Acres	11,071
Park Visits (Annual)	5,400,000
Education and Recreation Program Participants	32,000
Memberships and Access Passes	27,444

Source: Sonoma County Regional Parks

ROADWAYS IN SONOMA COUNTY

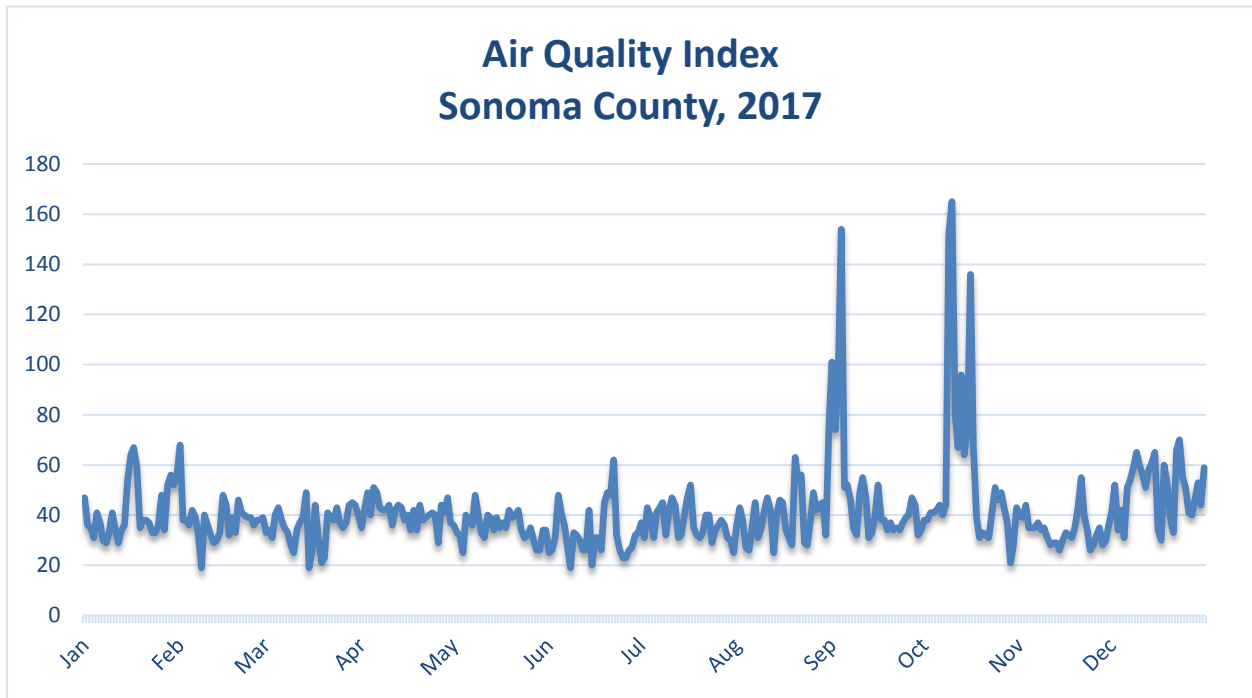
Maintained by	Bridges	Road/Highway Miles
City*	111	994
County	327	1,381
State	113	592
Federal	0	10.5

* Note: City and State road and bridge numbers are from 2014 due to lack of more recent comparable data

Source: Sonoma County Transportation and Public Works, CalTrans

AIR QUALITY INDEX

The Air Quality Index (AQI) measures how much pollution and particulate matter is in the air. A value from 0-50 is considered good air quality. In 2017, Sonoma County's AQI was 38.1. This is markedly higher than 2016, which had an AQI of 33.8. This was due to the fact that 2016 was an unusually good year for air quality, likely because of the record rainfall clearing the air of pollutants. It is also due to the October wildfires severely exacerbating air pollution in the final quarter of 2017. Sonoma County's air quality index has historically remained between 30 and 40.

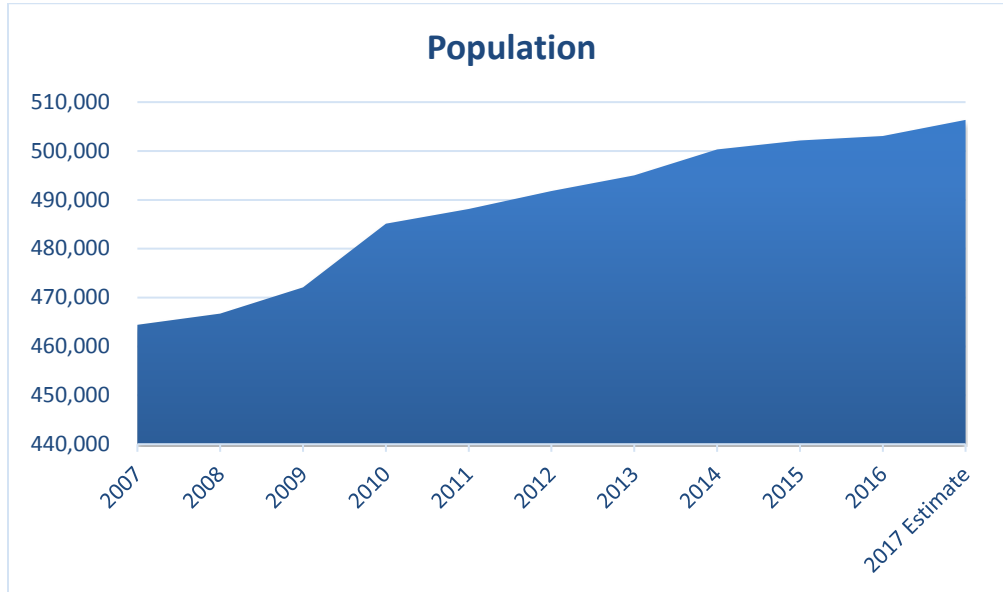


Source: Sonoma County Economic Development Bureau

DEMOGRAPHIC PROFILE

POPULATION

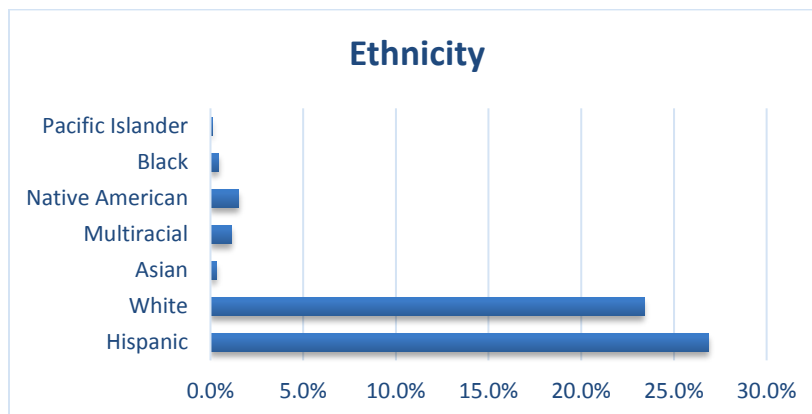
Fueled by job growth and attractive quality of life, the population of Sonoma County continues to grow. Between 1950 and 2000, the County has more than quadrupled in population. In 2017, Sonoma County was home to an estimated 506,366 residents. Over the past five years, Sonoma County grew by 14,537 residents and is projected to grow by roughly 10,500 in the next five years.



Source: US Census Bureau; Sonoma County Economic Development Board

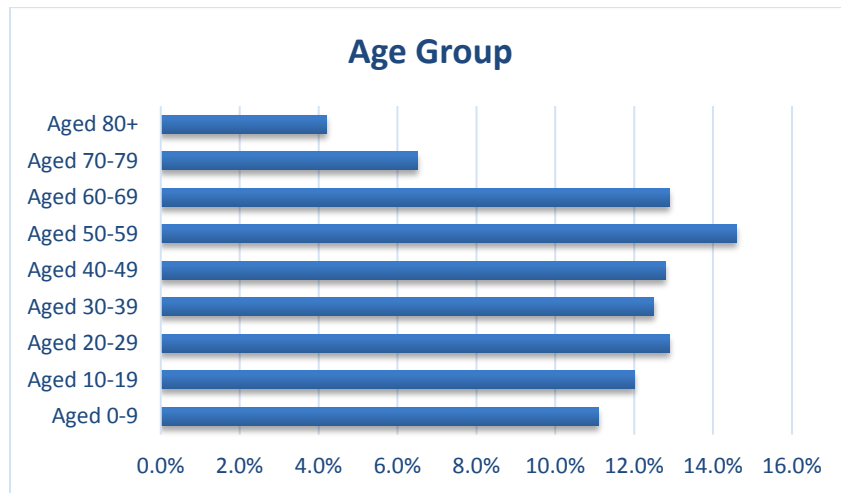
POPULATION CHARACTERISTICS

Ethnicity: In 2017, 26.9% of residents in Sonoma County identified as Hispanic. This compares to 18.9% in 2002. In 2022, 28% of residents are projected to identify as Hispanic.



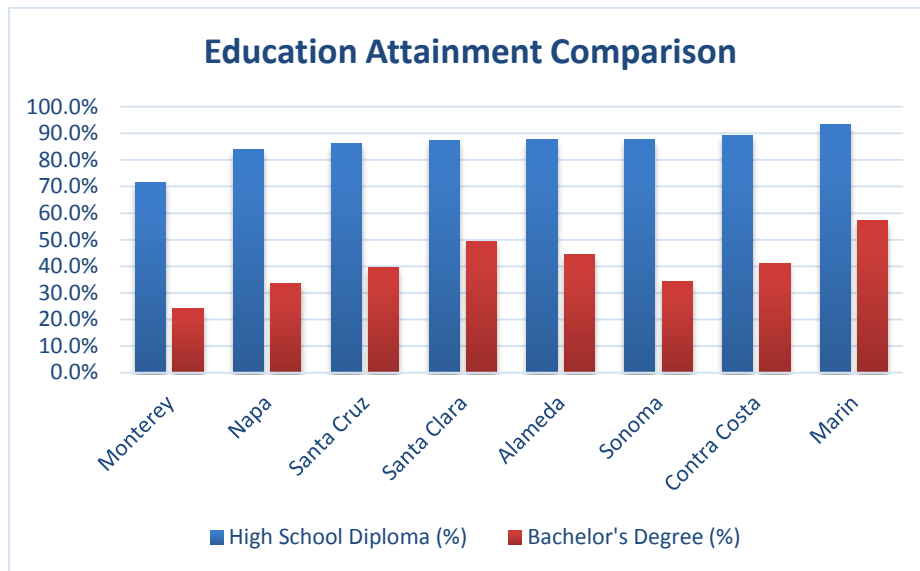
Source: Sonoma County Economic Development Board

Age: Sonoma County is experiencing a gradual ageing of its population and workforce. In 2017, residents aged 0-19 comprised of 23% of the total population, residents aged 20-69 comprised 66%, and residents aged 70+ comprised 11%.



Source: U.S. Census Bureau

Education Attainment: Over the past several years, Sonoma County has seen a moderate increase in its high school graduation rate. In 2016, 84.4% of students graduated high school in four years. This compares favorably to the state average (83.8%) and the national average (84.1%). In 2010, Sonoma County’s high school graduation rate was 74.7%, showing that the county’s graduation rate increased by nearly 10 percentage points in five years.

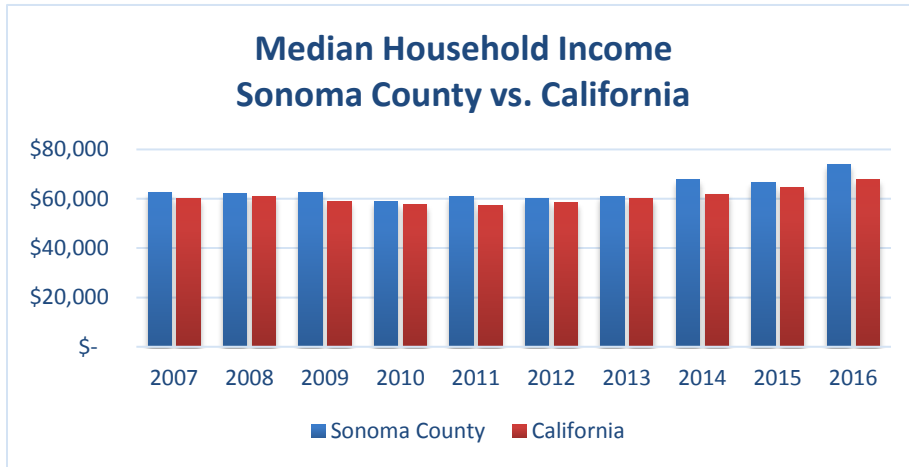


Source: Sonoma County Economy Development Board

ECONOMICS

MEDIAN HOUSEHOLD INCOME

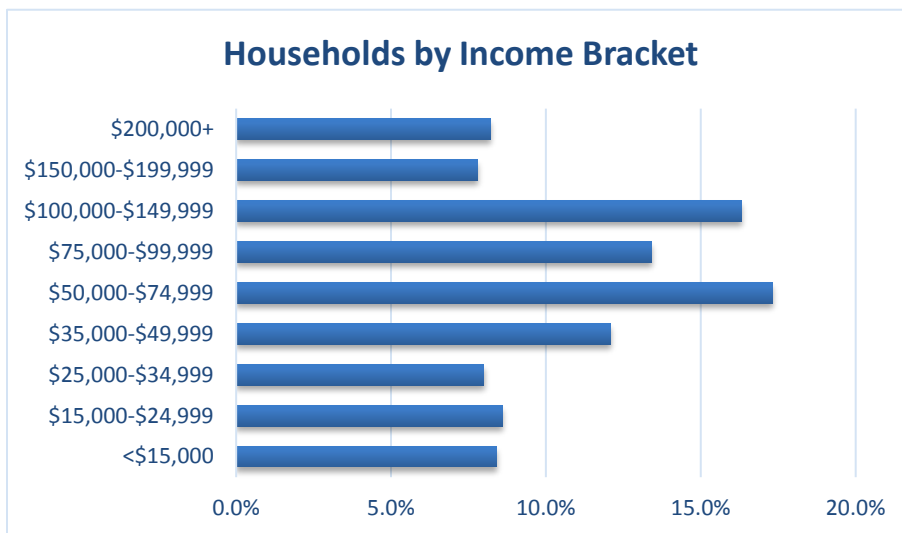
According to available data from the US Census Bureau, Sonoma County's median household income is in 2016 was \$73,929. This compares higher than California's median of \$67,739; a trend that has remained consistent over the past 10 years. According to the Sonoma County Economic Development Board, Sonoma is projected to see the strongest growth among comparable counties in household income.



Source: Sonoma County Economic Development Board

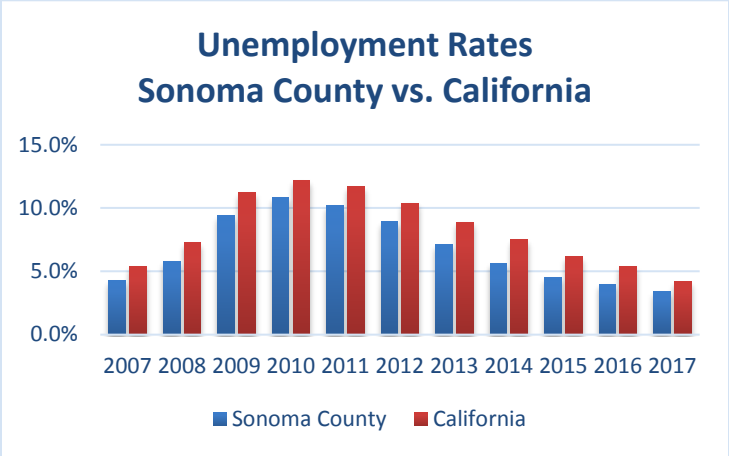
HOUSEHOLDS BY INCOME

Sonoma County's largest income bracket groups are \$50,000-\$75,000 (17.3%) and \$100,000-\$150,000 (16.3%). The county's bottom three income brackets, which make up \$0-\$35,000, account for 25% of households. 32.3% of households earn over \$100,000 in Sonoma County. This places the county seventh among eight comparable counties for "high-value" households.



Source: Sonoma County Economic Development Board

UNEMPLOYMENT RATES



In 2017, Sonoma County’s annual unemployment rate was measured at just 3.4%. Among comparable counties, Sonoma’s unemployment ranked third lowest. From 2012-2017, Sonoma County’s unemployment rate dropped from 8.9% to 3.4%. This is the third most dramatic drop in unemployment over this period of time among comparable counties.

Source: State of California Employment Development Department

TOP PRIVATE EMPLOYERS

In 2017, the top private employers were dominated by healthcare, food and wine, and financial services. Kaiser Permanente, St. Joseph Health, and Sutter Santa Rosa Regional Hospital employed 2,604, 1,578, and 936 workers respectively. Safeway Inc., Amy’s Kitchen, and Lagunitas Brewing Company employed 1,200, 987, and 900 workers. Wells Fargo employed 916 workers.

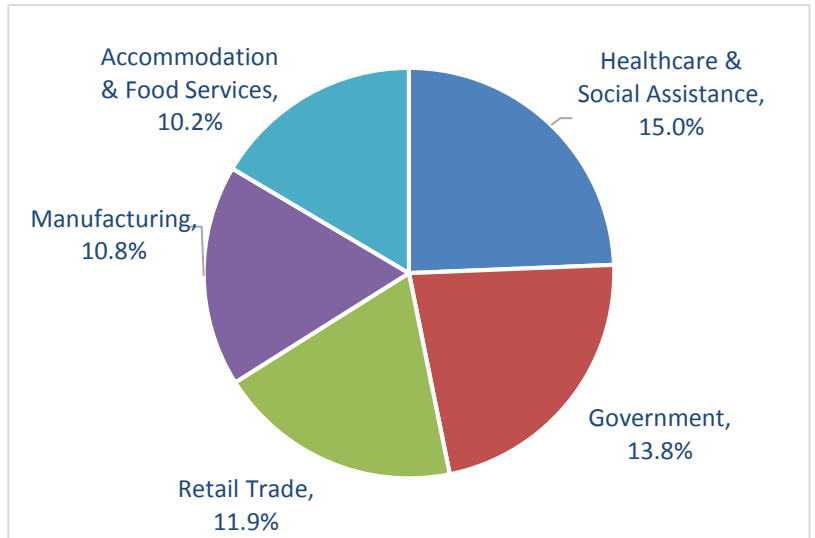
Rank	Employer	Industry	Employees
1	Kaiser Permanente	Healthcare	2,640
2	Graton Resort & Casino	Leisure and Hospitality	2,001
3	St. Joseph Health, Sonoma County	Healthcare	1,578
4	Keysight Technologies	Manufacturing	1,300
5	Safeway Inc.	Retail Trade	1,200
6	Medtronic	Manufacturing	1,000
7	Amy's Kitchen	Manufacturing	987
8	Sutter Santa Rosa Regional Hospital	Healthcare	936
9	Wells Fargo	Banking	916
10	Lagunitas Brewing Company	Manufacturing	900

Source: Sonoma County Economic Development Board

TOP INDUSTRIES

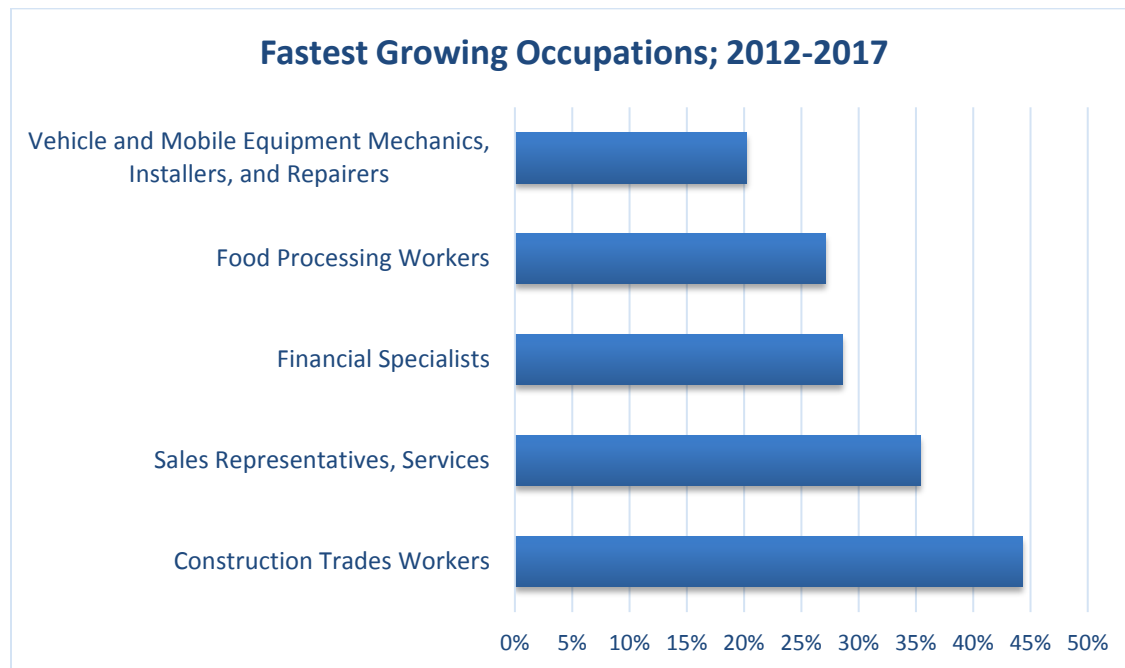
In 2017, Sonoma County's top five industries by employment were Healthcare & Social Assistance (15%), Government (13.8%), Retail (11.9%), Manufacturing (10.8%), and Accommodation & Food Services (10.2%). Healthcare experienced robust growth over the past ten years, increasing by 51.7%. This growth propelled its rise from fourth largest industry in 2007 to first in 2017. Arts, Entertainment, & Recreation saw the second-most ten-year growth at 30%. Mining, Quarrying, & Oil and Gas Extraction experienced the worst decline at -37.4%.

Source: Sonoma County Economic Development Board



FASTEST GROWING OCCUPATIONS

An occupation is defined by skills and can span across industries. The occupation with the largest growth was Construction Trades Workers (44.3%). The rebuilding efforts after the Sonoma County wildfires is likely a contributing factor to this large growth. Other occupations seeing growth are Sales Representatives and Services (35.4%), Financial Specialists (28.6%), Food Processing Workers (27.1%), and Vehicle and Mobile Equipment Mechanics, Installers, & Repairers (20.2%).



Source: Sonoma County Economic Development Board

TOP AGRICULTURE COMMODITIES

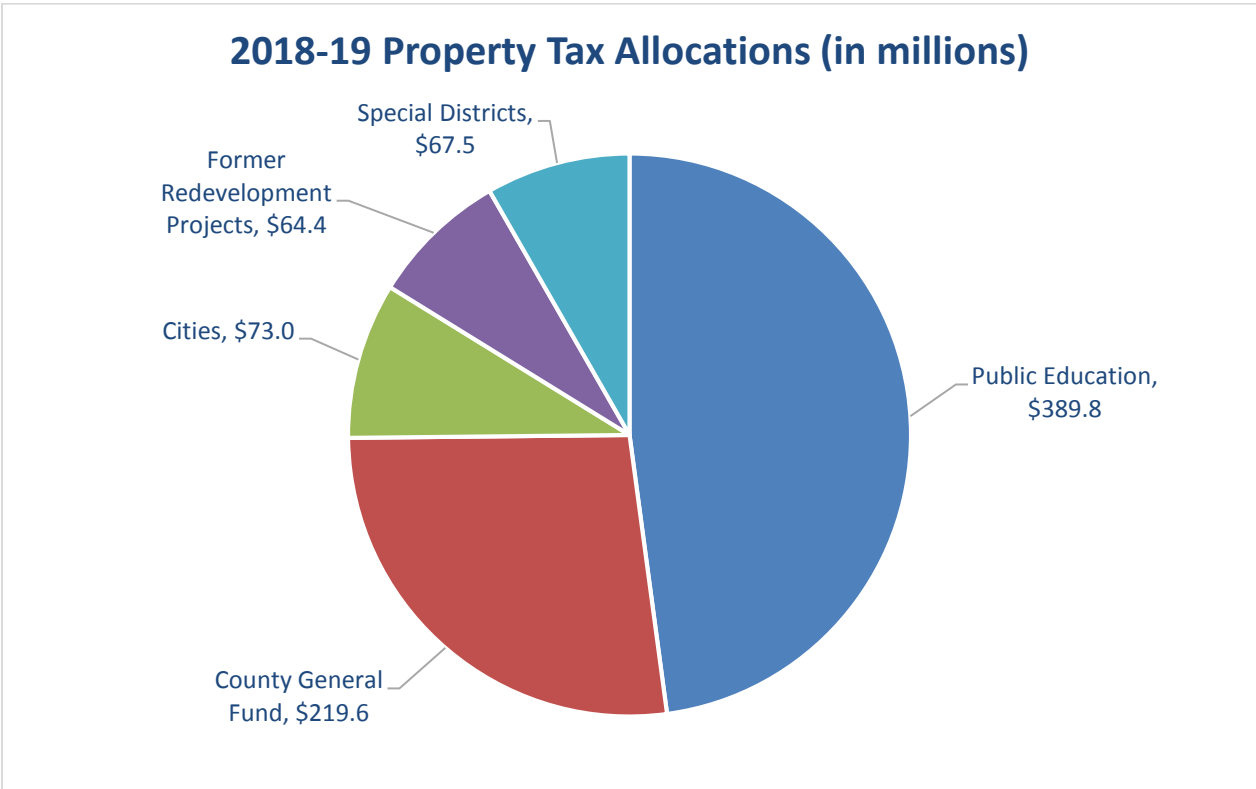
The top producing commodity in Sonoma County in 2017, by a vast margin, was Winegrapes (all varieties) at \$578,312,900. This was followed by Market Milk (\$137,185,800), Miscellaneous Livestock, Poultry, and Related Products (combined total of \$87,104,100), and Cattle and Calves (\$20,404,700).

Type	Revenue
Winegrapes - All	\$578,312,900
Market Milk	\$137,185,800
Misc. Livestock and Poultry	\$47,354,900
Misc. Livestock and Poultry Products	\$39,749,200
Cattle and Calves	\$20,404,700
Nursery - Miscellaneous	\$14,230,800
Nursery - Ornamentals	\$11,717,200
Sheep and Lambs	\$9,627,400
Vegetables	\$8,448,200
Nursery - Bedding Plants	\$5,078,500
Nursery - Cut Flowers	\$4,174,900
Rye and Oat Silage Crops	\$2,995,100
Apples - Late Varieties	\$2,244,000
Apples - Gravenstein	\$1,092,600
Rye and Oat Hay	\$1,048,500

Source: Sonoma County Department of Agriculture/Weights & Measures

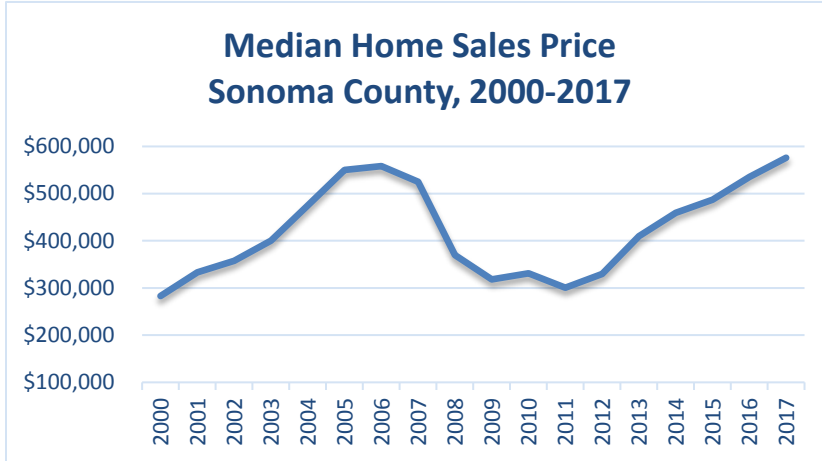


WHERE DO YOUR PROPERTY TAX DOLLARS GO?



HOUSING

MEDIAN HOME SALES



The median home sales price for Sonoma County in 2017 was \$576,000. This is a 7.7% increase from the previous year. Annual housing data changes with high volatility, but looking at three-year moving averages shows that the median home sales price grew by about 13% annually from 2000-2007, then suffered four years of negative growth during the recession, followed by 8%-15% annual growth. The past three years have seen annual prices increase by 6.1%, 9.9%, and 7.7% respectively.

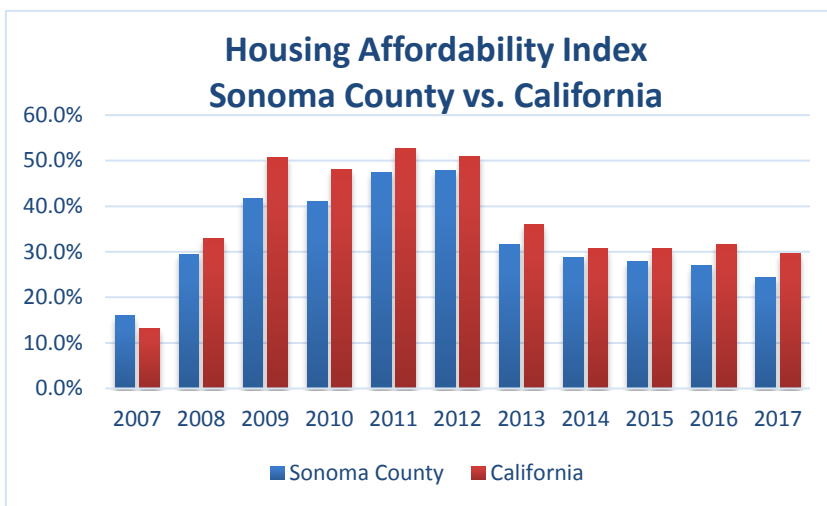
Source: Sonoma County Economic Development Board

OCTOBER WILDFIRES HOUSING IMPACT

The effects of the October 2017 wildfires on the housing market are still being understood. But the economic, social, and communal impacts of 5,300 lost homes will be felt through the county for years to come. Comparing monthly housing data from 2017-2018 (fire year) against 2016-2017 (pre-fire year) reveals some possible conclusions. Median home sales prices increased by 6.6% from September 2017 (the pre-fire baseline) to December 2017. This compares to just a 0.9% increase from September-December 2016. In the six months after the fire, prices increased by 10.4% (September 2017-March 2018). It increased by just 5.5% from September 2016-March 2017 the previous year. The fires likely increased 6-month housing prices by an estimated 5%.

Source: Sonoma County Economic Development Board

HOUSING AFFORDABILITY INDEX



The Housing Affordability Index is an indicator which measures whether the median household income is high enough to qualify for a mortgage of the median priced home. A score of 100% indicates the median household income is exactly enough for the median priced home, and a score of 50 indicates the income is half of what is required to qualify. In 2017, Sonoma County's Housing Affordability Index was 24%. This compares as less affordable to California, at 30%.

Source: Sonoma County Economic Development Board

FINANCIAL SUMMARIES

This section contains a number of different summaries of the total Adopted Budget information. It shows the use of fund balance for each of the major fund groups (such as the General Fund or Special Revenue Funds), total financing sources by type (such as taxes or monies from other governments), total financing uses by groups of functions or services (such as Administration and Fiscal Services or Justice Services), and total financing uses by types of expenditures (such as salaries and benefits or fixed assets).

For more information on individual departmental budgets, see the following sections of this budget document which are grouped according to similar functions or types of services.

For financial summaries presented in the required State of California schedule format, see the section labeled "State Financial Schedules" toward the end of the document.

CHANGES IN FUND BALANCES ADOPTED FY 2018-2019

Description	Estimated Available Fund Balance/Retained Earnings June 30, 2018	Total Adopted Financing Sources (Revenues & Use of Fund Balances*)	Total Adopted Financing Uses (Expenditures & Contributions to Reserves or Designations)	Estimated Available Fund Balance/Retained Earnings June 30, 2019
General Funds	148,891,199	468,519,271	477,514,320	139,896,150
Special Revenue Funds	248,373,441	564,569,517	616,348,593	196,594,365
Debt Service Funds	12,837,817	7,506,000	7,506,000	12,837,817
Subtotal - County Operating	410,102,457	1,040,594,788	1,101,368,913	349,328,332
Capital Projects	9,293,419	80,315,165	92,562,427	(2,953,843)
Subtotal County Funds	419,395,876	1,120,909,953	1,193,931,340	346,374,489
Less: Operating Transfers	0	(105,615,622)	(105,615,622)	0
Total County Funds	419,395,876	1,015,294,331	1,088,315,718	346,374,489
Enterprise Funds	55,849,218	49,886,759	62,375,665	43,360,312
Internal Service Funds	30,515,882	79,610,936	95,025,832	15,100,986
Special Districts	228,019,079	289,869,737	329,494,059	188,394,757
Grand Total	733,780,055	1,434,661,763	1,575,211,274	593,230,544
Retirement Internal Service Fund	(573,580,850)	110,379,342	117,821,742	(581,023,250)

*Use of fund balance included in this column is limited to the amount needed to finance increases to reserves/designations.

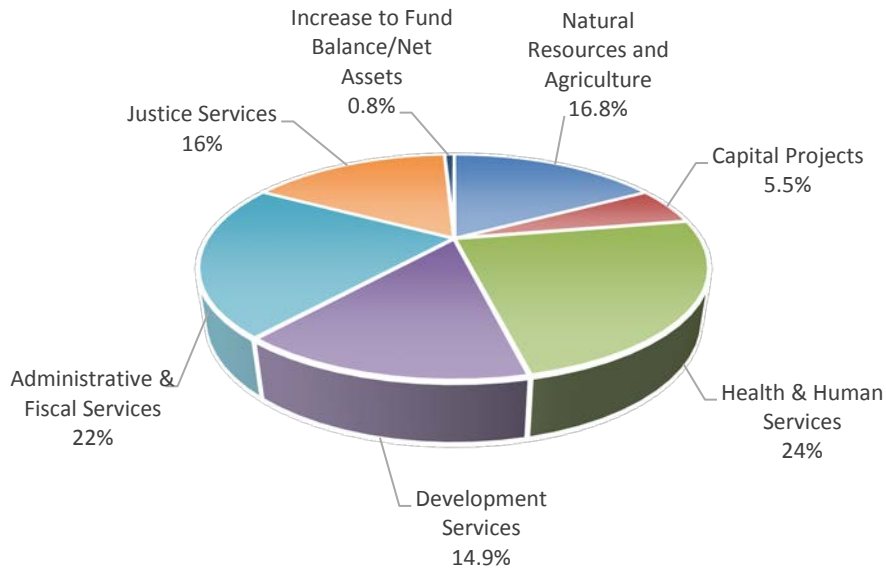
All other uses of fund balance are determined based on the excess of Financing Uses over Financing Sources and reflected as a decrease to the estimated ending fund balance.

COUNTY BUDGET FINANCING SOURCES AND USES SUMMARY FY 2016-2017 THROUGH FY 2018-2019

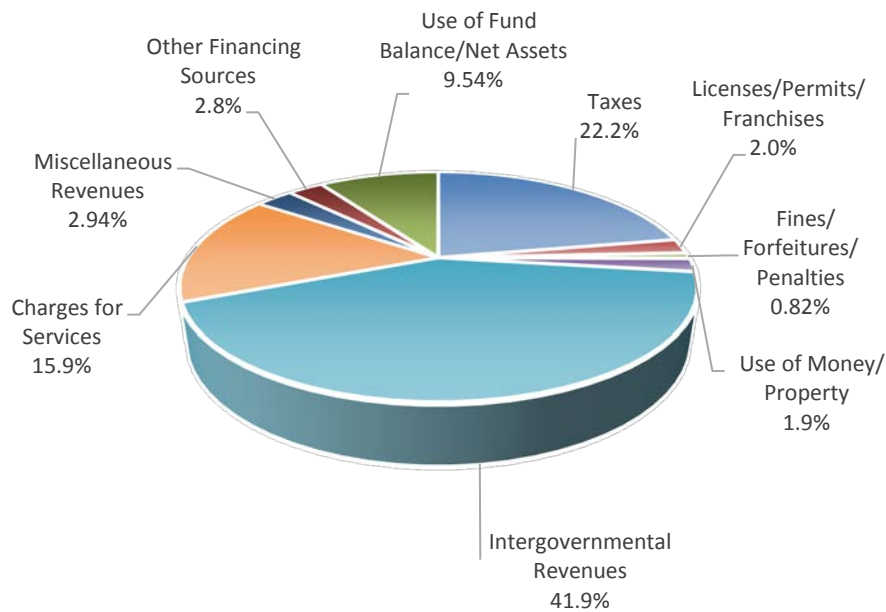
Description	Actual 2016-17	Estimated 2017-18	Recommended 2018-19	Adopted 2018-19
Financing Sources:				
Taxes	363,446,193	375,207,370	376,018,701	376,018,701
Licenses/Permits/Franchises	29,218,576	31,921,845	35,235,411	35,235,411
Fines/Forfeitures/Penalties	13,051,664	12,606,194	12,315,621	13,915,621
Use of Money/Property	31,762,190	35,718,616	32,305,586	32,342,586
Intergovernmental Revenues	537,103,000	647,099,569	693,421,942	708,467,758
Charges for Services	249,384,218	256,151,130	268,226,457	268,445,457
Miscellaneous Revenues	57,926,301	38,980,763	20,446,376	49,788,376
Other Financing Sources	59,292,535	43,868,852	46,569,124	47,374,123
Use of Fund Balance/Net Assets	38,114,044	131,867,955	146,517,782	161,444,983
Total Financing Sources	1,379,298,721	1,573,422,294	1,631,057,000	1,693,033,016
Uses of Financing by Function:				
Administrative & Fiscal Services	300,053,808	312,331,406	341,397,730	372,092,359
Justice Services	252,267,951	268,066,140	270,592,186	271,033,407
Health & Human Services	378,741,559	396,621,308	391,695,604	406,604,318
Development Services	185,554,674	210,198,981	249,394,105	252,549,799
Natural Resources and Agriculture	201,582,288	272,046,915	276,872,967	284,917,637
Capital Projects	16,025,889	91,995,998	92,382,425	92,382,424
Increase to Fund Balance/Net Assets	45,072,552	22,161,546	8,721,983	13,453,072
Total Financing Uses	1,379,298,721	1,573,422,294	1,631,057,000	1,693,033,016
Uses of Financing by Type:				
Salaries & Benefits*	614,081,109	604,265,887	654,033,889	662,252,200
Services & Supplies	487,825,330	544,396,341	545,978,416	581,558,359
Other Charges	438,589,956	473,175,052	479,907,444	497,206,756
Fixed Assets	52,773,609	195,328,938	217,100,002	219,745,002
Operating Transfers	56,228,339	46,303,473	50,261,496	51,066,496
Reimbursements	(315,272,174)	(312,258,943)	(330,525,230)	(336,354,755)
Appropriations for Contingencies	0	50,000	5,579,000	4,105,887
Increase to Fund Balance/Net Assets	45,072,552	22,161,546	8,721,983	13,453,071
Total Financing Uses	1,379,298,721	1,573,422,294	1,631,057,000	1,693,033,016
*Total Permanent Positions (FTE)	4190.15	4171.80	4023.48	4060.18

COUNTY BUDGET – ALL FUNDS

FY 2018-2019 \$1.7 Billion Uses - All Funds

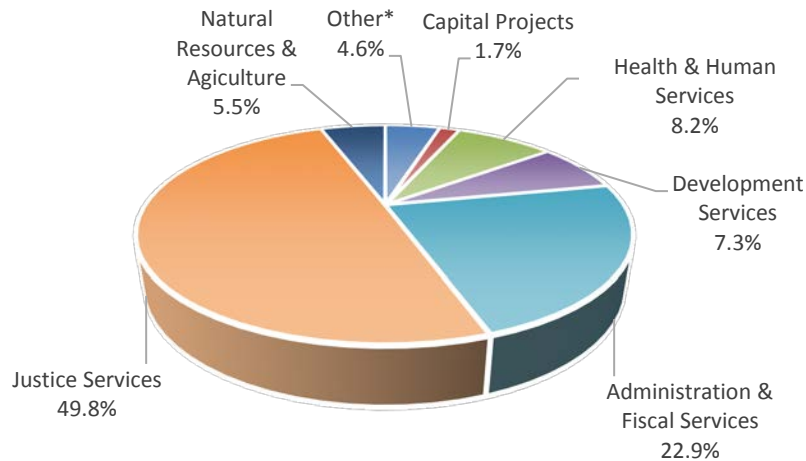


FY 2018-2019 \$1.7 Billion Sources - All Funds



GENERAL FUND

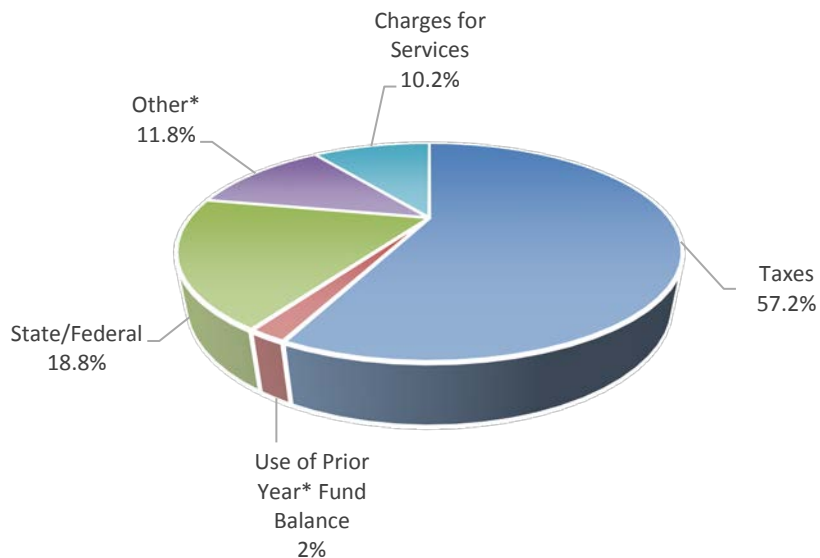
FY 2018-2019 \$472.5 Million Uses – General Fund



(Excludes General Reserve Fund and Accumulated Capital Outlay (ACO Funds) \$5 million).

*Other - Includes General Government Transfers (\$18.2 million) and Increases to Fund Balance (\$3.6 million).

FY 2018-2019 \$472.5 Million Sources – General Fund



(Excludes General Reserve Fund and Accumulated Capital Outlay (ACO Funds)

*Other - Includes Licenses/Permits/Franchises (\$25.3 million), Fines/Forfeitures/Penalties (\$9.6 million), Use of Money/Property (\$6 million), Miscellaneous Revenues (\$4.7 million), and Other Financing Sources (\$10.3 million).

*Use of Prior Year Fund Balance - Includes \$9.5 million carryover fund balance.



ADMINISTRATIVE SUPPORT & FISCAL SERVICES

Board of Supervisors / County Administrator

County Counsel

Human Resources

General Services

Information Systems

Non Departmental

Auditor-Controller-Treasurer-Tax Collector

County Clerk-Recorder-Assessor



BOARD OF SUPERVISORS/ COUNTY ADMINISTRATOR

Sheryl Bratton
County Administrator

The Department's mission is to enrich the quality of life in Sonoma County through superior public service and investing in beautiful, thriving and sustainable communities for all.

BUDGET AT A GLANCE

FY 2018-2019

Total Expenditures	\$11,130,413
Total Revenues/Use of Fund Balance	\$3,163,936
Total General Fund Contribution	\$7,966,477
Total Staff	50.55
% Funded by General Fund	71.57%

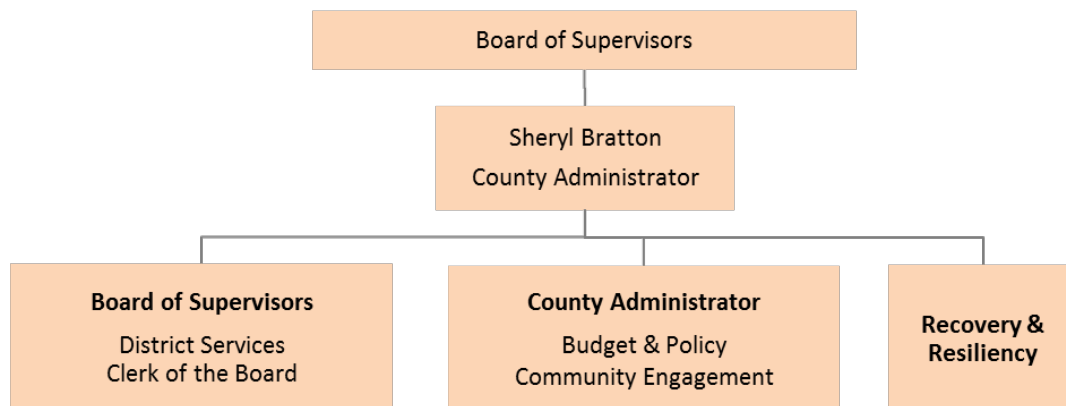
DEPARTMENT OVERVIEW

The **Board of Supervisors** is the elected legislative and executive body of Sonoma County and also the governing body for such special districts as the Sonoma County Water Agency, Community Development Commission, Sonoma County Agricultural Preservation and Open Space District, and Sonoma County Public Finance Authority. Major activities include: Supervisorial District services including intake of residents' concerns, data research and the Community Investment Fund (formerly Advertising) grants facilitation; and Clerk of the Board functions such as record keeping and meeting coordination including Assessment Appeals.

The **County Administrator's Office** carries out the policy direction of the Board of Supervisors and serves the public by collaboratively leading and supporting the County organization. In partnership with the community, the Board of Supervisors and County Administrator's Office actively implement measures consistent with the County's Strategic Plan goals of Securing our County Safety Net, Housing for All, Rebuilding our Infrastructure, and Healthy Watersheds. Major activities include: overall County budget and policy coordination, which includes fiscal planning, resource allocation recommendations, Strategic Plan Implementation; and Community Engagement through legislative advocacy, public information and community outreach. In addition, the County Administrator's Office staff oversees Non-Departmental, Court Support Operations, and Capital Project budgets, which are included in separate sections of the budget document. As a result of the October 2017 Wildfire disaster, the Board of Supervisors established the Office of Recovery and Resiliency. The new team supports post-disaster recovery, rebuild, and long-term resilience; and provides a framework for the Board of Supervisors to partner with the community through an optimal integration of public, private, and non-governmental recovery efforts across the community.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/CAO>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Board of Supervisors*	3,860,755	4,512,569	651,814	16.9
County Administrator	4,972,160	5,023,146	50,986	1.0
Recovery and Resiliency**	0	1,594,698	1,594,698	N/A
Total Expenditures by Program	8,832,915	11,130,413	2,297,498	26.0

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Board of Supervisors*	21.00	26.00	5.00	23.8
County Administrator	21.55	19.55	(2.00)	(9.3)
Recovery and Resiliency**	N/A	5.00	5.00	N/A
Total Permanent Positions	42.55	50.55	8.00	18.8

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	7,951,168	9,035,993	1,084,825	13.6
Services and Supplies	881,747	2,094,420	1,212,673	137.5
Total Expenditures by Character	8,832,915	11,130,413	2,297,498	26.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	5,536,565	7,966,477	2,429,912	43.9
Fees and Charges for Services	704,836	593,828	(111,008)	(15.7)
State, Federal, & Other Govt. Revenue	473,350	472,290	(1,060)	(0.2)
Other Departmental Revenue***	641,058	620,712	(20,346)	(3.2)
Reimbursements	1,477,106	1,477,106	0	0.0
Total Revenues/Use of Fund Balance	8,832,915	11,130,413	2,297,498	26.0

*On 3/20/2018 the Board approved increased General Fund funding to support the addition of 5 Board Aides.

**Includes the redirection of existing 2 CAO division position and 3 new project limited Analysts approved on 12/12/2017 financed with one-time available balances from Transient Occupancy Tax and Residual Dissolved Redevelopment Tax Areas (also known as Reinvestment and Revitalization funds). Total annual cost for the 3 new project limited staff is \$515,000.

***Other Departmental Revenue includes transfer of funds mainly from Community Investment Fund and Residual Redevelopment to finance support the Office of Recovery and Resiliency.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Strengthened fiscal planning by adopting new financial policies to finance building facilities needs and move the County closer to a structurally balanced budget where the reliance on General Fund one-time balances will be eliminated Fiscal Year 2020-2021.
- Improved use of budget system tool (Hyperion) and related technical financial tools to increase efficiencies and accuracy in the budget development process by holding focus group sessions, trainings, and implementing a number of system and reporting enhancements.
- Developed citizen friendly communications to help inform the public of the new Cannabis program, enhanced Road investments and services, and an education piece regarding the County's Pension system basics. Also, established a collaborative, multi-departmental communications and public information team to share best practices and set uniform strategies for engaging with the community and media partners.
- Led the County's ability to increase staffing capacity by ensuring maximum utilization of the new Hyperion budget tool functionalities, which is expected to provide increased financial transparency and robust multi-year fiscal planning opportunities.
- Expanded County support of Fire Services in Sonoma County in coordination with the Fire Service Advisory Committee by committing to fund dispatch cost for Fire Protection Districts, bringing annual support to fire agencies to more than \$3 million. Final recommendations related to the Fires Service Project were delayed due to the October Wildfires, but are expected in the first quarter of FY 2018-2019.

FY 2018-2019 Objectives

- Coordinate the implementation of the Board approved post-disaster Recovery and Resiliency plan through public, private, and community organizations partnerships. The Office of Recovery and Resiliency anticipates entering into contracts for a watershed modeling assessment, a facilitator for community engagement process to inform the recovery plan, and for the design and publication of a recovery plan. A public website will be created and managed for access to all debris clearance paperwork as well as contract and/or project management status.
- Develop a County facilities financing and development plan, which may include a public-private arrangement to redevelop the County Administration campus to reduced deferred maintenance costs and enhance the public's access and service delivery experience.
- Implement automated process to produce and publish Board of Supervisors meeting agendas and materials. Automated business process will include online applications for committee and advisory groups' vacancies, as well as the ability to receive online public input. In addition, the Clerk of the Board team will research implementing an Assessment Appeals online filing system.
- Complete review of internal services cost allocation to departments with the goal of establishing a leveled operational cost departments can use for fiscal planning.
- Expand the County's community engagement framework to enhance the County's partnership and connection with its citizens by implementing a web-based platform to help guide discussions and gather public input to use in prioritizing local projects and policies. Also, within this effort, staff will institute NACo's national County Government Month activities to raise public awareness and understanding about the County services provided to the community, and expand the use of social media platforms to inform the community of the Board of Supervisor's significant initiatives and accomplishments.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- Supervisors and their district staff immediately engaged community partners to support fire impacted residents by addressing evacuation, re-population, constituents' inquiries, and was instrumental in the evacuation of large animals. The Board also engaged state and federal officials to secure increased firefighting resources. Following the disaster, the Board commissioned a state review of the County's disaster response to identify areas of improvement and training that will augment the region's disaster preparation and resiliency.
- Assisted by the County's Emergency Management staff, the County Administrator becomes the Emergency Operations Center (EOC) Director during a major disaster. As such, the Director immediately engaged key department personnel to staff the EOC activities such as county planning, shelter, public information, and logistics to deploy goods and services, and emergency management. As part of the short term recovery phase, the County Administrator (EOC Director) opened the Local Assistance Center (LAC) and the Sonoma Valley Intake LAC. The LAC sites provided county, city, and community organization information and services to fire impacted residents where almost 6,000 individuals and/or households were served.
- The County and the City of Santa Rosa established a joint information center to serve the community. In addition to multiple town hall information meetings, efforts included an official page, which became the main information resource for all things concerning the disaster.
- In collaboration with the Department of Health Services and County Counsel department staff, coordinated Debris Clean-Up program communication outreach to locate property owners.

Service Delivery Adjustments:

Given the Department's central coordinating role, three new areas of work have been adjusted as follows: (a) increase staff capacity to address post-disaster constituents' services and continue City of Santa Rosa coordination to maintain information resources for fire survivors; (b) on December 12, 2017 the Board of Supervisors, by Resolution 17-0510, established the Office of Recovery and Resiliency to coordinate recovery and rebuild with other jurisdictions and community partners; and (c) co-lead with the Auditor-Controller-Treasurer-Tax Collector, the immediate federal and state disaster claiming process to secure as much as possible reimbursement of funds spent to address emergency measures taken and needed equipment and infrastructure repair.

Key Issues

- Consistent with Board policy direction, the FY 2018-2019 General Fund contribution is increasing by 44% to implement the Board of Supervisor's revised Community Investment Fund policy that replaces Transient Occupancy Tax funds with General Fund (\$500,000); represents increased Board of Supervisors staffing to align with comparable counties' District staffing levels (\$625,000); and provides non-staffing one-time funds to complete and implement the Board's Recovery and Resiliency plan (\$1.1 million).
- The FY 2018-2019 salaries and benefits budget includes 8 new positions approved during FY 2017-2018 for Board District services and to establish term-limited staffing resources for the new Office of Recovery and Resiliency.
- The Office of Recovery and Resiliency foresees entering into several contracts to support fire recovery activities, including a contract to track and manage insurance collection for those parcels that participated in the United States Army Corp of Engineers debris clean-up program; contracts to support the County's receipt of Community Development Block Grant-Disaster Recovery and Federal Emergency Management Agency (FEMA) Public Assistance and Hazard Mitigation Grant funding. The cost range of these contracts is anticipated to be between \$2.5 million and \$7.5 million, depending upon the amount of funding received from the federal government. These items will be brought before the Board of Supervisors for approval, including identified funding sources, in FY 2018-2019.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
On April 4, 2018 the Local Agency Formation Commission (LAFCO) approve staffing changes to accommodate increased complexities and workload. Staffing changes were incorporated into the June 6, 2018 Commission approval of their FY 2018-2019 budget. The Commission decided to reduce Administrative Aide support by 0.25 FTE and add 0.90 Administrative Analyst I. These costs are housed in the BOS-CAO budget and are covered 100% through reimbursements from LAFCO.	0.65	136,406	136,406	0

Budget Hearing Actions

None



COUNTY COUNSEL

Bruce Goldstein County Counsel

The Sonoma County Counsel’s Office is committed to providing the highest quality legal representation and advice, in a timely and responsive manner, to assist the County, its

governing Board of Supervisors, and other office clients in promoting the public interest, achieving programmatic and strategic goals, and protecting financial resources.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$10,135,512
Total Revenues/Use of Fund Balance	\$7,454,010
Total General Fund Contribution	\$2,681,502
Total Staff	44.50
% Funded by General Fund	26.46%

DEPARTMENT OVERVIEW

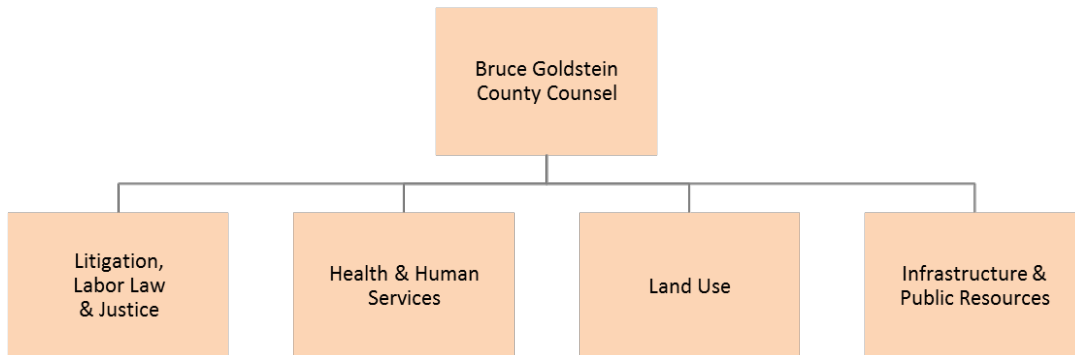
The Sonoma County Counsel’s Office is the primary provider of legal services to County departments and over 25 special districts, including the Board of Supervisors, Grand Jury, Agricultural Preservation and Open Space District, Community Development Commission, Sonoma County Water Agency, Local Agency Formation Commission (LAFCO), and the Sonoma County Transportation Authority.

County Counsel either directly handles or coordinates outside counsel in the defense of all claims filed against the County, and proactively works to minimize risk and assist in policy development and implementation. In addition to providing daily advice on issues such as contract compliance, employment conditions, and land use planning, County Counsel attorneys regularly represent County departments and agencies in various court proceedings and hearings, manages the criminal defense conflict counsel contract, and coordinates both the Sonoma County Secure Families Initiative and the Unaccompanied Child Deportation Defense Project.

The **Litigation, Labor Law, and Justice Practice Group** performs a variety of legal services in connection with: trial and appellate litigation in state and federal courts; administrative hearings; ordinance enactments and policy adoptions; employee discipline, discrimination, and disability issues; and general counsel advice. The **Health and Human Services Practice Group** provides legal counsel to all divisions of the Department of Health Services, including the Privacy and Compliance Units, and the Human Services Department. The attorneys represent the Family, Youth & Children’s Division of Human Services in all phases of juvenile dependency cases, as well as the Public Guardian and Public Conservator in court proceedings. The **Land Use Practice Group** provides legal services related to planning, zoning, building, California Environmental Quality Act, code enforcement, and tribal affairs, as well as trials and appellate litigation regarding land use matters. The **Infrastructure and Public Resources Practice Group** provides legal services related to contracting, real property transactions, public works, fiscal services, ordinance and policy drafting and adoption, resource management, and general counsel advice.

For more information, call (707) 565-2421, or visit <http://sonomacounty.ca.gov/County-Counsel/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Infrastructure & Public Resources	3,330,028	3,142,009	(188,019)	(5.6)
Health & Human Services	1,665,014	1,211,100	(453,914)	(27.3)
Litigation, Labor Law & Justice	2,546,492	2,128,458	(418,034)	(16.4)
Land Use	2,252,667	1,626,843	(625,824)	(27.8)
Fire Response and Recovery	0	2,027,102	2,027,102	100.0
Total Expenditures by Program	9,794,201	10,135,512	341,311	3.5

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Infrastructure & Public Resources	13.25	13.25	0.00	0.0
Health & Human Services	8.25	8.25	0.00	0.0
Litigation, Labor Law & Justice	11.75	10.75	0.00	0.0
Land Use	11.00	11.00	0.00	0.0
Fire Response and Recovery*	0.00	1.25	1.25	100.0
Total Permanent Positions	44.25	44.50	1.25	2.8

*FTEs will fluctuate as positions will be fluid based on subject matter. The recommended budget includes 0.5 Deputy County Counsel IV and 0.75 Legal Assistant Time-Limited positions added on February 13, 2018 to support fire recovery litigation efforts.

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	8,993,465	9,308,552	315,087	3.5
Services and Supplies	778,584	803,808	25,224	3.2
Other Expenses*	22,152	23,152	1,000	4.5
Total Expenditures by Character	9,794,201	10,135,512	341,311	3.5
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	2,736,046	2,681,502	(54,544)	(2.0)
Fees and Charges for Services	3,522,373	3,385,000	(137,373)	(3.9)
Other Departmental Revenue**	503,227	510,099	6,872	1.4
Transfers/Reimbursements within County	3,032,555	3,558,911	526,356	17.4
Total Revenues/Use of Fund Balance	9,794,201	10,135,512	341,311	3.5

*Other Expenses include fund transfers to other County departments.

**Other Departmental Revenue includes Miscellaneous Revenues and fund transfers from other County departments.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Advised and negotiated a Disposition and Development Agreement to sell the County's Chanate campus to a master developer to facilitate the creation of a mixed-use development, including providing new housing that is at least 20 percent affordable along with 50-60 veterans housing units, and between 100 and 250 housing units dedicated to senior households.
- Provided support and legal guidance for the County's immigration initiative, including creation of the Sonoma County Secure Families Fund, and continue to provide pro bono support for the renewed Unaccompanied Child Deportation Defense Program.
- Provided legal support for ACCESS Sonoma County, an initiative that seeks to improve the well-being and self-sufficiency of the County's most at-risk residents by providing coordinated service delivery consisting of intensive resources, wrap-around services and case management.
- Provided legal support and guidance to the newly created Mentally Ill Offender Taskforce that was created by the County Administrator's Office, the District Attorney's Office, the Public Defender's Office, the Probation Department, the Department of Health Services' Behavioral Health Division, and the Sheriff's Office, with the goal of collaboratively developing enhanced mental health services and criminal diversion opportunities for mentally ill criminal offenders.
- Drafted significant revisions to the County Code provisions related to grading, drainage, and vineyard and orchard sediment control, which the Board adopted in December 2017.
- Provided leadership in fire disaster response including helping staff the Emergency Operations Center, the Public Information Officer, and the Local Assistance Center and establishing a Recovery and Resiliency Practice Group, which has provided legal support to all aspects of the recovery effort including debris removal and drafting of multiple ordinances to facilitate and remove obstacles to the development of significant new housing in Sonoma County.

FY 2018-2019 Objectives

- Draft ordinances and provide other legal support to facilitate the construction of replacement/rebuilt housing on burn sites, as well as offsite temporary and emergency construction workers/laborer housing, and new permanent housing.
- Provide legal advice and support to County staff to explore options for: (i) constructing a new County complex and (ii) repurposing the existing County complex to provide a mixed-use community with commercial uses and high quality affordable housing.
- Manage the PG&E litigation to pursue recovery of damages sustained by the County, Agriculture Preservation and Open Space District, Sonoma County Water Agency, and Community Development Commission due to the Sonoma Complex Fires.
- Provide legal support for Permit Sonoma's comprehensive planning efforts, including supporting the process for updating the County General Plan, completing a comprehensive update to the Development Code, and drafting the first comprehensive update to the Local Coastal Plan since 1981.
- Revise the Cannabis Land Use Ordinance, review new cannabis permit applications, and provide other legal assistance to implement the Sonoma County Cannabis Program.
- Provide legal leadership in recovery response with respect to watershed protection, future disaster preparedness, debris removal and safety net services (e.g. ACCESS Sonoma County).

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery: Over the next fiscal year, County Counsel and the Recovery and Resiliency Practice Group, will coordinate legal support to implement the Recovery Work Plan, including:

- **Housing**—Counsel will draft ordinances and other legal documents; address financing and California Environmental Quality Act issues; prepare contracts for permit expediting; and coordinate County stakeholder efforts to facilitate the construction of replacement/rebuilt housing on burn sites, installation of offsite temporary and emergency housing, and new permanent housing developments.
- **Natural Resources**—Counsel will advise the Board of Supervisors on watershed protection work, including ensuring compliance with Clean Water Act permits, and coordinating strategies in watershed Recovery Plan implementation.
- **Economic Recovery, Safety Net, and Infrastructure**—Counsel will identify legal avenues to attract and retain businesses, ensure safety net services and policies, and assess and increase long-term infrastructure investments.
- **Affirmative Litigation**—Counsel will manage the County’s affirmative litigation against PG&E to recover damages sustained by the County, Agriculture Preservation and Open Space District, Sonoma County Water Agency, and Community Development Commission due to the Sonoma Complex Fires.

Service Delivery Adjustments: Due to the unprecedented Sonoma County wildfires, and the subsequent recovery effort, County Counsel formed the Recovery and Resiliency Practice Group, shortly after the Sonoma Wildfires by reallocating attorney positions from the four existing practice groups. This new practice group provides legal services to support the Office of Recovery and Resiliency and other County efforts as needed to implement the Board of Supervisor’s recovery work plan.

County Counsel is prepared to reallocate approximately 25% of its budgeted service hours, based on the level of resource support provided, to recovery related activities and anticipates this will require a corresponding reduction in legal support to County departments and agencies non-priority non-recovery work. There will be no reduction in legal services to any statutorily mandated or other required services for client departments.

Key Issues

The Office foresees several additional key issues that require legal assistance continuing in the coming year, including legal support of the Chanate Campus litigation, and immigration related matters.

County Counsel will oversee and coordinate the PG&E affirmative litigation, which necessitates additional staffing resources. In February 2018, the Board of Supervisors authorized the allocation of two time-limited positions to provide needed resources; one .50 full time equivalent Attorney and one .75 full time equivalent Legal Assistant II. The funding for the two positions will be shared between the County of Sonoma, the Sonoma County Water Agency, the Sonoma County Community Development Commission and the Sonoma County Agricultural Preservation and Open Space District.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



HUMAN RESOURCES

Christina Cramer
Director

Human Resources provides comprehensive human resources and risk management services, through leadership, and guidance supporting organizational effectiveness for an outstanding workforce.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$63,713,435
Total Revenues/Use of Fund Balance	\$57,505,999
Total General Fund Contribution	\$6,207,436
Total Staff	64.00
% Funded by General Fund	9.74%

DEPARTMENT OVERVIEW

Human Resources consists of two divisions: Human Resources Administration and Risk, Administration and Fiscal.

Human Resources Administration Division provides recruitment outreach, employment, classification, compensation, workforce development, labor relations, and employee and community engagement; oversees compliance with the County’s Civil Service Ordinance and system.

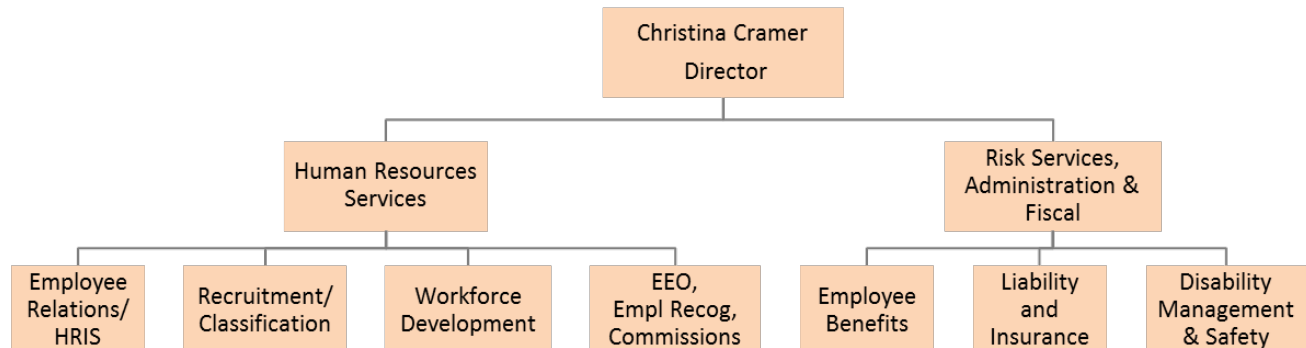
Employee Relations, Human Resources Information System (HRIS) negotiates and administers Memorandums of Understanding with employee organizations, coordinates changes to the Salary Resolution which covers employment terms for non-represented staff, and advises county agencies on employee relations and organizational performance; provides County-wide system resources through the County’s Human Resources Information System (HRIS). **Recruitment and Classification** provides recruitment, job classification, and compensation services. **Workforce Development** administers County-wide training and organizational development. **Equal Employment Opportunity, Employee Recognition, and Commissions** oversees the County’s compliance with local, state, and federal laws; administers and executes employee and volunteer recognition and engagement programs; provides staff support to the Board of Supervisors Human Rights and Status of Women commissions.

Risk Services, Administration and Fiscal Division supports all self-insured and purchased insurance programs and provides fiscal and administrative support services to the department.

Employee Benefits is responsible for managing all non-pension employee benefit programs and retiree medical benefits. **Liability and Insurance** administers self-insured tort claims and litigation filed against the County; and maintains all other insurance programs protecting County assets. **Disability Management and Safety** manages the self-insured Workers’ Compensation and leave management programs; provides support and guidance to County safety and risk mitigation programs in compliance with Cal-OSHA regulations.

For more information, call (707) 565-2331, or visit <http://sonomacounty.ca.gov/Human-Resources/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
HR-Human Resource Administration	2,251,051	2,152,787	(98,264)	(4.4)
HR-Employee Relations/HRIS	1,604,248	1,599,512	(4,736)	(0.3)
HR-Recruitment/Classification	2,032,703	2,004,782	(27,921)	(1.4)
HR-Workforce Development	595,956	572,913	(23,043)	(3.9)
HR-EEO/Emp Recog/ Commissions	934,534	910,906	(23,628)	(2.5)
Risk Services, Administration, and Fiscal	5,744,747	5,922,891	178,144	3.1
Risk-Employee Benefits	20,266,217	17,588,854	(2,677,363)	(13.2)
Risk-Liability/Insurance	11,955,214	12,097,997	142,783	1.2
Risk-Disability Management & Safety	20,858,105	20,862,793	4,688	0.0
Total Expenditures by Program	66,242,775	63,713,435	(2,529,340)	(3.8)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
HR-Human Resource Administration	3.00	3.00	0.00	0.0
HR-Employee Relations/HRIS	12.00	12.00	0.00	0.0
HR-Recruitment/Classification	12.00	12.00	0.00	0.0
HR-Workforce Development	3.00	3.00	0.00	0.0
HR-EEO/Emp Recog/ Commissions	4.00	4.00	0.00	0.0
Risk Services, Administration, and Fiscal	6.00	7.00	1.00	16.7
Risk-Employee Benefits	8.00	8.00	0.00	0.0
Risk-Liability/Insurance	6.50	5.50	(1.00)	(15.4)
Risk-Disability Management & Safety	9.50	9.50	0.00	0.0
Total Permanent Positions	64.00	64.00	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	10,335,289	10,603,060	267,771	2.6
Services and Supplies	45,027,057	42,441,399	(2,585,658)	(5.7)
Other Expenses	10,159,127	10,241,372	82,245	0.8
Transfers within the County	721,302	427,604	(293,698)	(40.7)
Total Expenditures by Character	66,242,775	63,713,435	(2,529,340)	(3.8)
Revenues/Reimb/Use of Fund Balance (Sources)				
General Fund Contribution	6,478,588	6,207,436	(271,152)	(4.2)
Fees and Charges for Services	36,766,331	33,640,468	(3,125,863)	(8.5)
State, Federal, & Other Govt. Revenue	666,500	555,200	(111,300)	(16.7)
Other Departmental Revenue*	1,832,540	1,834,867	2,327	0.1
Use of Fund Balance	12,927,539	13,731,367	803,828	6.2
Reimbursements	7,571,277	7,744,097	172,820	2.3
Total Revenues/Use of Fund Balance	66,242,775	63,713,435	(2,529,340)	(3.8)

*Other Departmental Revenue includes Interest Earnings and Miscellaneous Revenue including Rebates.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Developed and executed comprehensive employee support programs and risk mitigation strategies to over 1,600 employees to date in response to fire disaster.
- Implemented new hiring policies in response to legislative changes regarding employment and hiring practices which resulted in countywide process uniformity and efficiencies.
- Made improvements to worker's compensation program by implementing a new data information system and transitioning to a new third party administrator.
- Improved employee services for staff development and wellness benefits by implementing a new electronic form (eForm) and streamlining the administrative process.
- Continued to provide support services to County departments by completing several requests for proposals: organizational development and training; workplace investigation services; a recruitment branding project; and the County's dental coverage plan, which resulted in reduced costs to the County.
- Furthered diversity objectives by developing and launching a cultural intelligence and inclusion training course, and a public oriented job search training program to educate the public about the job search and application process for County positions.
- Successfully completed California's State Merit Systems Audit that certifies appropriate administration of the County's employment policies and adherence to the State of California's employment principles for County government.
- Graduated 50 County managers from "SOCO Higher", the County's leadership development program to support continued effective County administration.

FY 2018-2019 Objectives

- Complete negotiations with all eleven unions for one-year contract extension to allow County to better understand the longer term fiscal impacts of the Sonoma Complex Fires.
- Develop and launch new employer brand initiative highlighting Sonoma County as an "Employer of Choice", promoted through an integrated and strategic recruitment marketing campaign that highlights opportunity and diversity and optimizes the use of social media.
- Improve Human Resources Information System (HRIS) functionality by implementing a more user friendly reporting platform and launching Next Gen HRIS software upgrade, which will result in increased departments' operational efficiencies.
- Improve new employee on-boarding by redesigning new employee orientation delivery model.
- Complete learning management system Request for Qualifications and research funding options to implement an integrated countywide system which will provide enhanced and efficient on-line training resources in support of the County's workforce development initiatives.
- Continue to provide support to the organization on fire recovery efforts.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery: The Human Resources Department has multiple roles in disasters: staffing the County’s Emergency Operations Center, staffing desk which located and assigned disaster service workers; supporting the County’s workforce who have been impacted by disaster; and, assisting the County in recovering from disaster in the areas of insurance and liability recovery, workplace safety and resumption of County operations, which included:

- Infrastructure Recovery
 - Worked with County departments to ensure fire damage to County owned and leased locations was restored to ensure the safety of work locations.
 - Developed occupational safety protocols for those departments with field workers confronting new fire related hazards and exposures.
 - Facilitated property insurance claim recovery with affected departments and California State Association of Counties Excess Insurance Authority.
 - Supported recovery and resiliency functions and Continuation of Operations (COOP) initiatives, including support to the FEMA claims submission process.
- Employee Safety Net
 - Continued enhanced training and communication strategies in support of behavioral health needs resulting from disaster.
 - Implemented Disaster Leave Program in compliance with IRS for employees impacted by fires.
 - Implemented a one-time Vacation Cash-Out Program for 150 employees who lost their homes to fire.

Service Delivery Adjustments: None

Key Issues

The Human Resources Department is an “internal service department” providing essential services to County departments and employees that directly impact overall County operations and services to the community. The General Fund contribution to the Department was reduced by \$271,152 as a result of a true-up in revenues and expenditures based on actual data for the last two fiscal years.

The department is working with the County Administrator’s Office and the Auditor Controller’s department to develop and implement a plan that can provide a more strategic approach to recruitment marketing by consolidating current countywide recruitment advertising and marketing resources within the Human Resources budget. This consolidation will support the department in developing an effective countywide outreach and marketing campaign utilizing improved use of current and modern recruitment marketing strategies. Given the region’s challenges with recruiting and retaining talent due to record low unemployment and now the housing crisis and increased cost of living, this consolidation is critical.

The Department’s focus will be on continuing training and support for employees providing fire recovery and resiliency services and will strive to maintain current service levels. Within current resource constraints, Human Resources will continue to work towards strategic improvements such as the development of a learning management system to increase the County’s capacity to deliver more training, a performance management system to automate and provide a consistent approach to countywide performance standards, and an onboarding system which will automate manual processes, to provide operational efficiencies and services improvements.

\$2.6 million of the reduction in Services and Supplies and a corresponding reduction in Fees and Charges in the Employee Benefits section are due to continued declining enrollments in the self-insured County Health Plan, as employees and retirees move to other cost effective plan options. The department will continue to evaluate the feasibility of continuing this plan option in FY 2018-2019. \$500,000 in additional reductions to Services and Supplies result from Workers Compensation expense reductions. Use of Fund balance, increasing by \$803,828, varies from year to year based on anticipated expense along with funding requirements projections. The funds are managed to provide the lowest cost to County departments while providing appropriate risk coverage.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Consolidate current countywide recruitment advertising costs into the Human Resources budget with no net increase to current countywide annual expenditures of \$336,705. Increase job advertisement reimbursements from departments based on number of opened recruitments and enhanced marketing services based on number of FTE's.	0.00	336,705	336,705	0
Decrease Worker's Compensation costs due to lower administrative expenses. Less funds will be collected from departments as indicated below, and reimbursements to Human Resources will also be decreased.	0.00	0	(359,806)	359,806
<i>Agricultural Commissioner Dept</i>	0.00	(5,192)	0	(5,192)
<i>ACTTC Department</i>	0.00	(5,886)	0	(5,886)
<i>Clerk Recorder Assessor Dept</i>	0.00	(7,540)	0	(7,540)
<i>County Administrator Dept</i>	0.00	(2,669)	0	(2,669)
<i>County Counsel Department</i>	0.00	(3,374)	0	(3,374)
<i>District Attorney Department</i>	0.00	(12,224)	0	(12,224)
<i>Fire and Emergency Services</i>	0.00	(726)	0	(726)
<i>General Services Department</i>	0.00	(23,289)	0	(23,289)
<i>Human Resources Department</i>	0.00	(5,895)	0	(5,895)
<i>Information Systems Department</i>	0.00	(13,619)	0	(13,619)
<i>PRMD Department</i>	0.00	(12,559)	0	(12,559)
<i>Probation Department</i>	0.00	(32,055)	0	(32,055)
<i>Public Defender Department</i>	0.00	(3,256)	0	(3,256)
<i>Regional Parks Department</i>	0.00	(9,663)	0	(9,663)
<i>Sheriff Department</i>	0.00	(221,458)	0	(221,458)
<i>IOLERO Admin</i>	0.00	(126)	0	(126)
<i>UC Cooperative Extension Dept</i>	0.00	(275)	0	(275)

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
The accounting and reporting required in the County's Financial Statements Retiree Health have changed per the Governmental Accounting Standards Board 74/75. In partnership with the Auditor Controller's office, the Human Resources department must now account for these activities in an Internal Services Fund. The revenues in the fund come from active employee payroll 8.8%. The expenditures in the fund are for retiree medical insurance premiums and administrative fees which include actuarial consultants and the County's legal costs.	0.00	29,037,000	29,037,000	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Commissioners are volunteers. The Commissions will have to take on additional time commitment and administrative responsibilities will need to be delegated to Commissioners. Could lead to more difficulty recruiting and retaining Commissioners due to time commitment to participate on Commissions. Commissions will be more challenged in achieving their objectives. Jefferson Awards to recognize outstanding achievements in the community will no longer happen.	(1.00)	(127,700)	0	(127,700)

GENERAL SERVICES

Caroline Judy
Director

The mission of the General Services Department is to efficiently plan, provide, and manage quality facilities; the purchasing of goods and services;

the procurement and maintenance of vehicles and equipment; and the energy and sustainability services to support Sonoma County departments and agencies in the accomplishment of their goals.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$39,387,699
Total Revenues/Use of Fund Balance	\$21,896,611
Total General Fund Contribution	\$17,491,088
Total Staff	118.50
% Funded by General Fund	44.41%

DEPARTMENT OVERVIEW

The General Services Department provides a variety of internal service functions supporting County departments. The Department is made up of six divisions: Energy and Sustainability, Fleet Operations, Purchasing, Veterans Memorial Buildings, Facilities Development and Management, and Administration.

Energy and Sustainability provides effective planning, management and control of energy use and sustainability for major portions of County operations.

Fleet Operations is responsible for the management and maintenance of the County’s light and heavy duty vehicle fleets.

Purchasing is responsible for the procurement of goods and services required for County operations. The Division also executes contracts for professional services and assists departments in contract review.

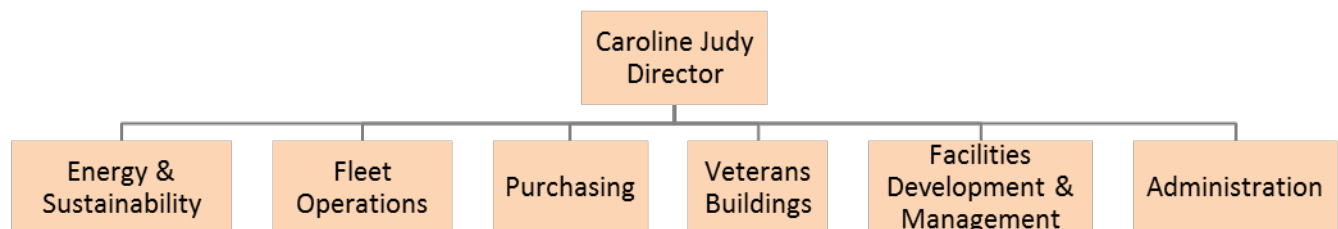
The Veterans Memorial Buildings Program provides meeting space for the county’s Veterans organizations and for public and non-profit groups.

Facilities Development and Management performs major and minor construction improvements to County facilities as well as providing building, equipment and janitorial maintenance and leasing, acquisition and sale of real property.

Administration provides administrative, fiscal and human resources support to the other program areas in General Services.

For more information, call (707) 565-2550, or visit <http://sonomacounty.ca.gov/GS>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Energy and Sustainability	9,250,810	9,263,890	13,080	0.1
Fleet Operations	11,559,501	11,655,807	96,306	0.8
Purchasing	1,501,608	1,205,731	(295,877)	(19.7)
Veterans Buildings	874,753	1,003,120	128,367	14.7
Facilities Development & Mgmt	16,403,491	14,395,608	(2,007,883)	(12.2)
Administration	1,794,332	1,863,543	69,211	3.9
Total Expenditures by Program	41,384,495	39,387,699	(1,996,796)	(4.8)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Energy and Sustainability	14.00	12.50	(1.50)	(0.1)
Fleet Operations	23.00	23.00	0.00	0.0
Purchasing	9.00	7.00	(2.00)	(0.2)
Veterans Buildings	1.50	3.00	1.50	1.0
Facilities Development & Mgmt	64.50	62.00	(2.50)	(0.0)
Administration	10.50	11.00	0.50	0.0
Total Permanent Positions	122.50	118.50	(4.00)	(3.3)

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	17,719,987	16,933,871	(786,116)	(4.4)
Services and Supplies*	15,205,924	15,572,335	366,411	2.4
Debt Service	3,926,571	2,263,793	(1,662,778)	(42.3)
Capital Expenditures	3,726,084	3,817,442	91,358	2.5
Other Financing Uses	805,929	800,258	(5,671)	(0.7)
Total Expenditures by Character	41,384,495	39,387,699	(1,996,796)	(4.8)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	18,847,811	17,491,088	(1,356,723)	(7.2)
Use of Fund Balance	515,475	731,736	216,261	42.0
State, Federal, & Other Govt. Revenue	1,061,118	1,053,401	(7,717)	(0.7)
Fees and Charges for Services	17,742,279	17,066,828	(675,451)	(3.8)
Use of Money and Property	741,101	815,020	73,919	10.0
Other Departmental Revenue**	2,476,711	2,229,626	(247,085)	(10.0)
Total Revenues/Use of Fund Balance	41,384,495	39,387,699	(1,996,796)	(4.8)

*Services and Supplies budget includes \$4.7 million for utilities for County operations.

**Other Departmental Revenue includes Fines and Penalty fees paid, interest income and transfers from special revenue funds including Facilities Accumulated Capital Outlay for Animal Shelter Improvements Capital Project.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Responded to the public’s needs during the 2017 flooding and wildfire disasters:
 - Provided effective and responsible leadership of the Emergency Operations Logistics Section. In October we established and supported 48 evacuation centers and/or shelters for over 100,000 displaced residents, ensuring appropriate staffing, ordering and distributing over 10,000 masks, 2,562 cots, 1850 pillows, 2300 sheets, 1060 blankets and 1,172 comfort kits.
 - Co-led with the City of Santa Rosa the Fire Recovery Housing Task Force and secured 187 sites for FEMA transitional housing for fire survivors and identified locations for contractor laydown space and potential worker housing.
- Promoted operational efficiency and delivered cost savings of \$5 million in combined rent savings to County departments through renegotiating leases and tenant improvements at seven properties.
- Advanced government effectiveness by piloting the County’s first Salesforce implementation – a Customer Relationship Management Tool – in Energy and Sustainability, enabling immediate response to requests, enhancing the customer experience, and providing data analytics and reporting that help determine the effectiveness of marketing campaigns and services provided to the public.
- Planned for the future:
 - Completed \$13.7 million in Board approved capital projects out of a total \$74 million in progress.
 - Helped Sonoma County homeowners and businesses go green by disbursing over \$2.44 Million in Property Assessed Clean Energy (“PACE”) financing through 90 approved contracts, providing instructional workshops to 378 homeowners and fire victims at multiple locations across the county, expanding the Do-It-Yourself Energy and Water Savings toolkit program in Sonoma County libraries, and helping 27 local businesses earn green business certifications.
 - Collaborated with Human Services, the Sonoma County Water Agency, and Conservation Corps North Bay to create a six-month youth internship program for technicians and mechanics intended to partially offset an expected labor shortage mechanics and technicians.

FY 2018-2019 Objectives

- Reduce the risk of operating cost liabilities and generate revenue
 - Present a conceptual plan, business case, and financing options for the County Government Center project to address over \$258 million in deferred maintenance, improve access to services and support the use of County property for housing.
 - Complete the sale of the Chanate campus.
 - Continue to identify County owned surplus properties for sale to generate revenue, reduce liability risk and add assessed property value to the County tax rolls.
- Lead the delivery of innovative services
 - Expand the implementation of Salesforce work order program throughout General Services to modernize our customer service business model.
 - Go-live with the Socrata Capital Budget, providing the public with web-accessible information on the \$74 million GSD-managed capital program.
 - Earn Sonoma Green Business certification for the new Light Equipment Fleet Maintenance Facility
 - Implement After-Action Report recommendations for improved Logistics support in the Emergency Operations Center and Department Operations Center.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- General Services is supporting the housing rebuild efforts with skilled professional staff:
 - Leading the Transitional Joint City/County Housing Task Force in the identification of sites for FEMA provided transitional housing.
 - Expanding capacity to accommodate increased demand for Permit Sonoma services to support the rebuilding efforts.
 - Providing educational workshops, and one on one consulting, to fire survivors on Title 24 building code requirements for energy and water efficient structures, available financing and how to qualify for incentives.
- General Services is supporting the expansion and improvement of the County's emergency communications system by delivering projects to upgrade the County's emergency communications towers and add fire cameras or other alert and warning systems technologies.
- General Services is providing essential support for the effort to document emergency response and recovery expenditures thereby maximizing the County's ability to obtain FEMA reimbursement in partnership with ACTTC by ensuring that the Logistics resource requests (ICS 213's) are accurate and complete in order to pay vendors, compensate our city partners, and ensuring that the County maximizes reimbursement opportunities for response phase activities.

Service Delivery Adjustments: N/A

Key Issues

- General Services is a strategic and tactical partner in delivering the Board's vision for **Housing for All, and Infrastructure** development of County owned assets, and in ensuring a resilient, climate smart, safe, rebuild of homes and infrastructure destroyed in the wildfires.
- General Services is helping the County to invest wisely by maximizing the use of non-General Fund resources to improve the resiliency of County infrastructure.
- Developing a smart-investment strategy for all County owned infrastructure.
 - The lack of investment in County property assets has contributed to a significant deferred maintenance backlog of over \$258 million. Staff face constant decisions as to which building systems failure to address or defer.
- The budget reflects the reduction of 4 vacant positions throughout the department to meet budget targets.
- The Budget reflects a decrease of \$1.7 million related to debt service payments that have been retired.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Convert position from time limited to permanent staff. This position is needed to utilize the centralized purchasing system and to ensure strong internal controls, compliance with Purchasing Best Management Practices and ensure accuracy of financial data. .	0.00	169,711	0	169,711
Add back position previously eliminate to utilize the centralized purchasing system and to ensure strong internal controls, compliance with Purchasing Best Management Practices and ensure accuracy of financial data.	1.00	126,747	0	126,747
Continue using existing computers one year beyond the standard five-year replacement timeframe.	0.00	(29,114)	0	(29,114)
Shift contract work to other full time employees.	0.00	(3,840)	0	(3,840)
Reduce clerical support. Answering phones, filing and other clerical duties to be performed by other administrative staff.	(0.50)	(57,839)	0	(57,839)
Reduce 1.0 vacant position. Reception and screening of callers and visitors for Energy, and other clerical duties to be performed by other administrative staff.	(1.00)	(101,112)	0	(101,112)
Reduce 1.0 filled office assistant position. Auditing of Building Mechanic time cards and work orders, and data entry of invoices in facilities database to be performed by Asst. Building Superintendents could cause delays in requests for information and reports.	(1.00)	(104,815)	0	(104,815)

Reduce 1.0 vacant administrative aide position. Shift responsibility for administrative support such as Board items, updating project status reports, greenhouse gas reduction and cost tracking, from Admin Aide to managers. Reduce support for Energy and Sustainability efforts, outreach, education, and tabling events.	(1.00)	(129,635)	0	(129,635)
Retain position allocation and reduce the General Fund contribution through an offset of energy reduction across County facilities. Shift responsibility for administrative support such as Board items, updating project status reports, greenhouse gas reduction and cost tracking, from Admin Aide to managers. Reduce support for Energy and Sustainability efforts, outreach, education, and tabling events. Reduction offset by changing the thermostat one to two degrees throughout the campus.	0.00	(129,635)	0	(129,635)
Reduce 1.0 vacant administrative aide position. Shift responsibility for administrative support such as Future Board item updating, initiating professional services contracts, Board items, updating project status reports, cost tracking, project reconciliation, etc. from Admin Aide to Project managers.	(1.00)	(136,428)	0	(136,428)
Reduce 1.0 vacant building mechanic II position. Reduction in completion rates in both corrective and preventative maintenance, escalating deferred maintenance. Reduction in customer service, slower response time to requests. County staff should be informed level of service will match reduced funding levels. Manage customer expectations. Risk in not developing staff succession plan. Complex operation and maintenance tasks will be difficult to cover with eminent departure of key staff. This position has been vacant since January, 2018.	(1.00)	(161,164)	0	(161,164)
Reduce 1.0 filled senior capital project manager position. This reduction may require the use of a 3rd party to support Capital Projects planning. Potential impact to County departments as planning projects may be delayed.	(1.00)	(208,724)	0	(208,724)

INFORMATION SYSTEMS

John Hartwig
Director

The mission of the Information Systems Department is to maximize public service and operational efficiencies through the implementation of technology solutions that support and enhance current and future service delivery systems of Sonoma County.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	46,799,454
Total Revenues/Use of Fund Balance	45,829,611
Total General Fund Contribution	969,843
Total Staff	116.50
% Funded by General Fund	2.07%

DEPARTMENT OVERVIEW

The Information Systems Department (ISD) is responsible for providing leadership, support, and coordination of technological efforts in most County departments.

Administration - Maintains financial and internal administrative functions for all divisions. Activities support: operational and project budgeting; procurement and expense management; fair and equitable cost recovery; and human resource functions.

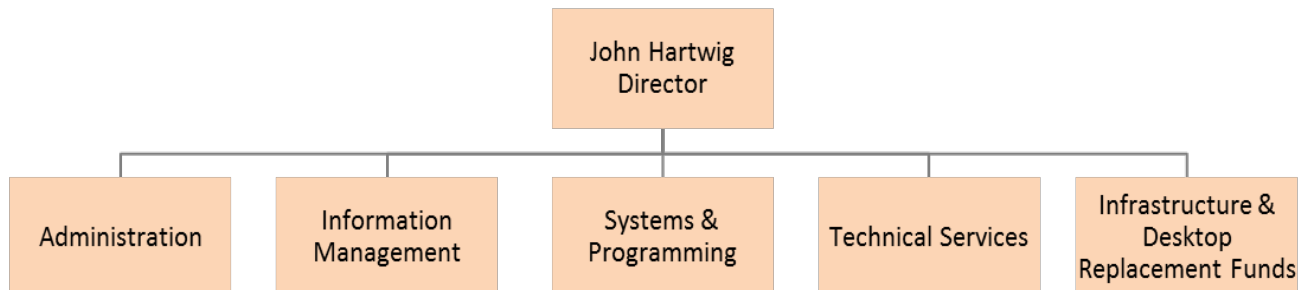
Information Management - Provides technical and system integration services to meet departments' needs relating to the creation, organization, storage, collection, management, and distribution of County data. Work teams provide key services such as web hosting and design, document remediation, geographical information systems, document management, and records management.

Systems and Programming - Creates and maintains application software programs for both countywide and department specific needs. Work teams develop, support, and maintain a variety of systems, including integrated justice, human resources management, and financial systems.

Technical Services - Designs, builds, and supports the core technology infrastructure that helps County workers communicate with their clients, partner agencies, and coworkers. Key infrastructure includes data centers, networks, telecommunications, server farms, storage systems, computers, mobile devices, and software. Work teams perform a variety of functions: maintaining secure access to information critical to departmental operations; providing remote and on-site technical support to customers; and providing programming and support to the multi-agency public safety consortium.

Internal Transfers, Infrastructure, and Desktop Replacement - Provides planned replacement of computers, servers, network routers, software, storage, and telephone systems to ensure assets are replaced before failure, forming a secure, reliable, affordable, and sustainable technology foundation for service delivery. For more information, call (707) 565-2911, or visit <http://sonomacounty.ca.gov/ISD>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Administration	2,694,964	2,651,571	(43,393)	(1.6)
Information Management	6,043,148	6,511,209	468,061	7.7
Systems and Programming	5,298,931	3,980,357	(1,318,574)	(24.9)
Technical Services	18,740,540	18,651,310	(89,230)	(0.5)
Desktop Replacement	1,714,416	1,535,281	(179,135)	(10.4)
Infrastructure and Replacement	3,602,560	4,118,049	515,489	14.3
Internal Transfers & Reimbursements	8,967,618	9,351,677	384,059	4.3
Total Expenditures by Program	47,062,177	46,799,454	(262,723)	(0.6)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Administration	17.00	17.00	0.00	0.0
Information Management	28.00	28.00	0.00	0.0
Systems and Programming	22.00	22.00	0.00	0.0
Technical Services	49.50	49.50	0.00	0.0
Total Permanent Positions	116.50	116.50	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	19,033,673	18,282,881	(750,792)	(3.9)
Services and Supplies	16,306,656	16,050,892	(255,764)	(1.6)
Capital Expenditures	3,602,560	4,118,049	515,489	14.3
Transfers within the County	8,119,288	8,347,632	228,344	2.8
Total Expenditures by Character	47,062,177	46,799,454	(262,723)	(0.6)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	958,937	969,843	10,906	1.1
Fees and Charges for Services	14,942,042	12,309,557	(2,632,485)	(17.6)
Use of Fund Balance	1,383,876	814,458	(569,418)	(41.1)
Transfers within the County	9,217,991	9,606,609	388,618	4.2
Reimbursements	20,559,331	23,098,987	2,539,656	12.4
Total Revenues/Use of Fund Balance	47,062,177	46,799,454	(262,723)	(0.6)

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Completed several electronic forms pilot projects including: Community Investment Fund e-Form, Staff Development/Wellness Reimbursement, and Debris Management – Right of Entry documentation. The forms utilize digital signatures, approval workflows, and data collection to improve efficiencies, enhance the quality and timeliness of business information and reporting, reduce reliance on paper documents, and improve integration with the County’s records retention process and electronic document management system.
- Completed update of aerial orthophotography and infrared measurements to provide current and complete information to all County operational areas supporting efforts in Public Safety, infrastructure risk identification and rebuilding, watershed protection, and overall housing status assessment and recovery needs in response to damage from the October fires.
- Created and released numerous business applications. Highlights include: Enterprise Financial System Upgrade, new Budget/Labor Forecasting tools, SoCo Report It additions (Damage Reporting), SoCo Map adapted for Right of Entry progress visualization, Parcel re-appraisal support, Parcel Rebuild Tracking, Bridge and Road impacts, and systems to support the Roseland Annexation and Public Safety alignment.
- Implemented data and document exchanges between the Superior Court’s new case management system and the County’s Integrated Justice System for criminal and juvenile cases, providing the information needed to support and enhance Public Safety efforts and collaboration between County departments and the Courts.
- Established data integration team to support ACCESS Sonoma County projects to develop tools supporting collaboration between Health and Human Service Partners to comprehensively integrate, coordinate and evaluate services for delivery to the highest need clients.
- Maintained and updated core technology infrastructure with a balanced project effort and investment across network, security, data center, server/storage, and workstation structures, providing foundational support for County operations.

FY 2018-2019 Objectives

- Identify and support County Recovery and Resiliency efforts and priorities.
- Continue collaborative efforts between the Courts and County departments to ensure quality and timeliness of shared data.
- Assess the Integrated Justice System to establish a roadmap to guide future enhancements and upgrades to best meet the needs of the Justice Partners, including Sheriff, District Attorney, Public Defender, Probation, and Department of Child Support Services.
- Provide continued technology support to the ACCESS Sonoma County projects to establish a secure mechanism to share and exchange data across Health and Human Service Partners.
- Replace the current Enterprise Web Content Management system to improve ease-of-use, scalability, resiliency, and ADA compliance.
- Enhance public accessibility to Board of Supervisors meetings and agendas by replacing the legacy video streaming environment and implementing a self-service application providing online access to historic electronic archives and Board approved documents.
- Invest in technology infrastructure replacement to maintain the integrity and availability of County business applications and communications systems.

DEPARTMENT HIGHLIGHTS

Fire Impact

The impacts to the department's staff, work plan, and facilities were significant. As the majority of the department's staff members were dealing with evacuations from both homes and work sites, including the loss of homes in the firestorm, the Information Systems Department was fully operational and providing:

- 24 hour service to support Emergency Operations services for first responders including local and state fire and law enforcement as well as federal agencies throughout the county;
- 100% availability of communications services including 911 and the Public Information Office;
- 24/7 website public access to all County sites and information during a period of significantly increased demand;
- Security and protection of County systems, data, and networks.

Fire Recovery: Information Systems Department resources remain focused on Emergency Response, Recovery Operations, and Building Resiliency efforts covering virtually every program area. Task forces and work groups are continuing to evolve and develop technology needs and requests as they address Recovery and Resiliency needs. Requests have been submitted for inclusion in FEMA Hazard Mitigation Grant Program to help fund improvements in technology, infrastructure, Disaster Preparedness, and Hazard Mitigation projects. The Information Systems department is providing a variety of targeted solutions including:

- Web sites to support information sharing and outreach;
- Geographical Information Systems and maps to help collect/visualize recovery priorities;
- Watershed Recovery and Resiliency Work Group support;
- Tracking applications and electronic document management for financial reporting;
- Safety Net - data integration, housing inventories, environmental reporting;
- Quick response to infrastructure and staffing related changes;
- Input and analysis for Disaster Recovery / Continuity of Operations Plan improvements and emerging resiliency initiatives;
- Emergency Operations Center technology systems improvements.

Service Delivery Adjustments: The majority of recovery or resiliency activities include technology components. As a result, a significant amount of the work needed to maintain and improve the County's overall technology foundation is being re-scheduled or deferred to ensure that we are providing the level of support necessary for the organization's success in these efforts.

To address this shift, the Information System Department has redirected existing resources to support involvement in the Recovery & Resiliency priority areas the Board has identified. Staff work on customer applications development and maintenance as well as technology infrastructure activities has been refocused on emergency response and recovery priorities to support all County departments. Currently, approximately 20% of available staff resources are working on Recovery and Resiliency priorities. The balance of available resources are providing critical operational coverage and support services consistent with each program area.

Key Issues

- The department is focused on recovery and resiliency priorities, maintaining core technology operations and providing excellent customer service in an environment of economic uncertainty resulting in reductions to budgets and revenue.
- Prioritizing investments in staff and a more resilient technology infrastructure to mitigate disaster risks will result in improved redundancy, enhanced service delivery, and availability during and after disasters.
- Recruiting and retaining information technology professionals in the Bay Area prior to the disaster was challenging; after the disaster, and with the reduction in available housing, we face even longer vacancy periods resulting in increased workload and stress on existing staff.
- Constantly evolving technology provides efficiencies, expanded service delivery methods and better access to information by citizens but the current operational and fiscal environment can make implementation difficult.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Reduce access to legal expertise. Records will not be able to support Counsel or other departments with tools to support position. One time or other sources would need to be used.	n/a	(9,240)	0	(9,240)
Reduce access to technical expertise. Will not be able to obtain needed expertise for Integrated Justice System if needed.	n/a	(10,109)	0	(10,109)
Reduce access to technical expertise. Will not be able to obtain needed expertise for Integrated Justice System if needed.	n/a	(3,050)	0	(3,050)
Reduce education in new technology and reduces ability to provide cross training and bench depth for support of key county system.	n/a	(7,350)	0	(7,350)
Reduces records, courier and mail supplies used for departments including courier envelopes, and other mail and records supplies. Departments may need to purchase small amounts on their own.	n/a	(3,695)	0	(3,695)
Reduce education in new technology and reduces ability to provide crosstraining and bench depth for support of key county system.	n/a	(6,000)	0	(6,000)



NON-DEPARTMENTAL

Sheryl Bratton
County Administrator

Enriching the quality of life in
Sonoma County through superior
public services.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$130,953,768
Total Revenues/Use of Fund Balance	\$394,999,245
Total General Fund Contribution*	(\$264,045,477)
Total Staff	0.00
% Funded by General Fund	36.37%

*Surplus finances other departments' General Fund net cost.

DEPARTMENT OVERVIEW

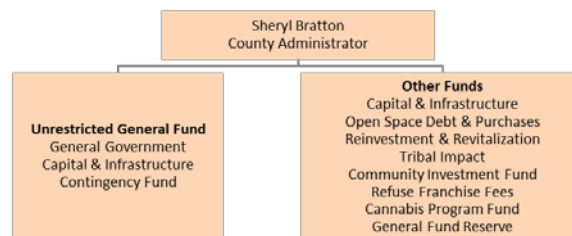
This budget includes revenues and expenditures which are not directly associated with a specific department. The budget consists of two major expenditure categories:

Unrestricted General Fund contains a variety of budgeted revenues and expenditures that are not specific to any one department. This category covers centralized program costs, referred to as **General Government**, such as employee development and recognition programs and specialized consultant services. The General Fund also contributes to **Capital and Infrastructure** investments, such as the Roads Pavement Preservation program and the Capital Improvement Plan. This category also includes the County's General Fund **Appropriation for Contingencies** designation, which represents unrestricted funds available to the Board of Supervisors to address unanticipated needs throughout the fiscal year.

Other Funds includes the following non-General Fund special programs and projects: (1) **Capital and Infrastructure** includes tobacco settlement fund contributions towards the Capital Improvement Plan, as well as refuse franchise fees allocated to the Roads Pavement Preservation program; (2) **Open Space Special Tax Account** records the proceeds from bonds issued as a result of Measure F, and transfers funds to the Agricultural and Open Space District to finance the Measure F expenditure plan; (3) **Reinvestment & Revitalization** represents the segregation of property taxes returned to the County as a result of the dissolved Redevelopment Areas, used to finance the County's Reinvestment and Revitalization program and projects; (4) **Tribal Impact Mitigation** administers revenue generated from tribal agreements; (5) **Community Investment Fund (CIF)** tracks Transient Occupancy Tax assigned to specific programs; (6) **Refuse Franchise Fees** collected from the County's contracted solid waste collection service provider used to support roadside litter removal, street sweeping, animal pickup, and monitoring of closed rural landfills; (7) the **Cannabis Program Fund**, which receives all Measure A Cannabis Business Tax revenue and reimburses County departments for their Cannabis program costs; and (8) the County's accumulated **General Fund Reserve**, which protects against temporary revenue shortfalls or unpredicted expenditures.

In addition to the aforementioned expenditure categories, Non-Departmental also includes centrally collected property tax, sales taxes, and reimbursements from other agencies for central County services expended out of the General Fund. These revenues finance General Fund contributions to County departments. For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017- 2018 Adopted
Unrestricted General Fund				
General Government	19,177,146	16,523,314	(2,653,832)	(13.8)
Capital and Infrastructure	22,426,653	23,103,866	677,213	3.0
Contingency Fund	4,425,266	5,000,000	574,734	13.0
<i>Internal Transfers & Reimbursements</i>	3,000,000	3,000,000	0	0.0
Sub-Total General Fund	49,029,065	47,627,180	(1,401,885)	(2.9)
Other Funds				
General Government	770,457	0	(770,457)	(100.0)
Capital and Infrastructure	14,810,473	12,513,608	(2,296,865)	(15.5)
Open Space Debt and Purchases	38,560,720	47,064,495	8,503,775	22.1
Reinvestment and Revitalization	8,388,594	4,856,481	(3,532,113)	(42.1)
Tribal Impact Mitigation	3,613,727	3,390,619	(223,108)	(6.2)
Community Investment Fund	10,584,774	9,698,732	(886,042)	(8.4)
Refuse Franchise Fees	1,038,125	1,060,328	22,203	2.1
Cannabis Program Fund	1,608,835	1,331,374	(277,461)	(17.2)
General Fund Reserve	0	2,730,951	2,730,951	0.0
<i>Internal Transfers & Reimbursements</i>	1,311,902	680,000	(631,902)	(48.2)
Sub-Total Other Funds	80,687,607	83,326,588	2,638,981	3.3
Total Expenditures by Program	129,716,672	130,953,768	1,237,096	1.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017- 2018 Adopted
Expenditures by Character				
Salaries and Benefits	440,000	250,000	(190,000)	(43.2)
Services and Supplies	9,274,368	9,964,841	690,473	7.4
Other Expenses*	45,920,165	48,380,376	2,460,211	5.4
Appropriation for Contingencies	4,475,266	5,050,000	574,734	12.8
Transfers within the County	69,606,873	67,308,551	(2,298,322)	(3.3)
Total Expenditures by Character	129,716,672	130,953,768	1,237,096	1.0
Revenues/Reimb./Use of Fund Balance (Sources)				
Tax Revenue	287,685,892	288,213,814	527,922	0.2
Transient Occupancy Tax (incl. Measure L)	20,025,470	20,025,470	0	0.0
Fees and Charges for Services	4,171,965	4,305,985	134,020	3.2
State, Federal, & Other Govt. Revenue	10,757,932	16,286,434	5,528,502	51.4
Other Departmental Revenue**	14,019,444	15,213,102	1,193,658	8.5
Use of Fund Balance	24,168,831	29,954,522	5,785,691	23.9
Reimbursements and Transfers	16,945,412	20,999,918	4,054,506	23.9
Total Revenues/Use of Fund Balance	377,774,946	394,999,245	17,224,299	4.6
General Fund Contribution to Other Depts***	(248,058,274)	(264,045,477)	(15,987,203)	6.4

*Other Expenses includes contributions to local municipalities and non-County agencies, such as the Community Development Commission for housing programs and the Agricultural Preservation & Open Space District for land purchases.

**Other Departmental Revenue Includes Teeter tax loss penalties, interest earnings on retirement contribution prepayments, and franchise fees for refuse and utilities.

***The negative General Fund net cost finances General Fund contributions to County Departments and select programs.

ACCOMPLISHMENTS AND OBJECTIVES

The Non-Departmental budget unit is administered by the County Administrator's staff. Please see departmental accomplishments and objectives under the Board of Supervisors/County Administrator's budget narrative included in the Administrative Support and Fiscal Services section.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery: On October 9th, 2017, the County declared a state of emergency in response to several life threatening wildfires throughout the County. In order to maximize reimbursements from federal and state sources, based on recommendations from other disaster affected jurisdictions, the County established a new Disaster Recovery Fund on October 31, 2017 in order to segregate and track costs resulting from the initial disaster response and ongoing recovery efforts, such as: running the Emergency Operations Center; setting up and operating the Local Assistance Center; supplies for displaced residents at local shelters; covering first responder and mutual assistance activities; debris removal; the Right of Entry program; and emergency storm preparation. In FY 2017-2018, per Board direction, the Disaster Recovery Fund was financed with one-time General Fund sources totaling \$5.0 million. In addition to the General Fund financing, the Disaster Recovery Fund also received a \$9.2 million expedited reimbursement from the Federal Emergency Management Administration (FEMA) in April 2018 associated with fire response and emergency measures based on documented expenses incurred and estimated liabilities. For FY 2018-2019, Disaster Recover Fund revenue and expense appropriations are not reflected in the Recommended Budget and will be addressed in capital and departmental budgets where recovery projects are occurring. Federal and state claim reimbursements will be handled as a separate update to the Board.

Service Delivery Adjustments: N/A

Key Issues

Unrestricted General Fund

- General Government expenditures are decreasing by \$2.65 million due to expiration of non-recurring costs for Roseland Annexation and several one-time General Fund transfers to departments approved during June 2017 budget hearings, including \$1.0 million to finance jail mental health care contract costs.
- Capital and Infrastructure expenditures are increasing by a net \$677,000 due to the addition of \$1.7 million annual debt service shifted from the General Services budget to the Capital Project Plan, less removal of a non-recurring \$1.0 million transfer to Transportation and Public Works in FY 2017-2018 to finance roads storm damage repairs.
- Contingency Fund expenditures are increasing by \$575,000 to restore the Board's annual contingency baseline to \$5.0 million. The FY 2017-2018 Adopted Budget contingency appropriation was adjusted down during June 2017 budget hearings to finance one-time expenditures associated with the Senior Meals Program, the Earn-It Keep-It Save-It Program, support to Volunteer Fire Companies, and the Blue Green Algae (BGA) program. The BGA contribution has been established as an ongoing General Fund support to Health Services starting in FY 2018-2019.

Other Funds

- General Government expenditures are decreasing by \$770,000 due to expiration of the 2-year Tobacco Retail License program subsidy administered by Health Services, and removal of deallocated tobacco settlement fund transfers to General Services, Human Resources, and Health Services for one-time costs approved during the 2017-2018 budget hearings.
- Capital and Infrastructure expenditures are decreasing by \$2.3 million due to deletion of a one-time transfer of \$1.0 million in FY 2017-2018 from the Refuse Franchise Fees Fund to Transportation and Public Works to restore funding in the Road Maintenance and Administration divisions as a bridge to Senate Bill 1 tax revenues coming online later in the year, and a \$1.3 million year-over-year reduction in securitized tobacco settlement

funds appropriated to finance continuation of rollover capital projects. Please refer to the Capital Projects budget narrative for more information.

- Open Space Debt and Purchases expenditures, which finance operations and capital acquisitions in the Open Space District as well as debt service on bonds, are increasing by \$8.5 million, primarily due to the expectations of a high level of purchases in FY 2018-2019, including purchases of lands in the Mark West Creek area that were initially expected in FY 2017-2018 but were delayed due to the fires.
- Reinvestment and Revitalization expenditures are decreasing by \$3.5 million due primarily to removal of a non-recurring \$1.3 million transfer of Redevelopment Agency Dissolution funds to Transportation and Public Works for the Penngrove Pedestrian Safety improvement project, and removal of one-time expenditures for Lower Russian River Homeless Services and other programs approved during June 2017 budget hearings.
- General Fund Reserve expenditures reflect a drawdown of \$2.7 million needed to balance the FY 2018-2019 Recommended Budget given FY 2017-2018 year-end savings are not anticipated.

Revenues (Sources)

- Tax Revenues are increasing by a net \$528,000, which assumes a \$3.1 million growth in General Fund tax, offset by a \$2.6 million reduction in projected Measure A Cannabis Business Tax revenue based on most recent permit and fees activity. The General Fund tax increase includes:
 - \$1.9 million due to assumed 2.5% growth of the post-disaster secured property tax roll; and
 - \$1.2 million in projected sales tax receipts based on recent trend, adjusted for disaster impacts and Roseland Annexation changes.
- Transient Occupancy Tax revenue growth is assumed to be flat year-over-year due to fire impacts. The Sonoma Complex Fires destroyed 73 of Sonoma County's 1,413 permitted vacation rentals and an additional 7 lodging facilities (hotels, motels, and Bed and Breakfasts). In addition, 96 vacation rentals have informed the County that they will offer their properties as long term rentals to add to needed housing stock after so many local homes were destroyed. Within Non-departmental, Transient Occupancy tax revenue has shifted from the Community Investment Fund (formerly known as Advertising) to the General Fund, which results in a net zero change.
- State, Federal, and Other Governmental Revenues are increasing by a net \$5.5 million due to higher projected State Prop 172 revenue, and an estimated \$5.1 million property tax loss backfill from the State in FY 2018-2019, as identified in the Governor's January 2018 proposed budget, to mitigate tax roll losses resulting from the October 2017 fires. The final backfill amount allocated to Sonoma County may be less, if the State approved budget does not allocate sufficient funding for all taxing authorities who suffered losses due to the northern and southern state disasters.
- Other Departmental Revenues are increasing by \$1.2 million, or 8.5%, due to higher projected interest earnings resulting from restructuring of the pension contribution prepayment arrangement under Senate Bill 671 (2017), which allows for a future year advanced payment of employer contributions and thus more County funds on deposit with the Sonoma County Employees' Retirement Association earning interest.
- Reimbursements and Transfers are increasing by \$4.1 million due to the one-time transfer of \$2.7 million in FY 2018-2019 from the General Fund Reserve into the General Fund to balance the Recommended Budget. Reimbursements are also increasing by another \$1.4 million due to higher payments from non-General Fund programs and agencies to the General Fund to cover estimated FY 2018-2019 county support services (cost plan). The cost plan is the mechanism to assess and allocate indirect costs from County internal service departments to grantee departments and supported agencies in accordance with the Federal Office of Management and Budget Uniform Guidance.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
As directed by the Board of Supervisors on May 8, 2018, General Fund contingencies will be directed in FY 2018-2019 to cover up to \$300,000 of election costs associated with the anticipated November 2018 Housing Recovery Ballot Measure, and \$85,000 will be used to finance project costs related to Sonoma Development Center transition planning and governance structure development.	0.00	(385,000)	0	(385,000)
	0.00	385,000	0	385,000

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Reduce the Board's General Fund contingency appropriation to offset approved expenditures: \$671,000 to restore the District Attorney's Office General Fund contribution; \$300,000 to finance Parks ballot measure costs; \$100,000 to support Volunteer Fire Companies operational costs; and \$17,113 to finance U.C. Cooperative Extension extra help costs.	0.00	(1,088,113)	0	(1,088,113)
Program expenditures to support a potential Parks sales tax measure on the November 2018 ballot, offset by reduced General Fund contingency appropriations.	0.00	300,000	0	300,000
Transfer General Fund to Fire and Emergency Services to support Volunteer Fire Companies.	0.00	100,000	0	100,000
Program expenditures to cover REDCOM Dispatch Fees for unincorporated area calls, financed by Transient Occupancy Tax revenues.	0.00	900,000	900,000	0
Program expenditures for vegetation management, financed by Redevelopment Agency Dissolution funds.	0.00	500,000	500,000	0

Recognize Teeter reserve revenues to finance restoration of Behavioral Health services.	0.00	0	1,600,000	(1,600,000)
Other Fund				
Transfer Redevelopment Agency Dissolution funds to Fire and Emergency Services to support Volunteer Fire Companies.	0.00	100,000	0	100,000
Transfer Redevelopment Agency Dissolution funds to the Department of Health Services to restore Behavioral Health services.	0.00	2,400,000	0	2,400,000
Transfer Redevelopment Agency Dissolution funds to the Community Development Commission to support a potential housing revenue measure on the November 2018 ballot.	0.00	75,000	0	75,000
Transfer Redevelopment Agency Dissolution funds to the Community Development Commission to support future technology upgrades.	0.00	400,000	0	400,000
Transfer Redevelopment Agency Dissolution funds to the General Fund to offset costs for vegetation management.	0.00	500,000	0	500,000
Transfer Redevelopment Agency Dissolution funds to the Community Development Commission for the Roseland Village Library service relocation.	0.00	500,000	0	500,000
Transfer Redevelopment Agency Dissolution funds to Department of Health Services to restore services to Social Advocates for Youth behavioral health services.	0.00	125,000	0	125,000
Transfer de-allocated Tobacco Endowment funds to the Department of Health Services to restore Behavioral Health services.	0.00	173,900	0	173,900
Transfer Transient Occupancy Tax funds to the Auditor-Controller-Treasurer-Tax Collector to finance a new shared TOT collections database.	0.00	87,500	0	87,500
Transfer Transient Occupancy Tax funds to the General Fund to finance REDCOM Dispatch fees.	0.00	900,000	0	900,000
Transfer Transient Occupancy Tax funds to Regional Parks to mitigate budget reductions.	0.00	185,536	0	185,536

Transfer Transient Occupancy Tax funds to the Human Services Department to finance senior meals contracts.	0.00	300,000	0	300,000
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AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR

Erick Roeser
Auditor-Controller-
Treasurer-Tax Collector

The mission of the Auditor-Controller-Treasurer-Tax Collector is to provide reliable and relevant financial information and quality financial services in an efficient, ethical, and effective manner to the citizens of Sonoma County, while promoting fiscal responsibility and accountability.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$158,504,934
Total Revenues/Use of Fund Balance	\$152,678,008
Total General Fund Contribution	\$5,826,926
Total Staff	100.00
% Funded by General Fund	3.68%

DEPARTMENT OVERVIEW

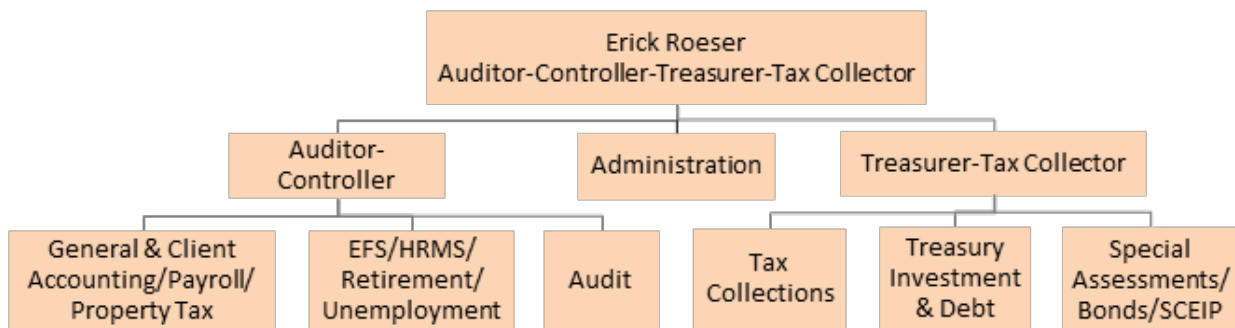
The Auditor-Controller-Treasurer-Tax Collector serves as the Chief Financial Officer of the County. The office operates two major sections, the **Auditor-Controller** and **Treasurer-Tax Collector**, and the **Administration** unit, which is responsible for overseeing the department-wide budget, operations, and human resources matters.

The **Auditor-Controller** section is responsible for: **General and Client Accounting, Payroll, and Property Tax**, which provide essential accounting services to departments and local government agencies, including payroll processing, check issuances, budget schedules compilation, property tax distribution, debt administration, cost plan development, and financial statement preparation; **Internal Service Funds**, which are used to support the Enterprise Financial System (EFS), the Human Resources Management System (HRMS), the County’s self-insured unemployment program, and the County’s retirement-related activities including assets, liabilities, and employer retirement contributions; and **Audit**, which performs internal audits of County operations and provides financial audit services. This function reports directly to the department head.

The **Treasurer-Tax Collector** section is responsible for: **Tax Collection**, which performs the collection of local property taxes and delinquency collections for other County departments; **Treasury**, which manages the safe investment of public funds in the Pooled Investment Fund on behalf of the County, Schools, and Special Districts. The Treasury is also responsible for management of the daily cash flow needs of the Pooled Investment Fund participants; **Investment and Debt**, which collects transient occupancy and cannabis taxes, manages the parking citation administration and adjudication program, administers the County’s debt policy, maintains the County’s debt ratings, and manages the employee deferred compensation program; and **Special Assessments/Bonds/SCEIP**, which facilitates bond issuances and financing for energy and water conservation improvements to qualifying property owners through voluntary assessments on their property tax bills under the Sonoma County Energy Independence Program (SCEIP).

For more information, call (707) 565-2631, or visit <http://sonomacounty.ca.gov/Auditor-Controller-Treasurer-Tax-Collector/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Auditor/Controller				
Accounting/Payroll/Property Tax	9,451,320	9,618,908	167,588	1.8
Audit	1,183,768	1,196,562	12,794	1.1
Internal Service Funds - ERP/Retirement/Unemployment	119,514,316	130,335,652	10,821,336	9.1
Internal Transfers & Reimbursements	1,681,753	1,826,629	144,876	8.6
Treasurer/Tax Collector				
Tax Collections	2,386,230	2,322,467	(63,763)	(2.7)
Treasury/Investment & Debt	2,670,798	3,058,086	387,288	14.5
Special Assess/Bonds/SoCo Energy Independence Pgm.	14,843,472	8,856,451	(5,987,021)	(40.3)
Internal Transfers & Reimbursements	164,000	199,000	35,000	21.3
Administration				
Administration	1,169,695	1,091,179	(78,516)	(6.7)
Total Expenditures by Program	153,065,352	158,504,934	5,439,582	3.6

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Accounting/Payroll/Property Tax	51.00	51.00	0.00	0.0
Enterprise Resource Planning Systems	10.00	10.00	0.00	0.0
Audit	7.00	7.00	0.00	0.0
Tax Collections	12.00	12.00	0.00	0.0
Treasury/Investment & Debt	13.00	15.00	2.00	15.4
Special Assess/Bonds/SCEIP	0.00	0.00	0.00	0.0
Administration	5.00	5.00	0.00	0.0
Total Permanent Positions	98.00	100.00	2.00	2.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	13,835,237	49,317,467	35,482,230	256.5
Services and Supplies	15,394,248	14,662,895	(731,353)	(4.8)
Other Expenses*	123,605,924	94,309,147	(29,296,777)	(23.7)
Transfers within the County	229,943	215,425	(14,518)	(6.3)
Total Expenditures by Character	153,065,352	158,504,934	5,439,582	3.6
Revenues/Reimb/Use of Fund Balance (Sources)				
General Fund Contribution	5,868,894	5,826,926	(41,968)	(0.7)
Fees and Charges for Services	128,588,519	130,903,133	2,314,614	1.8
State, Federal, & Other Govt. Revenue	4,574,015	0	(4,574,015)	(100.0)
Other Departmental Revenue**	1,821,262	672,762	(1,148,500)	(63.1)
Use of Fund Balance	(180,334)	8,212,459	8,392,793	4,654.0
Transfers & Reimbursements	12,392,996	12,889,654	496,658	4.0
Total Revenues/Use of Fund Balance	153,065,352	158,504,934	5,439,582	3.6

* Other Expenses mainly include Internal Service Fund expenses and Debt Service payments.

** Other Departmental Revenue includes Teeter Tax Loss Penalties, Parking Fines, and SCEIP Interest Earnings.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Completed and submitted the Sonoma County Water Agency's first Comprehensive Annual Financial Report (CAFR), covering FY 2016-2017. Compared to the audited financial reports issued by the Water Agency in previous fiscal years, the new CAFR adheres to Government Finance Officers Association best practices and provides more robust organizational information and statistical data.
- Completed a review of online vacation rental platforms to improve the enforcement and collection of Transient Occupancy Taxes from Sonoma County businesses.
- Established a countywide Oversight Board for all Successor Agencies in Sonoma County, to commence July 1, 2018. The seven-member Board will be appointed in collaboration with the Community Development Commission.
- Issued approximately 5,200 revised property tax bills as a result of the 2017 Sonoma Complex Fires. This item required staff to work closely with the County Assessor and process property tax roll reductions related to calamity reassessments.
- Provided training and mentoring opportunities to new managers and executive level leaders, including required continuing education courses for staff with Certified Public Accountant (CPA) licenses.
- Implemented a web-based version of the Treasury cashiering software used to track portfolio balances, generate inventory reports, and process transactions. This upgrade will eliminate the need and cost of in-house servers and maintenance, and it will allow the Treasurer to maintain normal operations and continue services to the public in the event of local system disruption.

FY 2018-2019 Objectives

- Complete a maintenance upgrade of the Human Resources Management System in collaboration with Human Resources and Information Systems partners. This system allows the County to track employee and payroll data, calculate payroll and produce annual W-2s for tax filings, and capture and calculate the provisions of the various Memoranda of Understanding for all County labor groups.
- Educate and train County staff on required accounting standards and best practices, including the implementation of Government Accounting Standards Board (GASB) Statement No. 75 for the FY 2017-2018 reporting period. Implementing GASB No. 75 will improve the County's accounting and financial reporting for post-employment benefits other than pensions.
- Provide public accountability and fiscal transparency by obtaining the Government Finance Officers Association's awards for the Comprehensive Annual Financial Report, Popular Annual Financial Report, and the County's Distinguished Budget Presentation.
- Provide training and mentoring opportunities to staff to prepare the next generation of managers and leaders. This objective addresses succession planning and helps to ensure that staff are adequately trained within the organization in order to continue to meet the required mandates of the office, including general accounting and tax collection services.
- Collaborate on the development of a cannabis tax enforcement process with County Counsel, County Administrator's Office, Permit Sonoma, Agricultural Commissioner, Health & Human Services, and the Sheriff's Office.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- In October 2017, the Auditor-Controller-Treasurer-Tax Collector created a Disaster Finance Team comprised of four dedicated internal audit staff, as well as staff from the County Administrator's Office and County Counsel. The primary objective of the Disaster Finance Team is to guide the County through the disaster grant claiming process and to maximize the County's reimbursement from State and Federal sources for disaster response and recovery costs. Disaster Finance efforts began in October 2017 and will continue through FY 2018-2019, and likely beyond. A minimum of 2.0 internal audit staff will continue to be assigned to support ongoing Disaster Finance efforts in FY 2018-2019.

Service Delivery Adjustments:

- Risk-based internal audits and most non-mandated audits have been postponed to redirect internal audit staff to the Disaster Finance team. Internal audit staff will resume work on previously scheduled audits at the earliest opportunity.

Key Issues

The office sees key issues that require software system implementation and maintenance including the implementation of a Transient Occupancy Tax (TOT) database and collection system, and an upgrade of the Human Resources Management System to maintain payroll and benefits functionality. Another key issue is the management and safekeeping of the Treasury investment portfolio that will require enhanced investment support.

The FY 2018-2019 budget includes addition of 2.0 positions, an Accounting Assistant and Senior Account Clerk, in the Treasurer-Tax Collector division to support the County's collection of Transit Occupancy Tax revenue. The Board approved these new position allocations effective October 3, 2017 for FY 2017-2018 implementation, and they are now reflected in the FY 2018-2019 budget because they are permanent positions.

The \$35 million increase in salaries and benefits in ACTTC's Internal Service Funds reflects a change in accounting resulting from Governmental Accounting Standards Board Statement No. 68 'Accounting and Financial Reporting for Pensions' (GASB 68). The GASB 68 expenses were budgeted in the Other Expenses category in FY 2017-2018, which is now being corrected for FY 2018-2019. GASB 68 requires the County to recognize a Net Pension Liability along with various deferred amounts related to pensions; the net change in these balances is accounted for as a pension expense within salaries and benefits. The increased budget for GASB 68 expenses aligns with prior year actuals and is the primary driver for the \$8.4 million increased Use of Fund Balance in the Retirement Internal Service Fund.

The FY 2018-2019 budget also reflects a \$4.5 million reduction to both Other Expenses and Other Governmental Revenue due to removal of the Sonoma County Business Area Improvement (BIA) activity. Although the collection and disbursement of BIA taxes is an ongoing responsibility of the Auditor-Controller-Treasurer-Tax Collector, this activity is now accounted for as a fiduciary activity and as such is not reflected in the ACTTC operating budget. Other Expenses and Other Departmental Revenue are also each decreasing by \$1.2 million due to elimination of Sonoma County Energy Independence Program tracking funds no longer needed since interest earnings and expenses are now recorded in the Public Financing Authority.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Implement a shared database to improve enforcement of the Transient Occupancy Tax ordinance, increase taxes collected, and ensure equal treatment amongst operators. The new database will allow taxpayers to access, calculate, and pay taxes online, which will decrease the amount of paperwork and improve accuracy and efficiency. The database costs will be funded by Transient Occupancy Tax revenue.	0.00	87,500	87,500	0
Add 1.0 FTE Treasury Pool Manager dedicated to actively and optimally managing taxpayer funds invested via the Treasury Pool. The position will be financed by the Treasury Administration Fee charged to pool participants.	1.00	212,000	212,000	0



CLERK-RECORDER-ASSESSOR

William F. Rousseau
Clerk-Recorder-Assessor

The Clerk-Recorder-Assessor is committed to assuring honest and open elections; maintaining and preserving property records and vital records; and, setting fair and equitable values for tax purposes in an accurate, timely, professional, and courteous manner.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$20,473,791
Total Revenues/Use of Fund Balance	\$7,555,102
Total General Fund Contribution	\$12,918,689
Total Staff	107.75
% Funded by General Fund	63.10%

DEPARTMENT OVERVIEW

The Clerk-Recorder-Assessor department consists of four operational divisions and one administrative support division. The Department provides essential government services and functions mandated by state law.

Registrar of Voters conducts federal, state, and local elections; files candidate campaign statements; registers voters; and, maintains the voter registration file.

Assessor, through the creation of an annual assessment roll, provides accurate and timely property assessments and determines eligibility for various property tax exemptions and exclusions.

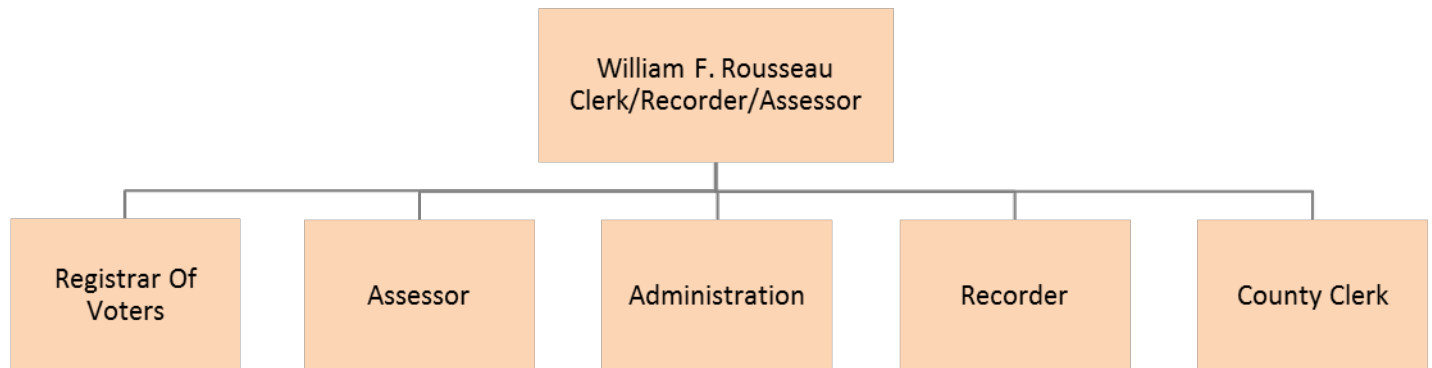
Recorder records and maintains public documents associated with land transactions, including deeds, liens and maps; and, documents associated with vital statistics, including births, deaths, and marriages.

County Clerk issues marriage licenses and performs marriage ceremonies; files and maintains fictitious business name statements, conflict of interest statements for statutory filers, and notary bonds; and, processes environmental documents.

Administration provides administrative, technical, human resources, and fiscal support to all divisions of the department.

For more information, call (707) 565-1888, or visit <http://sonomacounty.ca.gov/CRA/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
County Clerk	718,127	692,292	(25,835)	(3.6)
Recorder	2,688,703	2,626,877	(61,826)	(2.3)
Registrar of Voters	3,728,027	4,025,256	297,229	8.0
Assessor	9,669,400	9,837,825	168,425	1.7
Administration	1,381,510	1,388,834	7,324	0.5
Internal Transfers & Reimbursements	1,690,719	1,902,707	211,988	12.5
Total Expenditures by Program	19,876,486	20,473,791	597,305	3.0

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
County Clerk	5.00	5.00	0.00	0.0
Recorder	13.00	13.00	0.00	0.0
Registrar of Voters	14.00	15.00	1.00	7.1
Assessor	66.75	66.75	0.00	0.0
Administration	8.00	8.00	0.00	0.0
Total Permanent Positions*	106.75	107.75	1.00	0.9

*The recommended budget includes 1.0 Special Projects Director-Project position approved by the Board on August 22, 2017.

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	13,178,982	13,663,779	484,797	3.7
Services and Supplies	5,902,096	6,141,769	239,673	4.1
Capital Expenditures	485,000	140,000	(345,000)	(71.1)
Transfers within the County	310,408	528,243	217,835	70.2
Total Expenditures by Character	19,876,486	20,473,791	597,305	3.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	12,951,016	12,918,689	(32,327)	(0.2)
Fees and Charges for Services	4,531,000	4,701,846	170,846	3.8
State, Federal, & Other Govt. Revenue	30,976	5,619	(25,357)	(81.9)
Other Departmental Revenue**	369,427	421,398	51,971	14.1
Use of Fund Balance***	178,563	477,356	298,793	167.3
Transfers & Reimbursements within the County	1,815,504	1,948,883	133,379	7.3
Total Revenues/Use of Fund Balance	19,876,486	20,473,791	597,305	3.0

**Other Departmental Revenue includes Licenses and Permits, Fines and Penalties, Use of Money and Property, and Miscellaneous Revenue.

***Use of Fund Balance increase due to use of voting system replacement accumulated funds.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Successfully completed project to co-locate the Clerk and Recorder divisions, enhancing customer service and streamlining services for the public by consolidating processes, increasing efficiencies through shared staffing, and providing a single location for customer service.
- Added an online identity verification and multi-factor authentication option for the online purchase of vital records, eliminating, for many individuals, the need to submit a notarized sworn statement, thereby reducing the time and expense of obtaining birth, death, or marriage records.
- Completed a classification study for the Clerk, Recorder, and Assessor divisions increasing staff ability to develop additional skills and support career progression across divisions.
- Partnered with Human Resources Workforce Development to launch an employee driven process improvement program. Clerk-Recorder-Assessor staff participated in an orientation where over 50 ideas for improvements were identified by staff. Several small processes were implemented immediately, resulting in streamlined operations and staff efficiencies. For larger processes, four teams of staff were selected to participate in a series of workshops in which they defined problems, explored root causes, gathered data, mapped out solutions, and learned how to measure results. As a result of this process, one team developed a plan that will be particularly beneficial to assessing new construction during the rebuild phase of the October fires. Staff will utilize the methodologies learned in these workshops to recognize future opportunities for improvement, train and empower colleagues, and grow a culture where initiating process improvements is both encouraged and supported throughout the department.
- Provided members of the public an expeditious and convenient option to obtain copies of Official Public Records, Fictitious Business Name Statements and other filed clerk documents through online credit card purchases.

FY 2018-2019 Objectives

- Research funding options and secure remaining funds needed for acquisition and implementation of a modern voting system to replace the current 30 year old system, enhancing accessibility at polling places, providing high-speed scanning of vote-by-mail ballots, and ensuring reliability.
- Conduct voter outreach to obtain voter experience feedback providing input into the planned purchase or lease of a new voting system to be in place by early 2019.
- Continue to increase the number of e-Recorded documents in FY 2018-2019 in order to expedite processing of recorded documents.
- Decrease backlog of assessments and prepare for fire related reassessment and subsequent re-appraisable events.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- The Registrar of Voters is reaching out through mail delivery, public announcements and the website to provide and obtain updated registration information to voters whose properties were affected by the fires.
- Over 5,300 re-assessments were triggered by the October fires. The Assessor's division has completed most of the initial calamity roll corrections for fiscal year 2017-2018 and will continue to work subsequent assessments resulting from the sales and new construction of fire affected properties over the next several years. The backlog of work created as a result of the fire re-assessments is currently at six months and will continue to increase into 2018-2019 due to the number of assessments on rebuilt structures – both partial and final completions, reviews of current assessed values to ensure they are not above market values (Proposition 8), sales of vacant lots, transfers of property tax bases on fire-affected properties (Proposition 50), and retention of base year values and property characteristics of fire damaged properties for comparison with rebuilds.
- Due to increases in the number of annual assessments and limited staff resources, property transfers will be delayed, resulting in delays to issuance of supplemental bills and corrections to the annual secured property tax bills. Severe delays in property transfers could have a significant impact to the real estate industry by causing escrow delays or title issues.

Service Delivery Adjustments: Delays in assessments and property transfers as described above.

Key Issues

The Registrar of Voters will be replacing their voting system and conducting voter outreach to ensure that voters are aware of any changes to their ballots or envelopes as well as any impacts to in-person voting. The cost to purchase a new system is estimated to be around \$6 million. Since 2014, the Board of Supervisors has annually set aside funding to save for the purchase of a replacement voting system, currently totaling \$1.75 million, of which \$290,000 is budgeted for implementation and voter outreach. The Governor's Proposed Budget for the upcoming fiscal year includes a 50% funding match for acquisition of new voting systems. The Registrar of Voters may be requesting additional funding to complete the replacement after they receive and evaluate the vendor proposals and select the replacement system.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Add 3 term-limited positions in FY 2018-2019 and 3 in FY 2019-2020 to address assessment backlog and increase in reassessments due to fire.	3.00	206,700	0	206,700



JUSTICE SERVICES

Court Support & Grand Jury

Probation

District Attorney

Public Defender

Sheriff

Independent Office of Law Enforcement Review & Outreach



COURT SUPPORT AND GRAND JURY

Sheryl Bratton
County Administrator

The Court system in Sonoma County is a multi-disciplinary system relying on many partners to function efficiently.

Sonoma County provides financial resources through the Court Support Services budget to support the County's role in this system, and to ensure fairness and equity for all involved in the Justice System. The County also supports the Grand Jury in its role as an oversight body for all governmental entities within the County.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$15,304,905
Total Revenues/Use of Fund Balance	\$7,284,889
Total General Fund Contribution	\$8,020,016
Total Staff	0.00
% Funded by General Fund	52.40%

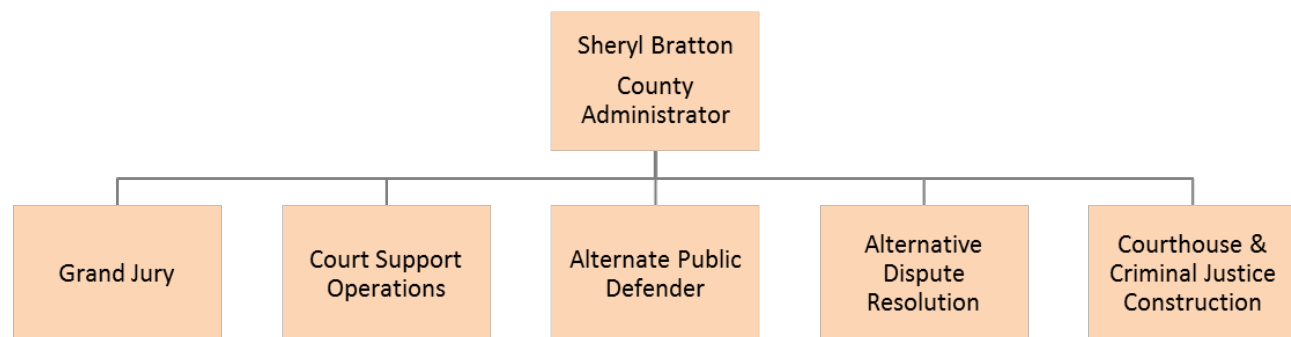
DEPARTMENT OVERVIEW

The Court Support Services budget provides for various court and criminal justice related expenses for which the County is financially responsible and receipt of revenues which are not included in departmental budgets.

Included in **Court Support Operations** are all revenues received by the County from specific court fines and fees. The fines and fees are used to partially fund the County's Maintenance of Effort (MOE) payment as required by the Lockyer-Isenberg Trial Court Funding Act of 1997 and the Court Facility Payment, pursuant to agreements with the Judicial Council for the joint use of the Hall of Justice. The **Alternate Public Defender** budget accounts for all costs associated with indigent defense when the Public Defender is unable to provide representation due to a conflict, such as when there are multiple defendants involved in a case. The program is managed by County Counsel. The **Alternate Dispute Resolution (ADR)** Special Revenue Fund fully supports ADR services provided to the general public as an alternative to civil court proceedings. These services are intended to reduce costs and time needed for resolution by the parties involved in civil proceedings. The **Grand Jury** is composed of 19 individuals whose primary function is to examine all aspects of county and city government and special districts to ensure that they are efficient, honest, fair, and dedicated to serving the public. The Grand Jury is impaneled by the Superior Court on a fiscal year basis, and submits an annual report of their findings to the Presiding Judge of the Superior Court. The costs of the Grand Jury are charged to the County General Fund budget, as mandated by state law. The **Courthouse Construction Fund and the Criminal Justice Construction Fund** are funded by court fees and fines, with revenues dedicated facility improvements for the Courthouse and Criminal Justice Facilities respectively, as included in the Capital Projects Budget.

For more information regarding the Grand Jury, call (707) 521-6500, or visit <http://sonoma.courts.ca.gov/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Grand Jury	93,406	95,602	2,196	2.4
Court Support Operations	8,488,403	8,488,403	0	0.0
Alternate Public Defender Services	2,715,511	2,475,900	(239,611)	(8.8)
Alternate Dispute Resolution Program	75,075	45,000	(30,075)	(40.1)
Courthouse and Criminal Justice Const.	3,553,884	4,200,000	646,116	18.2
Total Expenditures by Program	14,926,279	15,304,905	378,626	2.5

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Total Permanent Positions	0.00	0.00	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Services and Supplies	2,882,994	2,616,048	(266,946)	(9.3)
Other Charges	8,936,852	8,488,403	(448,449)	(5.0)
Transfers to Capital Projects	3,106,433	4,200,454	1,094,021	35.2
Total Expenditures by Character	14,926,279	15,304,905	378,626	2.5
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	8,259,701	8,020,016	(239,685)	(2.9)
Fees and Charges for Services	943,619	913,619	(30,000)	(3.2)
Fees, Forfeitures, Fines	3,509,000	3,317,000	(192,000)	(5.5)
Other Departmental Revenue**	11,075	17,290	6,215	56.1
Use of Fund Balance	2,202,884	3,036,980	834,096	37.9
Total Revenues/Use of Fund Balance	14,926,279	15,304,905	378,626	2.5

** Other Departmental Revenue includes interest income and transfers for computer replacements.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Finalized negotiations with the Sonoma County Courts regarding cost sharing related to new Court Case Management System Implementation.

FY 2018-2019 Objectives

- County staff continue to work in partnership with Sonoma County Courts to ensure a successful implementation of the new Court Case Management System.
- In support of the construction of the new State Criminal Courthouse, Courthouse Construction Fund will be used in the Capital Project program to support the construction of the Main Adult Detention Facility Connection Corridor.
- Criminal Justice Construction Fund will be used in the Capital Project program to make upgrades to the 911 Dispatch Consoles at the Sheriff's Office dispatch center as well as ongoing safety and security improvements at the Main Adult Detention Facility.
- The Court Support division will begin management of the state-mandated Juvenile Justice Commission, previously managed by Probation.
-

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery: N/A

Service Delivery Adjustments: N/A

Key Issues

- The decrease in the Alternate Public Defender budget reflects actual historic costs. If there are extraordinary expenses due to capital or other complex felony cases, additional funding may be needed.



BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



PROBATION DEPARTMENT

David Koch
Chief Probation Officer

The Sonoma County Probation Department is committed to providing the criminal justice system with professional services. Staff is dedicated to protecting the community, serving the court, supporting crime victims and their rights, and providing justice through accountability and rehabilitation of offenders.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$78,414,156
Total Revenues/Use of Fund Balance	\$42,532,776
Total General Fund Contribution	\$35,881,380
Total Staff	287.00
% Funded by General Fund	45.76%

DEPARTMENT OVERVIEW

The Probation Department is responsible for enhancing community safety, supporting crime victims, and facilitating offender rehabilitation through positive behavior change. The Department relies on evidence-based and evidence-informed practices, which have been scientifically demonstrated to reduce recidivism.

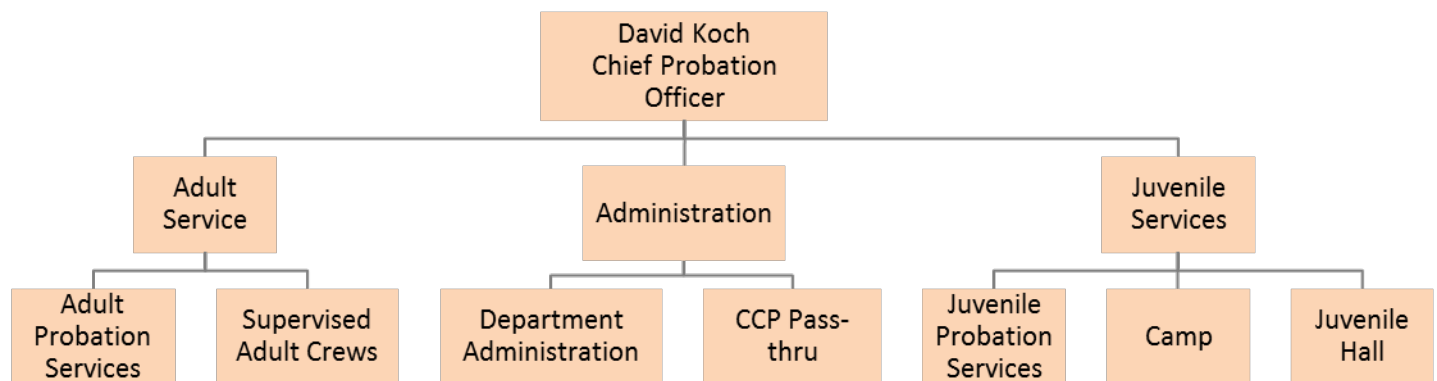
Adult Services, provides court services, community supervision, and referral to appropriate therapeutic services for adult clients, with specialty units for specific populations such as gang members, sex offenders, those with a high risk to reoffend, and mentally ill offenders. Supervised Adult Crews, is an alternative work program for adult offenders who are assigned to work crews where they complete meaningful projects throughout the county.

Juvenile Services includes the Juvenile Hall, to provide temporary, safe, and secure detention for youth in need of intensive supervision and rehabilitation in a structured environment. Probation Camp is designed to address anti-social or illegal behavior and thinking patterns in youth, while promoting acceptance of personal responsibility. Juvenile Investigations and Supervision consists of court services and community supervision including specialty services for delinquent foster youth in out-of-home placements, and mentally ill and gang affiliated youth and their families, as well as diversion and community based prevention and early intervention services.

Administration provides fiscal, human resources, training, information technology and workplace safety support for operations, as well as vital research, planning, implementation and evaluation of evidence based programs.

For more information, call (707) 565-2149, or visit <http://sonomacounty.ca.gov/Probation>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Administration	5,486,942	5,898,894	411,952	7.5
Adult Services	17,376,244	18,885,756	1,509,512	8.7
Juvenile Services	10,274,157	10,705,260	431,103	4.2
Supervised Adult Crews	2,334,654	2,241,071	(93,583)	(4.0)
Juvenile Hall	15,857,494	15,453,443	(404,051)	(2.5)
Probation Camp	3,530,432	3,603,504	73,072	2.1
AB109 Realignment Transfers	20,764,524	21,626,228	861,704	4.1
Total Expenditures by Program	75,624,447	78,414,156	2,789,709	3.7

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Probation Administration	27.00	28.00	1.00	3.7
Adult Services	98.00	99.00	1.00	1.0
Juvenile Services	49.00	49.00	0.00	0.0
Supervised Adult Crews	9.00	9.00	0.00	0.0
Juvenile Hall	92.00	85.00	(7.00)	(7.6)
Probation Camp	17.00	17.00	0.00	0.0
Total Permanent Positions	292.00	287.00	(5.00)	(1.7)

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	41,541,313	43,049,233	1,507,920	3.6
Services and Supplies	30,857,385	31,865,822	1,008,437	3.3
Other Charges	3,073,869	3,293,359	219,490	7.1
Capital Expenditures	0	47,000	47,000	0.0
Other Expenses*	151,880	158,742	6,862	4.5
Total Expenditures by Character	75,624,447	78,414,156	2,789,709	3.7
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	35,084,630	35,881,380	796,750	2.3
Use of Fund Balance	3,698,810	2,464,160	(1,234,650)	(33.4)
State, Federal, & Other Govt. Revenue	18,848,385	20,065,913	1,217,528	6.5
Other Departmental Revenue**	662,915	122,813	(540,102)	(81.5)
Charges for Services	1,386,000	2,392,857	1,006,857	72.6
AB109 Realignment Transfers	15,943,707	17,487,033	1,543,326	9.7
Total Revenues/Use of Fund Balance	75,624,447	78,414,156	2,789,709	3.7

*Other Expenses include transfers for internal services.

** Other Departmental Revenue includes court-ordered Fines and Penalty fees paid by adults being supervised, interest income, prior year revenues paid by the state, and funds for computer replacements.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Developed and embarked on implementation of a department Strategic Plan 2018-2021 to more accurately reflect organizational goals and changes in the profession, and to direct the future vision for the department. The Plan contains four major focus areas: **Evidence-Based Practices and Data Driven Decisions, Internal Capacity and Effectiveness, Safety Net, and Collaboration with Partners and Community.** The Goals of the department are to provide quality services, which lead to decreased recidivism and increased public safety.
- Provided enhanced support for vulnerable offender populations including Mental Health caseloads, Drug and Veterans Court, Truancy Court, and the Pre-Trial Program by leveraging outside funds including a Justice Mental Health Collaboration Planning grant for adult mental health services, a National Institutes of Justice grant to continue the Keeping Kids in School truancy reduction program, and two California Department of Finance Grants to increase transitional housing capacity.
- Enhanced capacity for Planning, Implementation, and Evaluation (PIE) of criminal justice evidence based/informed programs provided by the Department by staffing a dedicated PIE unit. This unit is integrated with operational staff and community providers to focus efforts specifically on solid implementation of new practices and constant quality improvement to existing programs.
- Revamped the department's Performance Management process, including investing in performance evaluation software, in order to provide more immediate and meaningful interaction between supervisors and their direct reports, which leads to the delivery of high-quality services.
- As part of an overall family-focused approach to addressing multi-generational issues around criminality, the Department discontinued the assessment and collection of supervision and "cost of care" fees for Juvenile offenders and their families. Evidence shows that the "cost of care" fees create a larger financial burden on juvenile offenders and their families, creating additional stressors on youth and parents.
- Reviewed and re-classified several positions in Adult Services to fill long-held vacancies and redistribute workload, in order to better serve challenging populations (clients with mental health needs and sex offenders) and concentrate supervision and behavioral intervention services toward higher-risk offenders.
- Fiscal year 2017-2018 taught the Department that not all accomplishments of note are planned. In October, 2017, the Department was heavily impacted by the wildfires with 10 staff losing homes. All staff immediately began assisting in the response to the fires, working shifts at the emergency operations center, and subsequently the Local Assistance Center and emergency shelters. Juvenile Hall staff safely evacuated all residents to the Solano County Juvenile Hall, and then continued to commute there for several weeks in order to care for our residents. In cooperation with the Court, District Attorney and Public Defender, Juvenile Court was conducted remotely in order to support justice involved youth and families and comply with mandated appearances. Probation Officers assisted in the evacuation of neighborhoods, provided security at temporary shelters, staffed checkpoints intended to keep citizens out of harm's way and provided supplemental patrol in evacuated areas. An extensive effort to locate and connect with all individuals subject to supervision was completed while the fires still burned. Finally, all clients impacted directly or indirectly by the disaster were referred to emerging fire related support services as needed.

FY 2018-2019 Objectives

- **Evidence-Based Practices and Data Driven Decisions.** Implement changes to program services provided to clients resulting from evaluations of key programs including Public Safety Realignment (AB109), the Probation Camp (Correctional Program Check List), Effective Practices in Community Supervision, Cognitive Behavioral Interventions provided to mentally-ill offenders at the Adult Day Reporting Center. These evaluative efforts are designed to improve the quality of services being delivered and therefore enhance public safety and the wellbeing of the clients we serve.
- **Internal Capacity and Effectiveness.** Focus on ways to improve staff engagement and participation in workload decisions by implementing processes to communicate more effectively at all levels and divisions of the organization. Efforts are underway to improve officer safety and effectiveness by employing best practices via the Field Training Officer program and enhancing law enforcement information sharing by joining the

Sonoma County Public Safety Consortium (SCPSC). The Department is also implementing a department-wide program to support staff, titled the Committee for Resiliency and Employee Wellness (CREW), which includes a strong Peer Support component to provide appropriate responses to the trauma staff deals with daily and as a result of potential critical incidents.

- **Safety Net.** Continue to actively participate in the ACCESS Sonoma County collaborative (see Department Highlights below), as well as the Stepping Up Initiative and Justice/Mental Health Collaboration programs focused on system improvements that will provide additional services for individuals in the justice system suffering from mental illness. The Department will increase focus on family-oriented early interventions to avoid further justice involvement for juveniles and their families.
- The Probation Department (in concert with the Community Development Commission and Inter-Faith Shelter Network) was successful in obtaining two significant multi-year grant awards, \$1.5 million over 3 years, from the State Department of Finance for adult offender transitional housing. The funding is sufficient to provide 39 additional transitional housing beds for adult offenders, as well as staffing necessary to enhance community safety in surrounding neighborhoods. These grants increase overall housing capacity for persons displaced by the wildfires as well as those who were without housing prior to the wildfires.
- **Collaboration with Partners and Community.** Continue participation in the Sonoma County Public Safety Consortium, ACCESS Sonoma County, Keeping Kids in School, and Stepping Up as mentioned above, all illustrate the Department's vital role in local and regional partnerships. This role will be enhanced through our participation in the City of Santa Rosa's Guiding People Successfully program, a blend of wraparound and positive youth justice principles aimed at diverting youth away from gang involvement; Continuum of Care Reform (including identifying housing options for prospective foster resource families); and exploring options for unused facility capacity at our Juvenile Hall to address needs in detention and mental health/substance-use treatment of transitional age youth.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery: The Probation Department has identified the following opportunities to specifically support the County's recovery efforts related to the fires in October 2017:

- **Natural Resources** – The Supervised Adult Crews (SAC) program has service agreements with Transportation and Public Works, Agriculture and Open Space District, General Services, Water Agency, and Regional Parks to perform various cleanup, debris removal, habitat restoration work, and watershed revitalization activities. Probation will look to expand these contracts to include identified recovery efforts within these partner agencies, and expand the juvenile weekend work crews to take part as well. Additionally, \$200,000 general fund salary savings due to low population at juvenile hall are being redirected to enable SAC to take over maintenance of grounds around the County's Administrative Complex, thereby freeing up Regional Parks maintenance staff to shift focus to the restoration of County parklands.
- **Economic Recovery** – Beyond existing efforts to connect delinquent youth and adult offenders to job training and career and technical education offerings through the County's JobLink program and Santa Rosa Junior College, the Department is exploring the potential for fast-tracking vocational training for the construction trades through its Day Reporting Center, SAC program and Probation Camp to support the rebuilding efforts.
- **Safety Net** – A portion of the above-referenced transitional housing beds will be developed as supportive housing for mentally ill defendants released to pretrial supervision as well as the mentally ill offender population on supervision in the community. Probation staff are actively involved in all aspects of the County's "Securing our Safety Net" strategic priority activities. This includes ACCESS Sonoma County, the Justice Mental Health Collaboration Program related to the Stepping Up Initiative, and the developing "multi-disciplinary" team approach to case management and coordinated care efforts.

Service Delivery Adjustments: N/A

Key Issues

- **Infrastructure** – Probation is examining use of available housing throughout the County to encourage any interested persons, to become foster parents for justice-involved and child welfare-involved youth requiring an out-of-home placement, by offering reduced rent in a 3-bedroom home. This is a novel concept that has been successfully implemented in other bay-area counties.
- **Legislative changes**—the Department continually monitors and reacts to positive and negative impacts from State and Federal legislation, including possible effects of Bail Reform on the County's Pretrial Services Program; Proposition 63 pertaining to Court Investigations workload enforcing laws prohibiting firearm possession by specified persons; California Title 15 code revisions impacting Juvenile Hall and Camp; Federal Title IV-e waiver changes and anticipated funding reductions, affecting services for foster youth or youth at risk of removal from the home; and other policy and practice changes in the juvenile and criminal justice arenas.
- **The budget** reflects increases in Public Safety Realignment funding as well as increased General Fund to support maintaining the current level of service. Program decisions combined with one-time funding received in recent years has built a reserve of Public Safety Realignment, however reprioritized program costs necessitate utilization of this reserve. The result is that the General Fund will need to fund the Pre-trial services program, partially in FY 2019-2020 and FY 2020-2021, and fully in FY 2021-2022. The Budget also reflects the elimination of 7 positions in Juvenile Hall that are not necessary due to declining population at the facility.



BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Delete 2.0 FTE vacant Juvenile Correction Counselors to balance expenditures to anticipated funding sources. If the Juvenile Hall population increases, the department may need to increase overtime to meet staffing needs.	(2.00)	(262,180)	0	(262,180)
Convert 1.0 FTE vacant Juvenile Correction Counselor (JCC) III to JCC II. This change reduces salaries and benefits costs to balance the budget, but decreases flexibility in assigning staff to programming and caseload management.	0.00	(11,480)	0	(11,480)



DISTRICT ATTORNEY

Jill Ravitch
District Attorney

The Sonoma County District Attorney's Office is dedicated to providing the members of our community with a safe place to live by holding the guilty

accountable, protecting the innocent, and preserving the dignity of victims and their families. We shall seek truth and justice in a professional manner, while maintaining the highest ethical standards.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$28,913,673
Total Revenues/Use of Fund Balance	\$12,940,212
Total General Fund Contribution	\$15,973,461
Total Staff	130.25
% Funded by General Fund	55.25%

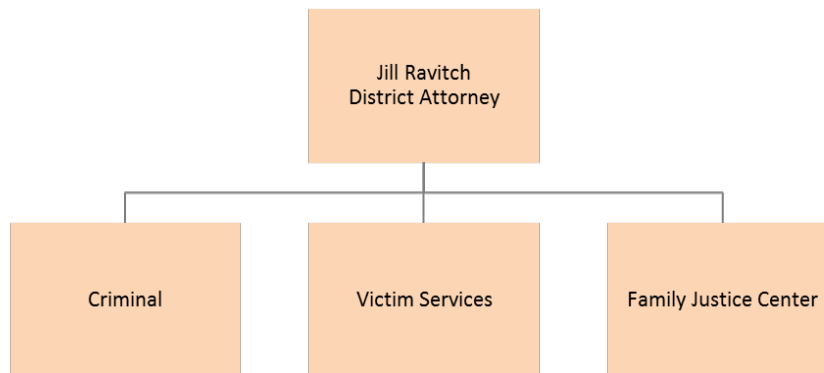
DEPARTMENT OVERVIEW

The **Criminal Division** consists of three units. The **Prosecution Unit** represents the People's interests in prosecuting criminal cases and seeking justice for victims of crime in both adult and juvenile court and partners with local, state and federal law enforcement agencies to help reduce and prevent crime in our community. This division has many specialized teams that address Domestic Violence/Sexual Assault; Elder Protection; Gangs and Hate Crimes; Writs and Appeals; Narcotics; Driving Under the Influence; Juvenile Justice; Felony Trial, Misdemeanor Trial, and Environmental and Consumer Law and Fraud. The **Investigations Bureau** investigates all types of crime under the District Attorney's jurisdiction and assists prosecutors in preparing and organizing cases for court, which includes locating witnesses, organizing evidence for presentation at trial, and conducting pre-trial investigations. Members of the division participate on multi-agency task forces, such as the High Tech Task Force. The **Administration Unit** provides clerical and legal research support, as well as provide administrative and fiscal oversight.

The **Victim Services Division** provides crisis intervention; emergency assistance; referral assistance; orientation to the Criminal Justice System; court escort/court support; case status and case disposition information; and victim-of-crime claims assistance. The **Family Justice Center Sonoma County** focuses on family violence victims and their children by providing wrap-around services to victims through a single access point. Co-located on the Family Justice Center Sonoma County site are the District Attorney, Sonoma County Sheriff's Office and Santa Rosa Police Department's domestic violence and sexual assault teams; the Redwood Children's Center; and five community-based direct service providers, Verity, Council on Aging, Legal Aid, Catholic Charities and YWCA, offering an array of bilingual services to victims of domestic violence, sexual abuse, child abuse, elder abuse, as well as mental health and legal assistance services, including restraining orders and temporary legal status documentation.

For more information, call (707) 565-2311, or visit <http://sonomacounty.ca.gov/DA>

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017- 2018 Adopted	% Change from FY 2017-2018 Adopted
Criminal	25,387,148	25,488,643	101,495	0.4
Victim Services	2,315,725	2,530,903	215,178	9.3
Family Justice Center	942,267	894,127	(48,140)	(5.1)
Total Expenditures by Program	28,645,140	28,913,673	268,533	0.9

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Criminal *	110.25	112.25	2.00	1.8
Victim Services	16.00	16.00	0.00	0.0
Family Justice Center	2.00	2.00	0.00	0.0
Total Permanent Positions	128.25	130.25	2.00	1.6

* 2 Limited Term legal processor positions were approved by the Board in October 2017 to address workload demands

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	22,626,119	22,642,828	16,709	0.1
Services and Supplies	5,846,224	6,040,910	194,686	3.3
Realignment Transfers	172,797	229,935	57,138	33.1
Total Expenditures by Character	28,645,140	28,913,673	268,533	0.9
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	16,644,902	15,973,461	(671,441)	(4.0)
Fees and Charges for Services	2,000	2,500	500	25.0
State, Federal, & Other Govt. Revenue	7,844,118	8,447,385	603,267	7.7
Other Department Revenue*	1,799,641	1,879,435	79,794	4.4
Use of Fund Balance	(5,274)	(725)	4,549	(86.3)
Realignment & Consumer Fraud Transfers	2,359,753	2,611,617	251,864	10.7
Total Revenues/Use of Fund Balance	28,645,140	28,913,673	268,533	0.9

*Other Departmental Revenue includes Fines and Penalty fees paid and prior year revenues paid by the state.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Integration with Superior Court case management system and implemented digital transfer of crime reports from police agencies to District Attorney's Office.
- Victim Services expanded outreach and served over 2800 victims.
- Investigated in excess of 200 price gouging complaints since the October 2017 Fires and partnered with Contractors State Licensing Board to investigate licensing and insurance compliance.
- Reviewed in excess of 19,600 police reports.
- Filed approximately 12,000 new cases.
- Family Justice Center topped 7,000 clients served and added 12 week counseling session for clients.
- Elder Protection Unit relocated to Family Justice Center.

FY 2018-2019 Objectives

- Continue expansion of Environmental, Consumer and Major Fraud division to combat white collar crime, fire related fraud and environmental issues.
- Expand gang unit to address the increase in violent crime associated with cannabis cultivation.
- Implement an upgrade to our case management system and continue to work with Superior Court on integration issues.
- Continue to collaborate with Justice Partners on pretrial services as well as sentencing options.
- Continue focused prosecution of impaired drivers.
- Continue community outreach in schools on gang resistance, gun safety and cyber bullying.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- Re-allocated investigator and support staff time to address the post-fire price gouging and fraud claims, including the creation of a dedicated reporting hotline. Over 200 claims have been investigated so far and a number of criminal cases have been filed. The investigations are continuing into price gouging complaints.
- Partnered with the State Contractors License Board to investigate licensing and insurance compliance. A number of contractors have been charged with either being unlicensed or not having worker compensation insurance. This partnership and effort will continue over the next few years, with compliance checks in the field and stings to catch unlicensed contractors.
- The District Attorney's Office is working with Assemblyman Jim Wood to amend existing law to address price gouging in rental properties. Members of the Consumer Fraud division have testified before the Public Safety Committee.

Service Delivery Adjustments: N/A

Key Issues

- Gang crimes relating to marijuana cultivation and distribution are increasing. The District Attorney's Office has increased the gang unit and is working with local and federal law enforcement agencies.
- Impaired driving remains a significant issue in Sonoma County, a trifecta of opportunity with our wine region, marijuana friendly culture and now a rapid increase in microbreweries. The District Attorney's Office will continue addressing impaired driving through dedicated prosecution efforts as well as outreach in the schools and communities.
- The District Attorney's Office has expanded the Environmental, Consumer and Major Fraud division to increase protection to citizens and prosecute violators. The unit expects to continue to grow to particularly address worker compensation fraud and embezzlement, utilizing funding received from fines and penalties and dedicated to protecting consumers.
- Victim Services will continue to collaborate with other agencies to provide services to vulnerable populations, including the homeless population.
- The Family Justice Center will continue to find new partners and funding to expand services to victims of family violence, sexual assault, child abuse and elder abuse.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
One-time restoration of General Fund net cost to meet operational needs.		671,000	0	671,000



PUBLIC DEFENDER

Kathleen Pozzi
Public Defender

The Sonoma County Public Defender’s office protects the life, liberty, property, and constitutional rights of each of its clients as it serves the interests of society to ensure a fair, efficient, and unbiased system of justice.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$11,452,416
Total Revenues/Use of Fund Balance	\$549,599
Total General Fund Contribution	\$10,902,817
Total Staff	51.00
% Funded by General Fund	95.20%

DEPARTMENT OVERVIEW

The Public Defender has the mandated responsibility of defending any person who is not financially able to employ counsel and who is charged with the commission of any contempt or offense triable in the Superior Court, where no conflict exists.

Government Code Section 27706 sets forth the types of cases which can be handled by a County Public Defender, and this includes criminal cases, contempt cases, appeals, cases involving mental health guardianship and conservatorships, juvenile cases, any person who is required to have counsel pursuant to Penal Code Section 686.1 (defendant in a capital case), and Probate Code Section 1471 appointment in probate guardianships under specific conditions.

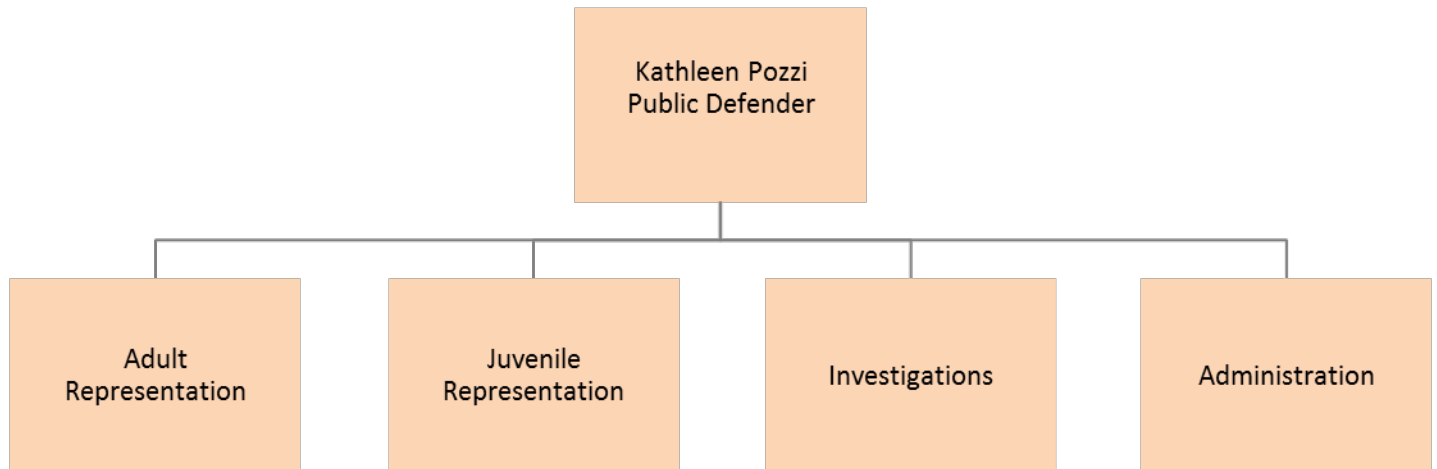
All attorneys and clients of the Law Office of the Public Defender have access to the services of the Immigration Consequences Specialist to ensure that all clients understand the potential immigration impacts related to the criminal proceedings in accordance with the mission of the Law Office of the Public Defender.

The Office collaborates with other County and criminal justice partners to strive for a holistic approach to representation, while protecting the constitutionally guaranteed rights of accused persons.

The Public Defender’s office is made up of four program areas: **Adult Representation** focuses on the defense and representation of indigent adults, **Juvenile Representation** provides legal services to juveniles, **Investigations** supports the attorneys by providing investigative services, and **Administration** provides administrative and legal processing support to the legal and investigations staff.

For more information, call (707) 565-2791, or visit <http://sonomacounty.ca.gov/Public-Defender/>

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Adult Representation	6,147,833	6,380,867	233,034	3.8
Juvenile Representation	673,074	660,335	(12,739)	(1.9)
Investigations	1,794,865	1,760,892	(33,973)	(1.9)
Administration	2,921,143	2,650,322	(270,821)	(9.3)
Total Expenditures by Program	11,536,915	11,452,416	(84,499)	(0.7)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Adult Representation	27.00	28.00	1.00	3.7
Juvenile Representation	3.00	3.00	0.00	0.0
Investigations	8.00	8.00	0.00	0.0
Administration	13.00	12.00	(1.00)	(7.7)
Total Permanent Positions	51.00	51.00	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	10,193,180	10,150,176	(43,004)	(0.4)
Services and Supplies	1,289,684	1,255,372	(34,312)	(2.7)
Realignment Transfers	54,051	46,868	(7,183)	(13.3)
Total Expenditures by Character	11,536,915	11,452,416	(84,499)	(0.7)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	10,944,339	10,902,817	(41,522)	(0.4)
Use of Fund Balance	94,650	66,000	(28,650)	(30.3)
State, Federal, & Other Govt. Revenue	90,000	118,650	28,650	31.8
Other Departmental Revenue*	350	350	0	0.0
Fees and Charges for Services	100,000	58,000	(42,000)	(42.0)
Other Financing Sources	91,635	80,285	(11,350)	(12.4)
Realignment Transfers	215,941	226,314	10,373	4.8
Total Revenues/Use of Fund Balance	11,536,915	11,452,416	(84,499)	(0.7)

*Other Departmental Revenue includes interest income.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Participated in Mentally Ill Offender Task Force to promote public safety by providing appropriate mental health and substance use treatment services so that the lowest appropriate level of supervision may be utilized for offenders involved in the Criminal Justice System.
- Participated in the Project Hope Task Force, ACCESS Sonoma County, and the Homeless Court Collaborative and other committees looking to improve and implement wrap around services provided to the homeless of Sonoma County to reduce recidivism in this population.
- Implemented Proposition 64 by identifying and representing clients eligible to dismiss or reduce the severity of past marijuana convictions.
- Incorporated monthly staffing and participation in adult truancy court to mitigate the impact of child truancy in our community by breaking the inter-generational cycles of truancy.

FY 2018-2019 Objectives

- Implement program to transport and obtain court Youth Parole Hearings per the California Court of Appeals decision. This case, and subsequent changes to state law, require early parole consideration for persons serving lengthy sentences and who were under the age of 26 at the time of the offense, and our office is responsible to represent them in this process.
- Continue partnerships with Health and Human Services to implement wrap around services provided to homeless, including participation in the Project Hope Task Force, ACCESS Sonoma County, and the Homeless Court Collaborative.
- Upgrade the Department's Case Management System, to improve department reporting capabilities and reduce data entry.
- Continue to work with Superior Courts to implement Court procedures relating to Proposition 63 which provides for the removal of firearms and ammunition from individuals upon conviction of certain crimes.
- Continue to work with the Sonoma County Courts, County Justice Partners, and Information Systems Department to improve the Courts' new data management system and internal processes to ensure clients are provided with accurate and timely documentation of criminal proceedings.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- Approximately 3,000 court appearances were cancelled during the course of the first 2 weeks of the Sonoma County Wildfires. The Sonoma County Superior Courts closed October 9, 2017 through October 20, 2017. The Law Office of the Public Defender worked with the Superior Courts, District Attorney's Office and Probation Department to reschedule those missed court appearances. One additional court appearance a week (3.5 hours for 2 months) was staffed with 2 attorneys to assist those impacted by the Court closure.
- The Law Office of the Public Defender has noticed an approximately 25% increase in the number of clients attending Homeless Court since the fires. This may be due to an increased contact with Catholic Charities and other homeless service(s) agencies after the fire displaced some of the homeless population.
- Our resources and operational needs have not changed. We have absorbed the temporary increase in the number of cases calendared and continue to work with individual clients as it becomes necessary.
- Implement policy and procedures in compliance with new *People vs. Humphrey* bail mandates. This case requires all defendants who are being held because they could not afford bail, must have their bail reviewed by a judge.

Service Delivery Adjustments: N/A

Key Issues

Over the past several years, criminal law defense has dramatically changed with the passage of new laws and case law decisions, with the most significant of these discussed below. The Law Office of the Public Defender continues to work diligently with criminal and social justice partners to represent clients in accordance with these major legal challenges and mandates.

- AB 109 Criminal Justice Realignment has substantially increased workload and mandated responsibility of representation of state parolees into the local county jurisdiction. In FY 2016-2017, we had approximately 180 parole revocation cases, and estimate we will have more than 240 cases by the end of FY 2017-2018.
- Among other changes, Proposition 57 allows parole consideration for nonviolent felons and changes policies on juvenile prosecutions, by changing sentencing options for offenders under the age of 25.
- Among other requirements, Senate Bill 54 lays out criteria for immigration notifications from local law enforcement to Immigration and Customs Enforcement with notice to the Public Defender, under specific guidelines and criteria.
- Proposition 63 requires notice by the Courts to clients convicted of certain enumerated violations, to relinquish their weapons and ammunition under strict guidelines. The Law Office of the Public Defender must advise clients of their rights in these situations.
- Proposition 47, The Safe Neighborhoods and Schools Act, reduces various felony drug and theft related convictions to misdemeanors upon petition to the court.
- Proposition 64, Adult Use of Marijuana Act, legalizes recreational use of marijuana, reduces many past felony marijuana convictions to misdemeanors upon petition to the court, and dismisses many misdemeanor marijuana convictions upon petition to the court.
- SB 260 requires the Public Defender to prepare for youth offender parole hearings for past and present clients that were under the age of 26 at the time of the offense occurred and have been sentenced to a period of incarceration beyond 15 years. These hearings are known as Franklin/Perez hearings and require the Public Defender to return sentenced qualified prison inmates to the local jurisdiction for a mitigation hearing.
- The recent court decision, *Humphrey*, now requires a hearing upon motion of the defense in all cases, for the court to consider indigence when making bail determinations. The Law Office of the Public Defender is required to file these petitions on behalf of our clients.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Reduce fleet by two vehicles for Public Defender. County vehicles are used for witness interviews, subpoena delivery, investigation and other trial preparation errands. Staff will use remaining 3 vehicles by appointment.	0.00	(8,000)	0	(8,000)



SHERIFF

Robert Giordano Sheriff-Coroner

In partnership with our communities, we commit to provide professional, firm, fair, and compassionate public safety services, with integrity and respect.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$177,258,143
Total Revenues/Use of Fund Balance	\$86,624,919
Total General Fund Contribution	\$90,633,224
Total Staff	634.50
% Funded by General Fund	51.13%

DEPARTMENT OVERVIEW

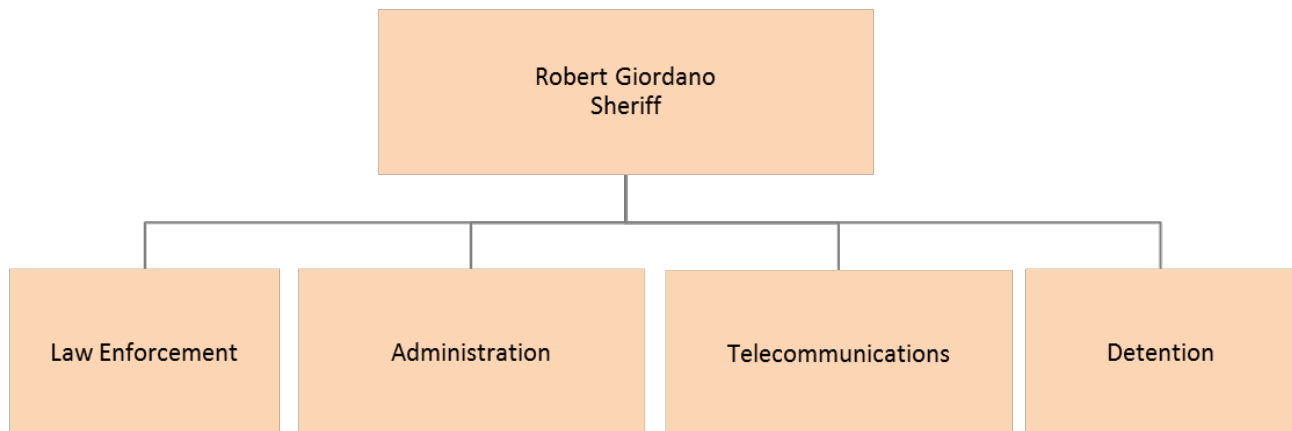
The Sheriff's Office is organized into two divisions for service delivery, **Law Enforcement** and **Detention** with two additional sections supporting service delivery, **Administrative Services** and the **Telecommunications Bureau** providing County-wide radio infrastructure and support services. The Sheriff-Coroner, under state law, is responsible for the delivery of law enforcement to the unincorporated areas of the County of Sonoma and County-wide adult detention services.

Within the **Law Enforcement** Division, Field Services includes patrol services, contracts to provide law enforcement services to the Town of Windsor and the City of Sonoma, the Helicopter and Search & Rescue Units, the Marine Unit, and Dispatch services. Special Services includes Investigations, Coroner, court security services, inmate transportation, Civil Bureau, and the central repository of all criminal warrants.

The **Detention Division** is comprised of Operations and Special Services. Operations is responsible for the operation of two adult detention facilities designed for the incarceration of criminal offenders and persons charged with criminal offenses. While incarcerated, the County must provide all the basic living needs of an inmate, including food, clothing, and medical and mental health care. The Sheriff's Office maximum security Main Adult Detention Facility serves as the intake location and the facility houses both pre-trial and sentenced men and women, most of whom are medium to high risk offenders, plus any inmates requiring special medical and/or mental health services. The North County Detention Facility houses both pre-trial and sentenced males, most of whom are low to medium risk offenders. Special Services includes Planning & Research, Training & Compliance, Institutional Services, Detention Records, and Inmate Programs including alcohol and drug treatment services, cognitive therapy for the mentally ill offenders, and General Educational Development (GED) classes.

For more information, call (707) 565-2511, or visit <http://sonomasheriff.org>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Sheriff's Administration	11,312,035	10,987,905	(324,130)	(2.9)
Law Enforcement	85,103,580	81,570,414	(3,533,166)	(4.2)
Detention	69,732,902	71,302,180	1,569,278	2.3
Telecommunications	1,679,610	1,681,430	1,820	0.1
Transfers & Reimbursements	16,171,288	11,716,214	(4,455,074)	(27.5)
Total Expenditures by Program	183,999,415	177,258,143	(6,741,272)	(3.7)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Sheriff's Administration	47.00	47.00	0.00	0.0
Law Enforcement	316.50	297.50	(19.00)	(6.0)
Detention	285.00	285.00	0.00	0.0
Telecommunications	5.00	5.00	0.00	0.0
Total Permanent Positions	653.50	634.50	(19.00)	(2.9)

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	130,164,995	130,418,217	253,222	0.2
Services and Supplies	38,504,080	37,441,814	(1,062,266)	(2.8)
Capital Expenditures	3,288,317	312,500	(2,975,817)	(90.5)
Other Expenses*	7,743,478	8,031,456	287,978	3.7
Special Revenue Fund Transfers***	4,298,545	1,054,156	(3,244,389)	(75.5)
Total Expenditures by Character	183,999,415	177,258,143	(6,741,272)	(3.7)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	89,796,355	90,633,224	836,869	0.9
Licenses, Permits, Franchises	20,875	22,073	1,198	5.7
Intergovernmental Revenues	64,348,328	65,401,138	1,052,810	1.6
Other Departmental Revenue**	1,197,891	1,216,557	18,666	1.6
Charges for Service	1,037,803	1,006,732	(31,071)	(3.0)
Use of Fund Balance	5,409,284	1,148,769	(4,260,515)	(78.8)
Special Revenue Fund Transfers***	22,188,879	17,829,650	(4,359,229)	19.6
Total Revenues/Use of Fund Balance	183,999,415	177,258,143	(6,741,272)	(3.7)

*Other expenses includes Capital lease payment, inmate clothing and medical care, and debt service interest.

**Other Departmental Revenue includes Fines and Penalty fees paid, interest income, and prior year revenues paid by the state.

***Special Revenue Fund Transfers includes Public Safety Realignment, Asset Forfeiture, and special program revenue for civil fees and fingerprint identification systems.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Extended crisis intervention training to correctional deputies in the detention facilities resulting in all Sheriff's Office sworn staff having attended this critical training. The training has proven to be invaluable in the field and now will benefit deputies interacting with behavioral health inmates in our facilities.
- Replaced the Sheriff's aging helicopter with a new Bell 407 to ensure the ability to provide the community with air support for law enforcement , search and rescue, fire suppression, and long line emergency rescue missions.
- Successfully implemented a felony Jail Based Competency Training Program including a rapid response module program designed to restore inmates to competency who have been deemed incompetent to stand trial. The Program includes inmate therapeutic support and consists of curriculum designed to cover basic legal concepts and process, provide the inmate with information on defending themselves, and help the inmate gain an understanding of their case.
- Established and implemented a new Patrol staff schedule which allows deputies to work the same zone everyday increasing their familiarity with the community and allowing for more community engagement and direct community oriented policing. The new schedule builds in hours for training to be conducted on regular time decreasing the need for overtime.
- Continued our collaboration with General Services to ensure the Adult Detention Behavioral Health Housing Unit project continues to move forward, meeting necessary milestones for successful completion.
- Hired over 70 new Sheriff's Office employees as part of our continued intensive hiring effort. The success of our intensive hiring effort has allowed the Office to provide better services to the community and reduce overtime, improving with work/life balance for employees and reducing costs to the County.
- Conducted customer service and implicit bias training for all deputy sheriffs in the Law Enforcement Division.

FY 2018-2019 Objectives

- Expand treatment and educational programs for inmates, particularly for behavioral health inmates and establish continuity of care for inmates reentering the community including continued collaboration with community based organizations in order to provide a warm hand off of inmates in need of services and housing at the time of release.
- Develop a Sheriff's Office policy for the deployment and use of unmanned aerial vehicles (drones), which have become a valuable tool in a multitude of law enforcement situations such as search and rescue missions, active shooters, and hostage/barricaded subjects.
- Share our knowledge of officer safety by conducting personnel safety scenario training for Permit Sonoma Code Enforcement Inspectors.
- Further development of the Sheriff's Office Community Engagement Program to include direct involvement by deputies in the communities they are assigned and the initiation of Town Hall meetings surrounding major events and/or up ticks in crime in an area in order to maintain strong relationships with the communities we serve.
- Host a Spanish language Citizens Academy in the Sonoma Valley to provide citizens with an inside look at local law enforcement.
- Continue to explore and implement innovative methods to improve and increase our ability to hire law enforcement and detention employees as part of our intensive hiring effort.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery: Sheriff's Telecommunications and Administrative staff are working to rebuild critical County radio infrastructure that was lost in the fire. Work is necessary to insure continued connectivity throughout the County. Additionally, the Sheriff's Office upgraded the service agreement with Nixle to include direct translations of alerts and community messages to Spanish as well as other notification improvements. Following our response to the Fires, the Sheriff's Office has had to divert resources to the fiscal and administrative work associated with preparing FEMA claims, including claims from 84 law enforcement mutual aid agencies.

Service Delivery Adjustments: N/A

Key Issues

- Following years of change, fiscal constraints, and social and political challenges, the Sheriff's Office is refocusing on our core mission, keeping all communities safe for residents and visitors. This renewed emphasis will challenge us to be innovative and open to community input, all while concentrating on core law enforcement and detention skills and best practices.
- The Sheriff's Office will need to continue to be engaged with our County and community partners to find solutions for the County's homeless and transient population as this issue impacts our criminal justice system as well as quality of life.
- Appropriate bed space for inmates suffering from highly acute mental illness.
- The budget reflects a continuation of the existing level of service for the operations of the Sheriff's Office. Changes reflected in the financial tables include:
 - Elimination of 19 vacant positions that were not funded during the FY 2017-2018 budget, as discussed in the FY 2017-2018 budget hearings.
 - Reduction in budgeted expenses from asset forfeiture funds, and related transfers of one-time expenses in FY 2017-2018, including the \$3 million helicopter purchase.
- Begin to address staffing needs for the Adult Detention Behavioral Health Housing Unit.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Add grant appropriations to Marine Unit for Board approved grant, \$14,900 (4/17/18); add fire recovery appropriations for the Barham Telecommunications repairs, \$30,000; add revenues and associated expenditures from the Sheriff's Trust fund to the Detention division for the purchase of body worn cameras, \$312,000.	0.00	356,900	356,900	0

Budget Hearing Actions

None



INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW & OUTREACH

Jerry Threet
Director

The Independent Office of Law Enforcement Review and Outreach facilitates improved relationships between the Sheriff’s Office and the community through enhanced transparency, the auditing of investigations, community engagement, and policy recommendations.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$598,348
Total Revenues/Use of Fund Balance	\$0
Total General Fund Contribution	\$598,348
Total Staff	2.00
% Funded by General Fund	100.00%

DEPARTMENT OVERVIEW

The Independent Office of Law Enforcement Review and Outreach (IOLERO) was established by the Board of Supervisors to advance their vision of improved relationships between the community and the Sheriff’s Office.

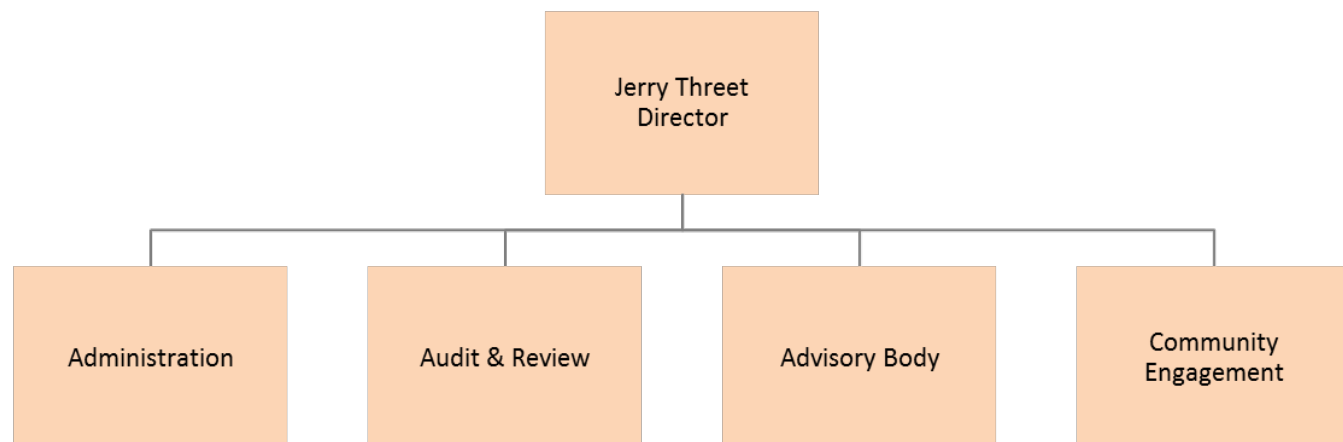
IOLERO conducts comprehensive **Community Outreach** to engage residents in understanding, reviewing, and possibly recommending changes to Sheriff’s Office policies with a focus on disenfranchised and underserved communities. IOLERO staff meets frequently with residents, non-profits, civic groups, media, schools, faith-based organizations, and parent groups to share information and answer questions about IOLERO and its mission. One of the primary avenues for outreach is IOLERO’s **Advisory Body**, the Community Advisory Council (Council). This group holds public meetings to solicit feedback from community members and to review and make recommendations to the IOLERO Director on Sheriff’s Office policies and procedures.

Audits and Reviews consists of the independent review of administrative investigations conducted by the Sheriff’s Office and review of community complaints. After analyzing the nature and frequency of complaints, the related policies and practices, and community input through the Council, IOLERO may recommend appropriate changes to policies, procedures, strategies, training, and practices, intended to reduce complaints and improve community relationships. IOLERO also publishes an Annual Report reviewing findings at a public hearing of the Board.

Administration includes IOLERO’s day-to-day department functions, as well as the administration of grant funding approved by the Board of Supervisors to support delivery of restorative justice services in county schools.

For more information, call (707) 565-1534, or visit <http://sonomacounty.ca.gov/iolero>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Administration	285,242	270,632	(14,610)	(5.1)
Audit & Review	133,424	162,834	29,410	22.0
Advisory Bodies	70,856	61,902	(8,954)	(12.6)
Community Engagement	106,584	102,980	(3,604)	(3.4)
Total Expenditures by Program	596,106	598,348	2,242	0.4

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Administration	0.89	0.78	(0.11)	(12.9)
Audit & Review	0.41	0.61	0.20	49.3
Advisory Bodies	0.30	0.26	(0.04)	(13.2)
Community Engagement	0.40	0.35	(0.05)	(12.0)
Total Permanent Positions	2.21	2.00	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	401,279	406,100	4,821	1.2
Services and Supplies	193,829	191,250	(2,579)	(1.3)
Transfers within the County	998	998	0	0.0
Total Expenditures by Character	596,106	598,348	2,242	0.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	596,106	598,348	2,242	0.4
Total Revenues/Use of Fund Balance	596,106	598,348	2,242	0.4

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Issued first Annual Report, summarizing the activities and findings of the Office for the period August 1, 2016 – July 31, 2017. Coordinated and publicized robust Board hearing on the Annual Report in conjunction with the County Administrator and Sheriff. The report provides significant information about the activities of IOLERO and the Sheriff's Office, as well as statistical information, analysis of trends, policy and procedure recommendations, and audit summaries (among other topics).
- Staffed 11 monthly meetings of the Community Advisory Council (Council), to review and make recommendations on Sheriff's Office policies and procedures to the IOLERO Director. To support participation, Spanish translation is provided at each meeting. Approximately 300 community members attended the meetings, provided valuable feedback on law enforcement and community relations, and had opportunities to learn about Sheriff's Office policies and procedures around homelessness, body worn cameras, conflict of interest, and use of force.
- IOLERO staff and Council members participated in over 40 community outreach events, such as the annual Roseland Cinco de Mayo celebration, "A Day On, Not A Day Off" Martin Luther King Jr. event at Community Baptist Church, and the Santa Rosa Juneteenth festival. Examples of IOLERO staff presentations include the Santa Rosa Junior College Public Safety Academy, the ACLU of Sonoma County, and at the Immigration Town Halls sponsored by multiple members of the Board.
- Began providing quarterly reporting to IOLERO website on audit outcomes, which include summary level reporting on data of investigations and audits as well as summary level reporting on disagreements in findings. Provided quarterly updates on status of all policies recommended to the Sheriff's Office, the Sheriff's response, and updates on status of implementation.
- IOLERO Director issued policy and practice recommendations to the Sheriff's Office in the area of Conflict of Interest as well as Body Worn Camera and Jail Video.
- Organized and hosted multiple focus groups with homeless community members to better learn their experience and perspective on relationships with the Sheriff's Office and law enforcement.
- The Director of IOLERO received accreditation from the National Organization for Civilian Oversight of Law Enforcement as a Certified Practitioner of Oversight, which recognizes oversight practitioners who have achieved a high level of professional oversight training.

FY 2018-2019 Objectives

- Issue policy and practice recommendations to the Sonoma County Sheriff's Office on Homelessness and Use of Force.
- Utilize an AmeriCorps Vista member to develop and implement a Latinx/Immigrant Engagement program for IOLERO during the 2018-2019 academic year. Preliminary goals include developing a survey instrument on community and law enforcement relations; conducting the survey in-person and assessing survey results; analyzing survey results and drafting findings on community needs in regards to law enforcement; coordinating community meetings and events; and empowering community members to take community leadership roles.
- Provide quarterly reporting to IOLERO website on audit outcomes, including summary level reporting on data of investigations and audits as well as summary level reporting on disagreements in findings; provide quarterly updates to IOLERO website on status of all policies recommended to the Sheriff's Office, the Sheriff's response, and status of any resulting policy implementation.
- Partner with county Information Systems Department to develop and release to the public a free mobile telephone application that would allow both immediate electronic filing of a complaint and related evidence, as well as easy and convenient access to IOLERO online information.
- Complete and present at the Board the second Annual Report, under a new protocol that will facilitate a written response by the Sheriff's office, similar to that of Grand Jury reports.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery: IOLERO's office was closed for nearly two weeks due to being located in a mandatory evacuation area. This closure, along with IOLERO staff working at the Local Assistance Center, created a backlog in the office's existing workload. As a result, some audits of complaint investigations were not completed in the agreed timeline established between IOLERO and the Sheriff's Office. In addition, IOLERO received two complaints for fire-related issues at the Main Adult Detention Facility and, once the Sheriff's Office investigations are complete, IOLERO's Director will conduct a review to ensure the investigation was objective, fair, and complete. The audit also may include recommendations to improve policies and practices at the Main Adult Detention Facility as they relate to natural disasters and other emergency situations.

Service Delivery Adjustments: N/A

Key Issues

- IOLERO continues to work toward expanded access both to relevant personnel information and to Sheriff's staff, in order to improve the efficacy of the Office in achieving its missions. Greater access will help IOLERO provide better quality audits, increase transparency, and increase trust and understanding between IOLERO and Sheriff's rank and file staff, as well as between the Sheriff's Office and the public.
- IOLERO continues to seek creative approaches to increase community engagement within existing resources. Among the approaches being used are volunteers and the AmeriCorps VISTA program.
- IOLERO continues to engage the Sheriff's Office in a cooperative and result oriented manner in the midst of significant changes experienced by the organization, both internally and externally. Among these changes have been the retirement of Sheriff Freitas and the appointment of new Sheriff Giordano; two competing candidates for Sheriff from within the ranks of the agency; a devastating fire disaster that challenged the agency's resources and caused losses for many employees; and continued political attacks against the agency from the federal administration because of its policies related to immigration.
- Sufficient staffing for IOLERO remains a key issue. IOLERO's two-person staff is responsible for all the missions of IOLERO, including civilian review of a department that includes over 450 sworn officers, as well as engagement with the community throughout the county, ensuring that the office is open to the public and fulfilling all the administrative requirements imposed on every county department. The experience of this fiscal year has shown that the resources needed for audits are more significant than prior experience had suggested, making additional staff even more necessary. Prior to the October fires, IOLERO intended to request additional staff for FY 2018-2019 based on these needs. However, given the changed and challenging budget environment post-fire, IOLERO is not making this request at this time.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Reduce contract expenditure limits for Restorative Justice trainings offered in local middle schools.	n/a	(35,900)	0	(35,900)



HEALTH & HUMAN SERVICES

Health Services

Human Services

In-Home Support Services (IHSS)

Department of Child Support Services



HEALTH SERVICES

Barbie Robinson
Director

The mission of the Sonoma County Department of Health Services is to promote and protect the health and well-being of every member of the community.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$232,890,302
Total Revenues/Use of Fund Balance	\$223,906,633
Total General Fund Contribution	\$8,983,669
Total Staff	543.38
% Funded by General Fund	3.86%

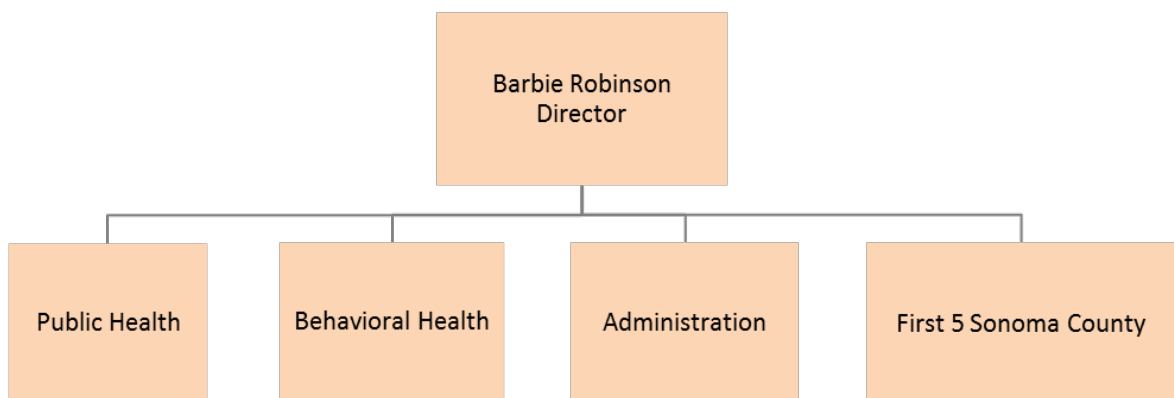
DEPARTMENT OVERVIEW

The Department of Health’s Public Health and Behavioral Health Divisions, as well as First 5 Sonoma County, in partnership with the local health system, engage the community through a combination of direct services and a network of community-based contracts with provider agencies.

Public Health programs include Environmental Health and Safety; Family Health; Health Care Coordination; Women Infants and Children; Disease Control and Surveillance including Vital Statistics; Healthy Communities, Public Health Preparedness; Animal Services; the Regional Public Health Laboratory; the Coastal Valleys Emergency Medical Services Agency; Special Clinical Services; Public Health Program Support; and support for a variety of commissions and committees. **Behavioral Health** programs promote the recovery and wellness of children, youth, and adults in need of specialty mental health services and/or substance use disorder services. This is accomplished by providing integrated services including specialty mental health, substance use disorder treatment, case management, advocacy, outreach, and education. **The Administration** Division supports the Department’s operating divisions accounting, budgeting, contracting, personnel, planning, as well as facilitating internal services from information technology, risk management, facility, and fleet partners. In addition, Administration supports the County’s Health Action Collective Impact Initiative and leading the Department’s health policy, planning, evaluation, and research activities. **First 5 Sonoma County** champions the overarching goal that every child entering kindergarten is ready to succeed. First 5 makes community investments in a broad range of services, programs, and systems that support child development, including early care and education, home visiting, developmental screening and support for parents. The Department acts as the fiscal agent for First 5.

For more information, call (707) 565-4700, or visit <http://sonomacounty.ca.gov/Health-Services/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Public Health	50,577,656	51,158,204	580,548	1.1
Behavioral Health	92,490,735	78,721,696	(13,769,039)	(14.9)
Administration	19,760,856	19,771,239	10,383	0.1
First 5 Sonoma County	5,867,596	6,853,427	985,831	16.8
Internal Transfers & Reimbursements	86,080,574	76,385,736	(9,694,838)	(11.3)
Total Expenditures by Program	254,777,417	232,890,302	(21,887,115)	(8.6)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget*	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Public Health	258.02	243.12	(14.90)	(5.8)
Behavioral Health	286.38	206.16	(80.22)	(28.0)
Administration	98.30	86.10	(12.20)	(12.4)
First 5 Sonoma County	8.00	8.00	0.00	0.0
Total Permanent Positions*	650.70	543.38	(107.32)	(16.5)

*Includes 1.45 position net increase approved by the Board of Supervisors on Sept 12, 2017.

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	84,791,838	76,891,992	(7,899,846)	(9.3)
Services and Supplies	35,853,671	39,301,502	3,447,831	9.6
Capital Expenditures	0	80,000	80,000	100.0
Other Expenses*	123,261,379	105,823,053	(17,438,326)	(14.1)
Transfers within the County	10,870,529	10,793,755	(76,774)	(0.7)
Total Expenditures by Character	254,777,417	232,890,302	(21,887,115)	(8.6)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	8,953,668	8,983,669	30,001	0.3
Fees and Charges for Services	12,691,999	12,198,255	(493,744)	(3.9)
State, Federal, & Other Govt. Revenue	136,996,179	111,883,355	(25,112,824)	(18.3)
Other Departmental Revenue**	15,783,441	15,547,098	(236,343)	(1.5)
Use of Fund Balance	(5,522,414)	1,448,068	6,970,482	(126.2)
Reimbursements	85,874,544	82,829,857	(3,044,687)	(3.5)
Total Revenues/Use of Fund Balance	254,777,417	232,890,302	(21,887,115)	(8.6)

Note: Internal transfers and reimbursement of expenses between budget sections total \$76.4 million in FY 2018-2019, resulting in a net budget of \$157 million.

*Other Expenses include Community Service Contracts.

**Other Departmental Revenue includes Fines Forfeitures and Penalties, and Miscellaneous Revenues.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Supported the Board's priority to Secure the Safety Net, the Department has partnered with other County Safety Net Departments to develop the County's first Interdepartmental Multidisciplinary Team to coordinate services and care for the most vulnerable residents starting with those who remained in the shelters following the Sonoma Complex Fires. The Department along with the other Safety Net departments have entered into a contract with International Business Machines (IBM) to develop a rapid prototype tool that includes a global view of a client and front-end referral capability to enable improved coordination and collaboration across Safety Net departments of the most vulnerable clients in need of a multitude of service and supports.
- Published the Department's first Summary Measures of Health Report describing life expectancy and the leading causes of death and premature death across Sonoma County communities. The report includes region specific data that will assist local communities to prioritize their efforts to improve the health status of residents. The report can be accessed by visiting:
<https://sonomacounty.ca.gov/WorkArea/DownloadAsset.aspx?id=2147554595>
- Supported Health Action's completion of its *Framework for Action* to better align community partners and stakeholders in collective pursuit of priorities and goals for improving health and the social determinants of health. Secured an additional \$600,000 to support the ongoing implementation of the Accountable Communities of Health (ACH) model and to advance the Framework, all of which was instrumental towards the Department receiving the Local Health Department of the Year Award from the National Association of City and County Health Officials.
- Initiated Sonoma County's Whole Person Care Pilot Project through an \$8.3 million three-year grant, which is focused on building regionally-based multi-disciplinary teams and data sharing infrastructure in order to provide coordinated outreach and intensive care coordination across all safety-net programs and connecting to county, healthcare and other community support services. The Whole Person Care pilot targets Medi-Cal eligible beneficiaries who are homeless or at risk of homelessness; have moderate/complex or severe/persistent mental health conditions; and have a substance use disorder, multiple chronic conditions, or are high-utilizers of emergency services.
- Supported the development and implementation a medical cannabis ordinance and permit program within the unincorporated areas of Sonoma County that allows new and existing dispensaries or edible manufacturing sites to obtain operating permits.
- Received a \$3.5 million California Department of Health Care Services grant to increase preventive service utilization for Medi-Cal eligible children ages 6 and under, to improve dental disease management, and support continuity of care. Through DHS Dental Health Programs this fiscal year, over 2,450 low income students received oral health education; approximately 2,200 students received a dental screening; 1,100 students received fluoride varnish; 663 students received sealants and urgent care services were provided to 87 students.
- First 5 Sonoma County's Commission directed almost \$1 million to address short-term impacts of the Sonoma Complex wildfires on children and families, including rebuilding the child care system, strengthening the networks of Family Resource Centers and support for children and families experiencing trauma.
- Improved operational efficiencies through consolidation of the Health Policy, Planning, and Evaluation Division into the Administration Division and placing the Healthy Communities functions into the Public Health Division in order to better align the policy, planning and evaluation resources across the Department and to ensure the integration of Public Health activities with the Public Health Division.

FY 2018-2019 Objectives

- Work with healthcare partners to establish a Psychiatric Health Facility (PHF) in Sonoma County to strengthen the Behavioral Health System of Care by expanding access to inpatient psychiatric services to improve the quality of care to residents in need of these services which will improve the operational capacity of the County's Crisis Stabilization Unit.

- Update the Summary Measures of Health Report by conducting surveillance of risk factors for chronic conditions, mental health and substance use, HIV/AIDS, and other sexually transmitted infection surveillance.
- Support the implementation of the Health Action Framework approved by the Board in December 2017, by identifying a community-wide approach for Health Action priorities that incorporate resident engagement, equity, and financial sustainability.
- Strengthen the Department's capacity to prepare for, respond to, and recover from emergencies.
- Enhance systems of care within Public Health and support to reduce untreated maternal mental health (MMH) disorders for pregnant women and families with young children. Improve access to early intervention services by screening for MMH and removing barriers to early treatment and support.
- Improve operational efficiencies within the Behavioral Health Division by implementing a fully integrated Electronic Health Record, strengthening operational internal controls, quality management, state reporting and compliance, improved training and support to staff, and the implementation of an enhanced competitive procurement process to be launched in FY 2019-2020.
- Support the resilience and sustainability of child-serving nonprofit organizations through learning communities, general operating support, and capacity building.
- Improve Administrative Excellence by implementing recommendations to improve the Department's fiscal and compliance structures and operations; improve the Privacy program consistent with State and Federal laws and regulations; develop and implement the Department's next 5-Year Strategic Plan that will refine the Department's mission, vision, goals, and strategies.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- In FY 2017-2018, the Department of Health Services responded to the Sonoma County Complex Fires by staffing the Emergency Operations Center, the Local Assistance Center, Department Operations Center, and Right of Entry Center. The Department committed more than 33,000 hours of service to response and recovery efforts. Many staff were deployed to work in shelters, including Public Health nurses, Disease Control teams, Environmental Health and Behavioral Health staff. More than 200 Behavioral Health staff (Department and Mutual Aid resources) responded by providing approximately 15,000 hours of assistance to evacuees, emergency disaster and first responders.
- The Department's Environmental Health Unit established the Right of Entry Center and processed over 4,500 Right of Entry forms for the Federal Emergency Management Agency (FEMA)/National Army Corps of Engineers government cleanup program.
- The Animal Services program received 3,246 disaster calls in October following the fires. More than 150 animals were returned to their owners and during mandatory evacuations Animal Control Officers provided water and food to animals in evacuation areas twice a day.
- The Department of Health Services Fiscal unit in partnership with the Auditor-Controller-Treasurer-Tax Collector and the County Administrator's Office staff have prepared the necessary documentation to obtain FEMA disaster funding reimbursement for departmental and mutual aid costs. Fiscal staff will continue to work with County partners to build the final cost settlement documentation over the coming months and prepare for future audits.
- For FY 2018-2019, the Department of Health Services through our Environmental Health Unit expects to finalize its work to coordinate all debris removal projects, enforcement of non-compliant properties and distribute final debris clearance reports and information to all public assistance properties.
- Sonoma County launched the California Helping Outreach Possibilities Empowerment (HOPE) program to provide outreach and counseling to those emotionally impacted by the Sonoma-Complex Fire. California HOPE is a FEMA-funded program that can send crisis counselors to meet people wherever they are (at home, school, business, etc.) to provide crisis counseling, resource navigation, and disaster recovery education. California HOPE counselors specialize in helping survivors understand their current reactions, reduce stress, receive

emotional support, prioritize needs and solve problems, choose coping strategies, and connect with people and agencies who can help.

- The Department in partnership with the Human Services Division will continue to lead the Health and Human Services Recovery Taskforce, which will host a series of focus groups and community gatherings with community partners, stakeholders, contractors, and funders to assess the short, mid, and long-term health and human service needs of the community, in order to develop a health and human services recovery plan that in partnership with the Office of Recovery and Resiliency, will be brought to the Board of Supervisors.

Service Delivery Adjustments:

- As a result of the Sonoma County wildfires, there was a reduction in available staffing resources within our Public Health Division to manage routine duties such as activities associated with community health grant programs, restaurant and food facility inspections, and Animal Services delay in processing licenses along with a delay in field operations response to calls. While most of the Public Health staff has not transitioned back to normal operations, many of the Environmental Health staff are still assigned to Right of Entry and recovery work. Animal Services calls have been reduced over the prior January – March period by 335 calls for service, additionally license processing and revenue have been delayed. Grant invoicing for the Fiscal Unit is still lagging as during the first 3 weeks of the fire they were reassigned to DOC, LAC, and ROE work; additionally staff are also reconciling FEMA activity logs for both Department and Mutual Aid reimbursements.

Key Issues

- DHS is providing leadership and logistical support for the establishment of a multidisciplinary team of cross-departmental staff working together to provide coordinated services to individuals who were left in the shelters after the October fires and deemed to be pre-fire homeless or precariously housed. As part of this and the ACCESS Sonoma County's work, DHS is also providing project management support for a rapid prototype of an integrated data system that IBM is building.
- The change in State, Federal, and Other Government Revenue and Use of Fund Balance from FY 2017-2018 to FY 2018-2019 is a result of overstated revenues discussed more fully below.
- To balance the FY 2018-2019 Budget the Department had to make reductions primarily to staffing and community service contracts by \$22.6 million or 8.9% (a net budget decrease of \$15.9 million when considering internal transfers) compared to FY 2017-2018. The details of these severe reductions are discussed more fully below.

SUMMARY OF STAFFING AND SERVICE LEVEL CHANGES

At the start of FY 2017-2018 the Department discovered that the Behavioral Health Division revenues had been overstated for the last two fiscal years. In order to align expenditures with available revenue, it was necessary to initiate a redesign of the entire system of care to focus on State mandates for operating a County Mental Health Managed Care plan that contracts with the State. The redesigned model maintains compliance with these state requirements despite significant reductions to staff and contracts by focusing services to those individuals that the County is required by statute to serve. It focuses on core services for the most vulnerable, chronic mentally ill individuals as this population is at the core of the mandates for the County Mental Health Plan.

The Department enlisted the assistance of two consultants to assess the fiscal and compliance operations of the Department. Based on their findings and recommendations, the Department will be implementing a number of enhanced internal controls to provide a check and balance on revenue projections that includes continuous monitoring of the revenues and expenditures for all cost centers with monthly benchmarks and mid-course adjustments as necessary. In order to better inform fiscal operations of the Department, new staff and management partnerships are being developed that are designed to promote high performance, high productivity, and a high, quality system of care, including improved staff reporting structures and role delineation, the development of key reports, and other tools for staff, managers and supervisors and Department leadership. The Department will hire a Chief Financial Officer (existing Department Administrative Services Director allocation) to provide leadership of all the Departments fiscal operations and increase coordination with the Auditor-Controller-Treasurer-Tax-Collector and County Administrator departments. Additionally, the Department's Compliance Unit

will implement a number of internal control procedures to improve oversight of the quality management activities of the Department's programs with a priority focus on the Behavioral Health Division. Implementation of these staffing and service level changes will be effectuated in accordance with County policy and State law governing labor/management relations and collective bargaining.

To right size revenue projections, the Department analyzed four years of trend data on units of service and Federal Financial Participation revenue to forecast FY 2018-2019 revenue. The Department is also implementing a number of revenue enhancement strategies, including properly documented client treatment plans that have in the past, negatively impacted the Department's ability to generate revenue in the Behavioral Health division. Revenue improvement strategies include the implementation of the Behavioral Health electronic health record (EHR) that will support improved documentation and reimbursement.

There are five major risks in the FY 2018-2019 budget related to the Behavioral Health division's budget: (1) Federal revenue projections have been reduced to align with the previous 4-year trend. In order to meet these revenue projections, we must ensure that our service utilization, productivity and allowable claim numbers are consistent with our revenue targets; (2) unpredictable institutional care costs. It is difficult to predict the number of clients who may need institutional care which are the most costly services. Potential unanticipated cost overruns for these services could have significant negative impacts on the budget; (3) the Crisis Stabilization Unit (CSU), while the budget realigns the CSU to the Board approved 16 bed capacity, if clients remain in the CSU beyond the reimbursable timeframe (20 hours), the CSU will incur significant cost overruns; (4) Failure to comply with State and Federal requirements could result in audit monetary findings; and (5) low fund balances in our major funding streams. Due to Behavioral Health revenue shortfalls, the Department needed to use available fund balances in order to finance the FY 2016-2017 and 2017-2018 incurred costs. As a result, fund balances are projected to be extremely low at the end FY 2017-2018, with a total of approximately \$700,000 available and eligible to support behavioral health services.

In order to balance the FY 2018-2019 Budget, the Department is proposing to eliminate \$7.7 million in Behavioral Health community service contracts and 107.32 Full-Time Equivalent (FTE) positions, which are detailed below. Of the 107.32 positions 29.43 are currently filled.

Administration Division

Job Class	Job Class #	# of FTE
Dept. Info Systems Manager	161	1.00
Dept. Info Systems Specialist II	159	8.00
Director of HPPE	2674	1.00
Health Program Manager	2634	0.20
Office Assistant II	2	1.00
Senior Office Assistant	3	1.00
Total FTE		12.20

Public Health Division

Job Class	Job Class #	# of FTE
Account Clerk II	402	0.50
Animal Control Officer II	4301	1.00
Community Health Worker II	3382	0.15
Health Information Specialist	2632	1.00
Health Program Manager	2634	1.00
Health Services Section Manager	2636	1.00
Nurse Practitioner/Physician Asst.	1916	0.25
Nutritionist	2185	0.40
Program Planning & Evaluation Analyst	880	1.00
PH Nurse II	2564	2.75
Senior Office Assistant	3	0.20
Social Service Worker II	3002	1.00

Administration Division

Job Class	Job Class #	# of FTE
Social Service Supervisor I	3010	1.00
Staff Nurse	2012	0.65
Supervising PH Nurse	2570	3.00
Total FTE		14.90

Behavioral Health Division

Job Class	Job Class #	# of FTE
Account Clerk II	402	1.00
Administrative Aide	810	1.00
Administrative Services Officer I	827	1.00
AODS Assistant II	2680	1.00
AODS Assistant III	2681	1.00
AODS Counselor I/II	2683	8.92
AODS Specialist	2684	1.50
BH Clinician/Intern	2503	23.60
BH Clinical Specialist	2505	2.00
Client Care Manager	2015	1.00
Client Support Specialist	2466	6.50
Health Information Specialist II	2632	1.00
Health Program Manager	2634	3.00
Health Services Section Manager	2636	1.00
Licensed Vocational Nurse I/II	2007	5.00
Nurse Practitioner/Physician Asst.	1916	2.00
Program Planning & Evaluation Analyst	880	1.00
Psychiatric Nurse	2091	2.90
Psychiatric Technician	2082	5.00
Senior Office Assistant	3	8.00
Social Service Worker II	3002	2.00
Staff Psychiatrist	2534	0.80
Total FTE		80.22

Total Department Position Reductions 107.32



BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Authorize \$1.6 million in Teeter funds to restore Behavioral Health services, \$360,000 for the Mobile Support Team; \$500,000 for the Psychiatric Health Facility; \$390,000 for Electron Health Records; and \$350,000 to restore additional psychiatric inpatient beds. The Net Cost is being offset within the Non-Departmental Budget.	0.00	3,200,000	1,600,000	1,600,000
Authorize Reinvestment and Revitalization funds to restore services to Social Advocates for Youth behavioral health services.	0.00	125,000	125,000	0
Add 1.0 Director of Public Health Nursing to supervise a workforce of approximately 60 nurses and allied personnel. This position is required by California Code and the current structure of it being ancillary duties of a section manager is not sufficient. Budget appropriations were previously included.	1.00	0	0	0
Add 2.0 System Software Analysts to implement new data sharing and information strategy exchanges with other departments and external health care providers to implement the ACCESS project and Whole Person Care. Budget appropriations were previously included.	2.00	0	0	0
Behavioral Health Budget Restoration Plan - approves the restoration of 27.05 Full-Time Equivalent (FTE) allocations and the restoration of \$6.2 million in community services contracts over a two year period. The negative Net Cost represents savings for second year costs.	0.00	18,580,440	11,641,137	(6,939,137)



HUMAN SERVICES

Karen Fies
Director

Empower, Support, Protect – The Human Services Department (Human Services) protects vulnerable children and adults and promotes maximum independence and well-being for individuals and families. Human Services strives to meet the needs of our community and empower clients through accessible and responsive services.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$338,748,895
Total Revenues/Use of Fund Balance	\$312,191,937
Total General Fund Contribution	\$26,556,958
Total Staff	866.30
% Funded by General Fund	7.84%

DEPARTMENT OVERVIEW

Human Services provides direct services to support the health, safety and well-being of more than 100,000 individuals. Services are available in seven locations, including the new South County Center in Petaluma.

The **Adult and Aging Division** helps to ensure the safety, independence and well-being of older adults, persons with disabilities and veterans and their families. Staff provides protective and supportive social services as well as community training and coordination. The Division programs include: Adult Protective Services, In-Home Supportive Services (IHSS), Multipurpose Senior Services Program, Veterans’ Services, Public Administrator/Public Guardian/Public Conservator, and Area Agency on Aging. The Division provides support for Aging Together Sonoma County, which helps prepare people of all ages to plan for aging and connect people across the generations.

The **Economic Assistance Division** helps low-income and other individuals get medical insurance benefits, food purchasing assistance, financial help and other services to meet basic needs. Staff determines initial and ongoing eligibility for public assistance programs of low-income families with children, disabled or unemployed individuals, and children in foster care homes to obtain food, shelter, medical and dental care, and other services. The Division programs include: Medi-Cal, County Medical Services, CalFresh, and General Assistance.

The **Employment and Training Division** helps individuals and families with job search, employment and training services and financial assistance. The Division also assists employers find qualified workers and supports workforce development through community partnerships and the job center, Job Link. Staff provides employment, education, and training support for youth and adults, to assist with finding employment and becoming self-sufficient. The Division programs include: California Work Opportunity and Responsibility to Kids (CalWORKs), the Workforce Innovation and Opportunity Act, Sonoma County Youth Ecology Corps, and the Workforce Investment Board.

Family, Youth and Children Division helps ensure the safety and well-being of children and teens that experience abuse, neglect or abandonment. Staff provides protective and supportive social service to promote the ideals that children and families deserve stable, nurturing homes, a supportive environment, and a sense of personal empowerment and hope. The Division programs include: Valley of the Moon Children’s Home, child abuse prevention, child protective services, foster care eligibility and placements, and adoptions.

Sonoma County Upstream Investments is an initiative which seeks to benefit all County residents through prevention-focused policies and interventions that increase equity and reduce monetary and social costs.

For more information, call (707) 565-5800, or visit <http://sonomacounty.ca.gov/Human-Services>

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Adult & Aging	58,064,789	62,939,399	4,874,610	8.4
Economic Assistance	42,709,924	43,133,191	423,267	1.0
Employment & Training	44,847,454	46,460,806	1,613,352	3.6
Family, Youth & Children	83,747,470	83,829,989	82,519	0.1
Upstream	539,932	713,130	173,198	32.1
<i>Internal Transfers & Reimbursements</i>	102,054,610	101,672,380	(382,230)	(0.4)
Total Expenditures by Program	331,964,179	338,748,895	6,784,716	2.0

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Adult & Aging	180.05	178.30	(1.75)	(1.0)
Economic Assistance	307.50	302.00	(5.50)	(1.8)
Employment & Training	125.00	124.00	(1.00)	(0.8)
Family, Youth & Children	266.50	258.00	(8.50)	(3.2)
Upstream	3.00	4.00	1.00	33.3
Total Permanent Positions *	882.05	866.30	(15.75)	(1.8)

*The net 15.75 FTE position allocation reduction includes: proposed deletion of 13.0 positions as presented to the Board of Supervisors on April 17, 2018; deletion of 3.0 time-limited positions expiring June 30, 2018; and addition of 0.25 FTE Social Services Worker IV previously approved by the Board on December 12, 2017.

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	105,548,601	106,799,292	1,250,691	1.2
Services and Supplies	104,484,024	109,731,620	5,247,596	5.0
Capital Expenditures	125,000	125,000	0	0.0
Other Expenses**	95,734,474	95,379,025	(355,449)	(0.4)
Transfers within the County	26,072,080	26,713,958	641,878	2.5
Total Expenditures by Character	331,964,179	338,748,895	6,784,716	2.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	25,915,080	26,556,958	641,878	2.5
Fees and Charges for Services	1,246,231	1,117,346	(128,885)	(10.3)
State, Federal, & Other Govt. Revenue	199,639,879	206,605,050	6,965,171	3.5
Other Departmental Revenue***	7,299,366	1,047,861	(6,251,505)	(85.6)
Use of Fund Balance	1,619,155	995,215	(623,940)	(38.5)
Reimbursements	96,244,468	102,426,465	6,181,997	6.4
Total Revenues/Use of Fund Balance	331,964,179	338,748,895	6,784,716	2.0

**Other Expenses include In-Home Supportive Services provider wages, Temporary Assistance for Needy Families (TANF) payments to recipients, foster care payments to providers, and employment and training program benefits for individuals.

*** Other Departmental Revenue includes interest earnings and donations/contributions received from the community for adult and youth programs.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Human Services opened the first neighborhood service office with an integrated service model at South County Center located in Petaluma, including on-site eligibility services. Conducted public outreach to let clients know of the increased access to County services.
- Adult and Aging was awarded a \$595,000 victim services grant through California Office of Emergency Services (CalOES) to provide emergency housing to elder abuse victims.
- Family Youth and Children began the transition of the Valley of the Moon Children's Home to a short-term (ten day) residential facility by implementing trauma informed training and practices for the staff.
- Employment and Training held seven job fairs reaching approximately 125 employers and 500 job seekers.
- Employment and Training housed 28 families in FY 2017-2018 through its SonomaWORKS Housing Program, which is part of the County's local CalWORKS program.
- Economic Assistance processed 2,118 applications and issued \$1.5 million dollars in Disaster-CalFresh new and supplemental benefits to community members impacted by the October 2017 fires.
- Planning Research Evaluation and Engagement (PREE) launched an Adverse Childhood Experiences and Resiliency Fellowship, a program that has trained 60 local educators, facilitated over 100 community presentations and partnerships with over 14 school districts and 20 agencies to implement trauma informed approaches in their educational/professional communities. The PREE is part of HSD's Administration, which supports all HSD divisions. PREE focuses on research and evaluation leading to data-based decision making that facilitates proactive program planning ensuring quality and consistency of HSD's programs and services.

FY 2018-2019 Objectives

- Adult and Aging will coordinate the Housing and Disability Advocacy Program to provide case management and housing support to homeless General Assistance clients. The program will be funded by a 5-year \$1.1 million grant from the State, awarded in April 2018, and will help disabled individuals and veterans find sustainable housing.
- Adult and Aging will implement a new home care and case management program for medically fragile older adults and people with disabilities funded through new Medi-Cal funding from the State.
- Family Youth and Children will complete the transition of the Valley of the Moon Children's Home to a 10-day shelter. HSD needs to accomplish this transition to comply with California state law changes that directed counties to implement Continuum of Care reform (CCR). CCR requires changes to facility licensing and care for children to a shorter-term model of intervention. Valley of the Moon Children's Home will be re-licensed by the California Department of Social Services as a short-term residential care facility. Children and youth will be cared for by Resource Families (family foster care) to shorten or replace the need for care at the Valley of the Moon Children's Home.
- Family Youth and Children will complete its System Improvement Plan – a strategic planning process which provides a road map for the improvement in child welfare services for the next 5 years. The System Improvement Plan complies with California state law and is completed every five years.
- Employment and Training SonomaWORKS will implement a new core practice model, CalWORKS 2.0, which emphasizes client engagement strategies, setting small, achievable goals, and offering services to meet the needs of the whole family.
- Under a new grant received from the California Employment Development Department, Employment and Training will provide intensive employment and supportive services to get at least 200 dislocated workers back into work following disruption due to the wildfire including a minimum of 60 adults to enter the building and trades career pathway.
- Economic Assistance will meet Medi-Cal regulations to ensure essential health insurance coverage.
- Upstream Investments will continue and expand its ongoing efforts to incorporate evidence and outcomes into the provider contracting process to inform decisions about investments that are supported with public funds.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- In response to the October 2017 fires, HSD deployed several hundred staff members from all program areas to provide direct assistance to those impacted by the fires at shelters and the Local Assistance Center. Staff were also stationed at local offices assisting clients with emergency services, and sent into the field to check on clients. Staff provided the following services: Disaster CalFresh for people who needed help to access food; social work assessments and case management services for older adults and people with disabilities in the shelters and those impacted by the fires; social work contacts with adult and youth clients in the fire zones; worked in the emergency Veterans Administration mobile van to replace documents for veterans; assisted the Council on Aging to deliver home delivered meals; provided disaster related unemployment services; and set up a temporary children's facility until Valley of the Moon was habitable. HSD staff assigned to the Emergency Operations Center also coordinated all shelter-related activities.
- HSD has experienced increased demand for economic benefits, resources, and safety net services during and after fires. The department administers programs that provide recovery assistance to eligible low-income individuals and clients affected by the fires.
- HSD participated in an application to the California Department of Social Services – Disaster Services Bureau for a federal Disaster Case Management grant to assist those impacted by the fires through the recovery and rebuilding process. The state's grant application to the federal government is still pending as of April 2018.

Service Delivery Adjustments:

- The Area Agency on Aging received a \$5,000 disaster relief grant from the National Area Agencies on Aging Disaster Relief Fund. The funding was distributed to Catholic Charities and Council on Aging to purchase gift cards for seniors impacted by the fires.
- The Employment and Training division will help prepare and train Sonoma County residents for jobs in the construction industry. The Sonoma County Workforce Development Board (WIB), has received \$3.25 million in emergency funds from the California Employment Development Department for this effort.
- HSD received an additional \$150,000 in grant funds from the Chronicle Season of Sharing Fund to respond to fire related needs for Sonoma County residents. Total Season of Sharing grants in 2017 were nearly \$550,000. HSD partners with the Volunteer Center and Salvation Army to provide special assistance grants to low-income residents to help those who lost possessions, jobs or income due to the fires.

Key Issues

Adult and Aging costs are increasing by \$4.9 million, or 8.4%, due to In-Home Supportive Services (IHSS) legislative and Maintenance of Effort (MOE) changes. The County's costs associated with IHSS Provider wages and benefits are expected to increase by \$4.0 million. The MOE changes also increase the County's cost share for the State's "Case Management, Information and Payrolling System (CMIPS)" by \$190,000. The CMIPS system provides State and County staff with current and accurate information needed to manage the IHSS Program. The IHSS costs will be financed by \$3.2 million of State 1991 Realignment revenue and \$1.0 million General Fund increased contribution from the County.

Employment and Training expenditures are increasing by \$1.6 million due to anticipated FY 2018-2019 provider costs associated with the new multiyear \$3.25 million California Employment Development Department grant cited above. Services and Supplies costs are increasing by \$5.2 million, or 5.0%, primarily due to \$4.3 million internal pass-through transfers of 1991 and 2011 State Realignment revenue into HSD's operating divisions to finance aforementioned IHSS cost increases and other programs.

SUMMARY OF STAFFING AND SERVICE LEVEL CHANGES

Generally, the Human Services Department provides services as an agent of the State. The programs and services are mandated by state and federal laws and are funded through formulas that prescribe how costs are shared by federal, state, and local funds. In FY 2018-2019, 91% of the Department's revenue is projected to come from state and federal sources, of which 25% is estimated will come from 1991 and 2011 Realignment, which are restricted to be used to fund those programs transferred from the State to the County. Each of these revenue sources are highly susceptible to fluctuations in the economy, unemployment rates, statewide caseload levels amongst the different counties, changes in mandates or service levels, and numerous other variables that impact the amount of funding received. The remaining sources of revenue include 7.84% General Fund and a fraction of a percent of each: Fees and Charges (0.38%), Use of Fund Balance (0.37%) and Other Departmental Revenue (0.31%).

For FY 2018-2019, HSD's revenues from state and federal sources were projected to be insufficient to cover status quo expenditure appropriations. In order to address this shortfall, HSD's FY 2018-2019 Recommended Budget incorporates staffing reductions totaling 13.0 positions to decrease operating costs by an estimated \$1.46 million. HSD previously presented these position reductions to the Board of Supervisors on April 17, 2018. Core, mandated services will be maintained, but service levels for some programs will be reduced and client wait times will be impacted. A description of service level impacts followed by a chart summarizing the eliminated positions follows:

Economic Assistance Division: HSD recommends eliminating 4.5 positions (equivalent to \$575,000) from a total of 258.5. These positions help low-income individuals and families obtain medical insurance benefits, and food purchasing assistance among other services to help meet basic needs. Staff determines clients' initial and ongoing eligibility for public assistance programs, such as Medi-Cal and CalFresh. Expenses are projected to outpace ongoing revenue for these programs; therefore, the position reductions are needed to balance the department's budget. The reduced staffing will result in slightly longer wait times for client appointments, longer phone wait times, and delays in client paperwork processing.

Family, Youth and Children's Services Division: HSD recommends eliminating 6.5 positions (equivalent to \$695,000) from a total of 224.75. The Division ensures the safety and well-being of children and teens that are victims of abuse, neglect or abandonment. Implementation of Continuum of Care Reform has resulted in fewer children at the Valley of the Moon Children's Center, leading to a reduced number of staff required.

Administrative Services Division: HSD recommends eliminating 2.0 positions (equivalent to \$187,000) from a total of 146.75 that provide department-wide administrative support. The positions slated for elimination have been vacant for several months, and the workload has already been redistributed amongst existing fiscal staff.

Job Class	Job Class Number	Economic Assistance	Family, Youth & Children	Admin Services	Total
Account Clerk II	0402			-2.0	-2.0
Children's Residential Care Counselor I/II	3021		-3.0		-3.0
Cook	6228		-2.0		-2.0
Eligibility Specialist I/II	0482	-1.0			-1.0
Eligibility Specialist Supervisor	0485	-1.0			-1.0
Office Support Supervisor	0007	-0.5			-0.5
Program Planning & Evaluation Analyst	0880	-1.0			-1.0
Senior Eligibility Specialist	0484	-1.0			-1.0
Senior Office Assistant	0003		-0.5		-0.5
Social Service Worker III	3003		-1.0		-1.0
Total Position Allocation Changes		-4.5	-6.5	-2.0	-13.0



BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
The Board of Supervisors approved Human Services to receive the North Bay Employment Connection grant at the March 13, 2018 Board meeting. This adjustment adds FY2018-2019 budget appropriations for the 3.0 Employment & Training Counselor positions approved by the Board on April 17, 2018.	3.00	724,200	724,200	0
The Adult & Aging division within the Human Services Department received three grants that were approved by the Board of Supervisors on April 17, 2018: (1) The Home & Community Based Alternatives grant, (2) the California Office of Emergency Services Victims of Crime Act, and (3) the Housing & Disability Advocacy Program grant. The 7.0 FTE positions needed to operate the grants were also approved, and now HSD is requesting to add appropriations for the grant revenue and corresponding position costs to the FY 2018-2019 budget.	7.00	1,657,134	1,657,134	0
On April 17, 2018, the Board of Supervisors approved the extension of 1.0 Administrative Aide position in the Planning, Research, Evaluation & Engagement unit through June 30, 2019. Human Services is now requesting to include the position in the budget for FY 2018-2019. Funding for the position is sourced from both the Ready to Early Achievement & Development of Youth program and the Child Welfare Services California Automated Response and Engagement System, both of which were pre-approved by the Board.	1.00	121,966	0	121,966
The Economic Assistance division within Human Services (HSD) is upgrading its current Administrative Services Officer I position to a Program Development Manager, which is needed to handle additional duties and supervisory capacity. The Board of Supervisors approved the position change on April 17, 2018. The additional cost of \$5,081 will be absorbed by salary savings within the division.	0.00	5,081	0	5,081

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
As approved by the Board of Supervisors on March 27, 2018, the Adult & Aging division within Human Services (HSD) will add \$100,000 to the FY 2018-2019 budget for Legal Aid services to senior citizens. HSD received the funding from the county General Fund in FY 2017-2018 to be set aside for expenditure in FY 2018-2019.	0.00	100,000	0	100,000

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Add appropriations for senior meals contracts financed by a contribution from the General Fund.	0.00	300,000	300,000	0

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Karen Fies
Director

The mission of the Sonoma County In-Home Supportive Services (IHSS) Public Authority is to enrich the lives of IHSS clients and caregivers by providing services and support to enhance quality care giving.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$1,380,580
Total Revenues/Use of Fund Balance	\$1,380,580
Total General Fund Contribution	\$0
Total Staff	1.00
% Funded by General Fund	0.00%

** A General Fund contribution of \$342,117 is transferred from the Human Services Department and is not reflected here to avoid duplication.*

DEPARTMENT OVERVIEW

The Board of Supervisors established the **Sonoma County In-Home Supportive Services (IHSS) Public Authority** as an independent entity in 2001, with the members of the Board of Supervisors serving as the Public Authority's Board of Directors.

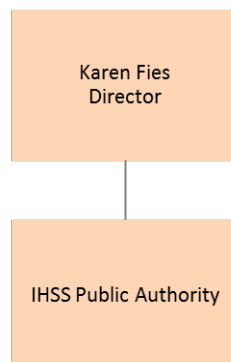
The IHSS program aids low-income elderly and people with disabilities to maintain maximum independence by continuing to live in their own homes. More than 5,000 IHSS caregivers provide direct support, including shopping, cooking, housekeeping, and bathing. The Public Authority is the care providers' employer of record for the purpose of collective bargaining over wages, benefits, and other conditions of employment. The Public Authority Manager ensures client access to state-mandated IHSS services through caregiver recruitment, background checks and registry maintenance.

The Board of Directors designated the Human Services Department as administrative liaison to the Public Authority and directed the Authority to utilize County services through an interagency agreement with the Human Services Department. Under this agreement, the Director of Human Services oversees the Public Authority Manager.

Revenues for this Department come from state and federal sources, supplemented by a contribution from the County General Fund. Expenditures are limited to the IHSS program's administrative costs, including registry recruiting, payroll, and training costs. The Public Authority contracts with the Human Services Department to provide the Public Authority Manager with staff and administrative support. Wages and benefit cost for the IHSS care providers are budgeted in the Human Services Department. The Human Services Department budget also includes the cost of the 70.8 employees who determine eligibility, services levels and care management for IHSS clients, support the Public Authority Registry, and support provider payroll functions.

For more information, call (707) 565-5900, or visit <http://sonoma-county.org/human/ihss.htm/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
IHSS Public Authority Administration	1,436,099	1,380,580	(55,519)	(3.9)
Total Expenditures by Program	1,436,099	1,380,580	(55,519)	(3.9)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
IHSS Public Authority Administration	1.00	1.00	0.00	0.0
Total Permanent Positions	1.00	1.00	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	214,466	232,107	17,641	8.2
Services and Supplies	1,022,909	948,473	(74,436)	(7.3)
Other Expenses*	198,724	200,000	1,276	0.6
Total Expenditures by Character	1,436,099	1,380,580	(55,519)	(3.9)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
State, Federal, & Other Govt. Revenue	1,080,330	1,035,963	(44,367)	(4.1)
Other Departmental Revenue**	2,500	2,500	0	0.0
Use of Fund Balance	(1)	0	1	(100.0)
Reimbursements	353,270	342,117	(11,153)	(3.2)
Total Revenues/Use of Fund Balance	1,436,099	1,380,580	(55,519)	(3.9)

*Other Expenses includes a reimbursement to the Human Services Department for Public Health Aides' direct support to clients.

**Other Departmental Revenue includes interest earnings.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- A total of 1,290 individuals completed state eligibility requirements to become an IHSS care provider.
- Matched 780 IHSS clients with a Registry caregiver.
- Added 134 caregivers to the IHSS Caregiver Registry.
- Expedited replacement of more than 60 checks for IHSS Providers impacted by the fires.
- Implemented electronic timesheets for IHSS providers to reduce errors and expedite payment. Currently, 25% of IHSS Providers in Sonoma County are enrolled.
- Implemented an Interactive Voice/Web Response (IVR/IWR) system that provides IHSS caregivers a self-service option to access timely information on the status of their paycheck and/or timesheet. The system also allows caregivers to request replacement timesheets and wage verifications. The new system is available 24/7 in both English and Spanish.

FY 2018-2019 Objectives

- Complete state eligibility requirements for 1,300 IHSS caregivers, including investigating criminal histories and providing orientation.
- Match 800 client requests for caregiver assistance with Registry caregivers.
- Add 150 new caregivers to the Registry.
- Implement paid sick leave for IHSS Providers as required by California Senate Bill (SB) 3, approved by the Governor on April 04, 2016. After July 1, 2018, SB 3 would entitle a provider of In-Home Supportive Services who works in California for 30 or more days within a year from the commencement of employment to paid sick days.
- Negotiate a successor agreement with Service Employees International Union Local 2015 for IHSS workers in Sonoma County.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- Provide written disaster preparedness information to the 1,300 new IHSS caregivers attending orientations.
- During the October 2017 fires, Adult & Aging IHSS staff were deployed to shelters throughout the County to assist adults with functional needs. For FY 2018-2019, Adult & Aging staff will receive specialized training to help prepare for potential future deployment to disaster shelters to provide care coordination and related support to persons with access and functional needs. The IHSS Public Authority Manager will coordinate this training effort.

Service Delivery Adjustments: N/A

Key Issues

N/A



BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



DEPARTMENT OF CHILD SUPPORT SERVICES

Jennifer Traumann
Director

The mission of the Sonoma County Department of Child Support Services is to ensure that children receive the services regarding paternity and financial support to which they are legally entitled.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$14,725,904
Total Revenues/Use of Fund Balance	\$14,725,904
Total General Fund Contribution	\$0
Total Staff	96.50
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

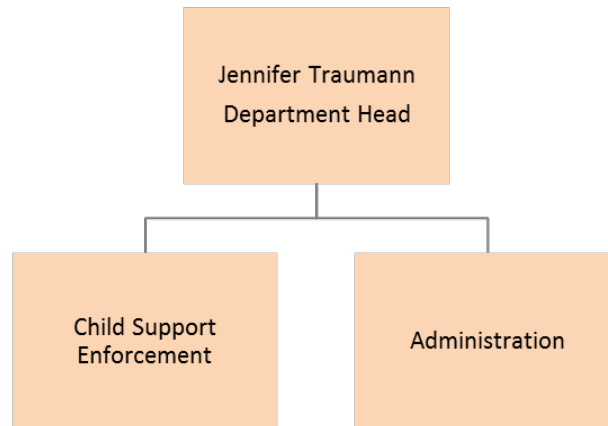
The Department of Child Support Services (DCSS) provides paternity and child support services to children and families in Sonoma County by establishing and enforcing court orders of paternity and financial support. DCSS is the local agency responsible for administering the Federal and State child support program, which includes enforcing court orders and assuring collections and distribution of child support. The services provided by the department decreases the reliance on state and county assistance programs and increases self-sufficiency for families. The department's current workload includes approximately 18,200 open child support cases serving over 25,300 dependents. Federal and State laws govern the Department, with oversight by the California Department of Child Support Services.

The Department is organized into two functions:

Child Support Enforcement, which is the core function of the department; and **Administration**, which is responsible for the oversight and fiscal management of the department.

For more information, call (866) 901-3212 or visit <http://sonomacounty.ca.gov/Child-Support-Services/>

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Child Support Enforcement	14,039,204	13,982,506	(56,698)	(0.4)
Administration	686,700	743,398	56,698	8.3
Total Expenditures by Program	14,725,904	14,725,904	0	0.0

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Child Support Enforcement	92.50	92.50	0.00	0.0
Administration	4.00	4.00	0.00	0.0
Total Permanent Positions	96.50	96.50	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017- 2018 Adopted
Expenditures by Character				
Salaries and Benefits	11,970,484	11,985,304	14,820	0.1
Services and Supplies	2,755,420	2,740,600	(14,820)	(0.5)
Total Expenditures by Character	14,725,904	14,725,904	0	0.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
State, Federal, & Other Govt. Revenue	14,719,904	14,719,904	0	0.0
Other Departmental Revenue**	6,000	6,000	0	0.0
Total Revenues/Use of Fund Balance	14,725,904	14,725,904	0	0.0

**Other Departmental Revenue includes Interest Earnings from cash on deposit.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Exceeded all California counties in percentage increase in annual distributed child support collections totaling \$34.1 million with a 9.8% growth.
- Partnered with the ACCESS Sonoma County “Safety Net” team to provide case intake, review and modification services to the County’s most vulnerable residents who could benefit from child support.
- Expedited payments to families with new cases by reducing the number of days to receive their first child support payment by 25% or 62 days sooner than the state average of 248 days.
- Expanded the department customer service initiative to include establishing a customer service mission statement; launching department gold standards to provide timely, caring and accountable customer service; and implementing tools to reduce customer response wait times.
- Outperformed state averages for key federal performance measures including support order establishment (96.6% over 91.2%); percent of child support collected compared to the amount due (72.7% over 66.5%); and the number of cases which a payment is made on past due amounts (71.4% over 66.4%).
- Maintained rank in the Top 5 for statewide performance amongst all California counties based on federal performance measures including paternity establishment, cases with support orders established, current support collections, arrears collections, and cost effectiveness.

FY 2018-2019 Objectives

- Increase child support collections by 2% over prior year for \$34.8 million.
- Continue to assist families to minimize impacts of poverty by collecting 73% of current support to households with minor children, outperforming state average by 6.3%.
- Increase the percentage of stipulated orders (agreement between parents) to remain the number one ranked County in California with a goal of 60% of the orders to be completed by agreements over statewide average of 26.3%.
- Create a new functional area focused solely on the collection of debt owed to families with emancipated children to reach a goal of \$3.9 million or 2% increase over the previous year.
- Expand public awareness of Child Support Services by identifying and attending 22 community and family outreach events, a 120% increase over prior year.
- Continue to reduce the number of days to open a case and deliver the first payment to the family to 184 days, a 25% improvement over the statewide average of 248 days.
- Safety Net - ACCESS Sonoma County participation on the implementation of the project goals including: the development of a new data system through the Multi-Disciplinary Team; participation in the Health and Human Services Coordination Team; Roseland Navigation Center; and participate in the development of the research data through the UC Berkeley Performance Lab.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- Using the Damaged Property Address data, identified and contacted 169 parents regarding 266 dependents in our caseload who were impacted by the fires.
- Provided expedited and individualized service to those families impacted by the fires (i.e., review for modification, temporary suspension of enforcement actions, negotiation for agreements, etc.).
- Presented information and assistance to Catholic Charities in November 2017 to educate their counselors and advocates of the services provided by DCSS and started receiving referrals the next day.
- Provided wrap-around services to fire victims left in the shelters of which 25% of the individuals were a match with child support case.

Service Delivery Adjustments: N/A

Key Issues

- Federal and state grant allocation amounts have remained static for five years with no cost of living increases. Currently, the Department is adequately funded and has remained fiscally conservative over the past five years to meet federal cost effectiveness measures and to mitigate continued flat funding from the State. This year, approximately 14 underfunded county child support agencies have requested State General Fund to offset their budget deficits. Reform of California's funding allocation methodology for local child support agencies is long overdue. Without reform, the Department estimates to become underfunded by FY 2021-2022. The Department is working closely with other county child support agencies and the Child Support Director's Association to align program resources, gather data and provide information on the positive outcomes for families in preparation for allocation reform and future funding requests to the State legislature.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



DEVELOPMENT SERVICES

Permit Sonoma
(Permit & Resource Management Department)

Community Development Commission

Fire & Emergency Services

Transportation & Public Works

Economic Development Department



PERMIT SONOMA

Tennis Wick
Director

The mission of Permit Sonoma (Permit and Resource Management Department) is to serve Sonoma County residents by providing a customer-focused process for resource conscious real property development, while protecting the health and safety of the public, all under the general policy direction of the Board of Supervisors.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$34,180,144
Total Revenues/Use of Fund Balance	\$30,500,153
Total General Fund Contribution	\$3,679,991
Total Staff	133.00
% Funded by General Fund	10.77%

DEPARTMENT OVERVIEW

Permit Sonoma (Permit and Resource Management Department) balances environmental protection with sustainable development. The Department is organized into four divisions: Engineering and Construction, Planning, Administration, and the Resiliency Permit Center, supported by an **Ombudsman** that provides confidential representation for customers navigating the permitting process while identifying areas for process improvement throughout the Department.

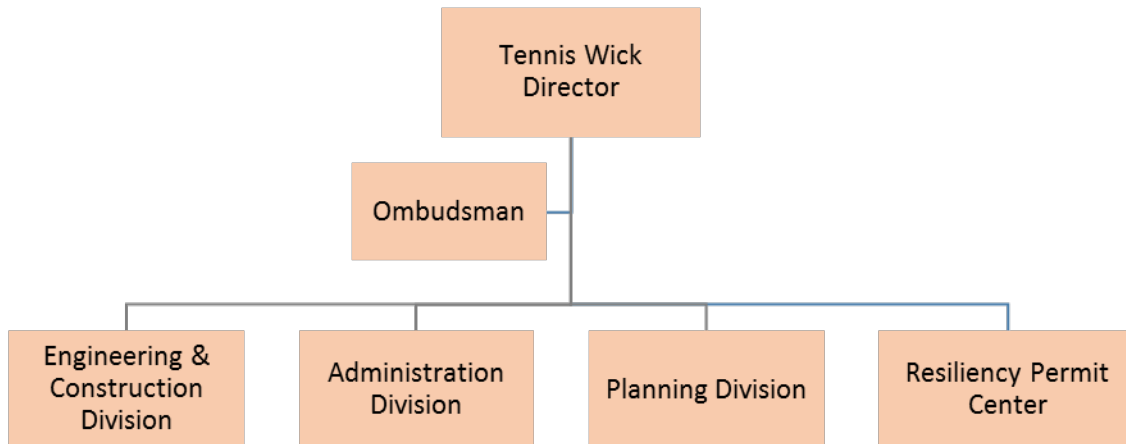
The **Engineering and Construction Divisions** includes Building and Safety, which provides building inspections and plan check services; Engineering, which provides grading, drainage, sanitation, and flood plain management review services; issues encroachment and transportation permits; and carries out County Surveyor functions; Well and Septic, which provides inspection, evaluating, permitting, and monitoring of wells and septic systems; and Code Enforcement.

The **Planning Division** includes Project Review, which evaluates new development proposals to ensure conformance with the County’s General Plan and Zoning Code regulations; Comprehensive Planning, which creates and/or updates the County’s guiding planning documents, including the General Plan; and Natural Resources, which evaluates potential environmental impacts of public projects in accordance with the California Environmental Quality Act.

The **Administration Divisions** provides Budget and Accounting, Customer Service; Human Resources, and Information Services to support the Department’s operational divisions.

The **Resiliency Permit Center** provides full service permitting and inspections for fire survivors, including pre-application reviews. Permit Sonoma staff provide single point of contact real time guidance to and monitoring of West Coast Code Consultants that staff the Resiliency Permit Center.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Ombudsman	292,587	280,962	(11,625)	(4.0)
Engineering & Construction	13,640,528	12,819,490	(821,038)	(6.0)
Planning	10,465,447	9,192,619	(1,272,828)	(12.2)
Administration	5,221,015	5,677,407	456,392	8.7
Resiliency Permit Center	0	6,209,666	6,209,666	100.0
Total Expenditures by Program	29,619,577	34,180,144	4,560,567	15.4

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Ombudsman	1.00	1.00	0.00	0.0
Engineering & Construction	64.00	64.00	0.00	0.0
Planning	36.00	36.00	0.00	0.0
Administration	32.00	32.00	0.00	0.0
Resiliency Permit Center	0.00	0.00	0.00	0.0
Total Permanent Positions	133.00	133.00	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	19,422,126	19,993,710	571,584	2.9
Services and Supplies	7,370,327	13,667,851	6,297,524	85.4
Capital Expenditures	0	37,767	37,767	100.0
Other Expenses*	555,702	0	(555,702)	(100.0)
Transfers within the County	2,271,422	480,816	(1,790,606)	(78.8)
Total Expenditures by Character	29,619,577	34,180,144	4,560,567	15.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	5,376,624	3,679,991	(1,696,633)	(31.6)
Fees and Charges for Services	19,007,734	25,733,536	6,725,802	35.4
State, Federal, & Other Govt. Revenue	837,700	324,814	(512,886)	(61.2)
Other Departmental Revenue**	1,854,234	1,795,433	(58,801)	(3.2)
Use of Fund Balance	523,557	173,390	(350,167)	(66.9)
Reimbursements	2,019,728	2,472,980	453,252	22.4
Total Revenues/Use of Fund Balance	29,619,577	34,180,144	4,560,567	15.4

*Other Expenses include costs that were incorrectly charged to special departmental expenses in FY 2017-2018.

**Other Departmental Revenue include the Tech Enhancement Fee and Fines and Penalties paid.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Drafted ordinances lowering the barriers and costs of building Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) to add to the County's available housing stock.
- Worked proactively with the Sonoma County Wine Grape Commission to develop additional year-round farmworker housing, resulting in an increase in the County's affordable housing stock by 135 beds.
- Launched the Contractor Central mobile app, making it easy for contractors and construction professionals to view and manage projects across unincorporated Sonoma County in one central location.
- Identified and implemented department-wide technology improvements including: modernization of the Permit Sonoma website; the addition of dashboard metrics specific to how long permit(s) take from submittal to approval; continued efforts to digitize all records to support the goal of a paperless operations; and launched a new queueing system that allows mobile sign in for text alerts and online scheduling.
- Completed a draft of the Local Coastal Plan to begin public hearing process FY 2018-2019. This stand-alone plan for the coastal zone addresses public access; adaption to climate change, particularly sea level rise; biological resources; public safety and water quality.
- Completed draft On-Site Waste Treatment System Manual to revise and replace the current Regulations for Onsite Sewage Disposal (septic systems) in Sonoma County.

FY 2018-2019 Objectives

- Continue to streamline the permitting process to incentivize housing development through regulatory uncertainties.
- Initiate comprehensive General Plan update to continue to provide a broad policy framework for city-centered growth in the County. This work will help identify additional housing sites and further address constraints to housing.
- Create framework for winery and recreation events coordination and regulation. Adopt winery events guidelines and code amendments. The Winery Event Guidelines have been on hold while community groups in the three areas of local concentration convene to develop local criteria for the specific areas including Dry Creek Valley, Westside Road/Russian River, and Sonoma Valley.
- Develop Phase II Cannabis Regulations to conform to adopted state regulations.
- Establish baseline performance data to compare against in future years in order to improve workflows and increase efficiency in permitting throughout the agency.
- Expedite housing projects to meet Board objectives through the introduction of several initiatives which include the Springs and Airport Specific Plans.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- In FY 2017-2018, Permit Sonoma played an integral disaster-response role for the Sonoma Complex Fires. Permit Sonoma employees staffed the Emergency Operations Center and Local Assistance Center as well as conducting Rapid Evaluation Safety Assessment field operations for thousands of properties. Permit Sonoma worked with the Board to craft 19 urgency measures necessary to support transitional and long-term housing needs. In addition to supporting disaster response needs, Permit Sonoma reopened the Permit Center on Thursday, October 19, 2017 and served over 400 customers a day (compared to a pre-fire 120 customer daily average). The Resiliency Permit Center also opened in FY 2017-2018, and is providing comprehensive permitting services for fire victims with reduced fees and guaranteed turnarounds times of 3-5 business days.
- The Resiliency Permit Center will continue operations through FY 2018-2019 and is staffed by West Coast Code Consultants, which is using digital and mobile scheduling, electronic plan review and other practices to achieve permit processing in one business week.

Service Delivery Adjustments:

- Permit Sonoma services have been impacted on every level as a result of the Sonoma Complex Fires. In FY 2017-2018, the Permit Center was closed for eight days while Permit Sonoma staff supported fire response needs. The Permit Center opened immediately following the re-opening of county services and the Department had to assess and adjust service priorities for fire recovery and rebuilding needs. The increased number of customers and fire survivors served daily, required all permanent, extra help and temporary staff to dedicate their time to fire-related needs for nearly four months, causing reduced services for regular business.
- For FY 2018-2019, the Department's main service adjustment is the opening of the Resiliency Permit Center; which is dedicated to serving customer's rebuild needs in the fire zones. Permit Sonoma will also focus on adjusting services and improving regular business operations as necessary to support fire recovery efforts.

Key Issues

- The General Fund Contribution reflected in the Department Budget Details section is decreasing \$1.7 million as a result of a true-up in revenues and expenditures based on actual data for the last two fiscal years. This true-up is further supported by a statistical regression analysis that was used to develop the FY 2018-2019 revenue projections. The FY 2018-2019 revenue projections were based on four models that captured time trends, permit activity, and transaction data covering every transaction from July 1, 2014 through March 31, 2018. Additionally, projected permit activities related to evolving business trends for cannabis, vacation rental, administrative civil penalties, and legalization of existing structures were considered in the development of the revenue projections.
- In FY 2018-2019, Permit Sonoma will initiate a comprehensive General Plan update, develop phase II cannabis regulations to conform to adopted state regulations, modernize technology, and complete specific plans for the Springs and Airport areas.
- The variances reflected in the expenditures by Program Area reflects the shift in emphasis the entire Department is making towards fire recovery and the Resiliency Permit Center. Through a \$5.5 million contract, the Resiliency Permit Center is staffed by contract staff from West Coast Code Consultants. Department-wide support provided to the Permit Resiliency Center is reimbursed through an operational transfer of \$630,000.
- Services and Supplies in the Department Budget Details section is increasing by \$6.3 million, or 85%, primarily due to \$5.5 million in contract costs for the Resiliency Permit Center.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



COMMUNITY DEVELOPMENT COMMISSION

Margaret Van Vliet
Executive Director

The Community Development Commission is charged with creating and preserving housing opportunities and preventing and ending homelessness in Sonoma County. The

Commission is committed to efficacy and transparency in its stewardship of public resources while striving to improve equitable access to opportunity for vulnerable and historically disadvantaged populations including communities of color, low-income families, seniors, transitional age youth, veterans, and people living with disabilities.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$67,134,744
Total Revenues/Use of Fund Balance	\$65,817,273
Total General Fund Contribution	\$1,317,471
Total Staff	46.50
% Funded by General Fund	1.96%

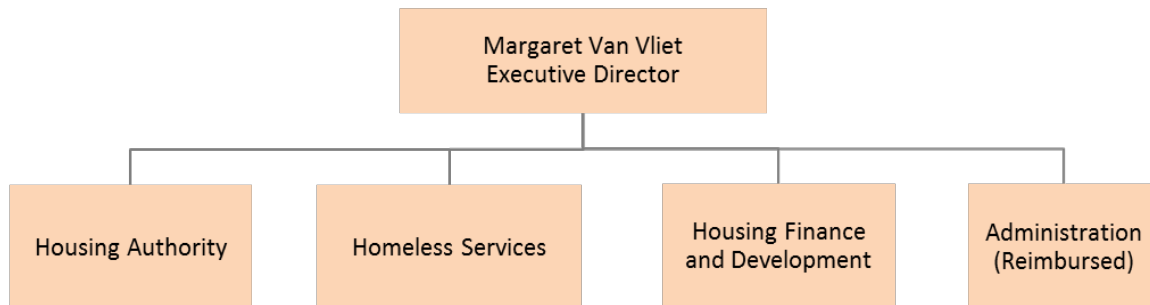
DEPARTMENT OVERVIEW

The Sonoma County Community Development Commission (Commission) is the lead agency for housing and homelessness for the County of Sonoma. The Commission uses local, state and federal resources to advance its mission. The Commission’s work is divided into four program areas:

The **Housing Authority**, which is the Commission’s largest program, administers almost 3,000 federal Housing Choice Vouchers, providing rent assistance to low-income households who reside in private market housing. The **Homeless Services** division uses a blend of funding sources to support local non-profits working to prevent and end homelessness. Staffed within this division, the Commission hosts a homeless services planning consortium (Sonoma County Continuum of Care) on behalf of the cities of Petaluma and Santa Rosa, and the County of Sonoma. The **Housing Finance and Development** division uses a blend of funding sources to catalyze the development of new affordable rental housing; to preserve existing affordable rental housing; to repair and upgrade homes for low income homeowners; to elevate homes to mitigate flood risks and provide down-payment assistance to qualified homebuyers. Additionally, the Commission also manages the assets and obligations of the Successor Agency and the Housing Successor Entity, which were established as a result of the dissolution of redevelopment agencies in 2012. The **Administration (Reimbursed)** division administers the payroll costs for all Commission employees as well as all common administrative overhead costs for the Commission including building rent, insurance, office supplies and County-provided service costs for phones, computers, software, auditing, mail, and courier services. These costs are then allocated and charged to and reimbursed by the three operational program areas based upon how Commission staff time is spent.

For more information, call (707) 565-7500, or visit <http://sonomacounty.ca.gov/CDC>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Housing Authority	30,411,790	34,762,310	4,350,520	14.3
Housing Finance and Development	24,502,104	19,875,770	(4,626,334)	(18.9)
Homelessness & Community Services	4,419,833	4,818,686	398,853	9.0
Administration - Reimbursed	7,190,317	7,677,978	487,661	6.8
Total Expenditures by Program	66,524,044	67,134,744	610,700	0.9

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Housing Authority	16.15	17.65	1.50	9.3
Housing Finance and Development	12.10	12.10	0.00	0.0
Homelessness & Community Services	4.75	4.75	0.00	0.0
Administration- Reimbursed	10	12	2.00	20.0
Total Permanent Positions	43.00	46.50	3.50	8.1

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	6,480,227	7,158,328	678,101	10.5
Services and Supplies	9,067,052	9,456,530	389,478	4.3
Other Expenses*	50,239,253	49,607,382	(631,871)	(1.3)
Transfers within the County	737,512	912,504	174,992	23.7
Total Expenditures by Character	66,524,044	67,134,744	610,700	0.9
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	1,317,471	1,317,471	0	0.0
Fees and Charges for Services	218,267	260,727	42,460	19.5
State, Federal, & Other Govt. Revenue	52,864,673	53,494,371	629,698	1.2
Other Departmental Revenue**	1,397,396	1,199,874	(197,522)	(14.1)
Use of Fund Balance	2,809,684	2,271,819	(537,865)	(19.1)
Transfers & Reimbursements within the County	7,916,553	8,590,482	673,929	8.5
Total Revenues/Use of Fund Balance	66,524,044	67,134,744	610,700	0.9

* Other Expenses include approximately \$35 million for direct client assistance payments and \$14 million for construction project costs.

** Includes \$4.6 million from the Reinvestment and Revitalization funds and \$621,000 from Measure L Transient Occupancy Tax, which by Board policy is directed to support affordable housing and homeless assistance programs.

*** Other Departmental Revenue includes rents on commercial and residential real estate owned, interest earned, and non-government grants awarded.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- The Commission provided financing for affordable rental housing developments throughout the County that achieved the following milestones during the year:
 - Opening of MidPen Housing's 60-unit Fethers Apartments in Sonoma Valley.
 - Groundbreaking of Burbank Housing's 79-unit Burbank Housing Crossroads Apartments in Santa Rosa.
 - Entitlement approvals for Satellite Affordable Housing Associate's (SAHA) 48-unit Altamira Apartments in Sonoma.
- In the FY 2017-2018 funding cycle of the County Fund for Housing (CFH), \$4.5 million was awarded to five rental housing developments that will produce 126 new affordable housing units throughout Sonoma County.
- The new Coordinated Entry program enrolled 1,013 homeless individuals. The program is a "no-wrong-door homeless services program" that streamlines the process for individuals experiencing homelessness to access housing, shelter and services. Of those entering the program, 255 have been placed in shelters and 43 have found permanent housing.
- The Sonoma County Housing Authority was designated by the Department of Housing and Urban Development as a "High Performing" Housing Authority for the 17th consecutive year, and celebrated its 50th anniversary.
- The Housing Authority received recognition from the U.S. Department of Housing and Urban Development for its disaster response efforts following the October 2017 wildfires. This recognition acknowledged the Housing Authority's ability to maintain operations, respond to all HUD inquiries, and meet all regulatory requirements while responding to crises and assisting clients who lost their homes.
- The Sonoma County Housing Authority pursued and received more than \$1.26 million in grant funding to assist chronically homeless persons, persons with HIV/AIDS, and homeless youth with disabilities. Through this funding the Housing Authority provided rental assistance to 140 households.
- The Homeless Services division launched an effort to redesign the homeless system of care in collaboration with the Cities of Santa Rosa and Petaluma, and its non-profit and other jurisdictional partners.

FY 2018-2019 Objectives

- The Homeless System of Care redesign will strengthen governance and decision-making, and improve access to relevant data that can drive Sonoma County's communities to achievement of "functional zero", which is an industry standard that measures the success of homeless service-delivery outcomes. This work will involve improving support to geographic areas in the County that currently do not have adequate access to Coordinated Entry or other basic aspects of the system of care.
- The Housing Authority has recently undertaken a robust landlord engagement effort, accompanied by a tenant education program and a newly funded Housing Locator position. These efforts will result in an increase of 10% in the number of landlords participating in the Housing Choice Voucher program.
- Explore data system upgrades will allow the Commission to gain operational efficiency, improve transparency, modernize record-keeping and strengthen decision-making, while providing better information to customers, participants and the public.
- Housing Finance and Development programs will seek to expedite both rental construction and ownership rehabilitation work. Working in partnership with the nine cities, developers, contractors and homeowners, the Commission's suite of programs will be aligned with the work of the Office of Recovery and Resiliency and the Board of Supervisor's Strategic Recovery Plan.
- New federal, state, and private financing resources will be sought to leverage County investments and expand production of affordable homes.
- The Commission-owned properties at West College Avenue and Roseland Village Neighborhood Center will both advance towards groundbreaking. Key milestones and needed authorities will be brought to the Board of Commissioners as appropriate.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- In FY 2017-2018, Commission staff supported fire response by actively participating in the Emergency Operations Center and the Local Assistance Center, as well as the Housing Task Force which coordinated with state and federal agencies supporting disaster response activities. As the magnitude of the needed housing agenda became apparent, CDC leadership engaged deeply with others working to create a regional, all-inclusive housing approach. Federal, state, and regional agencies have been engaged, as have financial institutions, non-profits, developers, builders and others. These efforts culminated in the February 2018 Board workshop on housing, and are setting the stage for a comprehensive and aggressive housing response aimed at increasing the number of homes in Sonoma County by 30,000 in five years.
- For FY 2018-2019, the Commission will collaborate with stakeholders, including numerous non-traditional partners, to develop the County's Strategic Housing Recovery Plan, which will enumerate specific action steps and responsibilities for the Commission and other stakeholders to support recovery activities. The Commission will coordinate with the Office of Recovery and Resilience to pursue new public and private financial resources that can be deployed as capital for the development of more housing at all income levels, including Community Development Block Grant Disaster Recovery (CDBG-DR) and a possible Housing Recovery Bond.

Service Delivery Adjustments:

- The Commission will be responsible for driving much of the recovery efforts related to housing, therefore the agency anticipates a need for additional resources to support recovery efforts. The Commission will coordinate with the Office of Recovery and Resilience to ensure available funding is targeted to meet the County's Recovery and Resiliency goals.

Key Issues

- As discussed in the FY 2018-2019 Objectives, the Commission anticipates that the homeless system of care redesign, Housing Authority service delivery improvements, and increasing access to capital for housing development will be areas of critical work for staff will be core areas of work that improve the capacity of the organization to deliver on its mission.
- Approved by the Board on March 20, 2018 to bolster affordable housing delivery, the FY 2018-2019 Budget includes the addition of 1.0 Housing Negotiator/Inspector, 2.0 Administrative Aides, and 0.5 Senior Office Support Supervisor.
- The \$4.4 million increase within the Housing Authority programs for FY 2018-2019 is a result of increased Housing Assistance Payments (HAP) to landlords, which reflects the trend of increasing rents within the County; these payment increases are fully funded by US Department of Housing and Urban Development (HUD) under the Annual Contributions Contract. Within the Affordable Housing programs, a \$4.4 million decrease in the budgeted amount for FY 2018-2019 reflects timing differences in large County Fund for Housing-funded projects requesting draws. This decrease is expected to be offset by an increased volume of single family and mobile home rehabilitation and flood elevation work, funded by several state and federal sources.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Authorize the use of Reinvestment and Revitalization funds to support potential efforts to place a housing revenue measure on the November 2018 ballot.	0.00	75,000	75,000	0
Approve request for a technology assessment and upgrade for \$1,000,000. Authorize the use of \$500,000 of previously budgeted Measure L funds and the addition of \$500,000 from the Reinvestment and Revitalization fund to support the effort.	0.00	500,000	500,000	0
Authorize the use of Reinvestment and Revitalization funds to support the relocation of the Roseland Branch of the Sonoma County Library and the Boys and Girls Club, which are being displaced by the Roseland Village development project.	0.00	500,000	500,000	0
Authorize the use to Reinvestment and Revitalization funds build the capacity of local non-profits serving Sonoma Valley residents who are experiencing housing crises, both before the 2017 fires and increasingly since fire disaster. Capacity building will focus on national best practices to provide homeless services.	0.00	250,000	250,000	0
Authorize a time-limited Administrative Services Officer I to provide grants management support for funding anticipated through the CDBG-DR program. Authorize the use of Reinvestment and Revitalization funds to support the position for FY 2018-2019. CDBG-DR funds will be used to support the position thereafter.	1.00	150,250	150,250	0



FIRE AND EMERGENCY SERVICES

Jim Colangelo
Interim Director

The Fire and Emergency Services Department's mission is to provide exceptional service dedicated to protecting life, property, and the environment.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$10,449,023
Total Revenues/Use of Fund Balance	\$9,568,629
Total General Fund Contribution	\$880,394
Total Staff	25.25
% Funded by General Fund	8.43%

DEPARTMENT OVERVIEW

The Fire and Emergency Services Department is dedicated to protecting the life and property of Sonoma County residents and visitors and the environment of the County. It does so through five program areas:

Hazardous Materials Services regulates storage and handling of materials at approximately 1,400 businesses to ensure the safety of the people and environment of Sonoma County. In addition, the division maintains a state certified emergency response team to respond to incidents involving hazardous materials.

Fire Operations manages and supports fire and emergency response services in County Service Area (CSA) #40. The Department provides management oversight for 13 volunteer fire companies that respond to fires, calls for medical assistance, and other emergencies in much of the rural areas in the county.

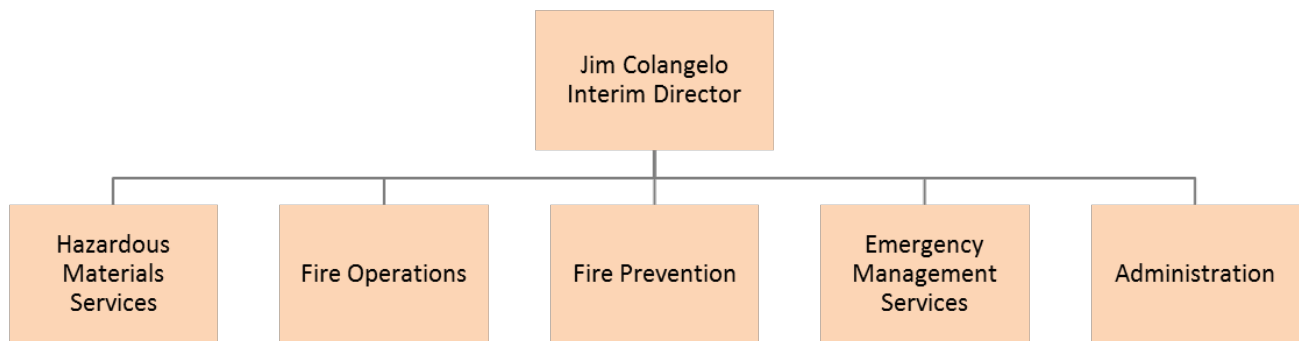
Fire Prevention, through code enforcement inspections and plan review, helps to prevent fires and minimize the harm to persons and property when fires do occur. The division conducts fire investigations to determine the origin and cause of fires in CSA #40 as well as within other contracted fire districts.

Emergency Management Services supports the County Administrator's role as Director of Emergency Services and coordinates emergency preparedness and response among cities, special districts, and the state.

Administration provides fiscal and administrative services to support the core program areas.

For more information, call (707) 565-1152, or visit <http://sonomacounty.ca.gov/Fire-and-Emergency-Services/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Hazardous Materials	1,756,242	1,727,278	(28,964)	(1.6)
Fire Operations	4,737,148	4,785,253	48,105	1.0
Fire Prevention	1,353,764	1,345,141	(8,623)	(0.6)
Emergency Management	1,671,991	1,648,821	(23,170)	(1.4)
Administration	973,029	942,530	(30,499)	(3.1)
Total Expenditures by Program	10,492,174	10,449,023	(43,151)	(0.4)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Hazardous Materials	6.00	6.00	0.00	0.0
Fire Operations	5.00	5.00	0.00	0.0
Fire Prevention	5.50	5.50	0.00	0.0
Emergency Management	4.00	4.00	0.00	0.0
Administration	4.75	4.75	0.00	0.0
Total Permanent Positions	25.25	25.25	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	4,745,194	4,738,313	(6,881)	(0.1)
Services and Supplies	5,217,146	5,211,433	(5,713)	(0.1)
Capital Expenditures	116,722	146,322	29,600	25.4
Other Expenses	70,607	70,607	0	0.0
Transfers within the County	342,505	282,348	(60,157)	(17.6)
Total Expenditures by Character	10,492,174	10,449,023	(43,151)	(0.4)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	839,675	880,394	40,719	4.8
Fees and Charges for Services	3,083,682	3,106,551	22,869	0.7
State, Federal, & Other Govt. Revenue	1,269,159	1,197,713	(71,446)	(5.6)
Other Departmental Revenue	3,299,971	3,373,157	73,186	2.2
Use of Fund Balance	397,395	436,928	39,533	9.9
Transfers/Reimbursements within the County	1,602,292	1,454,280	(148,012)	(9.2)
Total Revenues/Use of Fund Balance	10,492,174	10,449,023	(43,151)	(0.4)

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Coordinated Fire Services Advisory Council (Council), in conjunction with the Fire Services ad hoc committee, to develop a plan for more effective, efficient, and sustainable fire services in Sonoma County. Staff, in conjunction with the Council, developed draft models of improved service in the county. Final review by board and roadmap for implementation expected in summer of 2018.
- Implemented Cannabis Inspection and Permitting program in coordination with Permit Sonoma.
- Applied for Federal Emergency Management Agency Hazard Mitigation Grants to protect communities through vegetation management.
- Released Request for Proposals related to provision of support services to Volunteer Fire Companies currently provided by the Fire Operations Division. Proposals are being evaluated, along with additional options, in order to determine the best and most efficient way to deliver fire response services to areas covered by the volunteer fire companies.

FY 2018-2019 Objectives

- In conjunction with the efforts of the Fire Service Advisory Council, develop a short-term and long-term strategy for the provision of fire and emergency response services in areas of the county covered by County Service Area #40, including determination of where service enhancements are needed and who is best positioned to provide long-term support for volunteer fire companies.
- Working with the County Administrator's Office of Recovery and Resiliency, develop proposals for reforms to the Emergency Management Division in order to enhance the County's emergency response capabilities and ensure resources are in place to respond to any emergency.
- Continue to enhance and test the County's emergency notification system to ensure timely and comprehensive alerts are issued to residents and visitors in the event of future emergencies.
- Determine the best ways to expand and enhance the County's vegetation management program, including expansion of the Vegetation Management Ordinance pilot program to include high-risk areas of the county and development of larger vegetation management program and potential.
- Support the Fire Services ad hoc in bringing final recommendations for improved fire services to the Board of Supervisors for consideration.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- The Fire and Emergency Services Department became essentially a full-time fire response division beginning on October 8, 2017 and lasting through the calendar year. The Department opened and operated the Emergency Operations Center (EOC) on the night of October 8 and kept it open throughout the emergency, provided key logistical, operational, and planning support for the county and helped coordinate between the EOC and Cal Fire.
- Fire and Emergency Services redirected staff to the Watershed Taskforce, which provided immediate post-fire repairs and installed preventative measures such as wattles and sandbags to prevent excessive erosion, protect against post-fire debris flow and flooding, and prevent potential contamination of county streams.
- The Interim Director of Fire and Emergency Services, in coordination with the Office of Recovery and Resiliency, is leading the cross-departmental efforts to develop a plan to enhance the emergency notification system and improve response to major emergencies based on the lessons learned from the fire and best practices from other jurisdictions.

Service Delivery Adjustments: Following the October wildfires, the County is engaged in a full-scale review of its emergency management structure. All options for improving the structure are being explored, including moving the function to another department.

Key Issues

- The Fire Service ad hoc, working with the Fire Service Advisory Council, will be returning to the Board of Supervisors with recommendations for the future of fire services in the county during the summer of 2018. This report will lay out a pathway to providing better service, but this is likely to require that significantly more funding be devoted to fire services countywide than is currently provided through the mixture of dedicated property tax, support provided by the Board of Supervisors, and other sources. Developing a long-term strategy to find additional resources will likely be necessary if implementation is to occur.
- As discussed above, major reviews are underway to determine the most effective way for services currently provided by the Department to be delivered in the future. As such, major structural changes to the Department are expected in the coming year.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Continue support for Volunteer Fire Companies operational costs not covered in the County Service Area #40 Budget. Support was initially provided in FY 2017-2018 and is being made ongoing.	0.00	200,000	200,000	0
Strengthen the emergency services function of the County by adding funding for 5.0 positions and additional services and supplies. Position allocations will be added during Fiscal 2018-2019 as proper job classes are established. Positions include 2.0 positions for establishing a community alert and warning program, 1.0 position for community preparedness to support neighborhood established CERTs, COPEs and other community preparedness measures, 2.0 positions to increase emergency preparedness, planning, and training, as well as reinforce capacities to coordinate emergency public warning, incident response and recovery.	0.00	1,248,614	0	1,248,614



TRANSPORTATION & PUBLIC WORKS

Johannes Hovertsz
Director

The mission of the Transportation and Public Works Department is to plan, construct, manage, build, and maintain resiliency into Sonoma County's infrastructure by providing quality services.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$156,969,630
Total Revenues/Use of Fund Balance	\$136,497,632
Total General Fund Contribution	\$20,471,998
Total Staff	168.00
% Funded by General Fund	13.04%

DEPARTMENT OVERVIEW

The Transportation and Public Works Department plans, builds, and maintains critical infrastructure including roads, bridges, street lighting districts, traffic signals, and a water services area located within the unincorporated areas of Sonoma County, and manages an airport, public transit services, and maintains multiple solid waste disposal sites.

Engineering Division plans and designs road maintenance projects, bridges, and capital improvement projects.

Road Maintenance & Operations is responsible for the repair and preservation of County roads and bridges, and other maintenance projects.

Integrated Solid Waste Management Division provides systematic services for the Central Landfill and post-closure monitoring and maintenance of seven closed landfill sites.

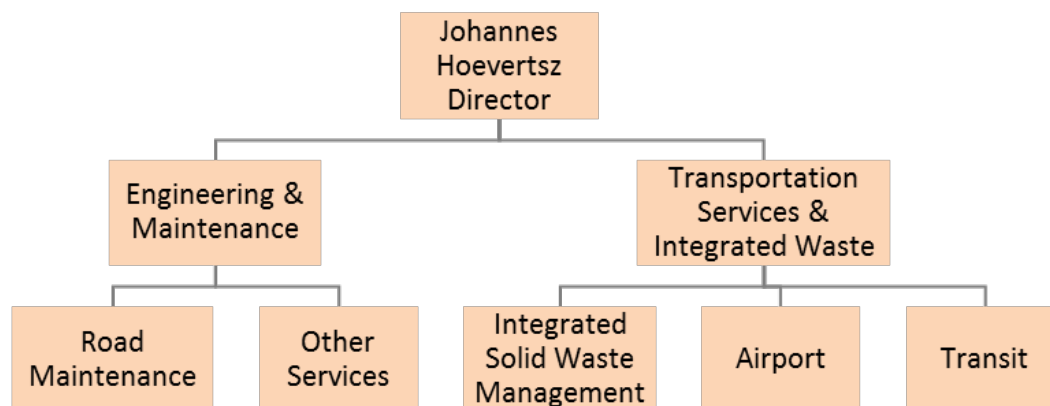
Airport Division operates and maintains the Charles M. Shultz - Sonoma County Airport, a commercial domestic service airport with facilities for airline passenger service and other operations including air cargo, private and corporate flights, military, search and rescue, firefighting, law enforcement, and pilot training.

Transit Division provides public transit services throughout Sonoma County, including Cloverdale, Healdsburg, Windsor, Rohnert Park, Sebastopol, and Cotati. Services are also available to Sonoma State University, Santa Rosa Junior College, and connections to Sonoma Marin Area Rail Transit (SMART).

Other Services includes administration of several small districts including street lighting, permanent road, water, and assessment districts. This section also includes the heavy equipment internal services fund, a Special Projects Division, which includes projects funded by cable franchise fees and district formation, Public, Educational, and Governmental Access Channels, Cal American Water Company, and small water systems.

For more information, call (707) 565-2231, or visit <http://sonomacounty.ca.gov/TPW>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Airport	17,332,229	15,954,941	(1,377,288)	(7.9)
Integrated Waste	6,591,107	9,286,968	2,695,861	40.9
Road Maintenance and Operations	67,918,354	75,632,119	7,713,765	11.4
Transit	25,237,325	25,790,645	553,320	2.2
Other Services	7,132,481	8,703,200	1,570,719	22.0
<i>Internal Transfers & Reimbursements</i>	18,207,726	21,601,757	3,394,031	18.6
Total Expenditures by Program	142,419,222	156,969,630	14,550,408	10.2

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Airport	18.00	18.00	0.00	0.0
Integrated Waste	10.00	11.00	1.00	10.0
Road Operations and Improvements	132.00	132.00	0.00	0.0
Transit	5.00	5.00	0.00	0.0
Total Permanent Positions	165.00	166.00	1.00	0.6

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	22,054,179	23,761,571	1,707,392	7.7
Services and Supplies	50,125,070	54,294,810	4,169,740	8.3
Capital Expenditures	39,066,752	46,910,775	7,844,023	20.1
Other Expenses*	11,406,287	13,886,240	2,479,953	21.7
Transfers within the County	19,766,934	18,116,234	(1,650,700)	(8.4)
Total Expenditures by Character	142,419,222	156,969,630	14,550,408	10.2
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	22,697,623	20,471,998	(2,225,625)	(9.8)
Fees and Charges for Services	6,694,934	6,198,874	(496,060)	(7.4)
State, Federal, & Other Govt. Revenue	44,704,394	62,449,755	17,745,361	39.7
Other Departmental Revenue**	35,522,924	33,924,929	(1,597,995)	(4.5)
Use of Fund Balance	20,207,708	19,812,401	(395,307)	(2.0)
Reimbursements	12,591,639	14,111,673	1,520,034	12.1
Total Revenues/Use of Fund Balance	142,419,222	156,969,630	14,550,408	10.2

*Other Expenses include Penalties and Fines.

**Other Departmental Revenue includes Tax Revenue, Fines, Forfeitures, Penalties, Use of Money & Property, Miscellaneous Revenues, and Other Financing Sources.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Engineering and Roads: Construction of Hauser Bridge was completed, providing safe access to motorist and cyclists. Completion of landscape improvements at Highway 101 and Airport Boulevard as part of the interchange widening project. Completion of a traffic signal project at the Adobe Road and East Washington Street intersection, to enhance safety for pedestrians and vehicle traffic. Construction of ADA improvements at various locations along Bohemian Highway and throughout Occidental, including sidewalks, curb ramps, parking stalls, crosswalks, and other paved areas. Completion of queue-cutter signals in Penngrove to prevent traffic accumulation on train tracks and establishment of countywide quiet zones, silencing train horns and enhancing the quality of life for residents near SMART crossings.
- Airport: Completed the runway safety roads project including construction of two bridges, allowing access to the Airport for fire and emergency services, and to maintain operations. Construction of a long-term parking lot adjacent to the Airport terminal, which will double the capacity of long-term parking, provide safer pedestrian access, and increase revenue potential.
- Transit: Acquired the first all-electric bus to be added to the existing fleet that will provide services in Sebastopol. Adjusted SMART Connector and Shuttle routes to ensure rail coordination, passenger convenience, and service effectiveness.

FY 2018-2019 Objectives

- Fire Response and Recovery: Remove all burned trees that currently pose a hazard to the County road right-of-way.
- 2017 Winter Storm Recovery: Have 20 sites damaged from the 2017 winter storms, including roads and culverts, with engineering studies performed and design completed, ready for construction pending funding availability. Work on these sites will be partially reimbursed by the Federal Emergency Management Agency (FEMA) and the Federal Highway Administration (FHWA).
- Deliver projects recommended in the FY 2018-2019 Sonoma County Pavement Preservation Program.
- Complete a quadrant gate system project in Penngrove to enhance safety at the railroad crossing for SMART rail service.
- Engineering and Roads: Complete River Road and Hart Lane intersection improvements in Fulton to facilitate the safe passage of motorists, pedestrians, and bicyclists to enhance safety at the SMART crossing.
- Study and plan to address traffic impacts to public safety with improved bicycle and pedestrian facilities as the County embarks on strategic efforts to bolster and increase affordable housing units.
- In collaboration with the Fitch Mountain Advisory Committee, the Department plans to replace older generation water meters with smart meters.
- The Department's Integrated Waste Division will collaborate with Sonoma County Waste Management Agency and cities to identify a new site for an in-county composting facility.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Response: On October 8, 2017, staff were dispatched to provide emergency response for roads blocked and/or damaged by the fires, and to assist fire crews. Within ten days of the fire disaster, 91 miles of 116 County roads were re-opened, slopes were stabilized to prevent slides and erosion, and fire damaged road signs and traffic signal infrastructure were replaced to restore services and access to County roads. Staff also provided 24-7 operational support to the County Emergency Operations Center. During the fires, Transit buses were deployed to assist with evacuations of local medical facilities.

DEPARTMENT HIGHLIGHTS

Fire Impact (continued)

Fire Recovery: Transportation and Public Works continues to participate in countywide fire recovery and restoration efforts. Since the fire disaster, representatives from the Department have participated in the countywide Water Task Force and Debris Task Force and will continue in order to facilitate restoration and recovery efforts for the community.

Projects to repair infrastructure damaged by the fires will continue in Fiscal Year 2018-2019 and include removal of burned trees that pose a hazard to the County road right of way, removal of vegetative debris, replacement of damaged streetlights in a County Service Area, replacement of burned culverts and guardrails, and replacement of sidewalks damaged as a result of the fires and/or during fire response or cleanup efforts. In addition to road infrastructure damages, the Airport sustained lost revenue due to cancellation of flights during the fires, and Transit buses were damaged while providing evacuation services. Work is currently underway with public utilities to coordinate road resurfacing for underground equipment repairs for roads that were impacted by the fires, with the goal of maintaining uniformity on County roads and potential cost-share opportunities.

Service Delivery Adjustments: N/A

Key Issues

The Department's General Fund support is decreasing by \$2.2 million, or 10%, due to completion of projects including the Penngrove Rail Safety Improvements Project and one-time funding received in FY2017-2018 for completion of the Arnold Drive Bike Lane Feasibility Study and to support Road Maintenance positions.

On April 28, 2017, the Governor of California signed Senate Bill (SB) 1, The Road Repair and Accountability Act, to address basic road maintenance, rehabilitation, and critical safety needs on both the state highway and local streets and road system through fuel excise taxes and vehicle registration fee increases. FY 2017-2018 was the first year Sonoma County began receiving SB 1 revenue, and the \$9.8 million received is currently funding maintenance projects and addressing Highway Use Tax Account (HUTA) revenue reductions. In FY 2018-2019, anticipated SB 1 revenue is budgeted to help the County maintain and rehabilitate 380 miles of streets and roads and 328 bridges, with the goal of continuing to improve transportation infrastructure. There is currently some uncertainty regarding future SB 1 funding, creating risk in planned project schedules.

The changes in the Other Departmental Revenue category include an anticipated \$517,000 decrease in revenues from construction permit fees for Countywide Traffic Mitigation, a potential \$196,000 reduction in interest revenue on fund balance as the funds may be needed to provide a loan to fund fire damaged tree removal costs, and a reduction of approximately \$1 million in Transportation Development Act funding. The State, Federal, and Other Government revenue is budgeted with significant increases. In FY 2018-2019, the Road Maintenance division anticipates receiving \$9.8 million in SB 1 revenue, representing a \$5.9 million increase, as the bill was passed in FY 2017-2018 and taxes were only applied for a partial year. Revenues will fund Road Maintenance and Capital Infrastructure Improvement projects. \$10.7 million in reimbursements for 2017 Winter Storm projects from FEMA and reimbursement from California Department of Transportation for the completion of two bridges (Wohler and Boyes) are expected. \$1.2 million in new SB 1 revenue is anticipated through an allocation from the State Transit Association and will fund various expenses in the Transit budget. Integrated Waste expenditures include an increase of \$2 million to purchase mitigation credits funding work by the Army Corp of Engineers and the Department of Fish and Wildlife to mitigate impacts to Tiger Salamander habitat. Purchase of these credits is required for maintenance work to be performed at a closed landfill site on Slusser Road in Santa Rosa.

Integrated Waste division is adding 1 position, funded by the Sonoma County Waste Management Agency, to meet state regulation requirements for landfill material diversion management.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Add 1.0 Airport Operations Specialist and 1.0 Maintenance Worker II; needed to provide direct support for commercial and general aviation operations at the Airport and in maintaining Federal Aviation Administration/Transportation Security Administration compliance, public safety, and Airport customer service standards.	2.00	245,115	0	245,115



ECONOMIC DEVELOPMENT DEPARTMENT

Ben Stone
Director

The Economic Development Department's mission is to foster a healthy business environment and provide services that promote the local economy.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$6,554,665
Total Revenues	\$6,554,665
Total Use of Fund Balance	\$0
Total Staff	14.50
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

The Sonoma County Economic Development Department (EDD) or Economic Development Board (EDB), as it is commonly referred to, provides services to encourage the startup, retention, and expansion of Sonoma County businesses and jobs. It has a ten-member advisory board composed of local business professionals appointed by the Board of Supervisors. The EDB promotes Sonoma County as an attractive place to do business; fosters job growth; provides local businesses with tools to help them prosper; identifies and supports business clusters critical to maintaining a sound economy; and supports a workforce development strategy driven by local employer needs. It further promotes economic development by encouraging tourism through funding agreements with Sonoma County Tourism (SCT) and visitor centers.

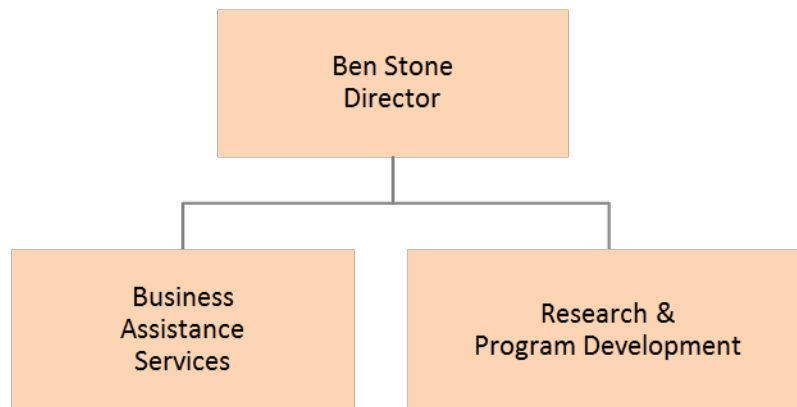
The EDB is organized into two main divisions:

Business Assistance Services, providing services in the areas of Business Retention and Expansion, Entrepreneurship and Startup, Business Market Intelligence, Cannabis, Business Diversity, Creative Sonoma, and Financing and Access to Capital.

Research and Program Development, which has the primary functions of Workforce Development, Research Reports, Workshops and Tourism.

For more information, call (707) 565-7170, or visit <http://sonomacounty.ca.gov/Economic-Development-Board/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Business Assistance Services	2,616,850	3,131,714	514,864	19.7
Research and Program Development	4,848,197	3,422,951	(1,425,246)	(29.4)
Total Expenditures by Program	7,465,047	6,554,665	(910,382)	(12.2)

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Business Assistance Services	10.75	11.75	1.00	9.3
Research and Program Development	2.75	2.75	0.00	0.0
Total Permanent Positions*	13.50	14.50	1.00	7.4

*Additional 1.0 FTE approved during FY 2017-2018.

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	2,517,364	2,582,067	64,703	2.6
Services and Supplies	4,331,619	3,345,490	(986,129)	(22.8)
Other Expenses*	616,064	627,108	11,044	1.8
Total Expenditures by Character	7,465,047	6,554,665	(910,382)	(12.2)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Fees and Charges for Services	100,000	0	(100,000)	(100.0)
State, Federal, & Other Govt. Revenue	127,861	67,156	(60,705)	(47.5)
Other Departmental Revenue**	358,800	315,759	(43,041)	(12.0)
Use of Fund Balance***	6,509,386	5,878,453	(630,933)	(9.7)
Reimbursements	369,000	293,297	(75,703)	(20.5)
Total Revenues/Use of Fund Balance	7,465,047	6,554,665	(910,382)	(12.2)

*Other Expenses include Community Investment Funds.

**Other Departmental Revenue includes EDB Foundation contribution and transfers for Creative Sonoma Grants and the Cannabis Program.

***Transient Occupancy Tax (9%).

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Implemented new Comprehensive Economic Development Strategy (CEDS) and received approval from the US Economic Development Administration for our joint Sonoma-Mendocino County Economic Development District (EDD), which unites the counties of Mendocino and Sonoma in creating the first joint economic development strategy for the two-county region.
- Partnered with key businesses and stakeholders to form an Outdoor Recreation Business Council to produce a local economic impact report on the Outdoor Recreation industry, and identify and execute key initiatives to support and advance this sector.
- Celebrated the Year of the Senior in Sonoma County throughout 2017, including the development of a year-long focused strategy of celebrating the County's senior population as well as collaboratively formulating new strategies, programs, and resources to promote healthy senior citizenship with the goal of Sonoma County becoming a leader in age-friendliness.
- Continued Creative Sonoma's full menu of professional development and training opportunities for the creative sector, complete an assessment of state of the arts education in K-12 schools across the county, and initiate new cross-sector partnerships, for example focusing on agriculture and seniors.

FY 2018-2019 Objectives

- Adoption of the Strategic Sonoma 5-year Action plan with key strategies on supporting and growing our key industry clusters, and implementation of the recommendations made in the Comprehensive Economic Development Strategy in partnership with the Santa Rosa Junior College, the Workforce Investment Board, and a stakeholder group of community and business representatives.
- Acceptance by the Board of Supervisors of the Economic Recovery Plan prepared for EDB with key strategies and best practices to support post-wildfire recovery efforts.
- Continue to grow the Sonoma County Impact Loan Fund that provides microloans for small businesses that may not qualify for traditional financing, by raising an additional \$200,000 in capital for the fund.
- Continue supporting the fund raising efforts of the Creative Sonoma Recovery Fund launched in response to the wildfires to support grant-making for creatives and promoting access to capital programs for businesses affected by the fires.
- Launch the Talent Retention & Development Initiative to address labor shortages and industry-driven workforce development with needed skills and training, in particular in the construction sector where shortages were worsened by the fires.
- Continue development of the Cannabis Program in establishing comprehensive marijuana policies necessary to preserve our environmental resources, protect the health and safety of our communities, and ensure the industry contributes positively to the economic vitality of our County.
- Promote entrepreneurship and economic diversification through Launch Sonoma website and expansion of Business Diversity Outreach Program.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- In the immediate aftermath of the October 2017 wildfires, EDB launched business assistance and creative community assistance recovery resources webpages that included federal, state, and local resources which businesses, employees and members of the creative community could use to connect with immediate needs financial support. This was supplemented by a resource guide published by EDB to make these resources accessible to businesses, the creative community and chambers of commerce across the county. In addition, EDB worked with federal and state agencies to connect local businesses with financial assistance programs such as, hosting workshops across the county with federal agencies or partners; working with the Governor's GoBiz Office to create the Disaster Relief Loan Guarantee Program; and expanding our Micro Lending Program to support those businesses most impacted by the fires.
- The Sonoma County Complex Fires devastated the County's housing stock and local businesses, the department developed a short-term economic recovery plan as an additional element of our Strategic Sonoma plan. The recovery plan includes: a short-term economic impact analysis that will review comparable natural disasters, preliminary Transient Occupancy Tax impacts and sales tax impacts; and estimated long-term impact on property taxes and other taxes. The analysis also includes future industry trends in employment and housing, and the extent to which the fires have affected those trends.
- EDB launched a "Shop Local" marketing campaign to encourage local holiday purchasing, in order to assist local businesses bounce back after the fires during the busiest shopping quarter of the year.
- Creative Sonoma launched the Sonoma Recovery Fund, an assistance program funded by donations that are distributed to those members of the creative community who were directly affected by the fires. The program will continue for as long as there are funds available, shifting its emphasis from physical losses suffered by creatives to economic injury such as lost sales or canceled events.
- EDB worked closely with Auditor-Controller-Treasurer-Tax-Collector to extend the tax deadline for cannabis cultivators. In addition, staff worked closely with the Department of Agriculture Weights and Measures to create an evaluation process of cannabis losses due to fire. The department is continuing to work post-fires to grow the regulated cannabis industry in Sonoma County, and ensure this dynamic industry contributes to the local economy and tax base for Sonoma County.

Service Delivery Adjustments: N/A

Key Issues

- The challenge going forward is to address the backlog of financial assistance applications, from businesses seeking to secure the technical and financial assistance they need to rebuild and recover. EDB will be prioritizing efforts to ensure that those most impacted receive assistance.
- Regarding future funding revenues, the wildfires have impacted Sonoma County's local tourism market, which makes the amount of TOT revenues uncertain for the remainder of the fiscal year and probably into the next fiscal year.
- Cannabis Program revenues are expected to cover expenses in FY 2018-2019 without dipping into the FY 2017-2018 fund balance. However, this outlook may change due to possible revision of policies.
- The current agreement between the County and the Tourism Bureau authorizes the County, in its sole discretion, to determine how much TOT to grant to the Bureau for each fiscal year. Funding for the Bureau is based on tax collected within unincorporated Sonoma County during the fiscal year, according to a formula established on the agreement. As tourism is expected to decrease in FY 2018-2019 as a consequence of the fires, the amount granted to the Bureau has been accordingly reduced by approximately \$1.0 million.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Eliminate 1.0 FTE Administrative Aide to align departmental position allocation listing with Board approved position allocation listings. This adjustment corrects the allocation listing only; no change in expenditures or revenues is needed.	(1.00)	0	0	0

Budget Hearing Actions

None



NATURAL RESOURCES & AGRICULTURE

Sonoma County Water Agency

Regional Parks

Agricultural Preservation & Open Space District

Agriculture / Weights & Measures

U. C. Cooperative Extension



SONOMA COUNTY WATER AGENCY

Grant Davis
General Manager

The mission of the Sonoma County Water Agency is to effectively manage the water resources in its care for the benefit of people and the environment through resource and environmental stewardship, technical innovation, and responsible fiscal management.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$234,173,541
Total Revenues/Use of Fund Balance	\$234,173,541
Total General Fund Contribution	\$0
Total Staff	231.75
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

The Sonoma County Water Agency is a special district founded in 1949, whose Board of Directors is comprised of the same members as the Sonoma County Board of Supervisors. The key functions of the Water Agency are Water Supply and Transmission, Flood Protection, and Wastewater Collection, Treatment and Reuse.

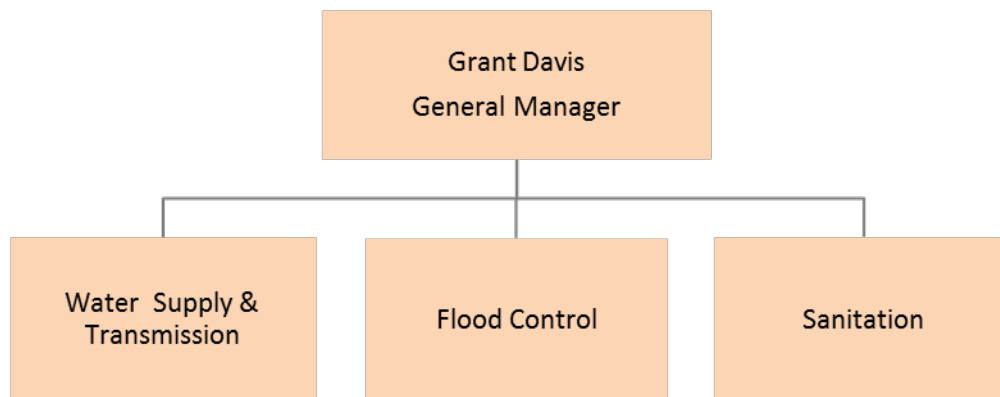
The Water Agency is responsible for **Water Supply and Transmission** for much of Sonoma County and beyond. As a water supplier, the Water Agency is responsible for securing and maintaining Warm Springs Dam and water rights, and encouraging water conservation and reuse to meet present and future demand. The Water Agency’s water transmission system provides wholesale domestic water supply and delivery to more than 600,000 residents of Sonoma and Marin Counties through eight primary contractors (Cities of Santa Rosa, Petaluma, Sonoma, Rohnert Park, Cotati, Valley of the Moon Water District, Town of Windsor, and North Marin Water District), a major non-contractor customer, Marin Municipal Water District, and to other smaller customers.

Pursuant to its **Flood Protection** function, the Water Agency designs, constructs and maintains flood protection facilities, and provides flood protection and stream maintenance for over 175 miles of creeks and waterways.

The Water Agency operates and maintains eight wastewater treatment and reuse systems as part of its **Sanitation** function, which provide wastewater collection and treatment services to over 22,000 residences and businesses throughout the County.

For more information, call (707) 526-5370, or visit <http://www.sonomacountywater.org>

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Water Transmission and Supply	83,342,283	82,645,599	(696,684)	(0.8)
Sanitation	49,852,148	66,817,757	16,965,609	34.0
Flood Protection	16,055,114	13,328,319	(2,726,795)	(17.0)
Internal Transfers & Reimbursements	65,403,736	71,381,866	5,978,130	9.1
Total Expenditures by Program	214,653,281	234,173,541	19,520,260	9.1

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Water Transmission and Supply	133.08	134.24	1.16	0.9
Sanitation	72.90	73.53	0.63	0.9
Flood Protection	23.77	23.98	0.21	0.9
Total Permanent Positions⁸	229.75	231.75	2.00	0.9

**The Water Agency staff are not assigned to specific program areas, but work across programs as needed. Staff allocations reflect approximate share of staff time devoted to each program area.*

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	40,373,299	41,613,013	1,239,714	3.1
Services and Supplies	99,350,031	98,170,807	(1,179,224)	(1.2)
Capital Expenditures	14,668,550	25,540,184	10,871,634	74.1
Other Expenses*	33,857,665	35,467,671	1,610,006	4.8
Internal Transfers	26,403,736	33,381,866	6,978,130	26.4
Total Expenditures by Character	214,653,281	234,173,541	19,520,260	9.1
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Fees and Charges for Services	43,659,462	44,813,914	1,154,452	2.6
State, Federal, & Other Govt. Revenue	13,411,666	24,013,583	10,601,917	79.0
Other Departmental Revenue**	58,357,565	63,430,305	5,072,740	8.7
Use of Fund Balance	33,820,852	30,533,873	(3,286,979)	(9.7)
Internal Transfers/Reimbursements	65,403,736	71,381,866	5,978,130	9.1
Total Revenues/Use of Fund Balance	214,653,281	234,173,541	19,520,260	9.1

**Other Expenses include payments on long-term debt, depreciation expenses on capital infrastructure, and payments to Regional Parks to operate Spring Lake Park.*

***Other Departmental Revenue includes property tax, sanitation rates, rental income, interest, and other minor sources.*

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Completed two major recycled water projects using federal and state grants in the Sonoma Valley. One project delivers recycled water to Sonoma Valley High School for use in irrigation of landscaping and sports fields. The second provides flow into the Napa Salt Marsh resulting in habitat restoration, enhancement, and agricultural irrigation.
- Worked with local stakeholders and other public agencies to begin operations of three Groundwater Sustainability Agencies formed in late FY 2016-2017. The Water Agency, under contract with the Groundwater Sustainability Agencies, began development of 20-year groundwater sustainability plans for three groundwater basins to ensure sustainable groundwater management and secured \$3 million in state grants for development of these plans.
- Executed landmark Project Partnership Agreement with the U.S. Army Corps of Engineers for the Russian River Biological Opinion Dry Creek Habitat Enhancement phases 2 and 3 to improve in-stream conditions for protected salmon and steelhead. The Agreement will allow the U.S. Army Corps of Engineers to pay 75% of \$7.5 million in estimated project cost which otherwise would have been absorbed in water rates.
- Completed Preliminary Viability Assessment that demonstrated that Lake Mendocino Forecast Informed Reservoir Operations can reliably achieve water supply objectives of increasing winter storage without adversely affecting flood risk. Incremental annual adjustments will be made to store more winter water in the Lake for use during dry months until Final Viability Assessment is completed.
- Completed identification of locations and initiated designs for radars under \$19 million state grant funded Advanced Quantitative Precipitation Information Systems Project. This project will mitigate flood hazards and maximize water supply by allowing for better precipitation forecasting and analysis. Sonoma Mountain and Santa Clara Valley radars are anticipated to be fully constructed and operational by the end of FY 2018-2019.
- Collaborated with the County to complete the first phase of the Green Valley Creek Emergency 2017 Flood Restoration Project to remove accumulated sediment and vegetation, capture, relocate, and monitor fish, and resolve flooding on Green Valley Road.
- Secured \$1.75 million in state grant funds for and initiated implementation of the Petaluma River Flood Management and Enhancement Project with the City of Petaluma to provide additional flood protection, enhance riparian habitat, and manage sediment.

FY 2018-2019 Objectives

- Conduct aquifer storage and recovery groundwater recharge pilot study in Sonoma Valley to inject excess wintertime water from the Russian River into a Sonoma Valley aquifer. The study explores groundwater banking as a method for improving local water supply resiliency.
- Initiate design for Russian River and Sonoma Valley Wastewater Clarifiers Seismic Retrofit to mitigate possible discharge of raw or partially treated wastewater to the Russian River and Sonoma Creek potentially affecting thousands of people. These Sanitation Districts are submitting applications for FEMA Hazard Mitigation Grant funding to offset costs, which total \$5.4 million.
- Develop Energy Education Program with Sonoma Clean Power to broaden the Water Education Program, increase the number of student participants, and incorporate energy efficiency and climate change into existing programs. The program and an additional staff member to help develop the program were approved by the Board and added during FY 2017-2018. Funding for the Program will come from Sonoma Clean Power.
- Implement Private Sewer Lateral Ordinance in the Sonoma Valley County Sanitation District to remedy substandard private sewer laterals that contribute to sanitary sewer overflows and costly fines. In the coming year, provide free inspections of sewer laterals connected to the District's system and offer property owners rebates on repairs.
- Complete design of the Larkfield Estates Sewer Collection System, and development of a proposed ordinance for a low-interest financing program.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery: In the wake of the disastrous fires that struck Sonoma County in October of 2017, the Water Agency has participated in numerous efforts to protect Sonoma County's watersheds and water supply. The Water Agency supported regional efforts to install wattles and sandbags to prevent potentially contaminated runoff and debris from entering streams, as well as remove debris and vegetation from flood control channels to minimize the amount of sediment, debris, and potential pollutants entering waterways. The Water Agency continues to identify and monitor potential risks the fires have posed to watersheds and to the health and safety of residents, and is taking action to mitigate those risks.

- Working with the County and the Larkfield Estates community to construct a collection system and support rebuilding in the Larkfield fire-impacted area. To ease the financial burden, the Water Agency is developing a low-interest financing program. The collection system will provide property owners with an option in the future should their septic systems fail.
- Installed early flood warning forecast and response system to provide real-time stream flows and precipitation data to the National Weather Service for advisories to areas with increased fire-related risk of flash flooding, debris flows, and landslides. The network will communicate with a temporary leased X-band radar system that provides early notification of rainfall location, intensity, and amounts for improved reservoir, wastewater system, and flood protection management, and will inform a four year Advanced Forecasting Project with the National Oceanic and Atmospheric Administration to further protect the Russian River watershed.
- To support fire recovery rebuilding and encourage water efficient landscaping, the Water Agency developed eight scalable open source and pre-approved landscape template plans some of which recommend native fire safer plants, and designed eight open source demonstration gardens with Santa Rosa Junior College. In FY 2018-2019, the Water Agency will work with the Junior College to implement the demonstration gardens and secure funding to incentivize use of storm water features in all the plans for the rebuild areas.
- Partnering with the County, the Open Space District, Pepperwood Foundation, and United States Geological Survey to conduct soil hazard analysis and mapping, and measure watershed response to fire-damaged landscapes to help public agencies plan ongoing recovery efforts.
- Collaborated with the County on a FEMA Hazard Mitigation Grant application for the fire camera early warning system to install fire cameras at 14 high-elevation locations throughout the County to provide comprehensive coverage and early detection to mitigate loss of life and property damage.
- Jointly funding a time limited Natural Resources/Watershed Recovery Coordinator through February 2023 with the Agricultural Preservation and Open Space District to assist the County with October 2017 fire recovery efforts.

Service Delivery Adjustments: N/A

Key Issues

- Sanitation expenditures are increasing by \$17 million for design and construction of approximately 6,700 linear feet of sewer trunk main (the primary wastewater transmission pipe) in Sonoma Valley, hauling wastewater from Occidental to the Airport Treatment Plant, and condition assessments to refurbish lift stations in the Russian River. These projects significantly drive increase to the Capital Expenditures State and Federal and Other Governmental funding. Because revenue is accumulated over time to fund capital projects, this increase is not accompanied by a similar increase in sewer rates, which were approved by the Board on May 22, 2018 and increase by between 3.5 and 5 percent.
- Flood Protection expenditures are decreasing by \$2.7 million as much of the ongoing work on flood control studies, storm water management, and channel improvements in Zone 2A Petaluma was paid for in FY2017-2018, and the Green Valley Creek Emergency 2017 Flood Restoration Project was completed in FY 2017-2018.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Additional appropriations for sanitation system improvements and maintenance in the Airport-Larkfield-Wikiup Sanitation Zone, \$250,000, the Geyserville Sanitation Zone, \$34,000, the Sonoma Valley County Sanitation District, \$615,000, the Russian River County Sanitation District, \$256,000, and the Occidental County Sanitation District, \$351,000. Costs were not available in time for the Recommended Budget and are thus being added in supplemental, and will be funded from fund balance accrued for projects.	0.00	1,506,000	0	1,506,000
Additional appropriations for Airport-Larkfield-Wikiup Sanitation Zone, \$400,000 for final design of environmental documents for sewer main extension in the burned Larkfield Estates area, funded with a loan from the Water Agency General fund, approved 6/5/2018. Loan is recorded as an advance and does not show up as revenue, but instead makes a portion of Water Agency General Fund unspendable until the loan is repaid.	0.00	400,000	0	400,000
Appropriate Water Agency General Fund fund balance for upgrades to Supervisory Control and Data Acquisition hardware and software used to monitor the Water Agency infrastructure and provide water and sewer service, \$300,000; for development of an asset management plan for aging infrastructure, \$500,000; for Monte Rio and Camp Meeker Sewage Planning Projects to meet state board requirements, \$1,000,000; and to transfer to Russian River Projects for the NOAA Habitat Focus Area Water Quality Studies, \$230,000. Costs for these projects were not known at the time the recommended budget was being developed and are being added now.	0.00	2,030,000	0	2,030,000

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Appropriate \$500,000 of Water Agency General Fund Fund Balance to pay for fire cameras in the Lake Sonoma Watershed, which will provide early warning of fires that could effect the water supply and serve as a pilot for a planned county-wide fire camera system. The project is being coordinated with the Office of Recovery and Resiliency and has been discussed in updates to the Board. Final approval will come to the board in Summer of 2018, and appropriate funding is being added to ensure no delays in implementing.	0.00	500,000	0	500,000
Appropriate approximately \$727,000 of revenue and \$1,210,000 of expenditures for a three-year project to monitor habitat conditions for salmonids in the Russian River Watershed partially funded by a grant from the National Oceanic and Atmospheric Administration with match from Warm Springs Dam and Watershed Planning and Restoration Funds (Board approval 4/17/2018) and \$145,000 in expenditures and revenue for repairs of Dry Creek Habitat Enhancement work that was damaged by flooding (approved 9/12/17).	0.00	1,355,000	871,862	483,138
Appropriate \$300,000 of Facilities Fund fund balance to design Airport Treatment Plant Storage Building and underground utilities for future modular office space to support fleet and fisheries programs. Appropriate \$2,000,000 in revenue and expenditures to pass through North Bay Water Reuse Program funding to member agencies for approved projects.	0.00	2,300,000	2,000,000	300,000

Budget Hearing Actions

None

REGIONAL PARKS

Bert Whitaker
Director

The mission of Sonoma County Regional Parks is to create healthy communities and contribute to the economic vitality of Sonoma County by acquiring, developing, managing, and maintaining parks and trails countywide. Regional Parks preserves irreplaceable natural and cultural resources, and offers opportunities for recreation and education to enhance the quality of life and well-being of residents and visitors to Sonoma County.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$29,311,414
Total Revenues/Use of Fund Balance	\$24,673,017
Total General Fund Contribution	\$4,638,397
Total Staff	92.00
% Funded by General Fund	15.82%

DEPARTMENT OVERVIEW

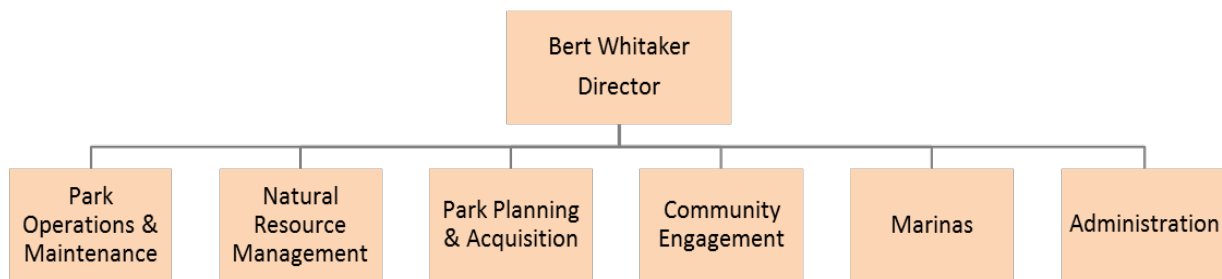
Regional Parks provides recreational, educational, social, and cultural opportunities for Sonoma County residents and visitors.

The Department has six major program areas: **Park Operations and Maintenance** ensures the safety and security of park visitors by providing adequate ranger patrols and well-maintained facilities; **Natural Resource Management** protects and restores the natural function of parks, providing clean water, fish and wildlife habitat, fuels abatement, grazing and resilience to climate change; **Planning & Acquisition** oversees the build-out of our park system by leveraging grants to acquire land and easements as well as plan for and build park infrastructure; **Community Engagement** contributes to community well-being by providing health, wellness, environmental education, recreation and cultural experiences for a wide diversity of park users; **Administration** manages the core financial and human resources functions of the department; and **Marinas/Other Funds** oversees three Bodega Bay marinas that support commercial and recreational fishing and disbursement of other dedicated revenues to capital projects and associated operational costs.

In the coming year, the Department will continue its efforts to increase the visibility and credibility of Regional Parks as a significant community resource for recovery, healing, tourism and environmental stewardship by way of increased marketing and outreach through social media, website, blogs and local news outlets.

For more information, call (707) 565-2041, or visit <http://sonomacounty.ca.gov/Regional-Parks/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Park Operations and Maintenance	14,205,762	13,985,065	(220,697)	(1.6)
Natural Resource Management*	0	459,503	459,503	0.0
Park Planning and Acquisition	1,902,940	1,785,873	(117,067)	(6.2)
Community Engagement	2,948,439	3,087,821	139,382	4.7
Administration	2,872,633	2,767,370	(105,263)	(3.7)
Marinas/Other Funds	5,694,507	7,225,782	1,531,275	26.9
Total Expenditures by Program	27,624,281	29,311,414	1,687,133	6.1

*The Natural Resource Management budget and staff were previously included in Operations and Maintenance.

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Park Operations and Maintenance	51.00	51.00	0.00	0.0
Natural Resource Management*	0.00	2.00	2.00	0.0
Park Planning and Acquisition	9.00	9.00	0.00	0.0
Community Engagement	9.00	9.00	0.00	0.0
Administration	16.00	16.00	0.00	0.0
Marinas/Other Funds	5.00	5.00	0.00	0.0
Total Permanent Positions	90.00	92.00	2.00	2.2

* The Natural Resource Management budget and staff were previously included in Operations & Maintenance. Park Operations & Maintenance Division does not reflect a decrease due to the addition of two term-limited positions added during FY 2017-18.

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	14,062,743	13,888,981	(173,762)	(1.2)
Services and Supplies	10,570,706	10,340,445	(230,261)	(2.2)
Capital Expenditures	175,000	730,000	555,000	317.1
Other Expenses	514,011	480,890	(33,121)	(6.4)
Transfers within the County	2,301,821	3,871,098	1,569,277	68.2
Total Expenditures by Character	27,624,281	29,311,414	1,687,133	6.1
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	4,739,055	4,638,397	(100,658)	(2.1)
Use of Fund Balance	1,674,810	3,346,593	1,671,783	99.8
Fees and Charges for Services	6,676,596	6,684,514	7,918	0.1
State, Federal, & Other Govt. Revenue	3,258,392	3,426,320	167,928	5.2
Other Departmental Revenue	2,463,052	3,583,294	1,120,242	45.5
Transfers/Reimbursements within the County	8,812,376	7,632,296	(1,180,080)	(13.4)
Total Revenues/Use of Fund Balance	27,624,281	29,311,414	1,687,133	6.1

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Department wide efforts toward response and recovery of the October wildfires encompasses evacuations, road closures, support at shelters and the Emergency Operations Center. Continued efforts toward both physical recovery of fire damaged park infrastructure and emotional recovery of the community through healing-centered programming.
- Completed the construction of Andy's Unity Park, 0.7 miles of Central Sonoma Valley Trail serving the Springs community, park renovations and accessibility improvements at Del Rio Woods, and replacement of the docks, ramps and other day use facilities at Westside Regional Park.
- Completed the yearlong celebration of the 50th Anniversary of the Sonoma County Parks. Hosted the first Parks Summit in September 2017 to educate, inform, and celebrate Parks importance and role in the local community. Recent survey results indicate the publics' strong support of parks.
- Implemented the new Discovery Pack partnership with the Sonoma County Library. Delivered programming for new audiences with the YES Coast and Caminitos outdoor recreation programs.
- Completed permitting, fabrication and installation of aluminum dock and fingers for Mason's Marina C Dock. Completed transition to new Marina financial software for managing marina accounts and billing.

FY 2018-2019 Objectives

- Restore burned park infrastructure by replacing damaged signage, fencing, and trail infrastructure.
- Continue addressing deferred maintenance and park improvements at Riverfront, Helen Putnam, Tolay Lake, Sonoma Valley, Healdsburg, and Taylor Mountain.
- Utilize parklands as demonstration sites for natural resource best management practices post-fire and expand park system-wide seasonal grazing programs to improve fuels management and support local agriculture.
- Leverage grants and potential new state and regional funding sources to accomplish capital projects that contribute to wildfire recovery and community resilience.
- Complete the acquisition and transfer of properties to create the future Mark West Regional Park and Open Space Preserve and Carrington Ranch in partnership with the Sonoma County Agricultural Preservation and Open Space District.
- Implement new online system for the public to purchase park memberships and reserve campsites that will enhance customer experience and improve efficiency.
- Plan and implement remediation of the former Mason's Marina gas station and complete replacement of fuel dock lines at Spud Point Marina.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- Parks performed extensive soil stabilization, tree work, and trail/road repairs in affected parks to restore public access within 3 months of the fires. Ongoing fire recovery work at Hood Mountain, Shiloh Ranch, Sonoma Valley Regional Park, and Tom Schopflin Fields will continue to be a priority in the coming year.
- Department has and will continue to work with the Office of Recovery and Resiliency and other departments to coordinate fuels management and other long term strategies aimed at enhancing land stewardship and decreasing negative consequences from future natural disasters.
- Parks has limited capacity to implement fuels management and develop grazing infrastructure such as fencing and water systems. Additional resources will be needed to adequately address fuels reduction on larger scale open space parks. Parks applied for Federal Hazard Mitigation Grant funds, and will coordinate with larger fire prevention efforts.
- Parks is using the experience of the fires to improve preparedness for future disasters by updating and improving training, equipment, policies and procedures for emergency preparedness and public safety. In addition, the Department has applied for Federal Hazard Mitigation Grant funds to help harden Parks infrastructure against future disasters.

Service Delivery Adjustments:

- Routine maintenance projects will likely be delayed as staff and resources are re-directed to fire-related recovery efforts, increasing the backlog and potentially the costs of an already long list of deferred maintenance.
- Classes and activities are being programed with a focus on community health, healing and resiliency.

Key Issues

- The overall increase of \$1.7 million in the Regional Parks budget is primarily tied to increased transfers of \$1.2 million in from Parks Mitigation Fees and restricted funds to Capital Projects funds to further Park development throughout the County. Details of these projects appear in the Capital Projects Budget. In addition, there is a \$525,000 increase tied to capital work at Spud Point's and Mason's Marinas.
- The Recommended 2018-2019 Regional Parks budget includes \$1 million of Measure L Transient Occupancy Tax funding, representing the second year of the initial two-year allocation. These funds currently support all or part of four term-limited positions needed to adequately maintain and patrol the newest expansions in the park system, including North Sonoma Mountain and Tolay Regional Parks, as well as supporting capital work to expand access to the Park System. This funding is set to expire at the end of FY 2018-2019, and if additional revenue is not available to make up for these losses there will be significant service impacts to park visitors in 2019-2020. Measure L funds were recorded as Transfers/Reimbursements in FY 2017-2018 and as Other Departmental Revenue in FY 2018-2019, leading to the significant change in these revenue sources.
- The Regional Parks budget is dependent on fees from parking, camping, and park memberships, which make up more than 20 percent of revenues. Fees have begun to flatten out following years of strong growth that has significantly increased Park memberships and usage. Should fewer people decide to purchase memberships or otherwise utilize parks due to the effects of the fires or to local economic factors, which would impact ability to maintain and operate parks.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Provide additional funding from the Community Investment Fund to prevent reductions of a Park Ranger, Park Planner, and Park Maintenance Worker positions.	0.00	0	185,536	(185,536)



AGRICULTURAL PRESERVATION & OPEN SPACE DISTRICT

William Keene
General Manager

The Sonoma County Agricultural Preservation and Open Space District permanently protects the diverse agricultural, natural resource, and scenic open space lands of Sonoma County for future generations.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$51,169,811
Total Revenues/Use of Fund Balance	\$28,126,181
Total General Fund Contribution	\$0
Total Staff	27.50
% Funded by General Fund	0%

DEPARTMENT OVERVIEW

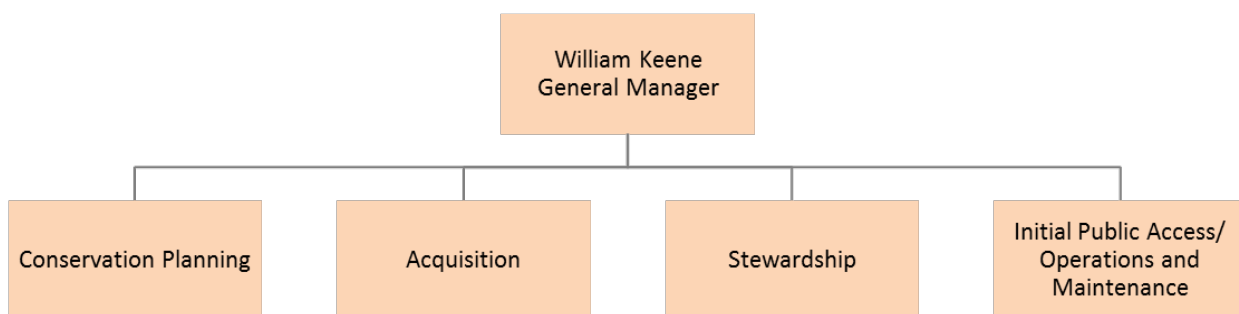
The Sonoma County Agricultural Preservation and Open Space District (District) partners with willing landowners, public agencies, and non-profit organizations to permanently protect land through agreements with landowners (conservation easements), purchase of land, and stewardship activities on existing easements and District-owned properties. District acquisitions were previously guided by the 2006 long-range acquisition plan, "Connecting Communities and the Land," which reflected community desires and values and directs preservation to the highest priority farmlands, greenbelts, natural areas, and recreational lands. The District is currently working towards implementation of its "Vital Lands Initiative", which has built upon the existing guiding documents, while incorporating advanced science and current discussions with the public on future lands to be prioritized for protection in Sonoma County.

The District is funded by Measure F, a Sonoma County sales tax measure. Most of this funding goes toward acquisition of land and easements, stewardship activities, and department operations. Up to 10% of sales tax revenue can be used for initial public access to, and operation and maintenance of, lands purchased by the District.

The District is organized into three program areas. **Conservation Planning** develops and analyzes data to ensure the highest value land is protected. **Acquisition** purchases conservation easements and land to protect farmland, greenbelts, natural areas, and recreational lands. **Stewardship** monitors conservation easements and manages properties that the District owns to ensure that the values purchased are protected in perpetuity. While not a separate program, **Initial Public Access, Operation and Maintenance** reflects expenditures by the District for eligible expenditures and negotiated payments to other agencies for eligible work on properties intended for recreational use.

For more information, call (707) 565-7360, or visit <http://sonomaopenspace.org/>

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Conservation Planning	2,783,259	3,165,646	382,388	13.7
Acquisition	29,881,841	39,330,590	9,448,750	31.6
Stewardship	4,506,631	5,786,074	1,279,444	28.4
Initial Public Access, O&M	1,675,833	2,877,500	1,201,667	71.7
Total Expenditures by Program	38,847,563	51,159,811	12,312,248	31.7

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Conservation Planning	8.33	8.33	0.00	0.0
Acquisition	8.33	8.33	0.00	0.0
Stewardship	10.83	10.83	0.00	0.0
Total Permanent Positions	27.50	27.50	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017- 2018 Adopted
Expenditures by Character				
Salaries and Benefits	4,298,999	4,394,633	95,634	2.2
Services and Supplies	5,178,980	6,563,949	1,384,969	26.7
Capital Expenditures	25,165,624	34,877,500	9,711,876	38.6
Matching Grants	3,531,270	3,901,270	370,000	10.5
Transfers within the County*	682,690	1,432,459	749,769	109.8
Total Expenditures by Character	38,857,563	51,169,811	12,312,248	31.7
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Open Space District Sales Tax Revenue	21,320,000	23,043,630	1,723,630	8.1
State, Federal, & Other Govt. Revenue	4,000,000	5,500,000	1,500,000	37.5
Other Revenues**	810,000	4,645,000	3,835,000	473.5
Use of Fund Balance	12,041,583	16,515,691	4,474,108	37.2
Transfers/Reimbursements within County*	685,980	1,465,490	779,510	0.0
Total Revenues/Use of Fund Balance	38,857,563	51,169,811	12,312,248	31.7

*Transfers/reimbursements primarily consist of transfers from the Initial Public Access, Operations and Maintenance fund to Stewardship for Operations and Maintenance work.

**Other Revenues consist primarily of donations and contributions related to the purchase of easements and fee lands, as well as smaller amounts of interest income and rent.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Addressed urgent damage to District-owned properties caused by the 2017 Sonoma Complex fires, including replacement of burned culverts, securing and cleanup of burned structures, and installing erosion control measures to protect local streams.
- Completed the development of a comprehensive, integrated plan, the Vital Lands Initiative, to guide District conservation actions for the next 15 years. The effort included substantial community engagement opportunities to inform the plan development process, as well as significant development of new data to support conservation prioritization and is set to be approved by the Board in the summer of 2018. The draft Vital Lands Initiative is available at: <http://www.sonomaopenspace.org/projects/vital-lands-initiative/>
- Acquired an agricultural conservation easement over the 330 acres of grazing land that is an essential component of the McClelland Dairy. Completed appraisals on two additional conservation easements that will be presented to the Board prior to the end of the fiscal year.
- Executed agreements for the Andy's Unity Park Matching Grant Project which included the acquisition of a conservation easement and recreation covenant. Reviewing appraisal for two additional Matching Grant Projects that will be presented to the Board prior to the end of the fiscal year.

FY 2018-2019 Objectives

- Execute key elements of the Vital Lands Initiative via a set of Board approved implementation plans, in all of the key areas outlined in the District expenditure plan.
- Plan and begin implementation of key data integration efforts to ensure the efficient use of District staff and financial resources and the ability to rapidly and effectively share information with the Board, partners and the community through dashboards and other online tools.
- Acquire six conservation easements that protect natural and scenic resources while furthering sustainable agricultural and forestry practices and recreational opportunities and initiate ongoing stewardship of each acquisition. The increase in Other Revenue is primarily driven by anticipated donations and contributions related to purchase of these easements.
- Complete transfer of two future Regional Park and Open Space Preserves to Sonoma County Regional Parks while retaining a conservation easement and recreation covenant to ensure protection of conservation values and permanent public access. This includes completion of the acquisition of lands and the transfer of all District properties that comprise the future Mark West Creek Regional Park and Open Space Preserve and Carrington Coast Ranch. The \$9.4 million increase in the Acquisition budget for FY 2018-2019 is tied to the expectation that these purchases as well as significant easement purchases will be completed during the fiscal year.
- Recommend the acceptance of projects totaling up to \$4.0 million to the Board through the 2018 Matching Grant Program. This is an over \$1.0 million increase from prior years' allocations to provide additional support to fire impacted communities. In addition, present four Matching Grant Projects accepted into the program during previous cycles to the Board for approval of grant agreements.
- Implement post-fire monitoring and land management practices on District-owned land affected by the 2017 Sonoma Complex fires, and pro-active fuels reduction on properties outside of the burned area.
- Determine a funding target for the Stewardship Reserve in coordination with the District's Fiscal Oversight Commission and receive Board of Directors approval for the model and target amount. Consequently, develop an investment strategy to implement the target set by the Board in order to ensure that District held easements are protected in perpetuity.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- During the FY 2017-2018, the District realigned staff resources to focus on addressing fire-related damage on District properties and organizing more than 150 people from 60 organizations in the Watershed Collaborative whose final report, *Living in a Fire Adapted Landscape*, analyzed issues and presented short and long-term mitigation measures. The report is available at: http://www.sonomaopenspace.org/wp-content/uploads/Living_in_a_Fire-Adapted_Landscape-Priorities_for-Resiliency_FINAL.pdf
- The District is funding a full-time position focusing on natural resources in the newly formed Office of Recovery and Resiliency jointly with the Sonoma County Water Agency. The position was created in FY 2017-2018 and will continue for up to five years.
- The Conservation Planning program will continue to implement measures in the Watershed Collaborative report during FY 2017-2018 by evaluating the response of working and natural lands to the fires and the role of land management in fire severity and intensity. This will help assess areas most at risk and identify acquisition and stewardship actions to build resiliency to future fires. The increase in fire related activity is reflected in the \$382,000 increase to the Conservation Planning budget.
- The Stewardship Program post-fire recovery efforts on District-owned properties have been consistent with the short and long-term recommendations identified within the Watershed Collaborative Report. In 2017-2018 these included infrastructure repairs, debris removal, pollution prevention and erosion control, hazardous tree assessments and removal, invasive species control and revegetation where needed. These efforts will continue in FY 2018-2019 and beyond, along with implementation of preventative tools such as shaded fuel breaks and prescribed burns on District-owned properties. This activity will increase the budget in Stewardship for FY 2018-2019 by \$529,000. A Federal Emergency Management Agency (FEMA) claim for approximately \$250,000 is being prepared, but the majority of the work is on natural lands and does not qualify for FEMA Public Assistance.
- In addition to the work on District-owned land, staff will continue to connect conservation easement landowners and neighbors to additional resources for recovery on privately owned lands as they become available.

Service Delivery Adjustments:

- The 2017 Sonoma Complex fires had a significant impact on all aspects of work at the District. Refocusing resources delayed the completion of the Vital Lands Initiative and several acquisitions and property transfers. These projects are back on track following this delay. In FY 2018-2019, the District's core mission will not be affected, but changed priorities and situations will continue to inform the District's work post-fire.
- Funding available through the District's Matching Grant Program for is being expanded by more than \$1.0 million in FY 2018-2019 and will prioritize projects that help support recovery efforts in fire-impacted communities. Because payments are made on a reimbursement basis, appropriations are increasing by a more modest \$370,000.

Key Issues

- Finalization and adoption by the Board of Directors of the Vital Lands Initiative will provide primary policy direction for the District over the coming years. Key questions to be addressed include acquisition prioritization and creating a strategy for funding a Stewardship Reserve that will provide funding to support stewardship work on easements beyond the end of the sales tax measure in 2031.
- The District is increasing its budget for capital acquisitions by \$9.4 million based on the expectation of a high level of purchases in FY 2018-2019. This includes purchases of lands in the Mark West Creek area that were expected in FY 2017-2018 but were delayed due to the fires, as well as additional easement acquisitions. Services and Supplies are increasing by \$1.4 million, largely tied to increased maintenance and conservation planning work tied to fire recovery.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



AGRICULTURE/WEIGHTS & MEASURES

Tony Linegar
**Agricultural Commissioner/
 Sealer of Weights & Measures**

The mission of the Department of Agriculture/Weights & Measures is to promote and protect agriculture, the health and safety of our community, the environment, and the economy through education and the enforcement of laws and regulations.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$6,616,654
Total Revenues/Use of Fund Balance	\$4,709,208
Total General Fund Contribution	\$1,907,446
Total Staff	36.50
% Funded by General Fund	28.83%

DEPARTMENT OVERVIEW

The Department of Agriculture/Weights & Measures enforces local, state, and federal laws and regulations pertaining to agriculture, the environment, human health and safety, and the marketplace. The department includes three major divisions: Agriculture, Land Stewardship, and Weights & Measures.

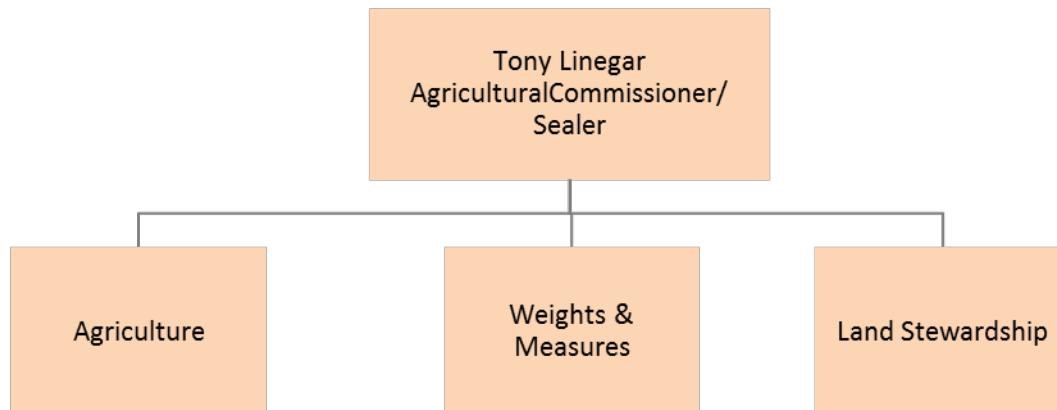
The **Agriculture Division's** functions include protecting public health and safety and the environment by enforcing pesticide regulations. It also protects agriculture and the environment by administering programs that minimize the introduction and spread of pests, promotes local foods by certifying local producers and farmers markets, and inspecting organic and egg operations. In FY 2017-2018, the Agriculture Division began working with other County departments on medical cannabis regulation and issuing permits for medical cannabis cultivation.

The **Land Stewardship Division's** charge is to protect the environment and promote the agriculture-driven economy by enforcing local ordinances (Agricultural Grading and Drainage; Vineyard and Orchard Erosion Sediment Control (VESCO); Frost Protection; and Riparian Corridor) and providing best management practices guidance that aid the stewardship of private agricultural land.

The **Weights & Measures Division** protects the economy and consumers by ensuring fair and equitable business practices. The Weights & Measures Division accomplishes this by testing the accuracy of commercial weighing and measuring devices, verifying the accuracy of scanners, and checking the quantity of packaged commodities to ensure that consumers are getting what they paid for. The Division also investigates consumer complaints and collaborates with the District Attorney on major cases.

For more information, call (707) 565-2371, or visit <http://sonomacounty.ca.gov/AWM/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Agriculture	6,140,118	5,055,679	(1,084,439)	(17.7)
Weights & Measures	1,032,981	978,658	(54,323)	(5.3)
Land Stewardship*	0	582,317	582,317	0.0
Total Expenditures by Program	7,173,099	6,616,654	(556,445)	(7.8)

*Land Stewardship budget and positions were previously included within the Agriculture Division

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Agriculture	30.50	27.50	(3.00)	(9.8)
Weights & Measures	6.00	6.00	0.00	0.0
Land Stewardship*	0.00	3.00	3.00	0.0
Total Permanent Positions	36.50	36.50	0.00	0.0

*Land Stewardship budget and positions were previously included within the Agriculture Division

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	5,748,212	5,227,825	(520,387)	(9.1)
Services and Supplies	1,404,497	1,366,173	(38,324)	(2.7)
Transfers within the County*	20,390	22,656	2,266	11.1
Total Expenditures by Character	7,173,099	6,616,654	(556,445)	(7.8)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	2,174,880	1,907,446	(267,434)	(12.3)
Fees and Charges for Services	1,592,216	1,444,493	(147,723)	(9.3)
State, Federal, & Other Govt. Revenue	2,913,913	2,927,085	13,172	0.5
Other Departmental Revenue**	157,300	162,400	5,100	3.2
Use of Fund Balance	3,250	3,423	173	5.3
Transfers/Reimbursements within the County***	331,540	171,807	(159,733)	(48.2)
Total Revenues/Use of Fund Balance	7,173,099	6,616,654	(556,445)	(7.8)

*Transfers within the County include transfers related to information system upgrades.

**Other Departmental Revenue includes Fines and Penalty fees paid and prior year revenues paid by the state.

***Transfers/Reimbursements within the County primarily include transfer of Cannabis Tax revenue to help fund the Department's Cannabis regulatory operations, as well as transfers related to information system upgrades.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Worked with Cal Fire, California Highway Patrol, and the Sonoma County Sheriff's department to develop a permit access program and provided access behind evacuation lines to local agriculture producers to care for agricultural properties and animals during the Sonoma Complex Fires.
- Implemented relevant portions of the County's Medical Cannabis Ordinance, including developing the ministerial permitting process patterned after the Sonoma County Vineyard and Orchard Erosion Sediment Control (VESCO) ordinance. This includes development of the cannabis cultivation best management practices and issuing the first cannabis cultivation permit in Sonoma County.
- Collaborated with the California Department of Pesticide Regulation in development of the new Pesticide Use Near Schools state regulation and subsequently provided outreach to local growers.
- Fulfilled requirements of a California Department of Food and Agriculture Specialty Crop Block Grant by developing and producing The Land Steward's Guide to Vineyard and Orchard Erosion Control in both English and Spanish to inform grape growers and private landowners about techniques for erosion control in existing vineyards and orchards. Conducted nine outreach sessions and distributed over 600 vineyard maintenance manuals.
- Worked with industry stakeholders, environmental groups, and resource agencies to update VESCO.
- Under the Price Verification Program, Weights & Measures registered 720 local businesses and performed 766 price verification inspections by verifying the price accuracy of over 20,469 individual items offered for sale.
- Under the Device Inspection Program, Weights & Measures registered 1,877 local businesses and device operators. Over 6,897 devices were inspected, which included 2,035 retail motor fuel dispensers, 1,849 utility sub-meters, 1,427 deli and grocery store scales, and 126 vehicle scales.
-

FY 2018-2019 Objectives

- Work with the California Department of Food and Agriculture to perform local outreach and enforcement of the state's cannabis regulations and licensing program, and continue collaborating with other County departments on the County's Medical Cannabis Ordinance, including proposed expansion to adult use. Participate in the Technical Advisory Committee to update and streamline the ordinance. Perform all related activities, such as permit review and issuance, monitoring inspections, and crop loss determinations.
- Continue educating growers regarding the Pesticide Use Near Schools regulation, which was created to further protect children from pesticide exposure. Ensure compliance with this regulation through surveillance and inspections utilizing existing resources.
- Update the Best Management Practices (BMP) for Agriculture Erosion and Sediment Control handbook (VESCO BMP Manual) in alignment with the recent ordinance changes. Continue working with Permit Sonoma staff on biological assessment and wetland delineation guidelines and educate VESCO project developers and industry biologists on the new requirements.
- Protect local consumers and ensure fairness in the marketplace through continuing to ensure all eligible retailers are registered under our Automated Price Verification Program and commercial devices are inspected under the Device Inspection Program.
- Update the Memorandum of Agreement that allows the Division to share costs for specialized equipment with our Weights & Measures partners in Marin County and Napa County, which provides an opportunity to leverage cooperation and reduce costs.

DEPARTMENT HIGHLIGHTS

Fire Impact

Fire Recovery:

- Designated our Assistant Agricultural Commissioner/Sealer as liaison between grower community and federal recovery resources to help impacted local agriculture obtain needed support to recover from the fires.
- Continue conducting inspections of incoming plant materials to ensure Sonoma County remains free of injurious and unwanted pests. The rebuilding effort from the fires has prompted an increase in these types of shipments.
- The Land Stewardship Division will continue outreach to vineyard owners and managers, as well as those affected by the fires, with information and the County's newly created Land Steward's Guide to Vineyard and Orchard Erosion Control aimed at educating about erosion control and ongoing management of property with a focus on erosion prevention and water quality.
- The Weights & Measures Division will continue efforts to ensure that local building material businesses and rock/sand/gravel businesses are compliant with appropriate laws and regulations regarding bulk commodity sales. Efforts will focus on commercial devices and consumer complaints related to bulk sales of soils, rock, sand, gravel, and other building materials.

Service Delivery Adjustments: N/A

Key Issues

- Because regulation of cannabis cultivation is still in its early stages, many unknowns remain with regards to eventual volume of permits and workload associated with regulating this industry. Based on the actual volume of workload, the FY 2018-2019 budget includes a \$286,000 reduction in extra help staffing costs as well as reductions to costs of full time staff based on actual hire rates. These savings are offset by a \$192,000 reduction in expected revenue from fees and a \$146,000 decrease in transfers of cannabis tax revenue compared to FY 2017-2018. The Department will continue to work with other County departments on revisions to cannabis regulations, and further adjustments may be needed as the landscape evolves.
- As technology advances and the state adopts measures to combat climate change, new products are coming on line that require consumer protection. The Weights and Measures Division will need to continue working with the state to develop protocols for testing of new weighing and measuring technologies, such as electric vehicle charging stations and hydrogen fuel dispensers.
- The General Fund contribution to the Department was reduced by \$267,000 largely based on a true-up of net cost to prior years' actuals. General fund expenditures for agricultural programs are eligible for a partial match through certain state revenue sources. Thus, if actual spending were to decrease by \$267,000, it would result in a loss of gas tax and related revenues in the amount of approximately \$80,000 for FY 2019-2020. This funding is used to supplement local sources paying for agricultural programs, and could result in future reduced services or need for additional general fund contributions.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



U. C. COOPERATIVE EXTENSION

Stephanie Larson
Director

The mission of the University of California Cooperative Extension (UCCE) is to sustain a vital agriculture environment and community in Sonoma County by providing University of California research-based information in agriculture, natural resource management, food systems education, and youth development.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$1,212,822
Total Revenues/Use of Fund Balance	\$4,990
Total General Fund Contribution	\$1,207,832
Total Staff	6.00
% Funded by General Fund	99.59%

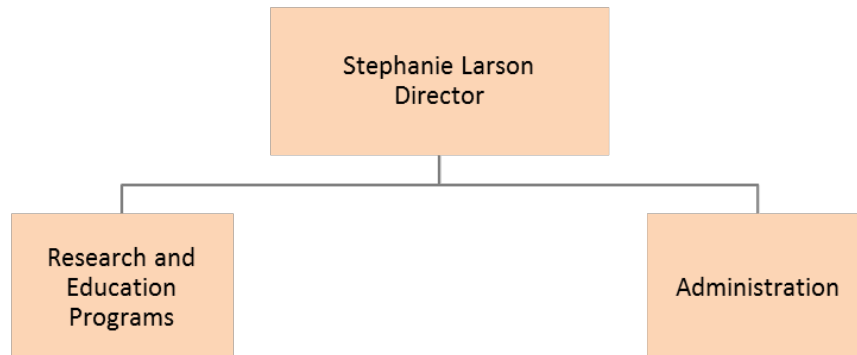
DEPARTMENT OVERVIEW

Through a collaborative agreement between the University of California, Division of Agriculture and Natural Resources (UC ANR) and Sonoma County, the University of California Cooperative Extension (UCCE), provides science-based research and educational programming in agriculture, natural resources, and youth development. The County provides funding for clerical and field support staff, office space, and operational support for the academic faculty and research staff employed by the University. The UC ANR contributes over \$1.5 million in salary and benefits to the UC employees in the department, which is not reflected in the County budget. UC funding sources also cover expenses related to many UCCE programs.

The UCCE is organized into two functional areas: **Administration**, which is responsible for the oversight and fiscal management of the department, and **Programs**. The latter supports eight major programs: **Horticulture** provides education and research assistance, supports the Master Gardener program, and promotes food waste recovery and compost systems; **Livestock and Rangeland Management** supports local livestock and grazing industries, promotes rangelands management for increased ecosystem services, and explores land opportunities for livestock and specialty crop producers; **Viticulture** supports wine grape growers and conducts research related to disease control and natural resource management; **Integrated Pest Management** researches and implements alternative pest control methods to reduce pesticide use and impacts from invasive species; **Sonoma County 4-H Youth Development** provides volunteer training and oversight of the program, supports youth development, leadership skills, and Science, Technology, Engineering and Math (STEM); **Dairy** program serves to encourage environmentally sound dairy management, and improve the production and marketing of milk and milk products; **Food Systems** is a program that seeks to promote and support all aspects of the Sonoma County Healthy Food Action Plan with a focus on developing cross-organizational responses to increase availability of food grown and raised locally; and **Environmental Horticulture** program promotes sound plant health care in our urbanized County, with an emphasis on Integrated Pest Management (IPM) principles.

For more information, call (707) 565-2621, or visit <http://cesonoma.ucanr.edu/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Research and Education Programs	1,018,078	1,056,295	38,217	3.8
Administration	154,387	156,527	2,140	1.4
Total Expenditures by Program	1,172,465	1,212,822	40,357	3.4

Permanent Positions by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Research and Education Programs	5.00	5.00	0.00	0.0
Administration	1.00	1.00	0.00	0.0
Total Permanent Positions	6.00	6.00	0.00	0.0

Department Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Salaries and Benefits	729,389	704,596	(24,793)	(3.4)
Services and Supplies	437,268	503,052	65,784	15.0
Transfers within the County	5,808	5,174	(634)	(10.9)
Total Expenditures by Character	1,172,465	1,212,822	40,357	3.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	1,169,745	1,207,832	38,087	3.3
Transfers/Reimbursements within County	2,720	4,990	2,270	83.5
Total Revenues/Use of Fund Balance	1,172,465	1,212,822	40,357	3.4

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- Through a grant funded research project, UCCE created a working group to deepened community partner and agency relationships, developing impactful environmental education outreach and awareness on topics such as composting, water conservation, fire-safe and sustainable landscaping, edible food waste reduction and increased food recovery.
- Held a North Bay Food Policy Council Convening to allow partners to network, share promising practices, and to address food insecurity and food safety.
- Increased awareness in grape growers, through educational meetings, newsletters and field visits, that shipments of nursery plants may be infested by vine mealybug; emphasizing inspection reporting importance to prevent new vineyards infestations from this serious pest.
- Provided immediate assistance to vineyard and livestock producers affected by the devastating fires by providing assessments reports for producers to include in emergency funding applications to USDA Farm Service Agency.
- Using University of California funds, hired UCCE Dairy Advisor to address production and management practices and assist local dairy farmers in preparing for implementation of legislation affecting dairy producers.

FY 2018-2019 Objectives

- Coordinate with Permit Sonoma to support the upcoming update to the County's General Plan by working with agriculture organization partners, polling UCCE subscribers, conducting educational workshops.
- Expand, grow, and diversify 4-H youth participation through positive youth development, science, healthy living, and civic engagement programming.
- Connect local consumers and producers to ensure increased access to fresh, healthy, and sustainable food through innovative research and educational efforts with Sonoma County food partners including growers, non-profits, government agencies and others.
- In collaboration with the nursery industry and California Department of Food and Agriculture, develop grapevine nursery production protocols to prevent incidence of planting stock infested with vine mealybugs, which remain a major emerging threat to Sonoma County vineyards.
- Develop water, air and manure management practices for use in dairies to improve sustainability and climate mitigation.
- Develop fire fuel reduction best practices on rangeland and forests; provide technical and research based information to private and public landowners and managing agencies.
- Create economic models on the fire impacts based on fire characteristics and types of livestock production systems.
- Develop comprehensive resources and outreach programs on post-fire related issues such as produce and soil safety after urban wildfires as a result of data gathered in citizen science initiatives.

DEPARTMENT HIGHLIGHTS

Fire Impact

- **Fire Recovery:**
- Within days of the Sonoma fires, the UCCE department mobilized to create a “one-stop shop” website (http://cesonoma.ucanr.edu/Disaster_Resources/) with information about recovery resources and answers to questions relating to agriculture, natural resources and other program support. Topics include Crops, Fire-safe Landscaping, Grants and Loans, Homeowners, Landowners, Livestock, Equine and Pets, Trees and Forest, and Research. Additionally, the program areas of the department have added a disaster recovery component – see below for details. Immediately after the fire, UCCE livestock and viticulture advisors met with landowners. The Livestock and Range Management advisor made field visits to ranches in the County to help with assessing fire damage to ranch lands in relation to short and long-term impacts. Our Viticulture advisor has been conducting consultations in the field with vineyard managers and owners to help with assessing vine health post-fire.
- In the wake of the fires, the UC Master Gardener Program of Sonoma County (UCMGSC) developed a “citizen science” project that aims to engage the community, provide critical data about how air quality following an urban fire impacts produce grown by small-scale farms for local consumption, the project aims to analyze samples collected across the region impacted by the fires. Results will be shared with the community as part of the department’s education and outreach efforts. Additionally, the UCMGSC have developed a new program that educates the home gardener about fire-safe sustainable landscapes.
- The County’s 22 4-H Clubs, which are coordinated by UCCE, conducted youth-led community service projects to help those affected by the wildfires. Projects included working with the local food bank, making comfort blankets for children and families, and collaborating with other local non-profit organizations.
- The department is conducting additional research projects on post-fire recovery and resiliency including one that assesses the Toxicological Risk of Eggs from Backyard Chickens in Fire Affected Urban Areas of Northern California. Results of these efforts will be provided to the board and public when they are available, likely in FY 2018-2019.
- **Service Delivery Adjustments:** N/A

Key Issues

As a small department, UCCE is highly vulnerable to fluctuations in services and supplies costs. Over the past two years, liability insurance costs based on claims experience has increased from \$68,000 to \$125,000 and now accounts for more than 10% of UCCE’s budget, while rent and internal service costs have also increased. As such, the Department held one position vacant in 2017-2018 and 2018-2019 in order to meet budget. UCCE is seeking additional state support to offset the programmatic effects of losing this position.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Delete one vacant FTE associated with the 4-H program. The Statewide 4-H office at the UC Division of Agriculture and Natural Resources plans to create a UC paid position to cover the duties of this position. UCCE has already budgeted salary savings based on leaving the position unfilled, so only a portion of additional savings are being entered.	(1.00)	(31,200)	0	(31,200)

Budget Hearing Actions

None



CAPITAL PROJECTS

Capital Projects

Financing Table & Status Report



CAPITAL PROJECTS

Sheryl Bratton
County Administrator

Capital Projects are projects that add new facilities, add capacity or life to an existing facility or preserve the value of existing assets. Projects are evaluated annually and the highest priority projects receive funding in this budget unit.

BUDGET AT A GLANCE	FY 2018-2019
Total Expenditures	\$93,112,427
Total Revenues/Use of Fund Balance	\$87,612,427
Total General Fund Contribution	\$5,500,000
% Funded by General Fund	5.91%

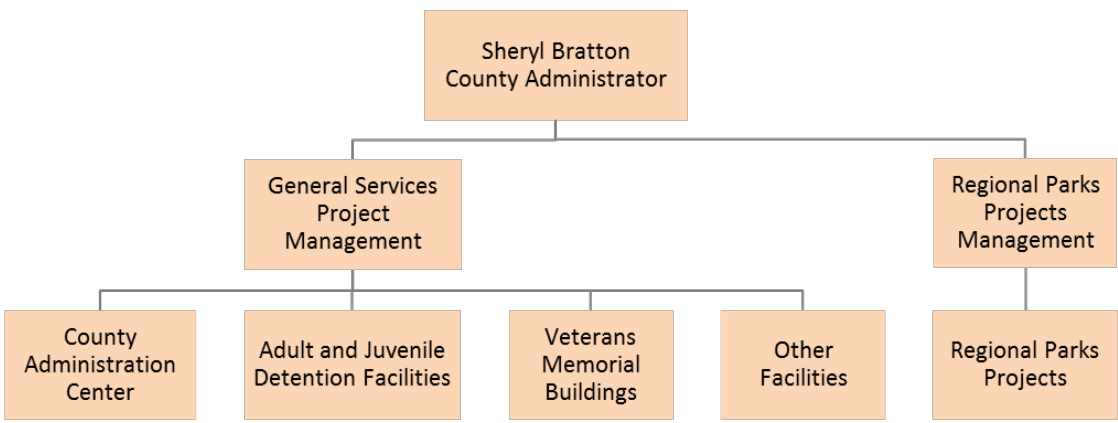
OVERVIEW

The **Capital Projects** budget contains financing (exclusive of enterprise funds, road funds and special funds) for capital projects, which by definition cost \$25,000 or more and either add value to or preserve the value of a capital asset. Capital projects are included and described in the annual Five-Year Capital Project Plan, presented to the Board of Supervisors each year. The recommended Capital Projects budget includes funding both new and continuing funding for projects contained within the Capital Project Plan. The budget includes projects funded by the General Fund, by Regional Parks’ budget, grant funding, and by sources such as the Criminal Justice Construction Fund and other departmental budgets. Capital Projects are managed by the General Services and Regional Parks Departments. Staffing associated with project management are housed in those departments and included in the departmental budgets.

The General Government projects included in this budget are grouped by type of facilities or location and support 81 government facilities, and are managed by the General Services Department. **County Administration Center** includes county administrative buildings, Hall of Justice, Sheriff’s Office Administration, La Plaza, and Family Justice Center, as well as the infrastructure that supports these facilities. **Adult Detention and Juvenile Detention** includes the Main Adult Detention Facility, North County Detention Facility, Juvenile Justice Center, and Juvenile Camp. **Veterans Memorial Buildings** includes the County’s eight Veterans Memorial buildings, located in Cloverdale, Cotati, Guerneville, Occidental, Petaluma, Santa Rosa, Sebastopol and Sonoma. **Other Facilities** includes projects at satellite locations or multiple locations including accessibility improvements, the Animal Shelter, Roseland Village, Porto Bodega dock, Electric Vehicle Charging stations, Human Services facilities, county communications tower network, and Transportation and Public Works facilities. **Regional Parks** includes the funding to acquire, plan and develop park properties for parks and trails. Currently, there are 55 Regional Parks and trail facilities owned by the County and managed by Regional Parks.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/General-Services/>

ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
County Administrative Center	3,019,998	5,409,174	2,389,176	79.1
Adult & Juvenile Detention Facilities	58,100,450	57,458,974	(641,476)	(1.1)
Veteran's Memorial Buildings	1,961,609	1,328,355	(633,254)	(32.3)
Other Facilities	14,257,633	13,063,549	(1,194,084)	(8.4)
Regional Parks	13,608,897	15,852,375	2,243,478	16.5
Total Expenditures by Program	90,948,587	93,112,427	2,163,840	2.4

Budget Details

	FY 2017-2018 Adopted Budget	FY 2018-2019 Recommended Budget	Change from FY 2017-2018 Adopted	% Change from FY 2017-2018 Adopted
Expenditures by Character				
Services and Supplies*	3,965,900	3,215,508	(750,392)	(18.9)
Capital Expenditures	86,183,712	89,166,919	2,983,207	3.5
Transfers within the County**	798,975	730,000	(68,975)	(8.6)
Total Expenditures by Character	90,948,587	93,112,427	2,163,840	2.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	6,000,000	5,500,000	(500,000)	(8.3)
State, Federal, & Other Govt. Revenue	51,428,810	52,494,052	1,065,242	2.1
Miscellaneous Revenue	1,609,043	1,375,475	(233,568)	(14.5)
Use of Fund Balance	13,322,234	12,247,262	(1,074,972)	(8.1)
Transfers within the County***	18,588,500	21,495,638	2,907,138	15.6
Total Revenues/Use of Fund Balance	90,948,587	93,112,427	2,163,840	2.4

*Services and Supplies include costs, such as planning expenses incurred before the project scope has been finalized, that cannot be capitalized under Government Accounting Standards.

**Expenditures on Transfers within the County primarily include transfers of funding dedicated to accessibility improvement projects and Sheriff Communication tower equipment improvements.

***Revenue from Transfers within the County includes transfers to capital projects from sources other than the General Fund, such as Parks Mitigation fees, as well as transfers to specific projects from funds that collect revenue for specific purposes, such as funding for accessibility projects and for criminal justice and courthouse construction projects.

PROJECT DESCRIPTIONS

The majority of FY 2018-2019 projects represent the most critical needs and may prevent further physical deterioration of the County facility. Certain capital investments for FY 2018-2019 will result in more efficient use of resources and extend the useful life of existing assets, including completion of the reroofing project for the Main Adult Detention Facility, which will not only extend the useful life of these County-owned facility assets but also reduce energy costs by using “cool roof” roofing strategies. Consistent with base annual contributions, \$5.5 million of the General Fund is being dedicated to various capital projects. This is down \$500,000 from FY 2017-2018 due to the inclusion of an additional one-time \$500,000 for completion of Andy’s Unity Park in that fiscal year.

All new facility projects are a collaborative effort with the design, maintenance, and operating department staff to ensure integration and compatibility with existing training and service practices. This team approach has been utilized on design of the new Main Adult Detention Facility Behavioral Health Unit, the Inmate Transfer Corridor and all new projects.

GENERAL GOVERNMENT CAPITAL PROJECTS-Managed by General Services

County Administration Center: 11 projects on the County Administrative Center are included in the FY 2018-2019 budget, with 5 projects receiving new funding, as described below.

New State Courthouse Coordination Support: New funding of \$1.76 million from the General Fund will be for six projects which must be completed prior to the State of California taking possession of the former fleet facility. The State will be taking possession on July 1, 2019. These projects will: 1) Provide new electrical power for the existing Car Wash and Fueling Station from the Sheriff’s Building as the existing power distribution system will be relocated as part of the site transfer agreement with the State of California; 2) repower Sheriff parking lot lighting; 3) increase storm drain pipe size and remove electric vehicle charging stations; 4) relocate main County Campus electrical power loop and disconnect utilities from former fleet facility; 5) expand new fleet facility parking area with gravel lot for relocation of electric vehicle charging stations; and 6) relocate auto kiosk for fleet vehicles.

Sheriff 911 Dispatch Center Console Improvements: New funding of \$28,509 from the General Fund and \$678,491 from the Criminal Justice Construction Fund will be used to replace aging dispatch consoles with twelve new stations. This project will provide additional capacity needed for response to emergencies.

Information Systems Department Data Center Power Improvements: New funding of \$464,000 from the General Fund will be used to replace the data center generator. Data Center power requirements are growing and the current generator is aging and undersized. This could result in critical services becoming unavailable due to loss of utility power and inadequate backup power. This project will ensure that critical systems are operational and available during an emergency.

Information Systems Department Space Reconfiguration: New funding of \$500,000 General Fund to remove non-load bearing walls between offices to create four large work group areas, one small conference space and open up space for related service delivery teams. This plan will allow for the inclusion of a shared work bench area intended to increase collaboration and efficiency.

County Government Center Development Project: New funding of \$550,000 from the General Fund will be set aside to be used to evaluate and plan for the construction of new administration buildings assuming the private sector response to the County’s Request for Information is positive.

Adult and Juvenile Detention Facilities: 8 projects in the Main Adult Detention Facility, the North County Detention Facility, Juvenile Justice Center and Juvenile Camp are included in the FY 2018-2019 budget, with 2 projects receiving new funding, as described below.

Main Adult Detention Facility Housing Safety and Security: New funding of \$473,035 from the Criminal Justice Construction Fund will be used to construct improvements to the housing modules to allow for better management of the inmate population and to provide safety and security for inmates and staff.

Main Adult Detention Facility Courthouse Connector: New funding of \$416,231 from the General Fund and \$343,659 from the Courthouse Construction Fund is being budgeted to fund the construction for the new connector to transport inmates from Main Adult Detention Facility to the new Courthouse. This connector represents the most cost effective way to transport inmates from the Main Adult Detention Facility to the new State Courthouse. The connector will utilize existing infrastructure to the extent possible, with new construction needed to connect underground to the inmate intake area being designed in the new Courthouse, and includes radio towers necessary to provide communications within the tunnel. Additional funding of \$3.9 million will be needed in FY 2019-2020 to complete the project.

Veterans Memorial Buildings: Ongoing major maintenance in the eight Veterans Memorial Buildings are funded through a single project. The budget includes \$425,808 in new funding from FY 2018-2019 Transient Occupancy Tax (Measure L) that will be used at the Petaluma Veteran’s Building for seismic retrofitting to address seismic risks and bring the building to current code requirements for seismic safety. An emergency generator will be installed at the Veterans Memorial Hall in Petaluma to provide an alternate location for continuity of operations for Administration. If the County Administration Building was not usable as a result of disaster, an alternate location would be required. A generator at this location would provide options to the Board for temporary operations. These funds serve as a match for a Hazard Mitigation Grant application submitted by the department.

Other Facilities: 13 projects fall into this category, with total funding of \$13.1 million, including \$11.3 million in carryover funding from prior years included in the FY 2018-2019 budget, with 3 projects receiving new funding, as described below.

County Americans with Disabilities Act Barrier Removal: New funding of \$1.6 million from the General Fund continues the County’s commitment to the Transition Plan priorities, as adopted in 2009. The projects scheduled to receive funding in FY 2018-2019 are:

Project Title	Accessibility Funding
Cloverdale Veterans Building Path of Travel Phase II	\$250,000
Fairgrounds Showcase Café Phase II	\$160,000
Fairgrounds Administration Building Lobby and Toilet Rooms Phase I	\$35,000
Fairgrounds Administration Building Lobby and Toilet Rooms Phase II	\$80,000
Main Adult Detention Facility Mod A and B Phase I	\$85,000
Main Adult Detention Facility Mod A and B Phase II	\$300,000
Transportation and Public Works Signalized Intersections Phase II	\$165,000
Regional Parks – various projects	\$240,000
Facilities Development Management Administrative Allocation	<u>\$285,000</u>
	\$1,600,000

Communication Towers: New funding of \$180,000 from the General Fund for the replacement of outdated microwave equipment that is used by first responders throughout Sonoma County.

Animal Services Facilities Improvement Project: New funding of \$22,546 from the Facilities Accumulated Capital Outlay account will be used for the expansion of the surgical unit and office space as well as kennel renovations for the mitigation of heat, cold, and noise.

REGIONAL PARKS CAPITAL PROJECTS

The proposed Regional Parks Capital Projects budget includes funding from Park Mitigation Funds, General Fund Accessibility funds, donations, Parks Foundation funds and County Service Area 41 Sonoma Valley Funds. Ongoing operational costs associated with these projects are included in the Regional Parks budget. There are 114 capital projects included in the FY 2018-2019 budget, with 68 projects receiving new funding. Projects receiving less than \$25,000 each of new funding include Bay Area Ridge Trail, Calabazas Creek Preserve, California Coastal Trail, Carrington Ranch, Central Sonoma Valley Trail, Colgan Creek Bikeway, Doran Park Visitors Center, Ernie Smith Community Park, Foothill Park, Geyserville River Access, Gualala Point Expansion, Hood Graywood Trail, Hood McCormick Trail, Hood Lower Johnson Ridge Trail, Hood Santa Rosa Creek Headwaters Addition, Laguna de Santa Rosa Bikeway (Hinebaugh), Laguna Trail Phase 3 - Balletto to Occidental Road, Los Guilicos Hood House, Los Guilicos Master Plan (Upland Trail), Maddux Park Phase 4, Mark West Creek Trail, Occidental Community Center, Petaluma-Sebastopol Trail, Poff Ranch, Ragle Ranch Trail Renovation, Roseland Creek Trail, Russian River Bike Trail Middle Reach, Russian River Water Trail Upper Reach, San Francisco Bay Water Trail, Schopflin Fields Phase 3, Sea Ranch Bikeway, Shiloh Ranch Major Maintenance, Sonoma Mountain Environs, Sonoma Schellville Trail, Steelhead Beach, Stillwater Cove Expansion, Stillwater Cove Major Maintenance, Taylor Mountain Expansion, Taylor Mountain Phase 1, Taylor Mountain Phase 2, Timber Cove Trail Plan, Watson School, West County Trail Wright to Sebastopol Road, and West County Trail-Occidental Road.

Projects receiving \$25,000 or more of new funding are described below.

Andy's Unity Park: New funding of \$112,000

Create a new neighborhood park at the long identified site at Moorland and West Robles Avenues in Southwest Santa Rosa. The park construction is expected to be completed in June 2018 and the budget request includes final contractor payments and several minor items. The completed park features fields, a community gathering plaza, play areas, picnic areas, off leash dog area, community garden, parking, skate plaza, restroom, an area to provide habitat and educational opportunities, and an area designed to memorialize the life of Andy Lopez.

Arnold Field: New funding of \$210,000

This project includes replacing Arnold Field lights on existing poles with Light Emitting Diode (LED) lights. This will reduce energy use and maintenance costs.

Bodega Bay Bicycle Trail Coastal Harbor North: New funding of \$310,000

The 1-mile Coastal Harbor Trail phase of the Bodega Bay Trail, as identified in the 2005 Bodega Bay Bicycle and Pedestrian Trails Study, connects to the Coastal North Harbor Trail, starts at Eastshore Road, and continues over County tidelands as an elevated boardwalk until it connects to Smith Brothers Road. The project provides a safe north-south route for walking and cycling residents and visitors to use along a popular stretch of Highway 1. The trail will be separated from the road and provide non-motorized access to local businesses such as Lucas Wharf and Tides Wharf, as well as State and County Parks.

Bodega Bay Bicycle Trail Smith Brothers: New funding of \$50,000

Construct a 0.65 mile of Class 1 trail along the entire length of Smith Brothers Road to the Bird Walk Coastal Access Trail. This trail would connect to the planned Bodega Bay Trail – Coastal Harbor Trail segment to the north. The trail alignment can be located within the public road right of way and on State Coastal Conservancy-owned parcels along the west side of Smith Brothers Road. Initial funding has been secured for project design and environmental review. Fundraising continues in order to secure construction funding. Once completed, the trail will be located away from Highway 1 and provide bicyclists and pedestrians safe passage to Doran Beach Regional Park, Bodega Harbor Yacht Club, the Post Office, and local businesses.

Cloverdale River Park Phase 4: New funding of \$25,000

Phase 4 includes the construction of a new permanent restroom, group picnic facilities, and other park amenities to better serve park visitors. Potential grant funding opportunities, such as the Division of Boating & Waterways, which support restrooms serving boat launch facilities, may be available in future grant cycles. Limited funding from Park Mitigation Fees is budgeted to pursue grant opportunities and provide project management. The

Regional Parks Foundation is also providing funding through local donations for picnic sites, tree planting, and amenities.

Coastal Trail Kashia Pomo: New funding of \$27,329

Regional Parks acquired an approximate 1-mile long trail easement and staging area from the Kashia Band of Pomo Indians of Stewarts Point Rancheria in 2015 in partnership with the Sonoma County Agricultural Preservation & Open Space District, Coastal Conservancy, and the Trust for Public Land. The project includes the development of the California Coastal Trail across the coastal bluffs of the spectacular Kashia Coastal Reserve, west of Highway 1. The project creates opportunities for dramatic views of Horseshoe Cove, whale watching, and creates a safe place for trail access along the rugged coastland rich with significant interpretive features. The trail also connects to a planned trailhead for a realigned Coastal Trail on Salt Point State Park to the south, as part of the 1,200 mile California Coastal Trail. Biological surveys and the public engagement process began in the spring of 2018. Design and engineering are anticipated to be completed in the fall of 2018, and the environmental and regulatory permit process completed in the spring of 2019. Based on securing all approvals and funding for construction, the project will be bid in the summer of 2019, and construction completed in 2020.

Copeland Creek Trail: New Funding of \$50,000

This project includes design and construction of a 2.6 mile Class 1 trail from Sonoma State University eastward to Crane Creek Regional Park. The project includes a mid-block signalized crossing of Petaluma Hill Road, trailhead/staging area, and switchbacks. This trail will provide a direct and safe connection for Rohnert Park, Cotati, and Sonoma State University residents to reach Crane Creek Regional Park. This project is associated with the separate Crane Creek Park Expansion project. Funding includes Sonoma County Agricultural Preservation and Open Space District Matching Grant to Rohnert Park, Metropolitan Transportation Commission, and Park Mitigation Fees. Additional funding will be sought to develop the trail.

Doran Boat Launch: New Funding of \$30,493

Doran Beach Boat Launch is currently in need of renovations to improve accessibility for persons with disabilities and to replace aging structures and supporting amenities. This project is the design, environmental compliance, regulatory permitting, and construction of new boat launch facilities, including accessibility improvements. The design, environmental compliance, and permitting are complete and were funded by a prior year Division of Boating and Waterways planning grant. Regional Parks received Division of Boating and Waterways grant funding for construction, which is scheduled for fall 2018. Additional funding includes Disabled Access funding to assist with barrier removals as identified in the Sonoma County Self Evaluation and Transition Plan and dredging funding to assist with dredging of the boat launch area. Eelgrass mitigation and monitoring is required, and monitoring may continue for five years after construction completion.

Doran Shell Restroom: New funding of \$60,000

A new restroom building between the Gull and Shell campgrounds is needed to provide adequate, accessible sanitary facilities to serve increased use at the park. Currently these campsites are served by composting toilets that are not accessible to persons with mobility impairments. The location of this new restroom was included in the Doran Park Master Plan, and the coastal development permit for the extension of sanitary sewer services and water to serve the park included this facility. Sewer hook-up fees have been paid and connections to the existing system were part of the agreement with the Bodega Bay Community Services District. Regional Parks Foundation successfully secured donation funding for planning, design, and construction of this restroom building. Construction is anticipated to be completed in summer 2018.

Dutch Bill Creek Bikeway: New funding of \$50,000

Planning and acquisition for a 5.5 mile trail from Occidental to Monte Rio along or parallel to the historic North Pacific Coast Railroad right-of-way. This project would create a safe and scenic trail within the redwood forest for residents and visitors to access the following communities and places of interests such as Occidental, Camp Meeker, Bohemia Ranch, Tyrone, Monte Rio, Monte Rio Creekside Park, vacation resorts, beaches, and the planned Russian River Trail.

Healdsburg Veteran's Memorial Beach: New funding of \$49,735

This project is to conduct a community-based planning process to consider new park facilities and programs based on the current and future needs of the community. The community needs, river regulations, and management considerations have evolved since the facility was constructed in 1955. Ideas for new park features, including recreational and infrastructure improvements will be balanced with natural resource values and conservation objectives to create an updated Master Plan establishing a beach area united with the upland area to provide complimentary uses. The master plan update is exploring expanded uses, amenities, and revenue generation opportunities, while also addressing anticipated new nearby population along with adjacent land use changes. This project will improve Russian River access, especially for paddle craft launching and take-out, provide a destination playground and other family-centered amenities, and address new regulatory river setback for septic system.

Hood Expansion: New funding of \$35,000

Project includes feasibility studies, acquisition, planning, and development of park expansion and trail linkages to Sugarloaf Ridge State Park, the Los Guilicos county facility, and other adjacent destinations. Active negotiations for fee title and easement acquisitions are underway in coordination with State Parks, Sonoma County Agricultural Preservation & Open Space District, the Sonoma Land Trust, the Bay Area Ridge Trail Council, Napa Land Trust, and Napa County Regional Park & Open Space District. The project goals includes improving the trekking connections to the Hood Mountain Regional Park and Preserve and the adjacent Sugarloaf Ridge State Park. This will provide additional recreational opportunities, including hiking and riding trails and new connections for the regional Bay Area Ridge Trail. This project will also protect natural and cultural resources adjacent to Santa Rosa and Sonoma Valley, including headwaters of Santa Rosa and Sonoma creeks, and habitat for threatened and endangered species. The area is within the Marin to Napa wildlife corridor, designated by the Bay Area Critical Linkages Project. This area was impacted by the October 2017 wildfires and has received some slope stabilization and restoration work funded by others.

Mark West Creek Phase 1: New funding of \$123,908

This is proposed initial public access improvements for an 1,100-acre new regional park and preserve in the Mark West Creek watershed, offering miles of trails, vistas from 1,200 foot ridge tops, and diverse ecosystem including over three miles of creek. This new park and preserve creates a continuous 4,500-acre protected habitat and associated wildlife corridors (including Lang and Guttman conservation easements and Pepperwood Preserve) on the northern edge of the Santa Rosa urban area. This project includes design, environmental review, permitting, and construction of staging areas, trail connections, and re-routing unsustainable access ways in this new park and preserve.

Maxwell Farms Redevelopment: New funding of \$36,150

The Maxwell Farms Regional Park Master Plan is being updated to reflect the current and future needs of the community and evolving management considerations. The master plan update process considers new park facilities, including recreational and infrastructure improvements balanced with natural resource values and conservation objectives. Improvements considered in the first phase of development include a redesigned and renovated entry drive and parking area, a synthetic turf soccer field, new restroom and concession building, spectator and group picnic zones, a synthetic turf baseball field, habitat restoration plantings along Sonoma Creek, and significant improvements to the pathway network to enhance accessibility and pedestrian circulation.

Park Access Improvements: New funding of \$54,000

This improvement project includes system-wide accessibility improvements, including assessing and prioritizing facility accessibility improvements to provide universal access to park trails, facilities, signage and interpretive amenities that extend beyond those identified in the existing Self Evaluation and Transition Plan and other mandates. Regional Parks strives to make park facilities enjoyable to the broadest possible spectrum of the community in creative, safe, and legally appropriate ways. Initial funding is identified to further develop a plan and funding strategy.

Ragle Ranch Restroom: New funding of \$25,000

This project includes the planning and design for a new restroom to be located in the northeast area of the park between the playground and tennis courts. This location was selected for its open, gentle slopes, and because there is room to develop without impacting other uses in the area. This project includes engineering and construction of the new restroom and infrastructure. The initial planning and design work is funded by Park Mitigation Fees. Additional funding will need to be secured to complete the design and construct the restroom.

Riverfront Park: New funding of \$35,000

This project includes design and construction of park access for picnicking and boating at Riverfront Regional Park. Elements include the following: one boat launch and four boat portages, serving boating access to Lake Wilson, Lake Benoist, and the Russian River; additional picnic areas and trail improvements; additional drinking fountain and portable restrooms; and redwood grove, lakeshore, and riverfront restoration. Project is funded with Sonoma County Agricultural Preservation & Open Space District Matching Grant, California Boating and Waterways grant, and Park Mitigation Fees.

Russian River Bike Trail Lower: New funding of \$36,500

Planning for a multiuse trail paralleling the Russian River from Forestville to Jenner. Regional Parks has received a Caltrans planning grant and a number of local partners have committed matching funds. The study will be underway in the fall of 2018. This trail will link the Russian River Bike Trail – Middle Reach, Steelhead Beach Regional Park, Sunset Beach River Park, Guerneville, Monte Rio, Duncans Mills, and Jenner. The trail will provide recreational and alternative transportation to this highly scenic section of the Russian River. This is a portion of project number 208 in the adopted 2010 County Bikeway Plan, which also designates Regional Parks as responsible for establishing and maintaining Class 1 bikeways. The section from Rio Nido to Monte Rio was also identified as a high priority in the 2009 Sonoma County Transportation Authority's Lower Russian River Community Based Transportation Plan.

Russian River Water Trail Lower Reach: New funding of \$25,000

The Russian River Water Trail – Lower Reach is a coordinated system of river access sites from the Forestville River Access to Jenner, including river access at Duncans Mills, as part of a comprehensive waterway trail plan. The Russian River Waterway Trail is identified in the Sonoma County General Plan. The Local Coastal Plan identifies specific sites to develop regional and local river access. Specific sites recommended for further study were identified in the Coastal Conservancy's Russian River Trespass & Access Management Plan 1996 to provide safe and sanitary access to the river at regular intervals and to minimize trespassing on private property. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction. Regional Parks is seeking grant funding to complete this project.

Sonoma Valley Park Expansion: New funding of \$64,027

This project includes three components. First, 41 acres of the Sonoma Developmental Center (Center) property were acquired by the Agricultural Preservation & Open Space District. Regional Parks is collaborating with the Regional Parks Foundation and Sonoma County Trails Council to develop a loop trail. Second, the Sonoma Land Trust, the District, Foundation, and Regional Parks acquired 29 acres north of the park. Both properties will provide additional trails, wildlife corridor protection, habitat enhancements, and view shed preservation. The District is funding the Master Plan and Initial Public Access for these properties. Third is the feasibility analysis of expanding the park into additional lands of the Center. The public currently uses underdeveloped portions of the Center for passive and active recreation. The State is evaluating options for the realignment of social services and facilities of the Center and the long term disposition of the property is unclear. The County is working with a coalition of public and private partners towards the long-term conservation of the property including wildlife corridor and natural resource protection, recreational use, and other purposes. This property was impacted by the October 2017 wildfires.

Tolay Master Plan: New funding of \$360,000

The project is to complete a comprehensive master plan for a major regional park in Sonoma County. The plan includes two unique properties, Tolay Lake Regional Park and Tolay Creek Ranch. They are adjacent properties

totaling 3,434 acres located between the City of Petaluma and Sonoma Valley. A number of resource studies and baseline assessments have already been completed. This project funding includes contributions from Federated Indians of Graton Rancheria, State Coastal Conservancy, the Sonoma County Regional Parks Foundation, FY 2017-2018 Measure L Transient Occupancy Tax, and Park Mitigation Fees.

Tolay Shop Replacement: New funding of \$292,104

This project is to replace the shop at Tolay Lake Regional Park, which was destroyed by fire in 2013. The project is currently in the building permit phase. Regional Parks will seek to secure the permit and construct the shop in FY 2018-2019. This project is primarily financed through insurance proceeds.

West County Trail Forestville Trailhead: New funding of \$25,000

This project includes two components. First is the planning, acquisition, and construction of a trailhead in downtown Forestville and 0.12 mile Class 1 trail from the current trail terminus near Pajaro Lane to the intersection of Highway 116 and Mirabel Road. The Forestville Planning Association completed a lot line adjustment in 2016, allowing for a continuous trail across their revised property boundary. The Association will be donating a trail easement for the West County Trail. Additional funding was secured from the Metropolitan Transportation Commission to complete construction in FY 2017-2018, and another grant is pending. The second component is the continuation of the trail from Highway 116 to Forestville Youth Park. This part of the project includes acquisition, planning, and construction for a 0.4 mile Class 1 trail paralleling the east side of Mirabel Road from Highway 116 to Forestville Youth Park. Regional Parks will seek grant funding for this segment.

West County Trail Joe Rodota Bridge Replacement Phase 2: New funding of \$272,000

The 8.47 mile Joe Rodota Trail is a multi-use trail located along the former Petaluma & Santa Rosa Railroad, between the cities of Santa Rosa and Sebastopol. The Joe Rodota Trail carries significant pedestrian and bicycle use for both transportation and recreation. The railroad between Sebastopol and Santa Rosa was constructed in 1904 and abandoned in 1983. The County acquired the corridor and three train trestles were retrofitted for trail use, with the Joe Rodota Trail opening in 1990. Since then, Regional Parks has managed the corridor, performing numerous bridge and retaining wall repairs due to various failures associated with the aging infrastructure. In October 2016, Sonoma County Regional Parks replaced the decking and improved the abutments for Bridge #2. Bridges #1 and #3 have deteriorated and need replacement. This project includes design, engineering, permits and construction. This includes installing temporary bridges to accommodate the significant trail traffic, removing Bridges #1 and #3, and replacing them with two single span bridges with concrete abutments. The new abutments and concrete walls will retain soil to reduce erosion into the water channel.

IMPACTS ON OPERATING BUDGET

To estimate each CIP project on ongoing operating cost, General Services uses a portion of the current operating expense associated with the existing building, using a per square foot estimate. For a new building, the costs of operation and maintenance are estimated using International Facilities Management Association standards. The County identifies the operating cost increases necessary for a new building at the time the item goes to the Board of Supervisors for authorization of the project.

Regional Parks similarly estimates the costs associated with long terms operations and maintenance of their projects. This is included in the Capital Improvement Plan and considered when projects are brought to the Board of Supervisors for authorization.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2017-2018 Accomplishments

- General Services
 - Completed \$13.7 million in Board approved capital projects.
 - Negotiated, executed and implemented the Disposition and Development Agreement for the Chanate property. Upon completion of the City of Santa Rosa's Planning Department entitlement process, up to 800 units of housing may result, with at least 20% of the units being affordable housing.
 - Installed a temporary ticketing modular and a large tensile airport gate and holding area to service the arrival of American and United Airlines services at the Charles Shultz Sonoma County Airport.
 - Completed roof replacements at the Main Adult Detention Facility and Permit Sonoma building.
 - Completed roof replacement at the Santa Rosa Veterans Building. Additional work at this site included Americans Disability Act parking and barrier removal Improvements.
 - Installed a fire sprinkler system at the Sebastopol Veterans Hall.
- Regional Parks
 - Completed construction of Andy's Unity Park.
 - Completed park renovations and accessibility improvements at Del Rio Woods.
 - Replaced the docks, ramps and other day use facilities at Westside Regional Park.
 - Completed construction of 3 segments of the Central Sonoma Valley Trail from Larson Park through Flowery School, Fetters Apartments, and along Verano Avenue by Maxwell Farms Regional Park.
 - Completed acquisition and construction of Del Rio Woods River Access Renovations.

FY 2018-2019 Objectives

- General Services
 - Conduct a request for information related to the County Government Center building replacement to reduce the growing cost of corrective and deferred maintenance.
 - Deliver critically needed facility enhancements to improve behavioral health service outcomes within detention facilities including awarding a Design/Build contractor for the Main Adult Detention Facility Behavioral Health Housing Unit, and a Lanterman-Petris-Short behavioral health unit within the Main Adult Detention Facility.
 - Begin construction of the underground portion of the State Courthouse connector, and upgrade the storm drain system in preparation of the State Courthouse project.
 - Replace public safety communication towers at Sonoma Raceway and replace public safety communications tower at the Emergency Operations Center.
 - Provide assistance to Transportation and Public Works for the ground-mount photovoltaic parking project and terminal expansion project at the Charles M. Schulz Sonoma County airport.
 - Conduct Request for Proposals for installation of the photovoltaic system at the Light Equipment Fleet Maintenance and Materials Lab facility.
 - Replace aging Sheriff 911 dispatch consoles with 12 new stations.
- Regional Parks
 - Complete the acquisition and transfer of properties to create the future Mark West Regional Park & Open Space Preserve and Carrington Ranch in partnership with the Agricultural Preservation and Open Space District.
 - Complete the replacement of damaged infrastructure at Sonoma Complex fire affected parks.
 - Complete the Helen Putnam Regional Park Expansion Project and Helen Putnam Trail Renovation Project.
 - Open Tolay Regional Park to general public use.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



**Capital Projects Status Report
FY 2018-2019**

Project Title	Project Description	Total Expenditures To Date	FY 18-19 Rollover Budget	FY 18-19 New Funding	Total FY 18-19 Budget
GENERAL GOVERNMENT CAPITAL PROJECTS					
<u>County Administration Center</u>					
Sheriff Building New Evidence Storage	Add storage building to meet increasing demand for evidence storage space for mandated periods of time.	1,906,072	125,434		125,434
Motor Pool Lot Relocation	Relocate Fleet parking space due to the sale of the existing property to State Courts for the new courthouse facility.	225,644	258,670		258,670
Central Mechanical Plant Energy Improvements	Installation of additional energy efficiency measures identified in the September 2008 Investment Grade Audit Report prepared by Aircon Energy.	23,295,915	82,740		82,740
County Government Center Development Phase 1a	Construct a new office building to house county services with the highest priority space needs at the County Center campus.	1,030,700	277,492	550,000	827,492
ISD Portable Demolition	Demolition of Information Systems Department (ISD) modular building on the north end of the ISD building. Remove building and cement slab.	-	57,852		57,852
Fleet Building Photovoltaic Array	Installation of a photovoltaic array on the new Fleet building.	-	23,028		23,028
Sheriff 911 Dispatch Console	Replace twelve aging dispatch consoles with new stations.	-		707,000	707,000
ISD Data Center Power Improvements	Replace the data center generator.	-		464,000	464,000
ISD Space Reconfiguration	Remove non-bearing walls between offices to create four large work group areas, one small conference space and open up space for related service delivery teams.	-		500,000	500,000
HOJ South Elevator Repair	Update the Hall of Justice elevators to prevent failure, as recommended in the assessment report by Hesselberg, Keesee & Associates.	325,545	200,547		200,547
New State Courthouse Coordination Support	Provide ongoing proactive County staff coordination of impacts on County Administration Center land and infrastructure resulting from the new State courthouse project.	618,300	401,151	1,761,260	2,162,411
Subtotal County Administration Center		27,402,176	1,426,914	3,982,260	5,409,174
<u>Adult Detention Facilities</u>					
Main Adult Detention Facility PTZ Cameras	Install new pan-tilt-zoom cameras in housing modules to provide increased monitoring for officer safety.	182,686	332,795		332,795
Main Adult Detention Facility Roof	Re-roof older Main Adult Detention Facility critical-condition roof area (phased replacement).	2,281,187	1,970,813		1,970,813
Main Adult Detention Facility Electrical Security	Assessment of security and communication systems in all County detention facilities; improvements to priority items.	155,029	379,845		379,845
Main Adult Detention Facility Rec Yard Window Sealing	Reseal all windows, repair cracks and penetrations. Exterior windows at Main Adult Detention Facility recreation yards are leaking, allowing water intrusion and damage over time. Phased work. Asset preservation priority.	175,482	224,518		224,518
Main Adult Detention Facility Housing Safety and Security	Construct improvements to the housing modules to allow for better management of the inmate population and provide safety and security for inmates and staff. This includes replacement of wood doors with steel doors, installation of new locks and controls and sub-dividing the housing modules.	441,619	62,736	473,035	535,771
Behavioral Health Housing Unit	Construction of Behavioral Health Housing Unit at the Main Adult Detention Facility utilizing SB 863 funding awarded in November 2015.	2,240,481	43,966,134		43,966,134
Main Adult Detention Facility Courthouse Connection Corridor	Design and construct a new secure inmate transfer connection between existing court holding in the Main Adult Detention Facility and the new State court house. The County is obligated to have the tunnel/courts facility interface completed by January 2018 which is the beginning of construction for the courts facility structure.	528,361	9,025,176	759,890	9,785,066
Main Adult Detention Facility Dental Office	Remodel existing Main Adult Detention Facility Dental Office to improve work flow and bring office into compliance with current Health Department regulations.	29,968	264,032		264,032
Subtotal Adult Detention Facilities		6,034,813	56,226,049	1,232,925	57,458,974
<u>Veterans' Memorial/Community Svc. Bldgs.</u>					
Vets Buildings Repairs	Petaluma Veterans Building seismic retrofitting, Guerneville HVAC repairs, Cloverdale auditorium upgrades, Petaluma Driveway refurbishment and kitchen renovations at various locations.	7,348,327	902,547	425,808	1,328,355
Subtotal Memorial Buildings		7,348,327	902,547	425,808	1,328,355

**Capital Projects Status Report
FY 2018-2019**

Project Title	Project Description	Total Expenditures To Date	FY 18-19 Rollover Budget	FY 18-19 New Funding	Total FY 18-19 Budget
Other Facilities					
Facility Planning	Various planning efforts to develop projects for inclusion in the Annual Capital Improvement Plan.	2,422,792	21,438		21,438
2009 Accessibility (ADA) SETP Improvements	Remove physical barriers per the approved County of Sonoma 2009 updated Accessibility (ADA) Transition Plan.	9,373,656	4,754,957	1,600,000	6,354,957
Redevelopment Improvements	Roseland property maintenance of groundwater monitoring well, and ongoing sampling and test result reporting to the State Water Quality Board.	3,281,867	2,063,105		2,063,105
Communications-Towers	Complete construction for Siri, Moonraker, and Meyers Grade. Next priority projects are Sears Point for construction and Tracen Two Rock for design.	6,711,328	1,217,010	180,024	1,397,034
Human Services Improvement Projects	Valley of the Moon Children's Center air isolation unit repairs, development of Neighborhood Services, and planning for relocation of Adult and Aging with lease expiration in May 2017.	4,768,730	336,693		336,693
Fleet/Materials Lab Relocation	The budget includes funds for a portion of the project management of the Fleet Maintenance facility move. This project also includes certain modifications to the HVAC controls and systems in the County Administration Building.	9,532,860	5,800		5,800
Fire and Emergency Services CSA #41 Equipment Storage Building	Construction of basic fire suppression equipment and truck storage garage for Lakeville upon completion of lease negotiations for the facility site.	489,184	426,135		426,135
Porto Bodega Dock Removal	Dock repair at Porto Bodega Marina, Mason's Marina and Spud Point Marina.	62,145	256,069		256,069
CEC Electric Vehicle Station Grant	Upgrade existing vehicle charging stations and install new charging stations in Guerneville and Cloverdale.	402,770	97,230		97,230
SR Road Yard Emergency Generator	Install new generator to power Department Operations Center for emergencies.	119,770	30,249		30,249
DHS Animal Services Facility Improvements	Expansion of the surgical unit and office space and kennel renovations for the mitigation of heat, cold, and noise.	121,077	630,955	22,546	653,501
Art Sculpture	Install Art Sculpture in Healdsburg	-	15,000		15,000
Behavioral Health Relocation	Consolidation of Behavioral Health Services at The Lakes complex in southwest Santa Rosa to Improve Service Delivery and Increase Efficiencies (Leases for 2235 Challenger Way, 2255 Challenger Way, and 2227 Capricorn Way, Santa Rosa).	-	1,406,338		1,406,338
Subtotal Other Facilities		37,286,179	11,260,979	1,802,570	13,063,549
TOTAL GENERAL GOVERNMENT		78,071,495	69,816,489	7,443,563	77,260,052

REGIONAL PARKS

Andy's Unity Park (Moorland Park)	Design and construct a new neighborhood park at the site on the corner of Moorland and West Robles Avenues in Southwest Santa Rosa.	4,210,004	1,346,014	112,000	1,458,014
Arnold Field	This project includes replacing lights on existing poles with LED lights.	-	-	210,000	210,000
Bay Area Ridge Trail	The project is to acquire and develop Sonoma County's portions of the continuous 550 mile Bay Area Ridge Trail.	2,992	9,061	7,947	17,008
Bellevue Creek Trail	This project includes the acquisition and development of a 4.74-mile trail from Stony Point Road to Petaluma Hill Road. This project will create a safe non-motorized transportation and recreation route along the Water Agency's Bellevue-Wilfred channel, connecting Rohnert Park and Cotati to the regional trails. Phase 1 will construct approximately 2 trail miles from the Laguna Bikeway to the SMART Trail.	14,618	14,415		14,415
Bodega Bay Bicycle Trail Coastal Prairie	Construct 1.1 mile of Class 1 trail from Keefe Avenue south to the Bodega Bay Community Center.	1,260,580	41,091		41,091
Bodega Bay Bicycle Trail Coastal Harbor	This project will construct 1 mile of the Coastal Harbor Trail from Lucas Wharf to Eastshore Road as part of the California Coastal Trail. The project provides a safe north-south route for walking and cycling residents and visitors to access local businesses, as well as state and county parks.	6,113	1,887		1,887

**Capital Projects Status Report
FY 2018-2019**

Project Title	Project Description	Total Expenditures To Date	FY 18-19 Rollover Budget	FY 18-19 New Funding	Total FY 18-19 Budget
Bodega Bay Bicycle Trail Coastal North Harbor	This project will construct 0.32 mile Class 1 trail from Nicholas Green Memorial Bell Tower to Eastshore Road near the Porto Bodega Marina and RV Park. The trail will provide pedestrians and bicyclists a safe alternative to Highway 1 and help complete the California Coastal Trail. The State Coastal Conservancy awarded \$100,000 in 2016 to fund the environmental review, design and engineering, plans and specifications.	84,589	60,411	310,000	370,411
Bodega Bay Bicycle Trail Smith Bros. Road	This project will construct 0.65 mile of Class 1 trail along Smith Brothers Road from Bird Walk Coastal Access Trail to Lucas Wharf as part of the California Coastal Trail. Once completed, the trail will provide bicyclists and pedestrians safe passage between Doran Beach Regional Park and local businesses.	66,422	30,196	50,000	80,196
Bodega Bay Dredging	Planning, permitting, and implementing marina and Bodega Harbor channel dredging.	40,743	235,904		235,904
Calabazas Creek Preserve	This project includes acquisition and developing initial public access of the 1,290-acre Calabazas Creek Ranch located on the east side of Sonoma Valley, acquired in 2004 by the Sonoma County Agricultural Preservation and Open Space District (SCAPOSOD).	3,819	6,180	5,000	11,180
California Coastal Trail	This project includes the acquisition and development of Sonoma County's portion of the continuous 1200 mile California Coastal Trail.	5,778	4,221	5,000	9,221
Carrington Ranch	This project includes acquisition and development of initial public access of the 335-acre Carrington Ranch acquired in 2003 by the SCAPOSOD. Regional Parks is collaborating with SCAPOSOD on project funding options and the property transfer scheduled for fall 2016.	14,890	-	5,000	5,000
Central Sonoma Valley Trail	Planning and construction of Class I trail parallel to Highway 12 connecting schools and parks.	938,359	99,015	15,970	114,985
Cloverdale River Park Phase 4	Construction of a new permanent restroom, group picnic facilities, and other park amenities to better serve park visitors.	13,504	122,275	25,000	147,275
Coastal Trail Kashia Pomo	Trail development of an approximate 1-mile long trail easement and staging area from the Kashia Band of Pomo Indians of Stewarts Point Rancheria, acquired in 2015 in partnership with the SCAPOSOD, Coastal Conservancy, and the Trust for Public Land.	57,450	501,994	27,329	529,323
Colgan Creek Bikeway	Construction of new and/or improving existing portions of the Colgan Creek Trail. This trail will connect to the SMART bikeway, Southwest Santa Rosa, Taylor Mountain, Laguna de Santa Rosa Trail, and residential neighborhoods near the Sonoma County fairgrounds and Kawana Springs.	173	7,826	3,000	10,826
Copeland Creek Trail	Plan trail connecting Sonoma State University to Crane Creek Regional Park.	12,171	357,829	50,000	407,829
Crane Creek Park Expansion	This project will acquire a 75-acre expansion for Crane Creek Regional Park to connect Copeland Creek Trail and protect of the headwaters of Hinebaugh Creek. Acquisition negotiations are in process as well as grant application preparation.	54,880	20,163		20,163
Del Rio Woods	This project includes accessibility improvements and minor renovation of park facilities to support ongoing day-use.	222,460	52,540		52,540
Doran Accessibility (ADA)	Barrier removal work and accessibility enhancements at day use areas, camping areas, sanitation stations, interpretive areas, and other amenities.	352,978	135,177		135,177
Doran Boat Launch	This project includes redevelopment of the boat launch facilities at Doran Park including replacing aging structures and improving disabled access.	146,225	932,834	30,943	963,777
Doran Major Maintenance	Improvements to Doran Beach Regional Park - Cove restroom and shower building, rip rap repair, and Jetty day use paving.	575,554	23,537		23,537
Doran Park Visitor Center	This project includes feasibility planning for a new visitor center. This will inform planning, design, and permitting and construction estimates.	-	-	10,000	10,000
Doran Shell Restroom	A new accessible restroom and shower building between Gull and Shell campgrounds.	35,142	134,858	60,000	194,858
Dutch Bill Creek Bikeway	Planning for a 5.5 mile trail from Occidental to Monte Rio along or parallel to the historic North Pacific Coast Railroad right-of-way.	3,635	11,470	50,000	61,470
Ernie Smith Community Park	This project includes renovating the ball fields, installing two new trail bridges, landscaping, picnic tables, trails, park benches, and wetland enhancement and restoration.	-	-	5,000	5,000

**Capital Projects Status Report
FY 2018-2019**

Project Title	Project Description	Total Expenditures To Date	FY 18-19 Rollover Budget	FY 18-19 New Funding	Total FY 18-19 Budget
Estero Trail	Planning for a trail connection on the Open Space District's conservation easement on Bordessa Ranch.	104,975	36,672		36,672
Foothill Park	Phase 4 proposes construction of a well, restroom, picnic area, and other amenities. Phase 5 proposes Pond C renovation and construction of a fishing pier.	30,302	144,951	5,000	149,951
Geyserville River Access	This project includes planning and acquisition work for a new park and Russian River access in the Geyserville area to provide safe recreational access to the River.	-	10,000	20,000	30,000
Gossage Creek Bikeway	Acquisition and development of a new 1.8 mile trail starting at Stony Point Road, following Gossage Creek flood control channel, and ending at Hwy 116 and Stony Point.	1,560	4,843		4,843
Graton Accessibility (ADA)	Remove existing barriers and provide Accessibility (ADA) improvements at a staging area and along existing sections of the West County Trail in the Graton area.	15,273	149,727		149,727
Gualala Point Expansion	This project is focused on identifying available land in order to expand the park along the main and South Forks of the Gualala River to support the Gualala River Waterway Trail for improved fishing access, non-motorized boat access, trail and camping opportunities, and resource protection of redwood groves and riparian woodland.	17,543	653	10,000	10,653
Gualala Point Major Maintenance	Replace potable water supply for the campground area.	70,313	29,687		29,687
Guerneville River Park	Phase 2 includes access from Highway 116 and construction of boat launch, parking, picnic area, and pathway.	197,799	924,836		924,836
Healdsburg Veterans Memorial Beach Redevelopment	Develop Master Plan for expanded uses, amenities, and revenue generation opportunities.	8,303	141,962	49,735	191,697
Helen Putnam Accessibility (ADA)	Barrier removal work including accessible parking, path of travel, renovations to an existing restroom, accessible tables/benches, and installation of high-low drinking fountains.	4,076	205,924		205,924
Helen Putnam Kelly Creek Trail	Trail connection within Helen Putnam and additional parking to reduce parking pressures within surrounding neighborhoods and provide access to the Kelly Creek corridor.	4,940	5,060		5,060
Helen Putnam Renovation	This project includes improving trails for all-season use, trailhead staging area enhancements, pond restoration and fishing access, wildflower and oak regeneration management, and way finding and interpretive signage.	14,894	55,106		55,106
Helen Putnam Varnhagen Addition	Planning, environmental compliance, and development of a new trail and staging area to connect Windsor Drive to the park through a 40-acre expansion acquired in 2003.	69,667	125,511		125,511
Hood - Graywood Trail	Planning, permitting, and developing a trail and trailhead on an existing easement on the former Graywood Ranch property.	-	-	8,000	8,000
Hood - McCormick	This project includes acquisition of approximately 244 acres adjacent to Sugar Loaf Ridge State Park and Hood Mountain Regional Park.	-	-	10,000	10,000
Hood Expansion	This project includes acquisition, planning and development of park expansion and Bay Area Ridge Trail and other trail linkages to Sugarloaf Ridge State Park and the Los Guilicos county facility.	114,335	55,704	35,000	90,704
Hood Lawson	Studies, planning, master plan amendment, and development to add 247 acres to Hood Mountain Regional park and Open Space Preserve.	127,210	473,342		473,342
Hood Lower Johnson Ridge Trail	Planning, acquisition, and construction for approximately 0.25-mile a second phase of this Bay Area Ridge trail project.	117,574	4,661	5,000	9,661
Hood Santa Rosa Creek Headwaters addition	This project includes master planning and implementation of trails, repurposing and augmenting structures, and new environmental camps.	-	-	10,000	10,000
Hood to Hwy 12	Construct 0.3 miles of Bay Area Ridge Trail.	249,703	2,297		2,297
Hudeman Slough	Planning for boat launch redevelopment and A.D.A. improvements.	172,717	32,282		32,282
Kenwood Plaza	Fabricate and install interpretive signs.	107,692	11,914		11,914
Laguna de Santa Rosa Bikeway (Hinebaugh)	The Laguna de Santa Rosa Bikeway is proposed to connect Rohnert Park to Sebastopol and continue north to Riverfront Regional Park. This project includes the acquisition and development of 0.54 mile Class I bike path from Stony Point Road to Hinebaugh Creek at the Rohnert Park city limits.	-	10,000	8,000	18,000
Laguna Trail Ph 1 Kelly Farm	Multi-use trail was originally constructed using products that failed to prevent cracking. Proceeds from a claim against the contractor and product manufacturer will fund the repairs.	-	310,000		310,000

**Capital Projects Status Report
FY 2018-2019**

Project Title	Project Description	Total Expenditures To Date	FY 18-19 Rollover Budget	FY 18-19 New Funding	Total FY 18-19 Budget
Laguna Trail Ph 2 Brown Farm	Construct 3.2 miles of new Laguna de Santa Rosa trail and trailhead and 0.2 mile trail connection to the Joe Rodota Trail.	1,027,494	374,013		374,013
Laguna Trail Phase 3 Balletto to Occidental Road	Planning, acquisition, and construction of a 1.2 mile trail. Project is included in the 2010 County Bikeway Plan which designates Parks as responsible for establishing and maintaining Class 1 bikeways.	5,935	5,000	3,000	8,000
Larson Park Improvements	A Master Plan update is in progress to guide several renovation and major maintenance projects to respond to community needs including the tennis courts, ball fields, restroom, maintenance structure, and creek access.	115,865	170,896		170,896
Los Guilicos - Hood House	Feasibility work on historic Hood House and surrounding land for public use.	1,387	2,613	5,000	7,613
Los Guilicos Master Plan (Los Guilicos Upland Trails)	Master planning approximately 85 acres of the Los Guilicos county complex for public use. Proposed facility may include trails and picnic facilities.	265	4,767	5,000	9,767
Maddux Park Phase 4	This project includes planning, design and construction of additional parking, restroom, picnic sites, paths, amenities, and an irrigation system for the baseball fields.	-	5,000	5,000	10,000
Mark West Creek Phase 1	Planning and development of new 1,100-acre regional park in the Mark West Creek watershed.	-	-	123,908	123,908
Mark West Creek Regional Park and Open Space Preserve	Planning, acquisition, and development of new 1,100-acre regional park in the Mark West Creek watershed.	290,799	625,332		625,332
Mark West Creek Trail	This project includes the planning, acquisition and construction of a 1.3 mile Class 1 trail connecting from Old Redwood Highway to the planned SMART Trail near the Airport Industrial Area, and within the Airport Employment Center Rural Investment Area.	24,931	170,069	10,000	180,069
Matanzas Creek Park	Acquisition, planning, and developing Matanzas Creek Park and Taylor Mountain Trail.	914	5,602		5,602
Maxwell Farms Accessibility (ADA)	Barrier removal work, accessible parking, path of travel, restroom renovation, accessible tables/benches, and installation of high-low drinking fountains.	7,242	197,903		197,903
Maxwell Farms Redevelopment	The updated Maxwell Farms Regional Park Master Plan is anticipated to be adopted in fall 2016 which identifies improved ball fields, parking, play structures, picnic areas, numerous other amenities, and resource protections. The project is scheduled for completion in 2019.	159,512	33,196	36,150	69,346
North Sonoma Mountain Trail (North Sonoma Mountain Park & Preserve)	Master Planning and environmental compliance for the entire property underway, funded by the Open Space District.	2,051,082	415,858		415,858
Occidental Community Center	Redevelop existing building, centralizing recreational support services.	72,447	42,553	10,000	52,553
Occidental to Coast Trail	Planning for a future trail including accepting existing trail easements between Occidental and the Coast.	1,916	6,084		6,084
Park Access Improvements	System-wide accessibility improvements, including assessing and prioritizing facility accessibility improvements to provide universal access to park trails, facilities, signage and interpretive amenities.	23,507	25,789	54,000	79,789
Petaluma - Sebastopol Trail	Feasibility Study for a 13 mile Class I trail connecting Petaluma with Sebastopol completed and will inform future trail project location.	269,490	91,928	10,000	101,928
Poff Ranch	This project includes acquisition and initial public access of the 1,235-acre Poff Ranch, acquired in 2007 by the SCAPOSD. The project will implement the Poff Ranch Resource Management Plan and the implementation of Initial Public Access.	24,030	6,918	5,000	11,918
Ragle Ranch Accessibility (ADA)	Design and construction of accessibility improvements.	591,258	8,742		8,742
Ragle Ranch Restroom	Planning and design for a new restroom to be located in the northeast area of the park between the playground and tennis court.	25,832	44,168	25,000	69,168
Ragle Ranch Trail Renovation	This project includes renovating existing trails in the Atascadero Marsh area of the park.	-	-	5,000	5,000
Riverfront Park	Phase 3 constructs Lake Benoist and Russian River access including trails, park driveway extension, picnic and rest areas, boat portages, entry kiosk, and lakeshore and river planting restoration.	753,178	356,902	35,000	391,902

**Capital Projects Status Report
FY 2018-2019**

Project Title	Project Description	Total Expenditures To Date	FY 18-19 Rollover Budget	FY 18-19 New Funding	Total FY 18-19 Budget
Roseland Creek Trail	The proposed 3 mile Class 1 trail project starts at the end of the City of Santa Rosa's Roseland Creek Trail at Ludwig Road and continues along the Sonoma County Water Agency flood control channel to property owned by the City of Santa Rosa. The first phase of the project is to plan and construct 1.7 miles of trail along the Sonoma County Water Agency flood control channel from city limits to Llano Road.	1,637	7,807	3,556	11,363
Russian River Bike Trail Lower	Planning for a multiuse trail paralleling the Russian River from Forestville to Jenner.	92,539	786,142	36,500	822,642
Russian River Bike Trail Middle	This project includes planning for a multiuse trail paralleling the Russian River from Healdsburg to Forestville. This project includes acquisition, planning, construction for a Class 1 trail and seasonal pedestrian trails paralleling the Russian River.	9,968	25,033	5,000	30,033
Russian River Water Trail Lower Reach	River access sites from Forestville to Jenner - feasibility analysis, acquisition, planning, and construction.	8,621	76,379	25,000	101,379
Russian River Water Trail Middle Reach	This project is a coordinated system of river access sites from Healdsburg to Forestville. As part of a comprehensive water trail plan, this includes proposed boat portage and beach and river access periodically along the river, expanded access and support facilities. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction.	6,866	13,134		13,134
Russian River Water Trail Upper Reach	This project is a coordinated system of river access sites from the Mendocino County line to Healdsburg. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction. The project is scheduled for completion in 2020.	63,797	45,203	20,000	65,203
San Francisco Bay Trail Petaluma	The project includes trail acquisition, planning and Phase 1 construction for approximately 2 miles of Class 1 Trail as part of the San Francisco Bay Trail. This project will create a safe non-motorized transportation and recreation route linking Sears Point area with Marin County, as well as a connection to Petaluma. This project includes the Petaluma Marsh Trail.	135,135	58,930		58,930
San Francisco Bay Trail Sonoma	Planning and acquisition for over 7 miles of regional trail in southern Sonoma County.	71,559	25,175		25,175
San Francisco Bay Water Trail	This project includes trailhead acquisition, planning, and construction for launching and landing sites on San Pablo Bay, Petaluma River, Sonoma Creek and surrounding navigable tidal waterways.	-	-	6,000	6,000
Santa Rosa Creek Trail Willowside to Guerneville	Complete construction repair of 2.14 mile Class 1 trail from Fulton to Willowside roads.	702,097	143,923		143,923
Santa Rosa SE Greenway (Spring Lake Park Greenway)	This project includes planning, acquisition and construction of the 0.50-mile greenway from Summerfield Road to Spring Lake Regional Park.	3,459	6,541		6,541
Schopflin Fields Phase 3	Construct the final athletic field and parking as shown in the approved master plan and renovate the two existing fields.	27,171	-	5,000	5,000
Sea Ranch Access Trail	Relocate sections of the Bluff Top Trail public access easement and access to Walk On Beach, prepare final design and C.E.Q.A. and complete improvements.	96,447	11,198		11,198
Sea Ranch Bikeway	This project proposes an 8.5 mile bikeway connecting Sea Ranch Coastal Access Trails, Gualala Point Regional Park, The Sea Ranch community, and the town of Gualala.	-	-	3,000	3,000
Shiloh Ranch Major Maintenance	Rehabilitating the park's pond, improving public access, and addressing deferred site stewardship.	391	4,609	5,000	9,609
Shiloh Ranch Phase 4	Planning and construction of the 2 mile unpaved North Loop Trail.	6,474	18,526		18,526
SMART Trail SW-Santa Rosa	Design and construction of a 1.3 mile Class 1 trail parallel to the rail corridor.	1,118,004	9,996		9,996
Sonoma County Integrated Parks Plan	System-wide strategic plan to integrate parks, programs, and open spaces with regional economic, environmental, and community initiatives.	116,217	33,782		33,782
Sonoma Mountain Environs	Acquisition for parks and trail connections identified in the General Plan in the Sonoma Mountain environs.	2,266	27,801	10,000	37,801
Sonoma Schellville Trail	Planning and acquisition for 4.8-mile trail.	140,737	748,774	22,796	771,570
Sonoma Valley Park Expansion	Plan and develop a trail extensions into the 41-acre and 29-acre expanded park areas, opening them for public use and analysis of expanding park into additional undeveloped lands of the Developmental Center.	232,690	3,830	64,027	67,857

**Capital Projects Status Report
FY 2018-2019**

Project Title	Project Description	Total Expenditures To Date	FY 18-19 Rollover Budget	FY 18-19 New Funding	Total FY 18-19 Budget
Sonoma Valley Trail	Feasibility study for a 13 mile Class I trail connecting Santa Rosa with Sonoma.	293,014	48,668		48,668
Steelhead Beach	Develop walk-in campground area and park entry improvements.	70,854	79,699	15,000	94,699
Stewart's Point Trail	This project includes acquisition and development of approximately 0.8 miles of California Coastal Trail.	32,555	368,553		368,553
Stillwater Cove Expansion	This acquisition, planning and development project includes expanding Stillwater Cove Regional Park to provide additional trails, recreational opportunities and resource protection. The park will be expanded into lands designated for the park, which are currently held through a life estate.	8,679	6,583	9,078	15,661
Stillwater Cove Major Maintenance	This project is to replace the existing water supply, including chlorination tanks and water treatment system components, piping and related appurtenances from both water tanks throughout the entire park, including the office and residence.	6,612	28,388	20,000	48,388
Taylor Mountain Expansion	The project proposed to expand the park to connect to more neighborhoods, increase trails, and protect creeks, and scenic hillsides.	-	-	10,000	10,000
Taylor Mountain Phase 1	Complete Master Plan and design Phase 1 including the driveway, parking, trails, restroom, picnic areas, and a natural play course off of Petaluma Hill Road.	1,323,456	2,303	20,099	22,402
Taylor Mountain Phase 2	Planning, design, and development of 8 miles of new trails, bridges, and pedestrian and bicycle access from Linwood Avenue, Kawana Terrace Road, and Panorama Drive.	95,963	74,515	7,000	81,515
Timber Cove Trail Plan	Trail feasibility work is underway to identify a 3 mile California Coastal Trail section to safely connect Stillwater Cove Regional Park to Fort Ross State Historic Park for pedestrian and bicycle access.	158,336	3,877	23,310	27,187
Tolay Cannon Lane	Asphalt paved road improvements including design engineering, minor widening, road shoulder and drainage improvements, road overlay, and signage.	75,708	174,292		174,292
Tolay Master Plan	Comprehensive Master Plan and studies for a 3,434-acre regional park between Petaluma and Sonoma Valley.	4,683,000	116,415	360,000	476,415
Tolay Shop Replacement	Replacement of the shop which was destroyed by fire in 2013.	122,717	248,179	292,104	540,283
Watson School	Watson School Building Restoration and access improvements of an early one-room schoolhouse for interpretation and public use.	375,417	2,090	20,000	22,090
West County Trail Bridge Replacement	This project involves the replacement of one of the three wooden bridges on the Trail. These structures are at the end of their useful lifespan and require a substantial amount of park resources to maintain safe access.	92,768	14,641		14,641
West County Trail Forestville Trailhead	Planning, acquisition, and construction of a trailheads in the Forestville area.	20,414	274,586	25,000	299,586
West County Trail Joe Rodota Bridge Replacement Phase 2	This project involves the replacement of two of the three wooden bridges on the Trail. These structures are at the end of their useful lifespan and require a substantial amount of park resources to maintain safe access. The project includes installing new abutments, retaining walls, bridges, and paving at the approaches.	-	-	272,000	272,000
West County Trail Wright to Sebastopol Rd	Design and construct a midblock crosswalk at North Wright Road and a 0.18 mile Class 1 trail along the former railroad right of way between North Wright Road and Sebastopol Road.	4,260	16,197	3,000	19,197
West County Trail-Occidental Road	Acquisition and planning for a 0.87 mile Class 1 trail paralleling Occidental Road from Highway 116 to the trail/road intersection.	-	-	10,000	10,000
Westside Boat Launch	Reconstruct boat ramp, adding a third launch lane, new pathways, improve parking and associated improvements.	2,191,732	90,768		90,768
Willow Creek	This project focuses on collaborating with public and private partners for planning public access to Willow Creek environs including SCAPOSD protected lands.	13,261	6,023		6,023
Wohler Beach Improvements	This project includes improving river access by renovating the boat launch, installing a permanent restroom, and upgrading and connecting trails.	-	5,000		5,000
TOTAL REGIONAL PARKS		27,403,860	13,084,923	2,767,452	15,852,375
GENERAL GOVERNMENT CAPITAL PROJECTS		78,071,495	69,816,489	7,443,563	77,260,052
REGIONAL PARKS CAPITAL PROJECTS		27,403,860	13,084,923	2,767,452	15,852,375
GRAND TOTAL CAPITAL PROJECTS		105,475,355	82,901,412	10,211,015	93,112,427



DEBT OBLIGATIONS



SHORT TERM DEBT OBLIGATIONS

The County General Fund experiences cash flow shortages during the year. While expenditures occur somewhat consistently throughout the Fiscal Year (FY), property taxes are collected primarily in December and April. Sonoma County has issued tax and revenue anticipation notes (TRANS) in past years to meet cash requirements for General Fund operations.

In FY 2017-18 tax revenue anticipation notes (TRANS) were not issued. The County has analyzed General Fund cash requirements and current market conditions and has determined that TRANS will not be issued in FY 2018-19.

LONG TERM DEBT OBLIGATIONS

Sonoma County's estimated long term debt obligations, excluding enterprise and special district funds, are summarized below.

Long Term Debt (estimated as of June 30, 2018):

Certificates of Participation	\$ 16,537,801
Bonds, Loans and Leases	491,850,766
Accrued Vacation and Sick Leave	<u>27,155,565</u>
	<u>\$ 535,544,132</u>

ESTIMATED CERTIFICATES OF PARTICIPATION: \$16,537,801

2017 Certificates - \$15,825,000

A total of \$17,225,000 was issued in FY 2017 to refinance the 2009 Comprehensive Energy Efficiency Project. The interest rate is 2.45% and the certificates fully mature in 2026. Principal and interest payments are financed by legally available funds of the County and are fully collateralized by the County's Sheriff Building.

2010 Certificates - \$712,801

A total of \$1,475,000 was issued to finance the acquisition, construction, rehabilitation and installation of certain improvements to the County's 370 Administrative Building; and the acquisition and installation of equipment and other property for a security management system at the County's regional airport. Interest rates range from 2.89% to 3.80% and the certificates fully mature in 2023. Principal and interest payments are financed by legally available funds of the County and are collateralized by a first security interest in the security management system equipment.

ESTIMATED BONDS, LOANS AND LEASES: \$491,850,766

2015 Agricultural Preservation and Open Space Bonds totaling \$43,335,000 were issued by Sonoma County to refinance the Sonoma County Agricultural Preservation and Open Space bonds issued in 2007. Interest rates range from 2.00% to 5.00%. The bonds fully mature in 2024. Payments are financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2018 totals \$38,180,000.

2010 Pension Obligation Bonds totaling \$289,335,000 were issued by Sonoma County to finance unfunded pension benefit obligations. Interest rates range from 0.56% to 6.00%. The bonds fully mature in 2029. Payments are financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2018 totals \$261,805,000.

2003 Pension Obligation Bonds totaling \$231,200,000 were issued by Sonoma County to finance unfunded pension benefit obligations and for future retirement benefits related to retirement program enhancements. Interest rates range from 1.55% to 5.07%. The bonds fully mature in 2022. Payments are financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2018 totals \$118,120,000.

2005 Tobacco Securitization Loan Payable totaling \$83,060,000 was issued to The Sonoma County Tobacco Securitization Corporation from the California County Tobacco Securitization Agency. The proceeds of the series 2005 Tobacco Settlement Asset-Backed Refunding Bonds were used to provide additional resources and to refund the Series 2002 A and B Tobacco Settlement Asset-Backed Bonds used by the Agency. Loan repayments will be funded by future tobacco settlement revenues. Interest rates range from 4.25% to 5.25%. The bonds fully mature in 2045. The outstanding debt as of June 30, 2018 totals \$69,605,000.

2012-2014 Pacific Gas & Electric Loans totaling \$315,195. The loans are energy efficiency retrofit loans payables. The interest rate is 0.00%. The loans will mature between 2018 and 2020. The outstanding debt as of June 30, 2018 totals \$27,776.

The estimated Capital lease obligations for building and equipment, as of June 30, 2018, totals \$4,112,990.

ANNUAL DEBT EXPENDITURES

Annual Expenditures Long Term	Maturity Date	Actual 2013-14	Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18
<u>Certificates of Participation:</u>						
2017 Energy Refunding 2009	Aug-26					1,771,046
2013(A) Refunding 2003(A)	Nov-17	1,747,050	1,727,002	1,732,206	1,731,244	1,728,291
2013(B) Refunding 2003(B)	Nov-17	452,158	446,022	448,488	444,377	448,449
2010 370 Admin Drive	Dec-23	144,838	144,838	144,838	144,838	144,838
2009 Energy Project	Oct-26	1,510,436	1,594,241	1,682,483	1,673,097	0
2007 ACTTC Remodel	Nov-18	1,585,311	0	0	0	0
2003(A) 1993 Refinance	Nov-17	8,455,000	0	0	0	0
2003(B) Juvenile Just Center	Nov-17	2,185,000	0	0	0	0
		16,079,793	3,912,103	4,008,015	3,993,556	2,321,578
Annual Expenditures Long Term	Maturity Date	Actual 2013-14	Actual 2014-15	Actual 2015-16	Actual 2016-17	Estimated 2017-18
<u>Bonds, Loans & Leases:</u>						
2015 Open Space Bond	Jun-24			3,465,013	3,467,125	3,464,500
2010 Pension Obligation Bond	Dec-29	18,968,485	19,964,365	21,001,697	21,885,645	23,034,117
2007 Open Space Bond	Jun-31	7,508,200	7,504,600	4,038,375	4,035,625	4,038,500
2003 Pension Obligation Bond	Dec-22	19,238,971	20,179,184	21,160,554	22,184,289	23,318,537
2005 Tobacco Securitization Corporation Loan	Jun-45	4,517,994	4,406,331	4,348,069	4,601,081	5,302,194
2012-2014 Energy Efficiency Loan	Jun-20	68830	71,990	73,043	73,043	71,619
2015 Lines of Credit	Varies		299,948	654,532	658,930	658,930
2014 Lines of Credit	Varies	65,748	192,814	192,816	192,816	192,817
2013 Lines of Credit	Varies	286,218	282,388	282,388	282,388	231,940
HRMS Note	Jun-14	1,074,073	882,120	0	0	0
Capital Leases	Varies	809,668	803,990	696,838	540,100	754,693
		52,538,187	54,587,730	55,913,325	57,921,042	61,067,847
Total Expenditures		68,617,980	58,499,833	59,921,340	61,914,598	63,389,425

DEBT POLICIES

Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs such as refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower rates. Sonoma County’s policy is not to exceed its legal maximum debt amount.

LEGAL DEBT MARGIN

The legal debt margin is the difference between a government’s outstanding debt and the total amount it is legally allowed to borrow. The County’s legal debt limit is 2% of the assessed value of property, not including tax exempt property. The County has no debt applicable to the debt margin, therefore the legal debt margin available is \$1,709,098,005.

Computation of Legal Debt Margin June 30, 2017

Assessed Valuations:	
Estimated Assessed Value	\$ 85,454,900,249
Estimate Legal Debt Limitation – 2% of total assessed value	1,709,098,005
Total Debt Applicable to Limit	\$ 0
Legal Debt Margin Available	\$ 1,709,098,005

CREDIT RATING

The County of Sonoma rated debt ranges from an unenhanced AA under the Fitch rating system to an unenhanced AA+ under the Standard & Poor’s rating system. Additionally, Standard & Poor’s has issued a AAA underlying rating for Sonoma County.

ESTIMATED VACATION AND SICK LEAVE: \$27,155,565

Unused vacation pay, which may be generally accumulated up to twelve weeks, is payable upon termination. Unused sick leave may be accumulated without limitation. Unused sick leave is vested and converted to service credits for employees who separate from the County due to retirement. Vacation and sick leave expected to be paid in the ensuing year is accrued in the proprietary fund types, and recorded as a current liability for all governmental funds. The accrued amount, as of June 30, 2018, will be included in Sonoma County’s FY 2017-18 Comprehensive Annual Financial Report (CAFR).

STATE FINANCIAL SCHEDULES



STATE FINANCIAL SCHEDULES

The following section of this budget document includes a number of financial summary schedules required by State Budget law that allow for comparability with other counties.

They include:

- All Funds Summary (Schedule 1)
- Governmental Funds Summary (Schedule 2)
- Fund Balance – Governmental Funds (Schedule 3)
- Obligated Fund Balances – By Governmental Funds (Schedule 4)
- Summary of Additional Financing Sources by Source and Fund (Schedule 5)
- Detail of Additional Financing Sources by Account and Fund (Schedule 6)
- Summary of Financing Uses by Function and Fund (Schedule 7)
- Detail of Financing Uses by Function, Activity and Budget Unit-Governmental Funds (Schedule 8)
- Special Districts and Other Agencies Summary – Non Enterprise (Schedule 12)
- Fund Balance–Special Districts and Other Agencies – Non Enterprise (Schedule 13)
- Obligated Fund Balances – Special Districts and Other Agencies – Non Enterprise (Schedule 14)

Some of the State’s functional categories are slightly different than those functional categories used to present groups of similar services in this budget document.

The last page in this section provides a cross-reference for the portions of the County Operating Budget as they appear in this document with the corresponding State functional category.

Additional note:

The state formatted detail reports supporting these financial summaries include the following:

- Financing Sources and Uses by Budget Unit by Object – Governmental Funds (Schedule 9)
- Operation of Internal Service Fund (Schedule 10)
- Operation of Enterprise Fund (Schedule 11)
- Financing Sources & Uses-Non-Enterprise Special Districts/Agencies (Schedule 15)
- Road Fund Cost Center Detail
- Capital Asset Detail

These are presented under separate cover and are incorporated in this document by reference. See also <http://sonomacounty.ca.gov/Auditor-Controller-Treasurer-Tax-Collector/> for these schedules as they become available each year.

County of Sonoma
 State of California
 All Funds Summary
 Fiscal Year 18-19 (Adopted Budget)

Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2018 (2)	Decreases to Obligated Fund Balances (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Obligated Fund Balances (7)	Total Financing Uses (8)
General Fund	0	13,040,963	464,473,357	477,514,320	473,468,406	4,045,914	477,514,320
Special Revenue Funds	0	61,186,234	555,162,359	616,348,593	606,941,435	9,407,158	616,348,593
Capital Project Funds	0	12,247,262	80,315,165	92,562,427	92,562,427	0	92,562,427
Debt Service Funds	0	0	7,506,000	7,506,000	7,506,000	0	7,506,000
Subtotals - Governmental Funds	0	86,474,459	1,107,456,881	1,193,931,340	1,180,478,268	13,453,072	1,193,931,340
Less: Operating Transfers	0	0	(105,615,622)	(105,615,622)	(105,615,622)	0	(105,615,622)
Total Governmental Funds	0	86,474,459	1,001,841,259	1,088,315,718	1,074,862,646	13,453,072	1,088,315,718
Enterprise Funds	0	12,488,906	49,886,759	62,375,665	62,375,665	0	62,375,665
Internal Service Funds	0	22,857,296	189,990,278	212,847,574	212,847,574	0	212,847,574
Special Districts & Other Agencies	0	39,624,322	289,869,737	329,494,059	329,494,059	0	329,494,059
Total Other Funds	0	74,970,524	529,746,774	604,717,298	604,717,298	0	604,717,298
Total All Funds	0	161,444,983	1,531,588,033	1,693,033,016	1,679,579,944	13,453,072	1,693,033,016

Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2018 (2)	Decreases to Obligated Fund Balance (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Obligated Fund Balance (7)	Total Financing Uses (8)
10003 General	0	9,477,520	463,036,379	472,513,899	468,864,985	3,648,914	472,513,899
10200 General Reserve	0	2,730,951	0	2,730,951	2,730,951	0	2,730,951
10500 ACO Funds	0	832,492	1,436,978	2,269,470	1,872,470	397,000	2,269,470
10002 Total General	0	13,040,963	464,473,357	477,514,320	473,468,406	4,045,914	477,514,320
11010 Community Investment Fund	0	1,996,166	15,436,970	17,433,136	17,433,136	0	17,433,136
11050 Roads Fund	0	6,799,106	69,961,813	76,760,919	76,431,919	329,000	76,760,919
11100 Other Special Revenue Funds	0	41,228,386	36,393,715	77,622,101	77,561,636	60,465	77,622,101
11300 2011 Public Safety Realignment	0	2,388,384	65,497,754	67,886,138	67,711,444	174,694	67,886,138
11400 Human Services Realignment	0	0	38,316,000	38,316,000	38,316,000	0	38,316,000
11500 Human Services Dept	0	1,246,759	171,496,336	172,743,095	172,718,598	24,497	172,743,095
11550 DCSS - Child Support Enforcement	0	0	14,725,904	14,725,904	14,725,904	0	14,725,904
11600 Dept of Health Services	0	2,456,960	82,497,017	84,953,977	76,201,193	8,752,784	84,953,977
11700 Public Health Funds	0	661,201	7,941,188	8,602,389	8,585,233	17,156	8,602,389
11800 Behavioral Health Funds	0	32,686	19,412,095	19,444,781	19,396,219	48,562	19,444,781
11990 1991 Realignment Funds	0	4,376,586	33,483,567	37,860,153	37,860,153	0	37,860,153
11001 Total Special Revenue	0	61,186,234	555,162,359	616,348,593	606,941,435	9,407,158	616,348,593
21000 Total Capital Projects	0	12,247,262	80,315,165	92,562,427	92,562,427	0	92,562,427
31000 Total Debt Service	0	0	7,506,000	7,506,000	7,506,000	0	7,506,000
Subtotals	0	86,474,459	1,107,456,881	1,193,931,340	1,180,478,268	13,453,072	1,193,931,340
Operating Transfers*	0	0	(105,615,622)	(105,615,622)	(105,615,622)	0	(105,615,622)
Total Governmental Funds	0	86,474,459	1,001,841,259	1,088,315,718	1,074,862,646	13,453,072	1,088,315,718

*Transfers within a fund totalling \$21,004,662 have been eliminated from the above fund totals. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Fund Name (1)	Total Fund Balance June 30, 2018 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Fund Balance Available June 30, 2019 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
10003 General	85,346,110	11,705,958		4,633	73,443,606	191,913	0
10200 General Reserve	53,053,495				12,400,000	40,653,495	0
10500 ACO Funds	10,491,594				10,491,594		0
10002 Total General	148,891,199	11,705,958	0	4,633	96,335,200	40,845,408	0
11010 Community Investment Fund	7,774,706			7,774,706			0
11050 Road	45,513,629	793,092	12,837,520	817,080	31,065,937		0
11100 Other Special Revenue Funds	105,633,741		105,633,741				0
11300 Public Safety Realignment	26,589,082		26,589,082				0
11400 Human Services Realignment	475,298		475,298				0
11500 Human Services Dept	20,554,479	2,765,433	17,789,046				0
11550 DCSS - Child Support Enforc.	24,340		24,340				0
11600 Dept of Health Services	21,229,666		21,229,666				0
11700 Public Health Funds	3,861,446		3,861,446				0
11800 Behavioral Health Funds	1,297,867		1,297,867				0
11900 Health Policy, Plan & Eval	18,888		18,888				0
11991 Health Realignment Funds 1991	12,048,470		12,048,470				0
11992 Mental Health Realignment 1991	3,351,829		3,351,829				0
11001 Total Special Revenue	248,373,441	3,558,525	205,157,193	8,591,786	31,065,937	0	0
21000 Total Capital Projects	9,293,419				9,293,419		0
31000 Total Debt Service	12,837,817		12,837,817				0
	419,395,876	15,264,483	217,995,010	8,596,419	136,694,556	40,845,408	0

*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

Fund Name and Fund Balance Description (1)	Obligated Fund Balances June 30,2018 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
General Fund - Nonspendable:						
10005 Inventory	157,980					157,980
10005 General Fund - Prepaid Expenses	221,617					221,617
10005 General Fund - Advances to Funds	6,258,294					6,258,294
10015 IS Replacement Fund A - Advances	400,000					400,000
10060 PW Small Water Systems-Advances	105,123					105,123
10105 Tobacco Deallocation-Advances	4,562,944					4,562,944
Subtotal - Nonspendable	11,705,958	0	0	0	0	11,705,958
General Fund - Assigned:						
10005 General Fund - Proj Budget Deficit	1,497,013		1,497,013			0
10005 State Mandates Reserve	171,336					171,336
10005 JMS System	500,000					500,000
10005 OPEB	1,000,000					1,000,000
10005 Tech Enhancement Fee	1,231,333					1,231,333
10005 FB Assigned - PRMD - Permits	90,120					90,120
10005 FB Assigned - Ag Comm	60,000					60,000
10005 FB Assigned - ISD Proj Rebudget	905,109					905,109
10005 FB Assigned - Fire Svcs P172	2,147,565					2,147,565
10005 FB Assigned - Labor 1 time Costs	11,650,988					11,650,988
10015 IS Replacement Fund A	8,046,514	968,278	968,278			7,078,236
10020 IS Replacement Fund B	1,274,134			294,529	294,529	1,568,663
10025 Technology Investment Fund	560,659	549,000	549,000			11,659
10035 County Ctr Parking Enforcement	8,498			24,176	24,176	32,674
10040 Sonoma County Energy Watch	146,217					146,217
10050 Equipmt Replacem. Fund - Regional Pks	142,209	59,000	59,000			83,209
10055 PW District Formation	349,845		775			349,070
10056 Cal-Am Franchise Fees	217,970			21,250	21,250	239,220
10060 PW Small Water Systems	412,071					412,071
10065 PW Road Maint. District Form.	1,268			15	15	1,283
10070 Sheriff Radio Replacement	215,594			500	500	216,094
10075 Sheriff Radio Infrastructure	532,597					532,597
10080 Probation Radio/Equip Replace	381,127					381,127
10085 Probation SAC Ops. and Maint.	1,194,130	231,700	231,700			962,430
10090 RDA Dissolution Distributions	15,515,453	1,856,481	5,956,481			9,558,972
10095 Graton Casino Mitigation	17,425,681			2,447,894	2,447,894	19,873,575
10100 Tribal Development Impact Mitigation	1,252,586					1,252,586
10110 Refuse Franchise Fees	730,150			801,626	801,626	1,531,776
10111 So Co Cannibas Program Fund	1,890,502			32,540	32,540	1,923,042
10135 DR - October Fires 17-18	3,892,938					3,892,938
Subtotal - Assigned	73,443,606	3,664,459	9,262,247	3,622,530	3,622,530	67,803,889
General Fund - Committed:						
10045 ARM Mitigation Fund	4,633			1,382	1,382	6,015
General Fund - Unassigned:						
10105 Tobacco Deallocation	246,960	41,373	215,273			31,687
10010 ADA Program Fund	(13,073)			2	2	(13,071)
10120 Assessment Appeals	(547)					(547)
10130 Del Rio Woods	(39,745)			25,000	25,000	(14,745)
10140 DR - 4301 January 2017	(1,310)					(1,310)
10145 DR - 4308 February 2017	(372)					(372)
Subtotal Unassigned	191,913	41,373	215,273	25,002	25,002	1,642
Subtotal General Fund	85,346,110	3,705,832	9,477,520	3,648,914	3,648,914	79,517,504
10205 General Reserve - Unassigned	53,053,495	2,730,951	15,130,951			37,922,544
General Reserve - Assigned:						
10205 Wild Fire Recovery	0				8,500,000	8,500,000
10205 FEMA Audit Reserve	0				3,900,000	3,900,000
ACO Funds - Assigned:						
10505 Fleet ACO	7,509,876	6,647	6,647			7,503,229
10510 Communications ACO	199,652				395,000	594,652
10515 County Facilities ACO	785,949	535,845	535,845			250,104
10520 Reprographics ACO	2,092					2,092
10525 Records ACO	236,101			2,000	2,000	238,101
10530 Registrar of Voters ACO	1,757,924	290,000	290,000			1,467,924
Subtotal ACO Funds	10,491,594	832,492	832,492	2,000	397,000	10,056,102
10002 Total General Fund	148,891,199	7,269,275	25,440,963	3,650,914	4,045,914	139,896,150

Description (Identified by Fund Balance Component*) (1)	Obligated Fund Balance June 30,2018 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Community Investment Fund - Committed						
11015 Community Investment Fund	5,304,539	523,130	1,996,166			3,308,373
11015 Economic Uncertainties	1,032,201					1,032,201
11015 1718 Measure L	1,437,966					1,437,966
Total Community Investment Fund	7,774,706	523,130	1,996,166	0	0	5,778,540
Road Fund - Nonspendable:						
11051 Roads Fund - Inventory	734,316					734,316
11051 Roads Fund - Prepaid Expenses	58,776					58,776
Road Fund - Restricted/Committed/Assigned:						
11051 Roads Fund - Restricted	4,646,626					4,646,626
11051 Roads Fund - Assigned	31,065,937	6,452,106	6,452,106			24,613,831
11051 Roads Fund - Committed	817,080					817,080
11052 State Tribal Casino Fund - Restricted	94,132					94,132
11053 Sonoma Valley Development Fee - Restr	917,788	347,000	347,000			570,788
11054 Countywide Development Fee - Restr	7,178,974			329,000	329,000	7,507,974
Total Road Fund	45,513,629	6,799,106	6,799,106	329,000	329,000	39,043,523
Other Special Rev Funds - Restricted:						
11101 Tidelands Leases Fund	334,035	213,420	213,420			120,615
11102 Assessor-Property Char Data	636,415	66,996	66,996			569,419
11103 Property Tax Admin Program	21,663	17,122	17,122			4,541
11104 Recorder-Modernization	7,148,241	12,923	12,923			7,135,318
11105 Recorder-Micrographics	1,159,862	12,870	12,870			1,146,992
11106 Clerk/Recorder VRIP	612,226	3,640	3,640			608,586
11107 Social Security Truncation	449,909	5,739	5,739			444,170
11108 Recorder Operations Fund	369,159	70,326	70,326			298,833
11109 Survey Monument Preservation	185,120			27,337	27,337	212,457
11110 PRMD Planning	1,653,143	201,581	201,581			1,451,562
11111 Regional Parks Rstrd Donations	934,444	547,000	547,000			387,444
11112 Sonoma Coast Park Mit	49,114	43,252	43,252			5,862
11113 Cloverdale/Healdsburg Park Mit	188,750	273,474	273,474			(84,724)
11114 Russian Riv/Sebastopol Park Mit	394,174	381,119	381,119			13,055
11115 Santa Rosa Park Mit	65,883	317,697	317,697			(251,814)
11116 Petaluma/Rohnert Pk/Cotati Park Mit	279,307	315,735	315,735			(36,428)
11117 Sonoma Valley Park Mit	254,074	338,974	338,974			(84,900)
11118 Larkfield/Wikiup Park Mit	217,890	25,205	25,205			192,685
11119 PEG Access Fees	2,353,000	141,225	141,225			2,211,775
11120 Sheriff-AB1109 Fees	373,279	136,678	136,678			236,601
11121 Sheriff-AB709 Fees	279,977			1,333	1,333	281,310
11122 Sheriff-Federal Forf-DOJ	265,244	6,000	6,000			259,244
11123 Sheriff-Fed Forf-US Treas	5,662			25	25	5,687
11124 Sheriff-DMV ID Fee	2,207,112	372,927	372,927			1,834,185
11125 Asset Forfeiture Fund	1,423,478	173,434	173,434			1,250,044
11127 Detention-Jail Industries	103,644	24,238	24,238			79,406
11129 DA-Consumer Protection	4,318,172					4,318,172
11130 DA-SCATT	971,477					971,477
11131 DA-Family Justice Center	168,218	1	1			168,217
11132 DA-Asset Forfeiture - Justice	7,229					7,229
11134 DA-Treasury Forfeiture Fund	3,047					3,047
11136 Probation-CCPIF	2,946,700	18,226	18,226			2,928,474
11137 Recorder-eRecording	44,619	143	143			44,476
11138 Courthouse Construction	879,155	827,000	827,000			52,155

Description (Identified by Fund Balance Component*) (1)	Obligated Fund Balance June 30,2018 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balance for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Other Spec Rev Funds - Restricted (cont):						
11139 Criminal Justice Construction	2,134,111	2,210,000	2,210,000			(75,889)
11142 Alternate Dispute Resolution	22,099			20	20	22,119
11143 W & M Transaction Verification	7,446	5,173	5,173			2,273
11144 Tobacco Securitization/Endowment A	10,056,352	10,272,235	10,272,235			(215,883)
11145 Open Space Spec Tax Account-Meas F	57,365,299	23,690,865	23,690,865			33,674,434
11146 Hazardous Material Fund	563,439			27,597	27,597	591,036
11147 Fish and Wildlife	226,090			1,750	1,750	227,840
11150 County Clerk Operations	86,596			2,403	2,403	88,999
11152 EV Charging Stations	7,598					7,598
11153 Communication Tower Leases	21,181					21,181
11154 Probation Trans Housing Grant	3,840,108	503,168	503,168			3,336,940
Total Other Special Revenue Funds	105,633,741	41,228,386	41,228,386	60,465	60,465	64,465,820
2011 Public Safety Realign - Restricted:						
11304 Probation-YOBG	3,045,627			173,018	173,018	3,218,645
11306 Probation-Juv. Prob & Camp	7,817,480	915,617	915,617			6,901,863
11308 Probation-JJCPA	2,266,086	7,480	7,480			2,258,606
11309 Local Innovation Subaccount	59,997					59,997
11310 AB109 Contingency	4,921,571	960,987	960,987			3,960,584
11312 Human Services AB 118	23,550					23,550
11314 District Attorney Revocation	38,463			726	726	39,189
11316 District Attorney LLES	137,894					137,894
11318 Public Defender Revocation	115,817	66,000	66,000			49,817
11320 Sheriff Trial Court Security	6,403,353					6,403,353
11322 Shf Local Law Enf Svc - Booking Fees	22,325					22,325
11324 Shf Local Law Enf Svc - ST COPS (LED)	538,691	438,300	438,300			100,391
11326 Shf Local Law Enf Svc - ST COPS (DD)	129,236			650	650	129,886
11328 Shf Local Law Enf Svc - CAL-EMA	47,413			300	300	47,713
11334 Behavioral Health	1,021,579					1,021,579
Total 2011 Public Safety Realignment	26,589,082	2,388,384	2,388,384	174,694	174,694	24,375,392
Human Svcs Realign - Restricted:						
11405 Human Svcs Realignment	4,353					4,353
11410 Human Services CalWorks	400,234					400,234
11415 AB 85 Family Support Fund	70,711					70,711
Total Human Svcs Realignment	475,298	0	0	0	0	475,298
Human Services Dept - Nonspendable:						
11505 Human Services - Prepaid Expenses	2,765,433					2,765,433
Human Services Dept - Restricted:						
11505 Human Services Dept	13,655,780			249,588	22,541	13,678,321
11510 WP-Federal Assistance Res.	163,394			1,956	1,956	165,350
11515 WP-Wraparound	3,129,795	730,000	730,000			2,399,795
11520 Dependent Child Fund	56,950					56,950
11525 Children's Fund	173,546	10,219	10,219			163,327
11530 Title IVe Waiver Fund	609,581	506,540	506,540			103,041
Total Human Services Dept	20,554,479	1,246,759	1,246,759	251,544	24,497	19,332,217
Child Support Services - Restricted:						
11555 DCSS - Child Support Enforcement	24,340					24,340
Dept of Health Services:						
11605 Dept of Health Services - Restricted	48,241			4	6,939,141	6,987,382
11610 Intergovernmental Transfer - Restricted	7,515,838			2,757,317	1,357,317	8,873,155
11615 Audit Reserve - Restricted	2,601,340			456,326	456,326	3,057,666
11620 First 5 Sonoma County	11,064,247	2,456,960	2,456,960			8,607,287
Total Dept of Health Services	21,229,666	2,456,960	2,456,960	3,213,647	8,752,784	27,525,490

Description (Identified by Fund Balance Component*) (1)	Obligated Fund Balance June 30,2018 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balance for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Public Health Funds - Restricted:						
11705 Animal Welfare Fund	664,152	230,544	230,544			433,608
11710 Pbulic Health Fee Stabiliation Fund	2,280,273	186,355	186,355			2,093,918
11720 Maddy Fund	90,743	60,000	60,000			30,743
11725 Maddy/Richie Fund	222,530	184,302	184,302			38,228
11730 Tobacco Tax - Education	192,093			145	145	192,238
11735 Hospital Preparedness Program	2					2
11745 Vital Statistics Fund	249,905			16,461	16,461	266,366
11750 Solid Waste - EAG	232			100	100	332
11765 Tobacco Tax - Prop 56 Funds	161,516			450	450	161,966
Total Public Health Funds	3,861,446	661,201	661,201	17,156	17,156	3,217,401
Behavioral Health Funds - Restricted:						
11805 Driving Under The Influence	13,386	1	1			13,385
11810 Substance Use Memorial Fund	15,091	14,835	14,835			256
11815 Conditional Release Int. Fund	31,337	17,850	17,850			13,487
11820 Residential Trtmt & Detox	1,894					1,894
11825 Alcohol Abuse Educ/Revention	4,390					4,390
11830 Drug Abuse Educ/Prevention	11					11
11835 Alcohol and Drug Assessment	2					2
11840 MHSA-Community Services & Support	(2,916)			27,746	27,746	24,830
11845 MHSA-Capital	1,022					1,022
11850 MHSA-Early Intervention	297,857			19,056	19,056	316,913
11855 MHSA-Innovation	(3,855)			1,760	1,760	(2,095)
11860 MHSA-Prudent Reserve	939,648					939,648
Total Behavioral Health Funds	1,297,867	32,686	32,686	48,562	48,562	1,313,743
Health Policy, Plan & Eval - Restricted:						
11905 Child Safety Seats	18,888					18,888
1991 Realignment Funds - Restricted:						
11991 Health Realignment Fund 1991	12,048,470	2,157,587	2,157,587			9,890,883
11992 Mental Health Realignment 1991	3,351,829		2,218,999	581,001		1,132,830
Total 1991 Realignment Funds	15,400,299	2,157,587	4,376,586	581,001	0	11,023,713
11001 Total Special Revenue Funds	248,373,441	57,494,199	61,186,234	4,676,069	9,407,158	196,594,365
21000 Capital Projects (Assigned)	9,293,419	12,247,262	12,247,262			(2,953,843)
Note: Estimated ending negative fund balance in capital project funds will be addressed during the FY18-19 1st quarter re-budgets.						
31000 Debt Service (Restricted)	12,837,817					12,837,817
Total Governmental Funds	419,395,876	77,010,736	98,874,459	8,326,983	13,453,072	346,374,489

Description (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
Summarization By Source:				
40000 Taxes:				
Property Taxes-CY Secured	220,259,948	227,016,751	230,358,679	230,358,679
Property Taxes-CY Unsecured	5,848,729	5,689,019	5,615,000	5,615,000
Property Taxes-CY Supplemental	3,011,226	3,161,787	2,960,000	2,960,000
Property Taxes-PY Secured	(35,947)	42,405	5,204	5,204
Property Taxes-PY Unsecured	297,662	144,064	0	0
Property Taxes-PY Supplemental	(21,257)	(8,940)	0	0
Sales and Use Tax	42,782,660	43,043,630	42,873,630	42,873,630
Other Taxes	23,778,280	28,287,909	26,433,654	26,433,654
	295,921,301	307,376,625	308,246,167	308,246,167
41000 Licenses, Permits and Franchises	28,366,732	31,878,031	35,176,911	35,176,911
42000 Intergovernmental Revenues:				
Intergovernmental-State	310,712,158	371,729,707	382,858,810	392,458,936
Intergovernmental-Federal	92,652,633	110,723,951	125,025,392	126,728,970
Intergovernmental-Other	40,665,416	52,687,045	44,982,045	44,982,045
	444,030,207	535,140,703	552,866,247	564,169,951
43000 Fines, Forfeitures and Penalties	12,995,009	12,582,002	12,297,021	13,897,021
44000 Revenue From Use of Money and Property	6,989,188	9,373,916	7,082,392	7,082,392
45000 Charges for Current Services	55,003,271	54,207,903	59,627,122	59,846,122
46000 Miscellaneous Revenues	31,933,021	23,823,384	11,470,011	11,812,011
47000 Other Financing Sources*	17,923,703	746,894	1,228,404	1,228,404
48000 Special Items	0	568,091	382,280	382,280
Total Summarization by Source	893,162,432	975,697,549	988,376,555	1,001,841,259

*Excludes 2016-17 Actual transfers totalling \$103,963,739, 2017-18 Estimated transfers totalling \$144,391,755, 2018-19 Recommended transfers totalling \$118,822,247 and FY2018-19 Adopted transfers totalling \$126,620,281.

County of Sonoma
 State of California
 Summary of Additional Financing Sources by Source and Fund
 Governmental Funds
 Fiscal Year 2018-19

Description (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
Summarization by Fund:				
10003 General	442,764,577	455,936,240	459,694,443	463,036,379
10500 Accumulated Capital Outlay	1,708,764	1,610,003	1,436,978	1,436,978
10002 General Fund	444,473,341	457,546,243	461,131,421	464,473,357
11010 Community Investment Grant Pgm	14,137,039	16,914,842	15,436,970	15,436,970
11050 Roads	39,443,320	56,162,167	69,961,813	69,961,813
11100 Other Special Revenue Funds	37,210,178	41,528,106	36,393,715	36,393,715
11300 Public Safety Realignment	64,172,700	64,971,684	65,497,754	65,497,754
11400 Human Services Realignment	36,270,699	38,362,069	38,316,000	38,316,000
11500 Human Services Department	167,763,189	159,515,070	169,545,897	171,496,336
11550 DCSS - Child Support Enforcement	12,313,664	12,770,666	14,725,904	14,725,904
11600 Department of Health Services	53,959,610	69,181,727	67,026,651	82,497,017
11700 Public Health Funds	11,229,358	14,013,670	7,941,188	7,941,188
11800 Behavioral Health Funds	26,858,688	25,635,745	19,412,095	19,412,095
11900 Health Policy, Plan & Eval	4,085	5,260	0	0
11990 1991 Realignment Funds	36,447,577	41,551,559	33,483,567	33,483,567
11001 Special Revenue Funds	499,810,107	540,612,565	537,741,554	555,162,359
20000 Capital Projects	15,862,121	80,832,364	80,315,165	80,315,165
31000 Debt Service	11,918,716	7,503,500	7,506,000	7,506,000
Subtotal	972,064,285	1,086,494,672	1,086,694,140	1,107,456,881
XX Transfers*	(78,901,853)	(110,797,123)	(98,317,585)	(105,615,622)
Total Summarization by Fund	893,162,432	975,697,549	988,376,555	1,001,841,259

*The following transfers within a fund have been eliminated from the above fund totals: 2016-17 Actuals - \$25,061,886, 2017-18 Estimated - \$33,594,632, 2018-19 Recommended - \$20,504,662 and 2018-19 Adopted - \$21,004,662. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
40000 <u>Taxes:</u>				
40001 Property Taxes-CY Secured:				
10003 General Fund	220,259,948	227,016,751	230,358,679	230,358,679
	220,259,948	227,016,751	230,358,679	230,358,679
40100 Property Taxes-CY Unsecured	5,848,729	5,689,019	5,615,000	5,615,000
40110 Property Taxes-CY Supplemental	3,011,226	3,161,787	2,960,000	2,960,000
40200 Property Taxes-PY Secured:				
10003 General Fund	(35,947)	42,405	5,204	5,204
	(35,947)	42,405	5,204	5,204
40210 Property Taxes-PY Unsecured	297,662	144,064	0	0
40220 Property Taxes-PY Supplemental	(21,257)	(8,940)	0	0
40300 Sales/Use Taxes:				
10003 General Fund	19,593,000	20,000,000	19,830,000	19,830,000
11100 Other Special Revenue Funds	23,189,660	23,043,630	23,043,630	23,043,630
	42,782,660	43,043,630	42,873,630	42,873,630
40400 Other Taxes:				
10003 General Fund	9,981,718	12,026,439	11,379,599	11,379,599
11010 Community Investment Fund	13,796,562	16,261,470	15,054,055	15,054,055
	23,778,280	28,287,909	26,433,654	26,433,654
40000 Total Taxes	295,921,301	307,376,625	308,246,167	308,246,167

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
41000 <u>Licenses, Permits and Franchises:</u>				
41010 Animal Licenses:				
11600 Department of Health Services	594,980	580,000	618,996	618,996
	594,980	580,000	618,996	618,996
41020 Business Licenses:				
10003 General Fund	1,128	1,254	1,000	1,000
11600 Department of Health Services	9,097	12,464	12,465	12,465
11700 Public Health Funds	3,083,383	3,533,638	3,765,151	3,765,151
	3,093,608	3,547,356	3,778,616	3,778,616
41050 Construction Permits:				
10003 General Fund	10,191,804	11,249,001	17,487,120	17,487,120
11050 Roads Fund	591,280	387,500	0	0
	10,783,084	11,636,501	17,487,120	17,487,120
41080 Road Privileges/Permits	22,078	36,856	36,802	36,802
41100 Franchises:				
10003 General Fund	7,650,265	7,242,516	6,375,954	6,375,954
11100 Other Special Revenue Funds	367,482	352,950	352,950	352,950
11600 Department of Health Services	290,600	303,822	309,900	309,900
11700 Public Health Funds	426,775	707,366	508,898	508,898
	8,735,122	8,606,654	7,547,702	7,547,702
41130 Other Licenses/Permits:				
10003 General Fund	1,021,690	1,394,604	1,408,880	1,408,880
11050 Roads Fund	25,516	1,585,108	0	0
11100 Other Special Revenue Funds	2,587,522	2,534,227	2,396,391	2,396,391
11600 Department of Health Services	641,114	637,036	661,000	661,000
11700 Public Health Funds	862,018	1,319,689	1,241,404	1,241,404
	5,137,860	7,470,664	5,707,675	5,707,675
41000 Total Licenses, Permits and Franchises	28,366,732	31,878,031	35,176,911	35,176,911

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
42000 <u>Intergovernmental Revenues:</u>				
42010 State-Highway Users Tax:				
11050 Roads Fund	10,666,229	11,913,318	11,839,085	11,839,085
	10,666,229	11,913,318	11,839,085	11,839,085
42100 Vehicle Lic. Fees, In-Lieu Tax:				
10003 General Fund	187,699	221,923	175,000	175,000
11300 2011 Public Safety Realignment	4,998,982	5,040,775	7,045,347	7,045,347
11400 Human Services Realignment	0	3,810,115	1,563,000	1,563,000
11990 1991 Realignment Funds	16,097,205	15,333,285	14,749,100	14,749,100
	21,283,886	24,406,098	23,532,447	23,532,447
42110 State-Other In-Lieu Tax	4,417	0	0	0
42120 State-Public Assist Admin:				
11500 Human Services Department	23,825,161	20,556,002	19,704,364	19,704,364
11550 DCSS-Child Support Enforcement	4,721,277	4,749,333	5,004,767	5,004,767
11600 Department of Health Services	14,937,558	18,110,452	16,168,851	19,234,077
	43,483,996	43,415,787	40,877,982	43,943,208
42130 State-Public Assist Programs:				
11500 Human Services Department	5,304,033	4,820,963	6,894,366	6,894,366
	5,304,033	4,820,963	6,894,366	6,894,366
42140 State-Health Administration:				
10003 General Fund	(529)	(39)	0	0
11600 Department of Health Services	923,888	0	0	0
	923,359	(39)	0	0
42150 State-Mental Health:				
11600 Department of Health Services	392,370	702,644	99,125	99,125
11990 1991 Realignment Funds	12,343,242	12,442,020	12,334,791	12,334,791
	12,735,612	13,144,664	12,433,916	12,433,916
42160 State-CA Children Services:				
11600 Department of Health Services	1,501,007	1,418,754	1,350,720	1,350,720
	1,501,007	1,418,754	1,350,720	1,350,720
42170 State-Other Health:				
11400 Human Services Realignment	34,604,476	32,146,338	36,747,260	36,747,260
11500 Human Services Department	41,313,110	40,452,018	43,263,086	43,263,086
11600 Department of Health Services	3,666,844	3,763,506	3,324,544	3,324,544
11700 Public Health Funds	167,472	820,943	665,276	665,276
11990 1991 Realignment Funds	1,088,050	1,200,000	1,200,000	1,200,000
	80,839,952	78,382,805	85,200,166	85,200,166

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42200 State-Agriculture	2,855,520	2,637,580	2,927,085	2,927,085
42250 State-Civil Defense	227,948	354,034	228,000	228,000
42270 State-Corrections	240,420	220,415	210,062	210,062
42280 State-Disaster Relief:				
10003 General Fund	35,995	257,133	7,000	7,000
11050 Roads Fund	283	87,166	0	0
	36,278	344,299	7,000	7,000
42285 State-Veterans Affairs:				
11500 Human Services Department	227,697	209,498	94,180	94,180
	227,697	209,498	94,180	94,180
42290 State-Homeowners Prop Tax Relf	1,241,844	1,219,042	1,200,000	1,200,000
42300 State-Prop 172 Public Safety	43,241,606	45,349,238	47,046,055	47,046,055
42310 State-Trial Courts	459,651	528,365	468,620	468,620
42350 State-Other:				
10003 General Fund	3,839,103	7,759,574	10,364,996	10,379,896
11010 Community Investment Fund	50,394	114,484	52,156	52,156
11050 Roads Fund	100,000	2,709,905	11,349,482	11,349,482
11100 Other Special Revenue Funds	2,307,043	6,207,319	2,222,825	2,222,825
11300 2011 Public Safety Realignment	55,409,041	55,042,122	58,010,712	58,010,712
11500 Human Services Department	526,594	506,227	553,372	553,372
11600 Department of Health Services	698,449	782,274	5,530,416	12,050,416
11700 Public Health Funds	4,009,893	4,140,464	25,082	25,082
11800 Behavioral Health Funds	16,607,213	21,901,373	16,867,264	16,867,264
21500 Hall of Justice	200,546	0	0	0
21600 Main Adult Detention Facility	0	40,000,000	40,000,000	40,000,000
23000 Miscellaneous Capital Projects	200,861	233,192	216,328	216,328
24000 Regional Parks	1,489,566	3,967,952	3,356,493	3,356,493
	85,438,703	143,364,886	148,549,126	155,084,026
Total State Revenue	310,712,158	371,729,707	382,858,810	392,458,936
42400 Federal-Public Assistance Admin:				
10003 General Fund	38,539	19,426	17,326	17,326
11500 Human Services Department	39,722,020	39,457,076	46,130,410	46,130,410
	39,760,559	39,476,502	46,147,736	46,147,736

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42410 Federal-Public Assistance Program: 11500 Human Services Department	17,263,314	16,963,824	14,648,868	14,648,868
42420 Federal-Health Admin: 11600 Department of Health Services	81,808	0	0	0
42430 Federal-Construction: 11050 Roads Fund	2,044,782	6,360,771	21,354,150	21,354,150
42440 Federal-Disaster Relief: 10003 General Fund 11050 Roads Fund	11,612 1,027	9,147,119 310,893	0 0	0 0
	12,639	9,458,012	0	0
42450 Federal-In-Lieu Taxes	8,108	0	0	0
42460 Federal-Other: 10003 General Fund 11050 Roads Fund 11100 Other Special Revenue Funds 11500 Human Services Department 11550 DCSS-Child Support Enforcement 11600 Department of Health Services 11700 Public Health Funds 24000 Regional Parks	3,540,276 12,397 302,335 6,008,502 7,583,356 15,709,588 64,521 260,448	2,926,093 16,138 472,222 6,271,351 8,008,023 20,420,664 112,507 237,844	2,595,764 0 472,222 9,845,510 9,715,137 19,981,946 26,215 237,844	2,595,764 0 472,222 11,495,948 9,715,137 20,035,086 26,215 237,844
	33,481,423	38,464,842	42,874,638	44,578,216
Total Federal Revenue	92,652,633	110,723,951	125,025,392	126,728,970
42600 Other Government Agencies: 10003 General Fund 10500 Accumulated Capital Outlay 11010 Community Investment Fund 11050 Roads Fund 11500 Human Services Department 11600 Department of Health Services 11700 Public Health Funds 11990 1991 Realignment Funds 22300 Memorial Buildings 23000 Miscellaneous Capital Projects 24000 Regional Parks 31100 Special Assessments	22,947,039 75,763 5,454 3,803,215 196,077 6,212,928 322,455 5,831,866 0 1,053,710 214,909 0	22,229,327 62,129 0 2,856,216 259,530 6,513,225 445,535 11,339,503 425,808 2,389,648 6,166,124 0	23,792,820 62,649 15,000 3,077,937 40,434 5,213,687 12,956 4,083,175 425,808 2,134,118 6,123,461 0	23,792,820 62,649 15,000 3,077,937 40,434 5,213,687 12,956 4,083,175 425,808 2,134,118 6,123,461 0
Total Other Revenue	40,663,416	52,687,045	44,982,045	44,982,045
42700 Prior Year Intergovernmental Revenues: 10003 General Fund	2,000	0	0	0
Total Prior Year Intergovernmental Revenues	2,000	0	0	0
42000 Total Intergovernmental Revenues	444,030,207	535,140,703	552,866,247	564,169,951

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
43000 <u>Fines, Forfeitures and Penalties:</u>				
43001 Vehicle Code Fines:				
10003 General Fund	392,203	387,282	423,886	423,886
11050 Roads Fund	405,700	311,451	410,000	410,000
11700 Public Health Funds	0	0	5,000	5,000
11900 Health Policy, Plan & Eval	1,226	1,371	0	0
	799,129	700,104	838,886	838,886
43100 Other Court Fines:				
10003 General Fund	2,353,320	2,057,607	2,272,608	2,272,608
11100 Other Special Revenue Funds	216,374	134,580	135,000	135,000
11600 Department of Health Services	4,507	1,501	1,500	1,500
11700 Public Health Funds	849,466	1,044,829	1,044,886	1,044,886
11800 Behavioral Health Funds	98,758	25,375	69,833	69,833
11900 Health Policy, Plan & Eval	93	57	0	0
	3,522,518	3,263,949	3,523,827	3,523,827
43200 Forfeitures and Penalties:				
10003 General Fund	1,110,613	1,472,834	1,536,214	1,536,214
11100 Other Special Revenue Funds	3,047,694	2,684,607	2,476,084	2,476,084
11600 Department of Health Services	210,876	180,000	180,000	180,000
11700 Public Health Funds	561,714	413,009	0	0
11800 Behavioral Health Funds	3,455	2,529	3,000	3,000
21100 Administration Center	0	125,960	0	0
	4,934,352	4,878,939	4,195,298	4,195,298
43300 Penalties/Costs on Taxes	3,739,010	3,739,010	3,739,010	5,339,010
43000 Total Fines, Forfeitures and Penalties	12,995,009	12,582,002	12,297,021	13,897,021
44000 <u>Revenue From Use of Money and Property:</u>				
44001 Investment Income:				
10003 General Fund	5,064,920	5,358,729	5,169,122	5,169,122
10500 Accumulated Capital Outlay	42,443	161,757	72,000	72,000
11010 Community Investment Fund	8,346	0	0	0
11050 Roads Fund	184,534	462,150	213,000	213,000
11100 Other Special Revenue Funds	426,014	1,310,810	574,079	574,079
11300 2011 Public Safety Realignment	109,034	492,166	91,695	91,695
11400 Human Services Realignment	12,891	14,923	5,740	5,740
11500 Human Services Department	76,933	276,246	63,335	63,335
11550 DCSS-Child Support Enforcement	9,031	13,318	6,000	6,000
11600 Department of Health Services	(147,341)	(279,762)	(298,974)	(298,974)
11700 Public Health Funds	84,000	278,284	14,815	14,815
11800 Behavioral Health Funds	44,079	120,503	47,610	47,610
11900 Health Policy, Plan & Eval	89	268	0	0

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
44000 <u>Revenue From Use of Money and Property (cont.):</u>				
44001 Investment Income (cont.):				
11990 1991 Realignment Funds	88,426	238,264	118,014	118,014
21100 Administration Center	(2,622)	0	0	0
21500 Hall of Justice	(2,662)	0	0	0
21600 Main Adult Detention Facility	8,119	0	0	0
22100 Los Guilucos	(1)	0	0	0
22300 Memorial Buildings	(421)	0	0	0
23000 Miscellaneous Capital Projects	(21,036)	0	0	0
24000 Regional Parks	(6,620)	0	0	0
31100 Special Assessments	160	0	0	0
31300 Bonds Debt Service	10,117	0	0	0
31400 Tobacco Settlement Bonds	217,395	0	0	0
	6,205,828	8,447,656	6,076,436	6,076,436
44100 Rents/Concessions:				
10003 General Fund	540,375	695,170	809,184	809,184
10500 Accumulated Capital Outlay	(8,542)	0	0	0
11050 Roads Fund	0	8,580	0	0
11100 Other Special Revenue Funds	251,527	222,510	196,772	196,772
	783,360	926,260	1,005,956	1,005,956
44000 Total Revenue From Use of Money and Property	6,989,188	9,373,916	7,082,392	7,082,392
45000 <u>Charges for Current Services:</u>				
45001 Assessment & Tax Collect Fees:				
10003 General Fund	6,839,988	7,629,596	7,522,176	7,734,176
11100 Other Special Revenue Funds	23,244	20,544	22,500	22,500
	6,863,232	7,650,140	7,544,676	7,756,676
45020 Auditing & Accounting Fees	77,500	97,300	67,000	67,000
45030 Communication Services	7,310	0	25,373	25,373
45040 Election Services	1,358,306	445,408	596,974	596,974
45050 Legal Services	37,838	842,425	311,460	311,460
45060 Planning & Engineering Services:				
10003 General Fund	2,623,996	2,900,385	2,990,548	2,990,548
11050 Roads Fund	48,810	171,364	5,000	5,000
11100 Other Special Revenue Funds	458,848	470,703	452,479	452,479
11700 Public Health Funds	15,834	9,937	12,392	12,392
	3,147,488	3,552,389	3,460,419	3,460,419

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45070 Agricultural Services:				
10003 General Fund	797,259	960,975	951,548	951,548
11600 Department of Health Services	16,718	14,624	14,624	14,624
	813,977	975,599	966,172	966,172
45080 Civil Process Service:				
10003 General Fund	109,118	110,861	111,286	111,286
11100 Other Special Revenue Funds	133,725	101,191	109,711	109,711
	242,843	212,052	220,997	220,997
45090 Court Fees and Costs:				
10003 General Fund	299,540	266,416	312,480	312,480
11100 Other Special Revenue Funds	80,735	75,000	45,000	45,000
	380,275	341,416	357,480	357,480
45100 Estate Fees:				
11500 Human Services Department	93,125	148,203	110,656	110,656
	93,125	148,203	110,656	110,656
45120 Humane Services:				
11600 Department of Health Services	223,358	297,043	297,043	297,043
	223,358	297,043	297,043	297,043
45130 Law Enforcement Services:				
10003 General Fund	2,199,578	1,796,879	1,799,163	1,799,163
	2,199,578	1,796,879	1,799,163	1,799,163
45150 Recording Fees:				
10003 General Fund	435,136	627,315	550,000	550,000
11100 Other Special Revenue Funds	2,032,733	1,880,494	1,960,333	1,960,333
11500 Human Services Department	94,027	88,122	89,998	89,998
11600 Department of Health Services	42,595	34,729	31,000	31,000
11700 Public Health Funds	19,037	13,762	13,762	13,762
	2,623,528	2,644,422	2,645,093	2,645,093
45170 Road and Street Services:				
10003 General Fund	473,863	457,021	541,460	541,460
11050 Roads Fund	1,079,012	1,533,610	1,415,752	1,415,752
	1,552,875	1,990,631	1,957,212	1,957,212

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45180 Health Fees:				
10003 General Fund	158,254	277,720	226,852	226,852
11600 Department of Health Services	260,408	423,444	1,160,371	1,167,371
11700 Public Health Funds	(18,619)	0	0	0
11800 Behavioral Health Funds	2,406,026	2,201,307	2,216,804	2,216,804
	<u>2,806,069</u>	<u>2,902,471</u>	<u>3,604,027</u>	<u>3,611,027</u>
45190 Mental Health Services:				
11600 Department of Health Services	1,200,451	611,738	186,561	186,561
	<u>1,200,451</u>	<u>611,738</u>	<u>186,561</u>	<u>186,561</u>
45200 California Childrens Services:				
11600 Department of Health Services	580	260	0	0
	<u>580</u>	<u>260</u>	<u>0</u>	<u>0</u>
45250 Institutional Care and Services:				
10003 General Fund	458,298	164,289	136,606	136,606
11600 Department of Health Services	3,411	3,410	0	0
	<u>461,709</u>	<u>167,699</u>	<u>136,606</u>	<u>136,606</u>
45270 Educational Services	7,208	7,590	7,500	7,500
45290 Park and Recreation Services:				
10003 General Fund	4,804,472	4,959,052	4,828,275	4,828,275
11100 Other Special Revenue Funds	75,683	48,924	55,000	55,000
	<u>4,880,155</u>	<u>5,007,976</u>	<u>4,883,275</u>	<u>4,883,275</u>
45300 Other Charges for Services:				
10003 General Fund	6,035,698	6,714,729	7,186,088	7,186,088
10500 Accumulated Capital Outlay	257,282	214,324	275,000	275,000
11010 Community Investment Fund	31,473	72,000	0	0
11100 Other Special Revenue Funds	1,154,569	1,016,685	1,151,468	1,151,468
11500 Human Services Department	1,159,868	1,237,190	916,692	916,692
11600 Department of Health Services	964,074	1,050,434	1,055,780	1,055,780
11700 Public Health Funds	116,911	92,104	92,104	92,104
	<u>9,719,875</u>	<u>10,397,466</u>	<u>10,677,132</u>	<u>10,677,132</u>

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45400 Prior Year Revenue:				
10003 General Fund	653	120	0	0
11600 Department of Health Services	0	15,199	0	0
11700 Public Health Funds	0	2,740	0	0
	653	18,059	0	0
45500 Interfund Revenue:				
10003 General Fund	16,117,261	13,931,928	19,589,424	19,589,424
10500 Accumulated Capital Outlay	102,266	85,674	73,329	73,329
11100 Other Special Revenue Funds	81,979	82,369	109,550	109,550
11500 Human Services Department	2,309	466	0	0
11600 Department of Health Services	1,523	300	0	0
	16,305,338	14,100,737	19,772,303	19,772,303
45000 Total Charges for Current Services	55,003,271	54,207,903	59,627,122	59,846,122
46000 <u>Miscellaneous Revenues:</u>				
46001 Other Sales Revenue:				
10003 General Fund	679,428	607,058	587,059	587,059
10500 Accumulated Capital Outlay	358,734	357,125	327,000	327,000
11100 Other Special Revenue Funds	201,273	207,302	206,500	206,500
11600 Department of Health Services	4,760	0	0	0
	1,244,195	1,171,485	1,120,559	1,120,559
46010 Tobacco Settlement:				
31400 Tobacco Settlement Bonds	4,289,502	0	0	0
	4,289,502	0	0	0
46020 Miscellaneous Revenues:				
10003 General Fund	6,570,495	7,241,404	3,735,884	4,077,884
10500 Accumulated Capital Outlay	30,818	128,994	27,000	27,000
11010 Community Investment Fund	205,115	199,088	114,000	114,000
11050 Roads Fund	1,136,413	179,810	1,250,000	1,250,000
11100 Other Special Revenue Funds	75,849	236,146	222,280	222,280
11300 2011 Public Safety Realignment	3,655,643	4,396,621	350,000	350,000
11400 Human Services Realignment	1,653,332	2,390,693	0	0
11500 Human Services Department	8,286,803	2,267,694	975,786	975,786
11550 DCSS-Child Support Enforcement	0	(8)	0	0
11600 Department of Health Services	(3,499,083)	2,564,876	2,139,027	2,139,027
11700 Public Health Funds	469,826	665,425	150,000	150,000
11800 Behavioral Health Funds	7,699,157	1,040,537	10,000	10,000
11900 Health Policy, Plan & Eval	2,677	3,564	0	0
11990 1991 Realignment Funds	301	0	0	0
21100 Administration Center	50,000	0	0	0
24000 Regional Parks	61,978	1,337,055	1,375,475	1,375,475
	26,399,324	22,651,899	10,349,452	10,691,452
46000 Total Miscellaneous Revenues	31,933,021	23,823,384	11,470,011	11,812,011

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2018-19

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
47000 <u>Other Financing Sources:</u>				
47001 Capital Assets:				
11050 Roads Fund	4,814	0	0	0
47XXX Operating/Residual Equity Transfers:				
10003 General Fund	519,652	661,843	223,404	223,404
11050 Roads Fund	60,000	0	0	0
11100 Other Special Revenue Funds	34,237	0	0	0
11600 Department of Health Services	0	57,801	0	0
24000 Regional Parks	80,000	25,000	5,000	5,000
	693,889	744,644	228,404	228,404
47110 Long Term Debt Proceeds:				
10003 General Fund	17,225,000	0	0	0
	17,225,000	0	0	0
47120 Other Financing Sources	0	2,250	1,000,000	1,000,000
47000 Total Other Financing Sources*	17,923,703	746,894	1,228,404	1,228,404
48000 <u>Residual Equity Transfers In</u>				
48001 Special & Extraordinary Items:				
10003 General Fund	0	568,091	382,280	382,280
	0	568,091	382,280	382,280
48000 Total Residual Equity Transfers In	0	568,091	382,280	382,280
Total All Governmental Funds	893,162,432	975,697,549	988,376,555	1,001,841,259

*Excludes 2016-17 Actual transfers totaling \$103,963,739, 2017-18 Estimated transfers totaling \$144,391,755, 2018-19 Recommended transfers totaling \$118,822,247 and 2018-2019 Adopted transfers totalling \$126,620,282.

County of Sonoma
 State of California
 Summary of Financing Uses by Function and Fund
 Governmental Funds
 Fiscal Year 2018-19

Description (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
Summarization By Function:				
General/Capital Projects	150,539,554	241,232,273	240,771,730	243,903,692
Public Protection	291,248,889	311,569,991	322,839,842	324,511,200
Public Ways/Facilities	55,814,998	61,162,878	77,473,247	77,473,247
Health/Sanitation	135,377,736	150,643,776	132,384,801	145,116,030
Public Assistance	236,386,082	238,116,990	251,048,332	253,225,819
Education	1,087,283	1,171,090	1,207,648	1,176,173
Recreation/Cultural Services	16,604,361	17,904,842	18,434,484	18,423,601
Debt Service	9,290,086	7,503,500	7,506,000	7,506,000
Total Financing Uses by Function	896,348,989	1,029,305,340	1,051,666,084	1,071,335,762
Appropriations for Contingencies:				
10003 General	0	1,072,884	5,000,000	3,526,884
Subtotal Financing Uses	896,348,989	1,030,378,224	1,056,666,084	1,074,862,646
Increases to Fund Balance:				
10003 General			3,648,914	3,648,914
10200 General Reserve - County			0	0
10500 ACO Funds			397,000	397,000
11010 Community Investment Fund			0	0
11050 Road			329,000	329,000
11100 Other Special Revenue Funds			60,465	60,465
11300 2011 Public Safety Realignment			174,694	174,694
11500 Human Svcs Dept			251,544	24,497
11600 Dept of Health Services			3,213,647	8,752,784
11700 Public Health Funds			17,156	17,156
11800 Behavioral Health Funds			48,562	48,562
11990 1991 Realignment Funds			581,001	0
21000 Capital Projects			0	0
Total Increases to Fund Balance	0	0	8,721,983	13,453,072
Total Financing Uses	896,348,989	1,030,378,224	1,065,388,067	1,088,315,718

County of Sonoma
 State of California
 Summary of Financing Uses by Function and Fund
 Governmental Funds
 Fiscal Year 2018-19

Description (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
Summarization By Fund:				
10003 General	439,904,247	477,432,733	463,401,050	472,513,899
10200 General Reserve	0	0	2,730,951	2,730,951
10500 Accumulated Capital Outlay	694,103	2,105,172	2,269,470	2,269,470
10002 Total General	440,598,350	479,537,905	468,401,471	477,514,320
11010 Community Investment Grant Pgm	14,897,213	18,544,249	15,960,100	17,433,136
11050 Roads	55,395,029	60,089,723	76,760,919	76,760,919
11100 Other Special Revenue Funds	35,399,944	60,428,083	77,622,101	77,622,101
11300 2011 Public Safety Realignment	61,253,291	63,277,910	67,886,138	67,886,138
11400 Human Services Realignment	36,565,934	38,373,613	38,316,000	38,316,000
11500 Human Services Department	162,336,484	159,138,581	170,792,657	172,743,095
11550 DCSS-Child Support Enforcement	12,316,383	12,840,871	14,725,904	14,725,904
11600 Department of Health Services	53,922,426	68,262,923	69,483,611	84,953,977
11700 Public Health Funds	12,831,331	15,627,149	8,602,389	8,602,389
11800 Behavioral Health Funds	27,814,411	24,577,522	19,444,781	19,444,781
11900 Health Policy, Planning & Evaluation Funds	5,003	4,849	0	0
11990 1991 Realignment Funds	36,568,297	40,660,620	35,641,154	37,860,153
11001 Total Special Revenue	509,305,746	561,826,093	595,235,754	616,348,593
20000 Total Capital Projects	16,026,150	92,307,849	92,562,427	92,562,427
31000 Total Debt Service	9,320,597	7,503,500	7,506,000	7,506,000
Subtotals	975,250,843	1,141,175,347	1,163,705,652	1,193,931,340
XX Operating Transfers*	(78,901,854)	(110,797,123)	(98,317,585)	(105,615,622)
Total Financing Uses	896,348,989	1,030,378,224	1,065,388,067	1,088,315,718

*The following transfers within a fund have been eliminated from the above fund totals: 2016-17 Actuals -\$25,061,886, 2017-18 Estimated - \$33,594,632, 2018-19 Recommended - \$20,504,662 and 2018-19 Adopted - \$21,004,662. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>General:</u>				
<u>Legislative/Administrative</u>				
Board of Supervisors 150101XX	3,244,270	3,591,689	4,150,065	4,148,967
County Administrator 1502001X	3,440,377	3,846,607	3,885,142	3,883,571
Office of Recovery & Resiliency 15990600	0	116,283	1,594,698	1,594,698
General Services Admin 210101XX	976,799	1,030,128	1,060,702	1,054,371
Total Legislative/Administrative	7,661,446	8,584,707	10,690,607	10,681,607
<u>Finance</u>				
Assessment Appeals Board 15010200	3,499	375	0	0
Purchasing 21030100	1,528,351	1,288,656	1,077,532	1,370,373
Assessor 13020100	9,531,716	10,013,094	10,289,303	10,491,006
Administrative Services 13020200	132	(2)	0	(428)
Assessor-Prop Character Data 13020300	21,400	54,312	101,027	101,027
Assessor-Prop Tax Admin 13020400	9,984	22,411	22,108	22,108
Auditor-Controller 110101XX	6,799,333	7,233,148	7,137,489	7,133,470
Treasurer-Tax Collector 110102XX	4,026,096	4,396,412	4,291,473	4,589,862
ACTTC-Audit 11010300	1,059,201	994,913	1,028,429	1,028,064
ACTTC-Administration 11010400	1,117,721	1,074,550	1,044,257	1,043,866
Total Finance	24,097,433	25,077,869	24,991,618	25,779,348
<u>Counsel</u>				
County Counsel 17010100	5,268,083	7,283,499	6,553,449	6,550,075
Total Counsel	5,268,083	7,283,499	6,553,449	6,550,075
<u>Human Resources</u>				
Human Resources 230101XX	4,402,270	4,305,973	4,267,098	4,493,309
Total Human Resources	4,402,270	4,305,973	4,267,098	4,493,309
<u>Elections</u>				
Registrar of Voters 13030100	4,557,798	4,074,990	4,254,221	4,252,106
Registrar of Voters ACO 13030200	0	0	63,000	63,000
Total Elections	4,557,798	4,074,990	4,317,221	4,315,106
<u>Communications</u>				
Communications-Telephone 25010134	122,724	449,779	195,476	195,399
Communications ACO 25011400	25,500	0	0	0
Total Communications	148,224	449,779	195,476	195,399
<u>Property Management</u>				
Energy Division 21030300	25,762,252	8,702,447	8,652,717	8,232,380
Real Estate Program 21020300	3,035,858	3,138,146	1,599,582	1,594,385
Facilities Operations 21020400	5,742,128	7,381,198	6,680,286	6,388,105
County Facilities ACO 21040100	63,747	0	0	0
SCEW-Administration 21040301	206,720	315,016	321,125	321,125
Tidelands Leases Fund 21040500	25,133	30,998	115,420	115,420
Communication Towers - Lease 21040700	0	41,772	41,772	41,772
Total Property Management	34,835,838	19,609,577	17,410,902	16,693,187

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>General (Cont):</u>				
<u>Capital Improvements</u>				
Capital Improvements 40000000	16,025,889	91,995,998	92,382,427	92,382,427
Total Capital Improvements	16,025,889	91,995,998	92,382,427	92,382,427
<u>Promotion</u>				
Economic Development 19010100	2,911,348	3,211,370	3,417,107	3,417,107
Tourism Council 19010200	3,117,576	3,117,576	2,107,840	2,107,840
Creative Sonoma 19010300	0	590,466	721,713	721,713
Community Investment Fund 16030100	4,475,040	5,033,199	6,775,264	6,775,264
Total Promotion	10,503,964	11,952,611	13,021,924	13,021,924
<u>Other General</u>				
Insurance 23010500	1,394,095	1,516,912	1,600,000	1,600,000
ADA Program 23011000	330,012	388,139	379,998	379,998
ISD Administration 25010111	56,674	134,899	72,464	64,939
Applications-Maintenance 2501012X	4,108,859	6,634,544	5,953,493	5,924,687
Technical Services 2501013X	4,147,479	4,771,040	7,719,867	7,717,078
Records 25010151	1,043,513	1,002,615	995,061	981,358
Electronic Document Mgmt System 25010141	145,858	344,658	354,285	354,216
Reprographics 25010161	120,672	122	0	0
Radio 25010171	(360)	0	(1)	(95)
IS Replacement-B 25011100	31,778	65,155	220,845	220,845
Capital Project Management 21020100	410,427	869,510	125,137	(225,277)
Architect-Local Projects 21020200	1,125,232	80,073	79,335	79,335
Fleet 210304XX	2,648,384	3,717,184	3,554,551	3,548,253
Fleet ACO 21040200	480,907	748,524	753,976	753,976
EV Charging Stations 21040601	0	9,787	12,974	12,974
Survey Monument Preservation 26010300	898	42,626	9,409	9,409
Employee Benefits 16020100	3,401,814	3,748,177	3,632,250	3,632,250
Other General Government 16020200	(1,288,243)	(4,350,825)	(8,261,609)	(7,576,609)
Other Financing Sources/Uses 16021200	1,360,671	3,414,924	2,455,860	3,955,860
So Co Cannabis Program Fund 16021400	0	104,869	149,620	149,620
DR - October Fires 17-18 16021500	0	14,260,514	0	0
Courthouse Construction 36020200	444,377	448,449	0	0
Refuse Franchise Fees 16020400	985,092	948,895	960,328	960,328
RDA Dissolution Distribution Fund 16021100	4,638,645	4,609,520	4,584,520	5,659,520
Tribal Mitigation - Graton 16020800	1,597,260	1,962,102	1,990,150	1,990,150
Tribal Mitigation - Dry Creek 16020900	30,000	40,000	40,000	40,000
Open Space Spec Tax Account-Measure F 16040400	15,824,565	22,384,857	39,558,495	39,558,495
Total Other General	43,038,609	67,897,270	66,941,008	69,791,310
Total General	150,539,554	241,232,273	240,771,730	243,903,692

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Public Protection:</u>				
<u>Judicial</u>				
Sheriff-Court Security 30014700	373,898	492,917	520,392	512,188
DA - Criminal 18010101	19,828,035	20,616,368	20,687,551	21,347,120
DA - Victim Witness 18010102	1,701,761	2,200,339	2,289,434	2,288,641
DA - Consumer Protection Fund 18010400	974,677	1,239,116	1,442,584	1,442,584
DA - SCATT 18010500	757,800	850,401	914,642	914,642
DA - Family Justice Center 18010600	332,220	200,931	685,664	685,664
PSR - DA Revocation 18013000	159,954	114,100	152,166	152,166
PSR - DA Local Law Enforcement Services 18013500	114,749	210,719	141,500	141,500
Public Defender 28010100	10,978,030	11,142,915	10,994,234	10,982,978
Public Defender Revocation 28010200	80,250	157,000	185,000	185,000
Grand Jury 36010100	97,973	92,408	95,148	95,148
Court Support Operations 36010200	8,488,402	8,488,403	8,488,403	8,488,403
Alternate Defense Counsel 36010300	2,361,182	2,579,600	2,475,900	2,475,900
Courts-Alternate Dispute Resolutions 36020100	83,809	60,060	45,000	45,000
Total Judicial	46,332,740	48,445,277	49,117,618	49,756,934
<u>Police Protection</u>				
Sheriff-Admin 30010100	10,341,348	11,418,280	10,727,603	10,722,625
Law Enforcement-Admin 30010200	4,326,606	4,908,620	4,394,013	4,393,752
Sheriff-Training 30010300	2,251,839	1,969,348	1,804,334	1,804,334
Sheriff-Dispatch 30012000	4,192,588	4,076,849	4,149,029	4,147,158
Sheriff-Telecommunication 30012300	1,154,389	1,463,975	1,649,330	1,649,046
Sheriff-Helicopter 30014300	1,861,654	4,893,762	2,193,286	2,191,884
Sheriff-Civil Bureau 30012100	754,218	755,199	808,309	808,025
Sheriff-Marine Unit 30014400	1,098,532	986,446	1,033,476	1,047,066
Sheriff-Patrol 30014000	31,482,137	34,364,754	33,145,852	33,072,605
Sheriff-Windsor 30014100	5,312,664	5,424,784	5,925,577	5,917,936
Sheriff-Sonoma 30014200	3,401,202	3,344,437	3,661,796	3,658,699
Sheriff-Investigation 30014500	8,343,540	7,782,343	7,563,185	7,551,836
Sheriff-Records 30012200	2,290,192	2,259,553	2,304,564	2,301,268
PSR-Trial Court Security 30016400	6,826,377	7,335,545	8,157,289	8,157,289
PSR-Local Law Enf-ST COPS (LED) 30016500	120,000	120,000	658,300	658,300
PSR-Local Law Enf-CAL-EMA 30016600	227,764	243,403	262,807	262,807
PSR-Local Corr-AB 109 (LED) 30016700	393,817	0	0	0
DMV Fee/CAL ID 30017400	517,862	307,330	688,140	688,140
Total Police Protection	84,896,729	91,654,628	89,126,890	89,032,770

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Public Protection (Cont):</u>				
<u>Detention & Correction</u>				
Sheriff-Transportation 30014800	1,710,194	1,800,990	1,791,282	1,788,777
Detention-North County Detention Facility 30020400	5,235,537	5,642,415	5,364,544	5,356,230
Detention-Main Adult Detention Facility 30020300	29,598,874	31,599,046	34,258,052	34,184,110
Detention-Administration 30020100	23,705,072	24,568,460	24,658,919	24,953,864
Detention-Jail Industries 30020500	165,582	183,663	191,238	191,238
Detention-Training 30020200	1,351,961	1,210,749	1,191,280	1,191,280
PSR-Local Law Enf-Booking Fees 30026000	791,066	791,066	791,066	791,066
PSR-Local Law Enf-ST COPS (DD) 30026100	130,000	168,260	168,050	168,050
PSR-Local Corr AB 109 (DD) 30026200	4,140,721	0	0	0
Adult Supervision Section 27011100	6,606,314	7,457,975	7,878,814	7,875,604
Probation-Juvenile Supervision Section 27012100	3,774,003	3,004,726	3,101,286	3,100,172
Probation-Administration 27010100	4,943,696	5,446,775	5,450,189	5,448,628
Adult Realignment Section 27011200	3,994	(2,718)	5,749	4,331
Adult Grant Funds 27011300	0	111,200	0	0
Probation-Juvenile Justice Crime Prev 27012200	21,052	13,171	2,179	1,432
Probation-Juvenile Grant Funds 27012300	929,785	467,659	259,492	259,442
Adult Investigations Section 27011000	2,238,007	2,378,285	2,584,624	2,583,936
Juvenile Investigations Section 27012000	1,802,009	1,865,641	1,927,179	1,926,502
Probation Replacement Fund 27016000	(47,779)	0	0	0
Probation-CCPIF 27017000	558,974	706,828	839,401	839,401
CCP Probation 27017100	7,671,019	0	0	0
Probation Trans Housing Grant 27017300	0	187,373	503,168	503,168
YOBG Section 27017500	1,093,987	1,127,769	1,227,861	1,227,861
Probation JJCPA 27017600	1,440,097	1,499,101	1,726,240	1,726,240
Probation JPFCF 27017700	434,593	2,146,081	3,507,405	3,507,405
Local Innovation Subaccount 27017800	15,234	0	0	0
CCP (AB109) Special Revenue Fund 27017200	2,080,880	13,136,211	13,335,353	13,335,353
Juvenile Hall Section 27014000	13,094,795	13,130,583	13,929,101	13,650,313
Probation Camp 27014500	2,149,849	2,612,594	2,092,985	2,078,839
Supervised Adult Crews 27013000	896,131	940,122	1,173,155	1,169,839
SAC/Camp Ops & Replacement 27016300	828,055	1,366,064	1,224,200	1,224,200
Total Detention & Correction	117,363,702	123,560,089	129,182,812	129,087,281
<u>Protection Inspection</u>				
Agricultural Commissioner 10010100	5,341,442	5,359,574	5,582,020	4,994,757
Weights & Measures 10010200	853,581	997,095	970,755	970,509
W & M Transaction Verification 10010300	1,383	5,099	5,273	5,273
Total Protection Inspection	6,196,406	6,361,768	6,558,048	5,970,539
<u>Other Protection</u>				
County Center Parking Enforcement 21040400	113,562	138,455	195,424	195,424
Recorder Modernization 13010300	239,155	464,462	634,998	634,998
Recorder Micrographics 13010400	41,596	64,451	89,000	89,000
Clerk/Recorder-VRIP Program 13010500	7,050	32,031	51,141	51,141
Social Security Truncation Prog 13010600	7,814	18,435	11,239	11,239
Recorder - eRecording 13010700	96,896	124,091	116,587	116,587
Recorder Operations 13010100	1,895,787	1,860,738	1,985,086	1,985,086
County Clerk Operations 13010200	806,411	851,248	858,831	858,831

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Public Protection (Cont):</u>				
<u>Other Protection (Cont)</u>				
PRMD Section 260101XX	20,412,124	22,376,896	24,478,017	24,465,458
ARM Mitigation 26010200	0	16,723	0	0
PRMD Planning Admin Fund 26010400	89,568	603,557	645,765	645,765
2017 Fire - General Costs 26990400	0	1,286,317	6,209,666	6,209,666
Coroner 30014600	2,546,928	2,688,743	2,567,516	2,565,098
2017 Fire - Insured Losses 30990300	0	725,000	0	30,000
IOLERO - Admin 32010100	683,475	543,954	597,350	561,324
PH Animal Care & Control 22020106	5,524,290	6,149,077	6,501,345	6,501,345
PH Animal Welfare Fund 22020200	228,292	341,348	380,544	380,544
Fish & Wildlife 10010400	30,780	35,727	35,950	35,950
Land Stewardship Division 10010600	0	0	0	582,317
Emergency Management 20010100	1,643,595	1,547,372	1,192,500	2,440,388
Operations Area Grants 20010200	443,197	36,693	581,227	581,227
Hazardous Materials Fund 20010300	1,648,792	1,642,911	1,722,288	1,722,288
Total Other Protection	36,459,312	41,548,229	48,854,474	50,663,676
Total Public Protection	291,248,889	311,569,991	322,839,842	324,511,200
<u>Public Ways/Facilities:</u>				
<u>Public Ways</u>				
Road Administration 340101XX	55,095,950	60,041,007	76,383,239	76,383,239
PW Special Projects 34020100	123,089	151,166	119,583	119,583
PW District Formation 34020200	555,787	451,500	451,500	451,500
PW Small Water Systems 34020300	37,787	280	0	0
PW PEG Fund 34020500	0	514,175	514,175	514,175
Cal-Am Franchise Fees 34020600	2,385	4,750	4,750	4,750
Total Public Ways	55,814,998	61,162,878	77,473,247	77,473,247
Total Public Ways/Facilities	55,814,998	61,162,878	77,473,247	77,473,247
<u>Health/Sanitation:</u>				
<u>Health</u>				
HS Administration 22010101	1,554,864	661,956	888,817	888,817
First 5 Sonoma County 22010300	0	0	6,757,371	6,757,371
Special Projects 22010102	0	0	975,998	975,998
PH Environmental Health 22020102	735,599	1,007,126	926,332	926,332
PH Program Support 22020101	(5,671,907)	(6,472,197)	(7,787,289)	(7,787,289)
PH Disease Control 22020107	2,536,046	2,615,433	3,412,588	3,412,588
PH Family Health 22020103	4,874,213	4,837,769	5,645,443	5,645,443
PH Women Infants & Children 22020104	2,364,621	2,608,729	2,569,706	2,569,706

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Health/Sanitation (Cont):</u>				
<u>Health (Cont)</u>				
PH Special Clinical Services 22020108	249,238	298,263	286,393	286,393
PH Emergency Medical Services 22020109	1,120,108	1,418,055	1,249,788	1,249,788
PH Health Care Coordination 22020105	6,937,506	7,559,936	7,402,754	7,402,754
PH Clinical Laboratory 22020110	1,090,544	1,253,798	1,267,184	1,267,184
PH Preparedness 22020111	1,208,775	935,761	1,141,578	1,141,578
Healthy Communities 22020112	0	0	2,860,857	2,860,857
BH Program Support 22030101	(11,790,567)	(10,722,028)	1,600,071	(2,599,929)
BH Acute/Forensic Services 22030102	9,620,731	11,503,778	3,633,235	3,633,235
BH Adult Contracted Services 22030103	13,032,317	14,253,579	1,957,315	2,847,315
BH Youth & Family Services 22030104	5,735,559	5,929,256	3,508,313	7,418,795
BH Mental Health Services Act 22030105	(1,922,480)	10,239,108	12,039,748	18,077,784
BH Substance Use Disorders 22030106	8,137,039	9,204,932	9,112,333	11,005,044
HPPE Policy, Strategy & Eval 22040103	2,575,571	2,915,585	(1)	(1)
HPPE Healthy Communities 22040102	3,190,509	2,780,643	(1)	(1)
HPPE Program Support 22040101	(2,029,049)	(1,532,498)	0	0
Tobacco Tax-Education 22050600	213,410	150,000	150,000	150,000
PH First 5 Sonoma County 22020300	6,779,649	7,959,845	0	0
PH Maddy Fund 22020500	327,023	447,914	458,813	458,813
PH Maddy/Richie Fund 22020600	542,926	725,243	837,625	837,625
Child Safety Seats 22020800	0	0	5,137	5,137
Solid Waste Enforcement 22051000	25,130	25,082	25,082	25,082
Residential Tx & Detox 22051200	37,431	0	29,268	29,268
Alcohol Abuse Educ/Prev 22051300	65,550	0	42,411	42,411
Drug Abuse Educ/Prev 22051400	4,366	0	3,199	3,199
Alcohol & Drug Assessment Prog 22051500	0	0	1,000	1,000
PH Fee Stabilization Fund 22020400	4,603,434	5,324,531	6,121,644	6,121,644
HPPE Child Safety Seats 22040200	5,003	4,849	0	0
MHSA - Community Svcs & Support 22051600	19,787,297	16,901,996	12,647,342	12,647,342
MHSA - Early Intervention 22051800	4,068,026	3,932,490	3,420,000	3,420,000
MHSA - Innovation 22051900	1,470,025	1,207,378	800,000	800,000
BH Memorial Fund 22030300	0	0	14,910	14,910
BH Interim Fund 22030400	461	360	25,000	25,000
Hospital Preparedness Program 22050700	8,274	0	0	0
Health Realignment 1991 22050100	20,226,242	25,637,564	20,181,989	20,181,989
Behavioral Health Account 2011 22050200	10,365,503	8,818,000	10,275,207	10,275,207
Mental Health Realignment 1991 22050300	16,342,056	15,023,056	14,878,164	17,678,164
BH Driving Under the Influence 22030200	2,381,255	2,535,298	2,413,089	2,413,089
Vital Statistics Fund 22050900	95,000	91,112	91,112	91,112
Bioterrorism Program 22050800	8,193	0	0	0
Intergovernmental Transfer 22050500	4,472,245	0	0	1,400,000
Tobacco Tax - Prop 56 Funds 22052200	0	562,074	515,276	515,276
Total Health	135,377,736	150,643,776	132,384,801	145,116,030
Total Health/Sanitation	135,377,736	150,643,776	132,384,801	145,116,030

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)	
<u>Public Assistance:</u>					
<u>Administration</u>					
County Mandated MOE	24010200	0	353,270	342,117	342,117
WP-Realignment	24030610	(275,227)	0	0	0
WP-Aid to Adoption	24030640	5,382,840	5,830,941	5,395,179	5,395,179
WP-Case Service	24030641	4,294,796	293,024	394,080	394,080
WP-Adult Other Case Services	24030650	224,212	271,967	286,048	286,048
WP-IHSS & PA Program	24030651	22,190,524	24,187,258	25,235,534	25,235,534
WP-Refugees	24030621	19,356	9,312	0	0
WP-Wraparound Services	24039100	3,603,486	58,937	750,000	750,000
AB 85 Family Support Fund	24020300	1,743,779	2,008,977	1,902,500	1,902,500
HS Realignment Operating	24020100	28,843,503	32,398,587	32,016,000	32,016,000
CalWorks MOE	24020400	5,978,652	3,966,049	4,397,500	4,397,500
Pub Safety Realign AB 118 - HS	24020200	25,167,280	27,410,655	27,123,200	27,123,200
Title IVe Waiver Fund	24020700	10,097,532	10,122,612	10,619,222	10,619,222
Human Services - Program Administration	240301XX	105,502,213	103,436,192	112,027,713	113,093,356
Total Administration		212,772,946	210,347,781	220,489,093	221,554,736
<u>Aid Programs</u>					
WP-Foster Care	24030642	1,516,078	2,082,341	1,980,000	1,980,000
WP-Temp Assist Needy Families	24030630	2,074,115	6,589,226	7,700,000	7,700,000
Dependent Child Fund	24020500	40,495	108,343	104,916	104,916
Total Aid Programs		3,630,688	8,779,910	9,784,916	9,784,916
<u>General Relief</u>					
WP-General Assistance	24030622	515,448	402,772	645,165	645,165
Total General Relief		515,448	402,772	645,165	645,165
<u>Veterans Services</u>					
Veterans Services	24030155	978,575	470,807	514,406	514,406
Total Veterans Services		978,575	470,807	514,406	514,406
<u>Other Assistance</u>					
Area Agency on Aging	24030153	3,277,795	3,101,528	2,920,421	3,320,421
MSSP - Senior Services	24030154	1,546,419	821,041	749,460	1,461,304
PA/PG/PC	24030156	1,206,317	1,199,112	1,061,967	1,061,967
CAPIT	24030143	141,511	153,168	157,000	157,000
Child Support Services	12010100	12,316,383	12,840,871	14,725,904	14,725,904
Total Other Assistance		18,488,425	18,115,720	19,614,752	20,726,596
Total Public Assistance		236,386,082	238,116,990	251,048,332	253,225,819

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Education:</u>				
<u>Agricultural Education</u>				
UC Cooperative Extension Div 35010100	1,087,283	1,171,090	1,207,648	1,176,173
Total Agricultural Education	1,087,283	1,171,090	1,207,648	1,176,173
Total Education	1,087,283	1,171,090	1,207,648	1,176,173
<u>Recreation/Cultural Services:</u>				
<u>Recreation Facilities</u>				
Regional Parks Ops & Maintenance 290101XX	11,077,430	11,451,372	11,151,992	11,148,933
Park Planning 29010200	588,747	516,519	540,258	539,831
Community Engagement 290103XX	1,679,836	1,983,658	1,971,033	1,970,777
Parks Administration 29010400	(167,177)	208,737	255,506	249,996
Spring Lake Park 290105XX	2,635,891	2,825,466	3,165,768	3,165,357
Natural Resource Management 29011500	0	0	459,503	459,503
Total Recreation Facilities	15,814,727	16,985,752	17,544,060	17,534,397
<u>Veterans Memorial Buildings</u>				
Veterans Buildings 21030200	789,634	919,090	890,424	889,204
Total Veterans Memorial Buildings	789,634	919,090	890,424	889,204
Total Recreation/Cultural Services	16,604,361	17,904,842	18,434,484	18,423,601
<u>Debt Service:</u>				
<u>Retirement of Long-Term Debt</u>				
Retirement of Long-Term Debt 42000000	9,290,086	7,503,500	7,506,000	7,506,000
Total Retirement of Long-Term Debt	9,290,086	7,503,500	7,506,000	7,506,000
Total Debt Service	9,290,086	7,503,500	7,506,000	7,506,000
Grand Total Financing Uses by Function*	896,348,989	1,029,305,340	1,051,666,084	1,071,335,762

*Excludes 2016-17 Actual transfers totaling \$103,963,739, 2017-18 Estimated transfers totaling \$144,391,755, 2018-19 Recommended transfers totaling \$118,822,247 and FY2018-19 Adopted transfers totalling \$126,620,281.

District Name (1)	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30,2018 (2)	Decreases to Obligated Fund Balances (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Obligated Fund Balances (7)	Total Financing Uses (8)
<u>County Service Areas:</u>							
13105-13130 #40-Fire Services	0	464,525	6,379,799	6,844,324	6,844,324		6,844,324
15XXX #41-Lighting	0	897,730	2,139,414	3,037,144	3,037,144		3,037,144
15XXX #41-Parks	0	2,344	160,156	162,500	162,500		162,500
Total County Service Areas	0	1,364,599	8,679,369	10,043,968	10,043,968	0	10,043,968
13015 Rio Nido GHAD	0	9,403	597	10,000	10,000		10,000
13305-13325 Community Facilities	0		253,300	253,300	253,300		253,300
13335-13360 Permanent Road Districts	0	55,794	67,465	123,259	113,056	10,203	123,259
<u>Sonoma County Water Agency:</u>							
14015 General Fund	0	4,343,194	19,384,421	23,727,615	23,727,615		23,727,615
14020 Spring Lake Park	0	115,940	3,045,039	3,160,979	3,160,979		3,160,979
14025 Waste/Recycled Water Loan	0		9,450	9,450		9,450	9,450
14030 Sustainable/Renewable Energy	0	204,243	775,057	979,300	979,300		979,300
14105-14135 Special Revenue Funds	0	4,189,749	16,674,357	20,864,106	20,831,805	32,301	20,864,106
34105 Warm Springs Dam Debt Serv.	0	5,439,993	1,220,580	6,660,573	6,660,573		6,660,573
Total Sonoma County Water Agency	0	14,293,119	41,108,904	55,402,023	55,360,272	41,751	55,402,023
13395 IHSS Public Authority	0		1,380,580	1,380,580	1,380,580		1,380,580
13605-13635 Open Space District	0	573,137	51,169,810	51,742,947	51,169,811	573,136	51,742,947
Total Special Districts & Other Agencies	0	16,296,052	102,660,025	118,956,077	118,330,987	625,090	118,956,077

District/Agency Name (1)	Total Fund Balance June 30, 2018 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Fund Balance Available June 30, 2019 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
<u>County Service Areas:</u>							
131XX #40-Fire Services	2,816,738		2,816,738				0
15XXX #41-Lighting	8,070,785		8,070,785				0
15XXX #41-Parks	250,910		250,910				0
Total County Service Areas	11,138,433	0	11,138,433	0	0	0	0
13015 Rio Nido GHAD	113,683		113,683				0
13305-13325 Community Facilities	86,947		86,947				0
13335-13360 Permanent Road Districts	781,831		781,831				0
<u>Sonoma County Water Agency:</u>							
14015 General Fund	6,744,087		6,744,087				0
14020 Spring Lake Park	2,808,965		2,808,965				0
14025 Waste/Recycled Water	610,389		610,389				0
14030 Sustainability Fund	815,523		815,523				0
14105-14135 Special Revenue Funds	26,880,065		26,880,065				0
34105 Warm Springs Dam Debt Serv.	17,917,972		17,917,972				0
Total Sonoma County Water Agency	55,777,001	0	55,777,001	0	0	0	0
13395 IHSS Public Authority	619,935		619,935				0
13605-13635 Open Space District	7,711,480		7,711,480				0
Total Special Districts & Other Agencies	76,229,310	0	76,229,310	0	0	0	0

*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

District/Agency Name	Obligated Fund Balances June 30,2018 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
<u>County Service Areas:</u>						
13105 #40-Fire Services	2,341,410	464,525	464,525			1,876,885
13115 #40-Fire-Dry Creek	175,780					175,780
13125 #40-Fire-Fitch Mountain	10,266					10,266
13130 #40-Fire-Wilmar	289,282					289,282
Subtotal CSA #40	2,816,738	464,525	464,525	0	0	2,352,213
15015 #41-Lighting - Roseland	529,234					529,234
15025 #41-Lighting - Meadowlark	19,045	5,000	5,000			14,045
15035 #41-Lighting - ALW Zone 5	9,870	9,822	9,822			48
15045 #41-Parks-Sonoma Valley	250,532	2,344	2,344			248,188
15050 #41-Parks-SV-Ernie Smith	0					0
15055 #41-Parks-SV-Larsen	378					378
15065 #41-Airport Center Light	55,496					55,496
15101-15201 #41-Lighting Services	7,457,140	882,908	882,908			6,574,232
Subtotal CSA #41	8,321,695	900,074	900,074	0	0	7,421,621
Total County Service Areas	11,138,433	1,364,599	1,364,599	0	0	9,773,834
<u>Hazardous Abatement:</u>						
13015 Rio Nido GHAD	113,683	9,403	9,403			104,280
Total Hazardous Abatement	113,683	9,403	9,403	0	0	104,280
<u>Community Facilities:</u>						
13305 CFD #4 Wilmar	13,732					13,732
13315 CFD #5 Dry Creek	13,122					13,122
13325 CFD #7 Mayacamas	60,093					60,093
Total Community Facilities	86,947	0	0	0	0	86,947
<u>Permanent Roads:</u>						
13335-13355 Permanent Roads	257,188	9,235	9,235	10,203	10,203	258,156
13360 Canon Manor Maint. Ops.	524,643	46,559	46,559			478,084
Total Permanent Roads	781,831	55,794	55,794	10,203	10,203	736,240

District/Agency Name	Obligated Fund Balances June 30, 2018 (2)	Decreases or Cancellations		Increases or New		Total Obligated Fund Balances for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
<u>Sonoma County Water Agency:</u>						
14015 General	6,494,087	1,813,194	4,343,194			2,150,893
14015 General-Restricted Assets	250,000					250,000
14020 Spring Lake Park	2,808,965	115,940	115,940			2,693,025
14025 Waste/Recycled Water Loan	610,389			9,450	9,450	619,839
14030 Sustainable/Renewable Energy	815,523	204,243	204,243			611,280
14105 Laguna Mark (1A)	5,023,491	416,074	416,074			4,607,417
14110 Petaluma (2A)	4,678,899	481,125	481,125			4,197,774
14115 Valley of the Moon (3A)	3,811,196			32,301	32,301	3,843,497
14120 Lower Russian River (5A)	1,970,245	216,989	216,989			1,753,256
14125 North Coast (7A)	76,504	12,077	12,077			64,427
14130 South Coast (8A)	2,600,680	52,511	52,511			2,548,169
14135 Warm Springs Dam	8,719,050	3,155,973	3,010,973			5,708,077
34105 Warm Springs Dam Debt Serv.	17,917,972	5,064,993	5,439,993			12,477,979
Total Sonoma County Water Agency	55,777,001	11,533,119	14,293,119	41,751	41,751	41,525,633
<u>IHSS Public Authority:</u>						
13395 IHSS Public Authority	619,935					619,935
Total IHSS Public Authority	619,935	0	0	0	0	619,935
<u>Open Space District:</u>						
13605 SCAPOSD-Restricted Assets	1,351,075			573,136	573,136	1,924,211
13610 SCAPOSD-Fiscal Oversight Commission	13,418					13,418
13620 SCAPOSD-Cooley Reserve	147,392					147,392
13635 SCAPOSD-O & M - Reserved	6,199,595	573,137	573,137			5,626,458
Total Open Space District	7,711,480	573,137	573,137	573,136	573,136	7,711,479
Total Special Districts & Other Agencies						
	76,229,310	13,536,052	16,296,052	625,090	625,090	60,558,348

CROSS REFERENCE OF COUNTY SERVICES TO STATE FUNCTION CATEGORIES

DEPARTMENT OR DIVISION BUDGETS (as presented in this document)	STATE FUNCTION CATEGORY								
	General	Public Protection	Public Ways/ Facilities	Health/ Sanitation	Public Assistance	Education	Recreation/ Cultural	Debt Service	
ADMINISTRATIVE AND FISCAL SERVICES									
Board of Supervisors/County Administrator	X								
County Counsel	X								
Human Resources	X								
General Services	X								
Information Systems	X								
Non-Departmental	X								
Auditor-Controller-Treasurer-Tax Collector	X								
County Clerk/Assessor	X								
Recorder		X							
Retirement of Long-Term Debt									X
JUSTICE SERVICES									
Court Support		X							
Grand Jury		X							
Probation		X							
District Attorney		X							
Public Defender		X							
Sheriff		X							
Independent Office of Law Enforcement & Outreach		X							
HEALTH & HUMAN SERVICES									
Health Services				X					
Human Services					X				
In-Home Supportive Services Public Authority (IHSS)					X				
Child Support Services					X				
DEVELOPMENT SERVICES									
Permit and Resources Management		X							
Fire and Emergency Services		X							
Transportation and Public Works			X						
Economic Development	X								
NATURAL RESOURCES & AGRICULTURE									
Regional Parks							X		
Agricultural Commissioner		X							
University of California Cooperative Extension						X			
CAPITAL IMPROVEMENTS									
Capital Improvements	X								

POSITION LISTINGS



PERMANENT POSITION SUMMARY

Department	FY 2017-18	FY 2017-18	FY 2018-19	FY 2018-19	FY 2018-19	FY 2018-19
	Adopted	Revised	Recommended	Supplemental	Hearing Actions	Adopted
Auditor-Controller- Treasurer- Tax Collector	98.00	100.00	100.00	0.00	1.00	101.00
Ag Pres/Open Space District	27.50	27.50	27.50	0.00	0.00	27.50
Agricultural Commissioner	36.50	36.50	36.50	0.00	0.00	36.50
Board of Supervisor/County Admin	42.55	45.55	50.55	0.65	0.00	51.20
Child Support Services	96.50	96.50	96.50	0.00	0.00	96.50
Clerk-Recorder-Assessor	106.75	107.75	107.75	0.00	3.00	110.75
Community Development	43.00	46.50	46.50	0.00	1.00	47.50
County Counsel	44.25	45.50	44.50	0.00	0.00	44.50
District Attorney	128.25	130.25	130.25	0.00	0.00	130.25
Economic Development Board	12.50	14.50	14.50	-1.00	0.00	13.50
Fairgrounds	30.75	30.75	30.75	0.00	0.00	30.75
Fire & Emergency Services	25.25	25.25	25.25	0.00	0.00	25.25
General Services	122.50	122.50	118.50	0.00	-5.50	113.00
Health Services	649.25	650.70	543.38	0.00	28.55	571.93
Human Resources	64.00	64.00	64.00	0.00	-1.00	63.00
Human Services	882.05	882.30	866.30	11.00	0.00	877.30
IHSS	1.00	1.00	1.00	0.00	0.00	1.00
Indep Office Law Enf & Outreach	2.00	2.00	2.00	0.00	0.00	2.00
Information Systems	116.50	116.50	116.50	0.00	0.00	116.50
Permit Sonoma	133.00	133.00	133.00	0.00	0.00	133.00
Probation	292.00	294.00	287.00	0.00	-2.00	285.00
Public Defender	51.00	51.00	51.00	0.00	0.00	51.00
Regional Parks	90.00	92.00	92.00	0.00	0.00	92.00
Sheriff/Adult Detention	653.50	653.50	634.50	0.00	0.00	634.50
Transportation & Public Works	165.00	165.00	166.00	0.00	2.00	168.00
UC Cooperative Extension	6.00	6.00	6.00	0.00	-1.00	5.00
Water Agency	229.75	231.75	231.75	0.00	0.00	231.75
TOTALS (FTE)	4,149.35	4,171.80	4,023.48	10.65	26.05	4,060.18

POSITION ALLOCATION AND SALARY SCHEDULE

The “STEP” values in the following Position Allocation and Salary Schedule reflect the beginning and ending of each approved salary Step in effect at the time the Board of Supervisors adopted the budget.

See the Human Resources Department website (<http://sonomacounty.ca.gov/hr/>) for the current salary levels in effect at any time.

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
AGRICULTURAL COMMISSIONER'S OFFICE								
100101	0002	OFFICE ASSISTANT II	17.52	21.30	0.80			0.80
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0100	RECEPTIONIST	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	0.00			0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	4320	WILDLIFE SPECIALIST	22.37	27.18	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	1125	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	27.96	33.99	8.70			8.70
	1126	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	29.39	35.72	3.00			3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	1137	DEPUTY AGRICULTURAL COMMISSION	32.32	39.29	3.00			3.00
	0988	ENVIRONMENTAL SPECIALIST	32.49	39.49	1.00			1.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00			1.00
	1138	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	37.99	46.17	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	1140	ASSISTANT AGRICULTURAL COMMISSIONER	43.71	53.14	1.00			1.00
	1014	SENIOR ENGINEER	47.81	58.12	1.00			1.00
	1142	AGRICULTURAL COMMISSIONER-SEALER	69.20	84.11	1.00			1.00
<i>100101 Total</i>					<i>30.50</i>			<i>30.50</i>
	1125	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	27.96	33.99	4.00			4.00
	1126	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	29.39	35.72	1.00			1.00
100102	1108	CHIEF DEPUTY SEALER	37.99	46.17	1.00			1.00
<i>100102 Total</i>					<i>6.00</i>			<i>6.00</i>
AGRICULTURAL COMMISSIONER'S OFFICE TOTAL					36.50	0.00	0.00	36.50
AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR								
110101	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00			3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	4.00			4.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	2.00			2.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	1.00			1.00
	7384	AUDITORS PAYROLL TECHNICIAN CONFIDENTIAL	25.30	30.77	6.00			6.00
	0416	ACCOUNTANT II	30.70	37.32	3.00			3.00
	0416	ACCOUNTANT II	30.70	37.32	5.00			5.00
	0416	ACCOUNTANT II	30.70	37.32	2.00			2.00
	0416	ACCOUNTANT II	30.70	37.32	0.00			0.00
	7158	DEPT INFO SYSTEMS SPECIALIST I CONFIDENTIAL	31.09	37.78	1.00			1.00
	7416	ACCOUNTANT II CONFIDENTIAL	31.61	38.42	2.00			2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00			0.00
	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	1.00			1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	4.00			4.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00			1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00			1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00			1.00
	7159	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	35.24	42.83	2.00			2.00
	0417	ACCOUNTANT III	36.35	44.18	2.00			2.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	3.00			3.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	2.00			2.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	2.00			2.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	1.00			1.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	1.00			1.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	1.00			1.00
	0440	ASSISTANT AUDITOR-CONTROLLER	59.68	72.53	1.00			1.00
110101 Total					60.00			60.00
110102	0402	ACCOUNT CLERK II	19.95	24.26	3.00			3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	5.00			5.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00			3.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	1.00			1.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	2.00			2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	0.00			0.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00			1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00			1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	0.00			0.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	0429	TREASURY MANAGER	43.48	52.85	1.00			1.00
	0431	TAX COLLECTION MANAGER	43.48	52.85	1.00			1.00
	0426	INVESTMENT AND DEBT OFFICER	47.28	57.47	1.00		1.00	2.00
	0433	ASSISTANT TREASURER-TAX COLLECTOR	54.16	65.84	0.00			0.00
	0440	ASSISTANT AUDITOR-CONTROLLER	59.68	72.53	1.00			1.00
110102 Total					28.00			29.00
110103	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	5.00			5.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	0427	AUDIT MANAGER	47.27	57.46	1.00			1.00
110103 Total					7.00			7.00
110104	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00			2.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00			0.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	8108	AUDITOR CONTROLLER-TREASURER-TAX COLLECTOR	109.26	109.26	1.00			1.00
110104 Total					5.00			5.00
AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR TOTAL					100.00	0.00	1.00	101.00

DEPARTMENT OF CHILD SUPPORT SERVICES								
120101	0049	LEGAL PROCESSOR II	19.95	24.26	11.00			11.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	10.00			10.00
	0412	CHILD SUPPORT FINANCIAL WORKER II	22.00	26.74	4.00			4.00
	0021	LEGAL SECRETARY II	22.93	27.87	1.00			1.00
	0413	SENIOR CHILD SUPPORT FINANCIAL WORKER	23.30	28.32	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	0584	CHILD SUPPORT OFFICER II	23.97	29.14	32.00			32.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0586	CHILD SUPPORT OFFICER III	25.73	31.28	12.50			12.50
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00			1.00
	0588	CHILD SUPPORT SERVICES SUPERVISOR	30.33	36.87	9.00			9.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	2.00			2.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	2.00			2.00
	0875	ASSISTANT DIRECTOR CHILD SUPPORT SERVICES	51.31	62.37	1.00			1.00
	4044	CHILD SUPPORT ATTORNEY IV	58.84	71.52	4.00			4.00
	0876	DIRECTOR OF CHILD SUPPORT SERVICES	68.83	83.65	1.00			1.00
DEPARTMENT OF CHILD SUPPORT SERVICES TOTAL					96.50	0.00	0.00	96.50
CLERK-RECORDER-ASSESSOR								
130101	0100	RECEPTIONIST	19.95	24.26	1.00			1.00
	0205	MICROGRAPHIC TECHNICIAN II	19.95	24.26	0.00			0.00
	0387	CLERK RECORDER ASSESSOR SPECIALIST II	20.18	24.53	3.00			3.00
	0212	DOCUMENT RECORDER II	21.93	26.66	0.00			0.00
	0206	SUPERVISING MICROGRAPHIC TECHNICIAN	21.94	26.67	0.00			0.00
	0388	SENIOR CLERK RECORDER ASSESSOR SPECIALIST	22.20	26.99	6.00			6.00
	0389	CLERK RECORDER ASSESSOR SUPERVISOR	24.86	30.22	2.00			2.00
	0213	DOCUMENT RECORDER III	25.65	31.17	0.00			0.00
	0217	CHIEF DEPUTY COUNTY CLERK-RECORDER	43.48	52.85	1.00			1.00
<i>130101 Total</i>					<i>13.00</i>			<i>13.00</i>
130102	0049	LEGAL PROCESSOR II	19.95	24.26	0.00			0.00
	0387	CLERK RECORDER ASSESSOR SPECIALIST II	20.18	24.53	3.00			3.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	0.00			0.00
	0388	SENIOR CLERK RECORDER ASSESSOR SPECIALIST	22.20	26.99	1.00			1.00
	0389	CLERK RECORDER ASSESSOR SUPERVISOR	24.86	30.22	1.00			1.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	0.00			0.00
<i>130102 Total</i>					<i>5.00</i>			<i>5.00</i>
130201	0387	CLERK RECORDER ASSESSOR SPECIALIST II	20.18	24.53	5.00			5.00
	0391	ASSESSMENT CLERK	20.18	24.53	5.00			5.00
	1506	APPRAISER AIDE	21.10	25.65	4.00			4.00
	0392	ASSESSMENT PROCESS SPECIALIST	22.66	27.54	9.00			9.00
	1531	CADASTRAL MAPPING TECHNICIAN II	24.67	29.99	3.00			3.00
	0393	ASSESSMENT PROCESS SUPERVISOR	24.96	30.35	2.00			2.00
	1533	CADASTRAL MAPPING SUPERVISOR	28.98	35.23	1.00			1.00
	0394	ASSESSORS CHANGE OF OWNERSHIP SUPERVISOR	30.52	37.10	1.00			1.00
	1512	APPRAISER III	31.16	37.88	19.00		3.00	22.00
	0457	AUDITOR-APPRAISER II	31.92	38.81	6.00			6.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	2.75			2.75
	1513	APPRAISER IV	35.93	43.68	4.00			4.00
	0460	SUPERVISING AUDITOR-APPRAISER	37.34	45.39	1.00			1.00
	0396	ASSESSMENT PROCESS MANAGER	43.48	52.85	1.00			1.00
	1520	CHIEF APPRAISER	47.80	58.11	1.00			1.00
	1522	CHIEF OF ASSESSMENT STANDARDS	47.80	58.11	1.00			1.00
	1525	CHIEF DEPUTY ASSESSOR	59.01	71.73	1.00			1.00
<i>130201 Total</i>					<i>66.75</i>			<i>69.75</i>
130202	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	7416	ACCOUNTANT II CONFIDENTIAL	31.61	38.42	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00			0.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	8105	COUNTY CLERK-RECORDER-ASSESSOR	87.90	87.90	1.00			1.00
130202 Total					8.00			8.00
130301	0311	STOREKEEPER	19.84	24.11	1.00			1.00
	0263	ELECTION SPECIALIST II	19.97	24.28	5.00			5.00
	0264	SENIOR ELECTION SPECIALIST	21.95	26.68	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0157	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	25.97	31.56	1.00			1.00
	0267	ELECTION SERVICES SUPERVISOR	27.27	33.14	0.00			0.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	0.00			0.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	0057	CHIEF DEPUTY REGISTRAR OF VOTERS	54.41	66.14	1.00			1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00			1.00
130301 Total					15.00			15.00
CLERK-RECORDER-ASSESSOR TOTAL					107.75	0.00	3.00	110.75
COMMUNITY DEVELOPMENT COMMISSION								
140101	0002	OFFICE ASSISTANT II	17.52	21.30	4.00			4.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
	9138	COMMUNITY DEVELOPMENT SPEC II	24.14	29.35	7.00			7.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	0009	SENIOR OFFICE SUPPORT SUPERVISOR	26.01	31.62	1.50			1.50
	9127	EMPLOYMENT HOUSING COUNSELOR	26.32	31.99	1.00			1.00
	9113	HOUSING NEGOTIATOR-INSPECTOR	27.93	33.96	1.00			1.00
	9137	SENIOR COMMUNITY DEVELOPMENT SPECIALIST	28.98	35.23	4.00			4.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	9136	SUPERVISING COMMUNITY DEVELOPMENT SPECIALIST	30.74	37.36	1.00			1.00
	9112	HOUSING REHABILITATION SPECIAL	31.06	37.75	3.00			3.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	9135	COMMUNITY DEVELOPMENT ASSOCIATE	36.40	44.25	6.00			6.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00	2.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	9124	AFFORDABLE HOUSING ASSISTANT MANAGER	41.53	50.48	1.00			1.00
	9125	COMMUNITY DEVELOPMENT ASSISTANT MANAGER	41.53	50.48	1.00			1.00
	9105	CONTROLLER-CDC	47.27	57.46	1.00			1.00
	9102	COMMUNITY DEVELOPMENT MANAGER	51.28	62.33	1.00			1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00			1.00
	9126	ASSISTANT EXECUTIVE DIRECTOR CDC	61.54	74.80	1.00			1.00
	9101	EXECUTIVE DIRECTOR SONOMA COUNTY CDC	70.37	85.53	1.00			1.00
COMMUNITY DEVELOPMENT COMMISSION TOTAL					46.50	0.00	1.00	47.50
BOARD OF SUPERVISORS & COUNTY ADMINISTRATOR								
150101	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	0.00			0.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	3.00			3.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00			2.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00			2.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00			2.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00			2.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00			2.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00			0.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	2.00			2.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00			1.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00			1.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00			1.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00			1.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00			1.00
	0031	CHIEF DEPUTY CLERK OF THE BOARD	39.24	47.69	1.00			1.00
	8000	SUPERVISOR	71.89	87.37	1.00			1.00
	8000	SUPERVISOR	71.89	87.37	1.00			1.00
	8000	SUPERVISOR	71.89	87.37	1.00			1.00
	8000	SUPERVISOR	71.89	87.37	1.00			1.00
	8000	SUPERVISOR	71.89	87.37	1.00			1.00
	8000	SUPERVISOR	71.89	87.37	1.00			1.00
150101 Total					26.00			26.00
150201	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.75	-0.25		0.50
	0032	ASSISTANT TO THE COUNTY ADMINISTRATOR	34.46	41.88	1.00			1.00
	0838	ADMINISTRATIVE ANALYST III	43.83	53.28	6.00			6.00
	0838	ADMINISTRATIVE ANALYST III	43.83	53.28	0.80	0.9		1.70
	0903	COUNTY PUBLIC INFORMATION OFFICER	44.01	53.50	1.00			1.00
	0839	PRINCIPAL ADMINISTRATIVE ANALYST	52.22	63.47	3.00			3.00
	0844	LAFCO EXECUTIVE OFFICER	55.42	67.37	1.00			1.00
	0837	DEPUTY COUNTY ADMINISTRATOR	61.47	74.72	3.00			3.00
	0840	ASSISTANT COUNTY ADMINISTRATOR	84.99	103.31	1.00			1.00
	0845	COUNTY ADMINISTRATOR	123.06	123.06	1.00			1.00
150201 Total					21.55			22.20
159906	0838	ADMINISTRATIVE ANALYST III	43.83	53.28	0.00			0.00
	0856	ADMINISTRATIVE ANALYST III - PROJECT	43.83	53.28	3.00			3.00
	0839	PRINCIPAL ADMINISTRATIVE ANALYST	52.22	63.47	0.00			0.00
159906 Total					3.00			3.00
BOARD OF SUPERVISORS & COUNTY ADMINISTRATOR TOTAL					50.55	0.65	0.00	51.20
COUNTY COUNSEL								
170101	7101	RECEPTIONIST CONFIDENTIAL	20.56	24.99	1.00			1.00
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	1.00			1.00
	7021	LEGAL SECRETARY II CONFIDENTIAL	23.62	28.71	1.00			1.00
	7404	ACCOUNTING TECHNICIAN CONFIDENTIAL	24.00	29.17	0.00			0.00
	7019	LEGAL ASSISTANT CONFIDENTIAL	25.47	30.95	7.75			7.75
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	0.00			0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	4034	DEPUTY COUNTY COUNSEL IV	60.76	73.86	25.75			25.75
	4028	CHIEF DEPUTY COUNTY COUNSEL	66.82	81.22	4.00			4.00
	4030	ASSISTANT COUNTY COUNSEL			1.00			1.00
	4035	COUNTY COUNSEL	107.74	107.74	1.00			1.00
COUNTY COUNSEL TOTAL					44.50	0.00	0.00	44.50
DISTRICT ATTORNEY'S OFFICE								
180101	0049	LEGAL PROCESSOR II	19.95	24.26	2.00			2.00
	0049	LEGAL PROCESSOR II	19.95	24.26	18.00			18.00
	0049	LEGAL PROCESSOR II	19.95	24.26	1.00			1.00
	0023	SECRETARY	21.85	26.55	0.00			0.00
	0023	SECRETARY	21.85	26.55	1.75			1.75
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	2.00			2.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	1.00			1.00
	0571	VICTIM CLAIMS SPECIALIST II	22.76	27.68	2.00			2.00
	0021	LEGAL SECRETARY II	22.93	27.87	1.00			1.00
	0021	LEGAL SECRETARY II	22.93	27.87	1.00			1.00
	0021	LEGAL SECRETARY II	22.93	27.87	5.00			5.00
	7404	ACCOUNTING TECHNICIAN CONFIDENTIAL	24.00	29.17	1.00			1.00
	0019	LEGAL ASSISTANT	24.73	30.06	2.00			2.00
	0019	LEGAL ASSISTANT	24.73	30.06	1.00			1.00
	0019	LEGAL ASSISTANT	24.73	30.06	1.00			1.00
	0019	LEGAL ASSISTANT	24.73	30.06	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	2.00			2.00
	0575	VICTIM CLAIMS SUPERVISOR	25.94	31.53	1.00			1.00
	3222	VICTIM WITNESS ADVOCATE II	26.50	32.21	8.00			8.00
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00			1.00
	3219	SENIOR VICTIM WITNESS ADVOCATE	29.15	35.44	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00			2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	4212	DISTRICT ATTORNEY INVESTIGATOR II	42.44	51.59	12.00			12.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	4215	SENIOR DISTRICT ATTORNEY INVESTIGATOR	48.21	58.60	1.00			1.00
	4020	DEPUTY DISTRICT ATTORNEY IV	58.84	71.52	2.00			2.00
	4020	DEPUTY DISTRICT ATTORNEY IV	58.84	71.52	5.00			5.00
	4020	DEPUTY DISTRICT ATTORNEY IV	58.84	71.52	38.00			38.00
	4225	CHIEF CRIMINAL INVESTIGATOR	61.45	74.70	1.00			1.00
	4025	CHIEF DEPUTY DISTRICT ATTORNEY	66.82	81.22	5.00			5.00
	4039	ASSISTANT DISTRICT ATTORNEY LIMITED TERM	73.52	89.37	1.00			1.00
	8101	DISTRICT ATTORNEY	107.34	107.34	1.00			1.00
180101 Total					127.75	0.00	0.00	127.75
180106	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.50			1.50
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00			1.00
180106 Total					2.50			2.50
DISTRICT ATTORNEY'S OFFICE TOTAL					130.25	0.00	0.00	130.25
ECONOMIC DEVELOPMENT BOARD								
190101	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.75			3.75
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00	-1.00		0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	3.75			3.75
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	2.00			2.00
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00			1.00
	0741	EXECUTIVE DIRECTOR ECONOMIC DEVELOPMENT BOARD	61.47	74.72	1.00			1.00
ECONOMIC DEVELOPMENT BOARD TOTAL					14.50	-1.00	0.00	13.50
FIRE & EMERGENCY SERVICES								
200101	5015	MAINTENANCE WORKER II	22.18	26.95	1.50			1.50
	0777	DEPUTY EMERGENCY SERVICES COORDINATOR	32.26	39.21	2.00			2.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	0780	EMERGENCY SERVICES COORDINATOR	45.25	55.00	1.00			1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	0.00			0.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
200101 Total					5.50			5.50
200103	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	4519	FIRE INSPECTOR II	39.88	48.47	4.00			4.00
	4516	FIRE SERVICES OFFICER	49.81	60.55	1.00			1.00
200103 Total					6.00			6.00
200201	0310	MATERIALS HANDLER	18.98	23.08	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00			1.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.75			1.75
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	4513	SENIOR FIRE INSPECTOR	43.87	53.32	1.00			1.00
	4518	ASSISTANT FIRE CHIEF	57.45	69.84	1.00			1.00
	4520	DIRECTOR OF FIRE AND EMERGENCY SERVICES	71.98	87.50	1.00			1.00
200201 Total					9.75			9.75
200202	4519	FIRE INSPECTOR II	39.88	48.47	2.00			2.00
	4513	SENIOR FIRE INSPECTOR	43.87	53.32	1.00			1.00
	4518	ASSISTANT FIRE CHIEF	57.45	69.84	1.00			1.00
200202 Total					4.00			4.00
FIRE & EMERGENCY SERVICES TOTAL					25.25	0.00	0.00	25.25
GENERAL SERVICES								
210101	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0402	ACCOUNT CLERK II	19.95	24.26	2.00			2.00
	0023	SECRETARY	21.85	26.55	0.00			0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	1.00			1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00			0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0868	GENERAL SERVICES DEPUTY DIRECTOR	57.13	69.45	1.00			1.00
	0870	GENERAL SERVICES DIRECTOR	74.32	90.34	1.00			1.00
210101 Total					11.00			11.00
210201	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.00		-1.00	2.00
	1035	ASSISTANT PROJECT SPECIALIST	30.63	37.23	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	1036	PROJECT SPECIALIST	34.43	41.85	4.00			4.00
	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	0.00			0.00
	5361	ASSISTANT BUILDING SUPERINTENDENT	36.23	44.04	0.00			0.00
	1037	SENIOR PROJECT SPECIALIST	39.57	48.10	3.00			3.00
	1038	CAPITAL PROJECT MANAGER	43.53	52.92	3.00			3.00
	1048	SENIOR CAPITAL PROJECT MANAGER	47.48	57.71	2.00		-1.00	1.00
	0868	GENERAL SERVICES DEPUTY DIRECTOR	57.13	69.45	1.00			1.00
210201 Total					18.00			16.00
210203	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0023	SECRETARY	21.85	26.55	0.00			0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00			2.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	0763	REAL ESTATE MANAGER	44.91	54.60	1.00			1.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
210203 Total					5.00			5.00
210204	0002	OFFICE ASSISTANT II	17.52	21.30	1.00		-1.00	0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	5327	JANITORIAL SERVICES SUPERVISOR	21.20	25.77	1.00			1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	5335	BUILDING MECHANIC II	30.65	37.25	24.00		-1.00	23.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	1036	PROJECT SPECIALIST	34.43	41.85	2.00			2.00
	5361	ASSISTANT BUILDING SUPERINTENDENT	36.23	44.04	3.00			3.00
	5362	ASSISTANT FACILITY MANAGER	45.52	55.34	1.00			1.00
210204 Total					38.00			36.00
210301	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0335	BUYER	27.13	32.98	4.00		1.00	5.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0337	ASSISTANT PURCHASING AGENT	38.11	46.33	2.00			2.00
	0339	PURCHASING AGENT	43.84	53.29	1.00			1.00
210301 Total					8.00			9.00
210302	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.50			0.50
	1273	EVENT SERVICES WORKER	22.18	26.95	0.50			0.50
	1275	EVENTS SERVICES SUPERVISOR	30.50	37.08	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
210302 Total					3.00			3.00
210303	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.50		-1.50	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	4.00		-1.00	3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	4.00			4.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	5364	ENERGY & SUSTAINABILITY PROGRAM MANAGER	47.84	58.15	1.00			1.00
210303 Total					12.50			10.00
210304	5213	MOTOR POOL ATTENDANT	16.16	19.65	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	5223	AUTOMOTIVE TECHNICIAN	27.30	33.19	5.00			5.00
	5210	WELDER	29.46	35.81	1.00			1.00
	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	6.00			6.00
	5224	LEAD AUTOMOTIVE TECHNICIAN	29.78	36.19	1.00			1.00
	5230	AUTO FLEET MAINTENANCE SUPERVISOR	31.93	38.82	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	5228	SENIOR HEAVY EQUIPMENT MECHANIC	32.28	39.23	1.00			1.00
	5229	HEAVY EQUIPMENT FLEET MAINTENANCE SUPERVISOR	34.64	42.11	1.00			1.00
	5235	ASSISTANT FLEET MANAGER	40.96	49.79	1.00			1.00
	5240	FLEET MANAGER	47.64	57.91	1.00			1.00
210304 Total					23.00			23.00
GENERAL SERVICES TOTAL					118.50	0.00	-5.50	113.00
DEPARTMENT OF HEALTH SERVICES								
220101	0311	STOREKEEPER	19.84	24.11	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0100	RECEPTIONIST	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	3.00			3.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	4.50			4.50
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	4.00			4.00
	0382	PAYROLL CLERK	23.37	28.41	3.00			3.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	5.00			5.00
	0416	ACCOUNTANT II	30.70	37.32	10.00			10.00
	0826	DEPARTMENT ANALYST	32.26	39.21	10.00			10.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	0.00			0.00
	2630	BIostatistician	34.82	42.33	0.00			0.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	2.00			2.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	0.00			0.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	0.00			0.00
	0437	DEPARTMENT ACCOUNTING MANAGER	41.76	50.76	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	3.00			3.00
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	1.00		2.00	3.00
	2420	PATIENT CARE ANALYST	44.14	53.66	2.00			2.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	0.00			0.00
	0848	HEALTH CARE COMPLIANCE/PRIVACY AND SECURITY OFFICE	46.67	56.72	2.00			2.00
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	0.00			0.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00			1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00			1.00
	2676	ASSISTANT DIRECTOR OF HEALTH SERVICES	67.00	81.44	1.00			1.00
	2677	DIRECTOR OF HEALTH SERVICES	82.55	100.34	1.00			1.00
	2675	HEALTH OFFICER	87.27	106.07	1.00			1.00
<i>220101 Total</i>					<i>67.50</i>			<i>69.50</i>
220201	4304	ANIMAL CARE ASSISTANT	14.89	18.09	6.00		-1.00	5.00
	3372	PUBLIC HEALTH AIDE II	16.38	19.91	0.00			0.00
	4307	LEAD ANIMAL CARE ASSISTANT	16.38	19.91	0.00			0.00
	0002	OFFICE ASSISTANT II	17.52	21.30	0.00			0.00
	3382	COMMUNITY HEALTH WORKER II	18.76	22.81	2.50			2.50
	2609	ENVIRONMENTAL HEALTH TECHNICIAN	19.10	23.22	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	4.80			4.80
	0402	ACCOUNT CLERK II	19.95	24.26	4.50			4.50
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	12.57			12.57
	0501	CLINIC CLERK	19.95	24.26	0.00			0.00
	3375	PUBLIC HEALTH ASSISTANT	20.34	24.73	0.00			0.00
	2105	PUBLIC HEALTH LABORATORY TECHNICIAN II	20.59	25.03	3.00			3.00
	3383	COMMUNITY HEALTH WORKER SPECIALIST	21.28	25.86	13.20			13.20
	4303	ANIMAL HEALTH TECHNICIAN	21.31	25.91	5.50		-0.50	5.00
	0542	VITAL STATISTICS TECHNICIAN	21.44	26.06	3.00			3.00
	0023	SECRETARY	21.85	26.55	2.00			2.00
	0534	MEDICAL SECRETARY	21.85	26.55	0.75			0.75
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.50			2.50
	2263	MEDICAL RECORD CLERK III	22.03	26.78	1.00			1.00
	4301	ANIMAL CONTROL OFFICER II	22.37	27.18	11.00			11.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	7.00			7.00
	2605	PUBLIC HEALTH INVESTIGATOR	25.55	31.06	1.00			1.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	1.00			1.00
	4306	SUPERVISING ANIMAL CONTROL OFFICER	26.74	32.50	2.00			2.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	5.00			5.00
	2185	NUTRITIONIST	28.43	34.56	3.10			3.10
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	2.00			2.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	1.00			1.00
	2187	SUPERVISING NUTRITIONIST	31.73	38.58	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	2122	PUBLIC HEALTH MICROBIOLOGIST II	32.53	39.54	4.00			4.00
	2629	SENIOR LACTATION CONSULTANT	33.25	40.41	0.90			0.90
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	4.00			4.00
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	1.00			1.00
	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	1.72			1.72
	2663	ADVANCED LIFE SUPPORT COORDINATOR	34.08	41.42	1.00			1.00
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	2.75			2.75
	2307	OCCUP THERAPIST II CHILD THERAPY PROGRAM	35.57	43.24	5.00			5.00
	2317	PHYS THERAPIST II CHILD THERAPY PROGRAM	35.57	43.24	5.35			5.35
	2662	EMERGENCY MEDICAL SERVICES COORDINATOR	35.76	43.47	3.00			3.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	2.26			2.26
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	2012	STAFF NURSE II	38.47	46.76	3.55			3.55
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	0.69			0.69
	2564	PUBLIC HEALTH NURSE II	39.03	47.44	29.45			29.45
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	6.00			6.00
	2318	SUPERVISING PEDIATRIC THERAPIST	40.54	49.29	2.00			2.00
	2565	SENIOR PUBLIC HEALTH NURSE	41.96	51.00	12.00			12.00
	2319	CHIEF THERAPIST CHILDREN'S THERAPY PROGRAM	42.30	51.42	0.00			0.00
	2616	ENVIRONMENTAL HEALTH PROGRAM MANAGER	42.76	51.99	1.00			1.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	42.80	52.03	1.00			1.00
	2570	SUPERVISING PUBLIC HEALTH NURSE	43.78	53.21	7.00			7.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	2320	MEDICAL THERAPY PROGRAM MANAGER	46.63	56.68	1.00			1.00
	2636	HEALTH SERVICES SECTION MANAGER	47.75	58.04	0.00			0.00
	2665	REGIONAL EMERGENCY MEDICAL SERVICES MANAGER	47.75	58.04	1.00			1.00
	2621	ENVIRONMENTAL HEALTH AND SAFETY SECTION MANAGER	49.43	60.09	0.00			0.00
	2574	FAMILY HEALTH SECTION MANAGER	49.57	60.25	1.00			1.00
	4310	ANIMAL CARE AND CONTROL DIRECTOR	49.57	60.25	1.00			1.00
	2125	PUBLIC HEALTH LABORATORY DIRECTOR	50.82	61.77	1.00			1.00
	2575	DIRECTOR OF PUBLIC HEALTH NURSING	50.83	61.78	0.00		1.00	1.00
	2620	DIRECTOR OF ENVIRONMENTAL HEALTH	51.61	62.74	1.00			1.00
	2541	HEALTH SERVICES DIVISION DIRECTOR	67.00	81.44	1.00			1.00
	2535	PUBLIC HEALTH PHYSICIAN	79.12	96.17	0.70			0.70
	2673	DEPUTY PUBLIC HEALTH OFFICER	83.11	101.02	1.00			1.00
	2537	FORENSIC PSYCHIATRIST	98.08	119.22	0.50			0.50
220201 Total					201.29			200.79
220203	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	3.00			3.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00			1.00
	2637	FIRST 5 SECTION MANAGER	47.75	58.04	1.00			1.00
220203 Total					8.00			8.00
220204	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	11.78			11.78
	2625	DAIRY INSPECTOR	34.41	41.83	2.00			2.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	5.74			5.74
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	2.31			2.31
	2616	ENVIRONMENTAL HEALTH PROGRAM MANAGER	42.76	51.99	1.00			1.00
220204 Total					22.83			22.83
220301	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	16.00		2.00	18.00
	0100	RECEPTIONIST	19.95	24.26	0.00			0.00
	0402	ACCOUNT CLERK II	19.95	24.26	2.00			2.00
	0505	MEDICAL UNIT CLERK	19.95	24.26	1.00			1.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	2466	CLIENT SUPPORT SPECIALIST	20.23	24.59	0.00		2.00	2.00
	2680	AODS ASSISTANT II	20.23	24.59	0.00		1.00	1.00
	0023	SECRETARY	21.85	26.55	3.00			3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.50			3.50
	2263	MEDICAL RECORD CLERK III	22.03	26.78	1.00			1.00
	2681	AODS ASSISTANT III	22.42	27.26	0.00		1.00	1.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	0.00			0.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
	2007	LICENSED VOCATIONAL NURSE II	24.46	29.73	4.00		-1.00	3.00
	2082	PSYCHIATRIC TECHNICIAN	24.46	29.73	1.00		1.00	2.00
	0474	ELIGIBILITY WORKER III	24.69	30.01	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00		1.00	3.00
	2470	SENIOR CLIENT SUPPORT SPECIALIST	25.59	31.10	21.00			21.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	2.00		2.00	4.00
	2683	AODS COUNSELOR II	28.28	34.37	5.75		4.67	10.42
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	1.00			1.00
	2684	AODS SPECIALIST	29.50	35.87	5.50		1.50	7.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00			2.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	69.73		4.00	73.73
	2505	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	8.00		2.00	10.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00			0.00
	2091	PSYCHIATRIC NURSE	38.82	47.19	14.10			14.10
	2525	CLINICAL PSYCHOLOGIST	38.92	47.31	0.00			0.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	9.30			9.30
	2013	SUPERVISING STAFF NURSE	42.43	51.58	1.00			1.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	42.80	52.03	1.30			1.30
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	2420	PATIENT CARE ANALYST	44.14	53.66	7.00			7.00
	2015	CLIENT CARE MANAGER	46.00	55.92	2.00		1.00	3.00
	2530	ADULT YOUTH AND FAMILY SERVICES SECTION MANAGER	47.75	58.04	1.00			1.00
	2531	COMMUNITY MENTAL HEALTH SECTION MANAGER	47.75	58.04	1.00			1.00
	2636	HEALTH SERVICES SECTION MANAGER	47.75	58.04	0.00			0.00
	2694	SUBSTANCE USE DISORDER & COMM RECVRY SVCS SECT MGR	47.75	58.04	1.00			1.00
	2532	ACUTE FORENSICS SECTION MANAGER	49.57	60.25	1.00			1.00
	2541	HEALTH SERVICES DIVISION DIRECTOR	67.00	81.44	1.00			1.00
	2534	STAFF PSYCHIATRIST	84.48	102.69	5.78		0.50	6.28
	2540	MENTAL HEALTH MEDICAL DIRECTOR	93.48	113.62	0.55			0.55
	2540	MENTAL HEALTH MEDICAL DIRECTOR	93.48	113.62	0.45			0.45
	2537	FORENSIC PSYCHIATRIST	98.08	119.22	0.00			0.00
220301 Total					198.96			221.63
220302	0002	OFFICE ASSISTANT II	17.52	21.30	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	2460	AODS INTAKE INTERVIEWER	20.23	24.59	2.00			2.00
	2683	AODS COUNSELOR II	28.28	34.37	3.50		2.38	5.88
	2684	AODS SPECIALIST	29.50	35.87	1.00			1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	0.70			0.70
	2015	CLIENT CARE MANAGER	46.00	55.92	0.00			0.00
220302 Total					11.20			13.58
220401	0002	OFFICE ASSISTANT II	17.52	21.30	0.00			0.00
	3382	COMMUNITY HEALTH WORKER II	18.76	22.81	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	5.00			5.00
	2635	SENIOR HEALTH INFORMATION SPECIALIST	31.68	38.50	2.00			2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.80			1.80
	2638	SUPERVISING HEALTH INFORMATION SPECIALIST	32.97	40.08	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	8.00			8.00
	2630	BIostatistician	34.82	42.33	4.00			4.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	3.80		2.00	5.80
	2671	HEALTHY COMMUNITIES SECTION MANAGER	47.75	58.04	1.00			1.00
	2674	DIRECTOR OF HEALTH PROGRAM PLANNING AND EVALUATIO	52.79	64.17	0.00			0.00
220401 Total					33.60			35.60
DEPARTMENT OF HEALTH SERVICES TOTAL					543.38	0.00	28.55	571.93
HUMAN RESOURCES								
230101	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	1.00			1.00
	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	1.00			1.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	2.00			2.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	3.00			3.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	1.00			1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0853	COMMISSION COORDINATOR	26.77	32.55	1.00		-1.00	0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	7159	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	35.24	42.83	3.00			3.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00			0.00
	0804	HUMAN RESOURCES ANALYST III PROJECT	38.10	46.32	0.00			0.00
	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	6.00			6.00
	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	1.00			1.00
	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	3.00			3.00
	0808	SUPERVISING HUMAN RESOURCES ANALYST	43.78	53.21	2.00			2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0809	TRAINING MANAGER	44.87	54.54	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	0.00			0.00
	0813	RECRUITMENT & CLASSIFICATION MANAGER	50.34	61.19	1.00			1.00
	0164	HUMAN RESOURCES INFORMATION SYSTEMS MANAGER	50.62	61.53	1.00			1.00
	0801	DEPUTY HUMAN RESOURCES DIRECTOR	62.19	75.60	1.00			1.00
	0814	EMPLOYEE RELATIONS MANAGER	62.19	75.60	1.00			1.00
	0816	DIRECTOR HUMAN RESOURCES	76.26	92.68	1.00			1.00
230101 Total					34.00			33.00
230110	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	1.00			1.00
230110 Total					1.00			1.00
230201	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	1.00			1.00
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	2.00			2.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	6.00			6.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	0767	RISK MANAGEMENT ANALYST II	37.84	46.00	11.00			11.00
	0768	RISK MANAGEMENT ANALYST III	43.53	52.92	3.00			3.00
	0858	EMPLOYEE BENEFITS MANAGER	45.91	55.81	1.00			1.00
	0811	EQUAL EMPLOYMENT OPPORTUNITY MANAGER	46.94	57.06	1.00			1.00
	0765	RISK MANAGER	50.06	60.85	1.00			1.00
	0801	DEPUTY HUMAN RESOURCES DIRECTOR	62.19	75.60	1.00			1.00
230201 Total					29.00			29.00
HUMAN RESOURCES TOTAL					64.00	0.00	-1.00	63.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
HUMAN SERVICES & IHHS								
240301	3372	PUBLIC HEALTH AIDE II	16.38	19.91	2.00			2.00
	5370	RESIDENTIAL SERVICE WORKER	16.94	20.59	3.00			3.00
	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	0002	OFFICE ASSISTANT II	17.52	21.30	18.00			18.00
	0002	OFFICE ASSISTANT II	17.52	21.30	4.00			4.00
	0204	MICROGRAPHIC TECHNICIAN I	18.10	22.01	4.00			4.00
	3348	HOME CARE SUPPORT ASSISTANT	18.70	22.73	0.00			0.00
	3352	HUMAN SERVICES AIDE II	18.90	22.97	14.00			14.00
	3352	HUMAN SERVICES AIDE II	18.90	22.97	3.00			3.00
	0310	MATERIALS HANDLER	18.98	23.08	2.00			2.00
	6228	COOK	19.11	23.23	0.00			0.00
	0311	STOREKEEPER	19.84	24.11	1.00			1.00
	0311	STOREKEEPER	19.84	24.11	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0205	MICROGRAPHIC TECHNICIAN II	19.95	24.26	4.00			4.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	3.00	1.00		4.00
	0402	ACCOUNT CLERK II	19.95	24.26	4.00			4.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	4.00			4.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	11.00			11.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	6.00			6.00
	0402	ACCOUNT CLERK II	19.95	24.26	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	21.00			21.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	6.00			6.00
	0402	ACCOUNT CLERK II	19.95	24.26	6.00			6.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.50			0.50
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	3353	SOCIAL WORK ASSISTANT	20.30	24.69	8.00			8.00
	3353	SOCIAL WORK ASSISTANT	20.30	24.69	1.00			1.00
	3350	HOME CARE SUPPORT SPECIALIST	20.34	24.73	4.00			4.00
	3350	HOME CARE SUPPORT SPECIALIST	20.34	24.73	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	5.00			5.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	4.00			4.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00			3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	0.00			0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	0.00			0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	0.80			0.80

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00			1.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00			1.00
	6230	CHEF	22.60	27.48	1.00			1.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	0.00			0.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	0.00			0.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	2.00			2.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	3.75			3.75
	0606	VETERANS CLAIMS WORKER II	23.08	28.05	0.00			0.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
	0382	PAYROLL CLERK	23.37	28.41	3.00			3.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	2.00			2.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	0.00			0.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	6.00			6.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	2.00			2.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	0.00			0.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	2.00			2.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	1.00			1.00
	0474	ELIGIBILITY WORKER III	24.69	30.01	10.00			10.00
	0482	ELIGIBILITY SPECIALIST	24.69	30.01	133.00			133.00
	0474	ELIGIBILITY WORKER III	24.69	30.01	0.00			0.00
	3030	EMPLOYMENT & TRAINING SPECIALIST	24.69	30.01	30.50			30.50
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0608	VETERANS SERVICE SPECIALIST III	25.32	30.79	5.00			5.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00	1.00		1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	3021	CHILDREN'S RESIDENTIAL CARE COUNSELOR II	25.55	31.06	19.00			19.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	4.00			4.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
	0157	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	25.97	31.56	1.00			1.00
	0174	COMPUTER LAB SUPPORT SPECIALST	25.97	31.56	1.00			1.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	1.00			1.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	1.00			1.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	0.00			0.00
	0484	SENIOR ELIGIBILITY SPECIALIST	26.64	32.38	32.00			32.00
	3031	SENIOR EMPLOYMENT & TRAINING SPECIALIST	26.64	32.38	5.00			5.00
	0069	DEPUTY PUBLIC ADMINISTRATOR-GUARDIAN-CONSERVATOR	26.98	32.80	5.00			5.00
	0476	ELIGIBILITY SUPERVISOR	27.89	33.89	2.00			2.00
	0476	ELIGIBILITY SUPERVISOR	27.89	33.89	0.00			0.00
	0476	ELIGIBILITY SUPERVISOR	27.89	33.89	1.00			1.00
	0179	PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	28.09	34.14	3.00			3.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	1.00			1.00
	3037	EMPLOYMENT & TRAINING COUNSELOR II	28.12	34.19	18.00	3.00		21.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	1.00			1.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	38.50			38.50
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	0.00			0.00
	0485	ELIGIBILITY SPECIALIST SUPERVISOR	29.31	35.64	21.00			21.00
	3032	SUPERVISING EMPLOYMENT & TRAINING SPECIALIST	29.31	35.64	5.00			5.00
	3038	EMPLOYMENT & TRAINING COORDINATOR	29.50	35.87	9.00			9.00
	0477	PROGRAM SPECIALIST	30.28	36.80	3.00			3.00
	0416	ACCOUNTANT II	30.70	37.32	2.00			2.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	0.00			0.00
	0178	SUPERVISING PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	30.90	37.56	1.00			1.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	1.00			1.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	100.50			100.50
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	8.00			8.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	26.00	2.00		28.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	4.00	3.00		7.00
	0070	SUPERVISING PUBLIC ADMIN-GUARDIAN-CONSERVATOR	32.02	38.92	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00			0.00
	3024	SUPERV CHILD RESIDENTIAL CARE COUNSELOR	32.56	39.59	6.00			6.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	3.00			3.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	7.75			7.75
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	5.00			5.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	7.00			7.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	0.00			0.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	3.00			3.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	2.00			2.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	3039	SUPERVISING EMPLOYMENT & TRAINING COUNSELOR	33.54	40.77	5.00			5.00
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	1.00			1.00
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	6.00			6.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	7.00			7.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	0.00			0.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	1.00			1.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	17.00			17.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	1.00			1.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	4.00			4.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	1.00	1.00		2.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	3.00			3.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	0.00			0.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	1.00			1.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	1.00			1.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	2.00			2.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	4246	WELFARE FRAUD INVESTIGATOR II	37.35	45.40	4.00			4.00
	0173	HUMAN SERVICES SYSTEMS & PROGRAMMING ANALYST	37.86	46.02	6.00			6.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00	-1.00		0.00
	0610	VETERANS SERVICE OFFICER	38.19	46.43	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	0172	HUMAN SERVICES NETWORK ANALYST	39.00	47.41	3.00			3.00
	0071	CHIEF DEPUTY PUBLIC ADMIN-GUARDIAN-CONSERVATOR	39.24	47.69	1.00			1.00
	4251	SENIOR WELFARE FRAUD INVESTIGATOR	40.28	48.95	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	2.00			2.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00	1.00		2.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	2.00			2.00
	3026	VALLEY OF THE MOON CHILDREN'S HOME MANAGER	40.50	49.23	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	0437	DEPARTMENT ACCOUNTING MANAGER	41.76	50.76	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	3.00			3.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	2.00			2.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00			1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	4.00			4.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00			1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00			1.00
	4249	CHIEF WELFARE FRAUD INVESTIGATOR	45.90	55.80	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	3.00			3.00
	0175	PUBLIC ASSISTANCE SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00			1.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00			1.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00			1.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00			1.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00			1.00
	0170	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	52.91	64.32	1.00			1.00
	3088	ASSISTANT DIRECTOR HUMAN SERVICES	66.23	80.50	1.00			1.00
	3088	ASSISTANT DIRECTOR HUMAN SERVICES	66.23	80.50	1.00			1.00
	3090	DIRECTOR OF HUMAN SERVICES	78.16	95.00	1.00			1.00
240301 Total					866.30			877.30
370101	9300	IHSS PUBLIC AUTHORITY MANAGER	51.71	62.86	1.00			1.00
370101 Total					1.00			1.00
HUMAN SERVICES & IHHS TOTAL					867.30	11.00	0.00	878.30
INFORMATION SYSTEMS DEPT								
250101	0226	REPROGRAPHICS TECHNICIAN II	19.79	24.06	0.00			0.00
	0311	STOREKEEPER	19.84	24.11	0.00			0.00
	0307	MAIL MATERIALS AND RECORDS HANDLER II	19.84	24.11	7.00			7.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0227	REPROGRAPHICS TECHNICIAN III	21.55	26.20	0.00			0.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00			1.00
	0309	MAIL MATERIALS AND RECORDS SUPERVISOR	22.81	27.73	1.00			1.00
	0232	GRAPHICS DESIGNER PHOTOGRAPHER	23.77	28.90	1.00			1.00
	0228	REPROGRAPHICS SUPERVISOR	23.77	28.90	0.00			0.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0232	GRAPHICS DESIGNER PHOTOGRAPHER	23.77	28.90	0.00			0.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	7.00			7.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00			0.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	2.00			2.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	3.00			3.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	1.00			1.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	3.00			3.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	1.00			1.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	12.00			12.00
	0130	PROGRAMMER ANALYST	35.02	42.57	1.00			1.00
	0130	PROGRAMMER ANALYST	35.02	42.57	1.00			1.00
	0130	PROGRAMMER ANALYST	35.02	42.57	2.00			2.00
	0130	PROGRAMMER ANALYST	35.02	42.57	1.00			1.00
	0130	PROGRAMMER ANALYST	35.02	42.57	1.00			1.00
	1710	SENIOR COMMUNICATIONS TECHNICIAN	35.04	42.59	1.00			1.00
	0058	RECORDS AND INFORMATION MANAGER	37.09	45.08	1.00			1.00
	0058	RECORDS AND INFORMATION MANAGER	37.09	45.08	0.00			0.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00
	0154	INFORMATION TECHNOLOGY ANALYST III	40.81	49.60	1.00			1.00
	0154	INFORMATION TECHNOLOGY ANALYST III	40.81	49.60	1.00			1.00
	0154	INFORMATION TECHNOLOGY ANALYST III	40.81	49.60	3.00			3.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	8.00			8.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	0.00			0.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	1.00			1.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	1.00			1.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	5.50			5.50
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	1.00			1.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	2.00			2.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	1.00			1.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	0.00			0.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	1.00			1.00
	0141	NETWORK ANALYST	42.70	51.90	2.00			2.00
	0141	NETWORK ANALYST	42.70	51.90	3.00			3.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	1.50			1.50
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	10.50			10.50
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	2.00			2.00
	0140	SENIOR NETWORK ANALYST	45.91	55.81	1.00			1.00
	0140	SENIOR NETWORK ANALYST	45.91	55.81	2.00			2.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00			1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00			1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	2.00			2.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	3.00			3.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00			1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	0.00			0.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00			1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00			1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00			1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00			1.00
	0149	INFORMATION SYSTEM DIVISION DIRECTOR	57.34	69.70	1.00			1.00
	0149	INFORMATION SYSTEM DIVISION DIRECTOR	57.34	69.70	1.00			1.00
	0149	INFORMATION SYSTEM DIVISION DIRECTOR	57.34	69.70	1.00			1.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0150	INFORMATION SYSTEM DIRECTOR	74.36	90.38	1.00			1.00
INFORMATION SYSTEMS DEPT TOTAL					116.50	0.00	0.00	116.50
PERMIT & RESOURCE MANAGEMENT DEPT								
260101	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	0002	OFFICE ASSISTANT II	17.52	21.30	0.00			0.00
	0098	TELEPHONE OPERATOR	17.80	21.63	1.00			1.00
	0098	TELEPHONE OPERATOR	17.80	21.63	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0023	SECRETARY	21.85	26.55	2.00			2.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00			1.00
	1200	PLANNING TECHNICIAN	22.36	27.17	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0552	PERMIT TECHNICIAN II	25.96	31.55	6.00			6.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	2.00			2.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	4.00			4.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	2.00			2.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	2.00			2.00
	1405	BUILDING INSPECTOR II	31.82	38.67	7.00			7.00
	1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	32.25	39.20	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00			2.00
	1426	BUILDING PLANS EXAMINER II	33.42	40.61	3.00			3.00
	1192	CODE ENFORCEMENT INSPECTOR II	33.43	40.64	5.00			5.00
	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	4.00			4.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	4.00			4.00
	1407	SENIOR BUILDING INSPECTOR	34.42	41.84	3.00			3.00
	0990	SENIOR ENVIRONMENTAL SPECIALIST	34.92	42.45	5.00			5.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	4.00			4.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	1.00			1.00
	1203	PLANNER III	36.10	43.89	14.00			14.00
	1203	PLANNER III	36.10	43.89	3.00			3.00
	1428	SENIOR BUILDING PLANS EXAMINER	36.14	43.93	3.00			3.00
	1193	SENIOR CODE ENFORCEMENT INSPECTOR	36.16	43.95	3.00			3.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	1240	CUSTOMER SERVICE SUPERVISOR	37.93	46.11	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00			0.00
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	1.00			1.00
	1440	SUPERVISING BUILDING INSPECTOR	39.33	47.82	1.00			1.00
	1401	SUPERVISING PLANNER	39.72	48.29	2.00			2.00

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Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	1401	SUPERVISING PLANNER	39.72	48.29	1.00			1.00
	1194	CODE ENFORCEMENT SUPERVISOR	39.77	48.34	1.00			1.00
	1000	LICENSED LAND SURVEYOR	40.83	49.62	0.00			0.00
	1000	LICENSED LAND SURVEYOR	40.83	49.62	1.00			1.00
	1012	ENGINEER	43.41	52.76	2.00			2.00
	1012	ENGINEER	43.41	52.76	0.00			0.00
	1012	ENGINEER	43.41	52.76	1.00			1.00
	1012	ENGINEER	43.41	52.76	2.00			2.00
	1081	PROFESSIONAL GEOLOGIST	43.41	52.76	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00			1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00			1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00			1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00			1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00			1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00			1.00
	1014	SENIOR ENGINEER	47.81	58.12	1.00			1.00
	1014	SENIOR ENGINEER	47.81	58.12	0.00			0.00
	1014	SENIOR ENGINEER	47.81	58.12	1.00			1.00
	1015	ENGINEERING DIVISION MANAGER	52.42	63.71	1.00			1.00
	1209	BUILDING DIVISION MANAGER	52.42	63.71	1.00			1.00
	1213	DEPUTY DIRECTOR-PLANNING	54.61	66.38	1.00			1.00
	1016	DEPUTY DIRECTOR ENGINEERING CONSTRUCTION	60.27	73.25	1.00			1.00
	1215	DIRECTOR PRMD	72.12	87.68	1.00			1.00
PERMIT & RESOURCE MANAGEMENT DEPT TOTAL					133.00	0.00	0.00	133.00
PROBATION DEPT								
270101	0402	ACCOUNT CLERK II	19.95	24.26	5.00			5.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0025	EXECUTIVE SECRETARY	24.56	29.85	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	3.00			3.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	0.00			0.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	0.00			0.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	0.00			0.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00			1.00
	3238	DEPUTY CHIEF PROBATION OFFICER	56.18	68.29	2.00			2.00
	3240	CHIEF PROBATION OFFICER	69.06	83.95	1.00			1.00
270101 Total					28.00			28.00
270110	3225	PROBATION OFFICER II	28.66	34.83	3.00			3.00
	3227	PROBATION OFFICER III	32.81	39.88	4.00			4.00

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Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	3229	PROBATION OFFICER IV	38.92	47.31	2.00			2.00
<i>270110 Total</i>					<i>9.00</i>			<i>9.00</i>
270120	3225	PROBATION OFFICER II	28.66	34.83	3.00			3.00
<i>270120 Total</i>					<i>3.00</i>			<i>3.00</i>
270110	3227	PROBATION OFFICER III	32.81	39.88	3.00			3.00
<i>270110 Total</i>					<i>3.00</i>			<i>3.00</i>
270111	0049	LEGAL PROCESSOR II	19.95	24.26	3.00			3.00
	3220	PROBATION ASSISTANT	20.90	25.41	1.00			1.00
	3220	PROBATION ASSISTANT	20.90	25.41	2.00			2.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	4.00			4.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	1.00			1.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	10.00			10.00
	3225	PROBATION OFFICER II	28.66	34.83	3.00			3.00
	3227	PROBATION OFFICER III	32.81	39.88	15.00			15.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	4.00			4.00
	3229	PROBATION OFFICER IV	38.92	47.31	3.00			3.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00			1.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	2.00			2.00
<i>270111 Total</i>					<i>52.00</i>			<i>52.00</i>
270112	3220	PROBATION ASSISTANT	20.90	25.41	3.00			3.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	4.00			4.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	9.00			9.00
	3227	PROBATION OFFICER III	32.81	39.88	4.00			4.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	2.00			2.00
	3229	PROBATION OFFICER IV	38.92	47.31	2.00			2.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00			1.00
<i>270112 Total</i>					<i>31.00</i>			<i>31.00</i>
270113	3227	PROBATION OFFICER III	32.81	39.88	2.00			2.00
<i>270113 Total</i>					<i>2.00</i>			<i>2.00</i>
270120	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	2.00			2.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	2.00			2.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	6.00			6.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00			1.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00			1.00
<i>270120 Total</i>					<i>14.00</i>			<i>14.00</i>
270121	0049	LEGAL PROCESSOR II	19.95	24.26	1.00			1.00
	3220	PROBATION ASSISTANT	20.90	25.41	0.00			0.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	3.00			3.00
	3225	PROBATION OFFICER II	28.66	34.83	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00

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	3227	PROBATION OFFICER III	32.81	39.88	7.00			7.00
	3227	PROBATION OFFICER III	32.81	39.88	5.00			5.00
	3229	PROBATION OFFICER IV	38.92	47.31	3.00			3.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00			1.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00			1.00
270121 Total					24.00			24.00
270122	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	4.00			4.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	3.00			3.00
270122 Total					9.00			9.00
270123	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
270123 Total					1.00			1.00
270130	3106	PROBATION INDUSTRIES CREW SUPERVISOR	29.13	35.42	7.00			7.00
	3107	PROBATION INDUSTRIES FIELD SUPERVISOR	32.68	39.72	1.00			1.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	1.00			1.00
270130 Total					9.00			9.00
270140	5370	RESIDENTIAL SERVICE WORKER	16.94	20.59	1.00			1.00
	6228	COOK	19.11	23.23	4.00			4.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	6230	CHEF	22.60	27.48	1.00			1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	6.00			6.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	30.50		-2.00	28.50
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	20.50			20.50
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	10.00			10.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	0.00			0.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	8.00			8.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	2.00			2.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00			1.00
270140 Total					85.00			83.00
270145	0023	SECRETARY	21.85	26.55	1.00			1.00
	6230	CHEF	22.60	27.48	1.00			1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	0.00		1.00	1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	4.00			4.00
	3106	PROBATION INDUSTRIES CREW SUPERVISOR	29.13	35.42	2.00			2.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	1.00			1.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	5.00		-1.00	4.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	1.00			1.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	0.00			0.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	1.00			1.00
270145 Total					17.00			17.00
PROBATION DEPT TOTAL					287.00	0.00	-2.00	285.00
PUBLIC DEFENDER								
280101	0049	LEGAL PROCESSOR II	19.95	24.26	3.00			3.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0021	LEGAL SECRETARY II	22.93	27.87	1.00			1.00
	0021	LEGAL SECRETARY II	22.93	27.87	5.00			5.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	4196	PUBLIC DEFENDER INVESTIGATOR II	42.44	51.59	7.00			7.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	4180	SENIOR PUBLIC DEFENDER INVESTIGATOR	48.21	58.60	1.00			1.00
	4054	DEPUTY PUBLIC DEFENDER IV	58.84	71.52	2.00			2.00
	4054	DEPUTY PUBLIC DEFENDER IV	58.84	71.52	26.00			26.00
	4048	CHIEF DEPUTY PUBLIC DEFENDER	66.82	81.22	1.00			1.00
	4049	ASSISTANT PUBLIC DEFENDER	73.53	89.38	1.00			1.00
	4050	PUBLIC DEFENDER	83.36	101.34	1.00			1.00
PUBLIC DEFENDER TOTAL					51.00	0.00	0.00	51.00
REGIONAL PARKS								
290101	5405	PARKS GROUNDS MAINTENANCE WORKER II	22.18	26.95	19.00			19.00
	1200	PLANNING TECHNICIAN	22.36	27.17	0.00			0.00
	4406	PARK RANGER I	23.44	28.49	11.00			11.00
	4406	PARK RANGER I	23.44	28.49	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	5412	PARKS GROUNDS MAINTENANCE SUPERVISOR	25.67	31.21	2.00			2.00
	4408	PARK RANGER II	25.72	31.27	4.00			4.00
	4410	PARK RANGER III	30.50	37.08	3.00			3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00			2.00
	1260	NATURAL RESOURCES MANAGER	43.83	53.28	0.00			0.00
	1267	PARK MANAGER	47.51	57.75	1.00			1.00
290101 Total					44.00			44.00
290102	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	1200	PLANNING TECHNICIAN	22.36	27.17	1.00			1.00
	1253	PARK PLANNER II	33.97	41.29	4.00			4.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	1254	SENIOR PARK PLANNER	40.78	49.57	1.00			1.00
	1258	PARK PLANNING MANAGER	46.12	56.06	1.00			1.00
290102 Total					9.00			9.00
290103	1274	PARK PROGRAM ASSISTANT	21.88	26.60	1.00			1.00
	1274	PARK PROGRAM ASSISTANT	21.88	26.60	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00			0.00
	0904	MARKETING SPECIALIST	27.04	32.87	1.00			1.00
	1279	PARK PROGRAM SUPERVISOR	30.50	37.08	1.00			1.00
	4070	AQUATIC SPECIALIST	30.50	37.08	0.00			0.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	0.00			0.00
	1259	RECREATION AND EDUCATION SERVICES MANAGER	43.83	53.28	1.00			1.00
290103 Total					6.00			6.00
290104	0002	OFFICE ASSISTANT II	17.52	21.30	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0402	ACCOUNT CLERK II	19.95	24.26	2.00			2.00
	0023	SECRETARY	21.85	26.55	0.00			0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	1276	BOOKING & RESERVATION COORDINATOR	23.20	28.20	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	1260	NATURAL RESOURCES MANAGER	43.83	53.28	1.00			1.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	1268	DEPUTY DIRECTOR REGIONAL PARKS	55.61	67.60	1.00			1.00
	1270	DIRECTOR OF REGIONAL PARKS	69.53	84.51	1.00			1.00
290104 Total					17.00			17.00
290105	5405	PARKS GROUNDS MAINTENANCE WORKER II	22.18	26.95	2.00			2.00
	4406	PARK RANGER I	23.44	28.49	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00			0.00
	5412	PARKS GROUNDS MAINTENANCE SUPERVISOR	25.67	31.21	1.00			1.00
	4408	PARK RANGER II	25.72	31.27	1.00			1.00
	4410	PARK RANGER III	30.50	37.08	1.00			1.00
	1279	PARK PROGRAM SUPERVISOR	30.50	37.08	2.00			2.00
	1277	ENVIRONMENTAL DISCOVERY CENTER COORDINATOR	32.26	39.21	0.00			0.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
290105 Total					11.00			11.00
290301	0023	SECRETARY	21.85	26.55	1.00			1.00
	5506	MARINA ATTENDANT	22.18	26.95	1.00			1.00
	5507	SENIOR MARINA ATTENDANT	23.73	28.85	1.00			1.00
	5335	BUILDING MECHANIC II	30.65	37.25	1.00			1.00
	5510	MARINA SUPERVISOR	34.82	42.33	1.00			1.00
290301 Total					5.00			5.00
REGIONAL PARKS TOTAL					92.00	0.00	0.00	92.00
SHERIFF DEPT								
300101	0311	STOREKEEPER	19.84	24.11	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00			3.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00			1.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	2.00			2.00
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.00			3.00
	0027	EXECUTIVE ASST TO SHERIFF	26.74	32.50	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	7.00			7.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	5.00			5.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	4081	DEPUTY SHERIFF II	39.66	48.21	2.00			2.00
	0908	WATER AGENCY PUBLIC INFORMATION OFFICER	40.02	48.65	1.00			1.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	2.00			2.00
	4095	SHERIFFS SERGEANT	46.62	56.67	4.00			4.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00			1.00
	0170	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	52.91	64.32	1.00			1.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	2.00			2.00
	4120	SHERIFFS CAPTAIN	64.33	78.20	1.00			1.00
	8103	SHERIFF-CORONER	100.52	100.52	1.00			1.00
300101 Total					47.00			47.00
300102	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	4124	ASSISTANT SHERIFF	74.87	91.00	1.00			1.00

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<i>300102 Total</i>					3.00			3.00
300103	4076	DEPUTY SHERIFF TRAINEE	33.78	41.06	0.00			0.00
<i>300103 Total</i>					0.00			0.00
300120	1692	COMMUNICATIONS DISPATCHER II	28.64	34.81	19.50			19.50
	1694	SENIOR COMMUNICATIONS DISPATCHER	31.51	38.30	2.00			2.00
	1696	SUPERVISING COMMUNICATIONS DISPATCHER	35.74	43.45	4.00			4.00
	1698	COMMUNICATIONS DISPATCH MANAGER	43.56	52.95	1.00			1.00
<i>300120 Total</i>					26.50			26.50
300121	0049	LEGAL PROCESSOR II	19.95	24.26	2.00			2.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00			1.00
	0028	CIVIL BUREAU SPECIALIST	26.01	31.62	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
<i>300121 Total</i>					5.00			5.00
300122	0049	LEGAL PROCESSOR II	19.95	24.26	6.00			6.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	7.00			7.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	4.00			4.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	3.00			3.00
	0060	SHERIFFS INFORMATION BUREAU MANAGER	38.10	46.32	1.00			1.00
<i>300122 Total</i>					21.00			21.00
300123	1705	COMMUNICATIONS TECHNICIAN II	31.87	38.73	3.00			3.00
	1710	SENIOR COMMUNICATIONS TECHNICIAN	35.04	42.59	1.00			1.00
	1715	COMMUNICATIONS MANAGER	47.64	57.91	1.00			1.00
<i>300123 Total</i>					5.00			5.00
300140	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	3.00			3.00
	4081	DEPUTY SHERIFF II	39.66	48.21	97.00			97.00
	4095	SHERIFFS SERGEANT	46.62	56.67	10.00			10.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	4.00			4.00
	4120	SHERIFFS CAPTAIN	64.33	78.20	1.00			1.00
<i>300140 Total</i>					115.00			115.00
300141	0049	LEGAL PROCESSOR II	19.95	24.26	1.00			1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	4081	DEPUTY SHERIFF II	39.66	48.21	17.00			17.00
	4095	SHERIFFS SERGEANT	46.62	56.67	3.00			3.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00			1.00
<i>300141 Total</i>					24.00			24.00
300142	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	2.00			2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	4081	DEPUTY SHERIFF II	39.66	48.21	10.00			10.00
	4095	SHERIFFS SERGEANT	46.62	56.67	2.00			2.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00			1.00
<i>300142 Total</i>					16.00			16.00
300143	4081	DEPUTY SHERIFF II	39.66	48.21	1.00			1.00
	0701	HELICOPTER PILOT	43.51	52.89	2.00			2.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00			1.00
<i>300143 Total</i>					4.00			4.00
300144	4081	DEPUTY SHERIFF II	39.66	48.21	2.00			2.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00			1.00
<i>300144 Total</i>					3.00			3.00
300145	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0023	SECRETARY	21.85	26.55	2.00			2.00
	4081	DEPUTY SHERIFF II	39.66	48.21	22.00			22.00
	4095	SHERIFFS SERGEANT	46.62	56.67	4.00			4.00

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	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00			1.00
300145 Total					29.00			29.00
300146	2103	FORENSIC ASSISTANT	23.14	28.14	2.00			2.00
	4081	DEPUTY SHERIFF II	39.66	48.21	4.00			4.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00			1.00
300146 Total					7.00			7.00
300147	4154	CORRECTIONAL DEPUTY II	31.40	38.17	6.00			6.00
	4081	DEPUTY SHERIFF II	39.66	48.21	29.00			29.00
	4095	SHERIFFS SERGEANT	46.62	56.67	2.00			2.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00			1.00
300147 Total					38.00			38.00
300148	4081	DEPUTY SHERIFF II	39.66	48.21	5.00			5.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00			1.00
300148 Total					6.00			6.00
300201	5320	JANITOR	17.26	20.98	6.00			6.00
	6228	COOK	19.11	23.23	13.00			13.00
	0049	LEGAL PROCESSOR II	19.95	24.26	0.00			0.00
	3391	DETENTION ASSISTANT	20.90	25.41	16.00			16.00
	3388	DETENTION SPECIALIST II	21.55	26.20	3.00			3.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	6230	CHEF	22.60	27.48	2.00			2.00
	3392	SUPERVISING DETENTION ASSISTANT	23.48	28.53	2.00			2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	16.00			16.00
	0060	SHERIFFS INFORMATION BUREAU MANAGER	38.10	46.32	1.00			1.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	3.00			3.00
	4164	CORRECTIONAL LIEUTENANT	56.20	68.31	3.00			3.00
	4130	SHERIFFS CAPTAIN CORRECTIONS	64.33	78.20	1.00			1.00
	4124	ASSISTANT SHERIFF	74.87	91.00	1.00			1.00
300201 Total					70.00			70.00
300203	0049	LEGAL PROCESSOR II	19.95	24.26	0.00			0.00
	3388	DETENTION SPECIALIST II	21.55	26.20	22.60			22.60
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	0.00			0.00
	3389	SENIOR DETENTION SPECIALIST	23.72	28.84	3.00			3.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	0.00			0.00
	3390	DETENTION SPECIALIST SUPERVISOR	27.76	33.75	4.00			4.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	135.00			135.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	14.00			14.00
	4164	CORRECTIONAL LIEUTENANT	56.20	68.31	4.00			4.00
	4130	SHERIFFS CAPTAIN CORRECTIONS	64.33	78.20	1.00			1.00
300203 Total					184.60			184.60
300204	0049	LEGAL PROCESSOR II	19.95	24.26	0.00			0.00
	3388	DETENTION SPECIALIST II	21.55	26.20	4.40			4.40
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	22.00			22.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	4.00			4.00
300204 Total					30.40			30.40
SHERIFF DEPT TOTAL					634.50	0.00	0.00	634.50
AG PRESERVATION/OPEN SPACE DISTRICT								
310101	1280	OSD RECEPTIONIST	20.56	24.99	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	1284	OSD TECHNICIAN	24.38	29.63	4.00			4.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	1282	OSD EXECUTIVE SECRETARY	25.30	30.77	0.00			0.00
	7025	OSD EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0902	OSD PUBLIC INFORMATION SPECIALIST	25.48	30.96	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	1298	OSD ACQUISITION ASSISTANT	26.37	32.05	1.00			1.00
	1283	OSD ASSISTANT PLANNER	27.63	33.58	0.00			0.00
	1283	OSD ASSISTANT PLANNER	27.63	33.58	1.00			1.00
	1292	OSD CONSERVATION GIS ANALYST	27.87	33.87	1.00			1.00
	1285	OSD ASSOCIATE PLANNER	32.51	39.52	2.00			2.00
	1285	OSD ASSOCIATE PLANNER	32.51	39.52	1.00			1.00
	1285	OSD ASSOCIATE PLANNER	32.51	39.52	2.50			2.50
	1297	OSD COMMUNITY RELATIONS SPECIALIST	37.21	45.22	1.00			1.00
	1286	OSD STEWARD COORDINATOR	37.34	45.39	1.00			1.00
	1288	OSD LAND ACQUISITION SPECIALIST	39.80	48.37	2.00			2.00
	1301	OSD ADMINISTRATIVE-FISCAL MANAGER	41.78	50.78	1.00			1.00
	1299	OSD PROGRAM MANAGER	44.71	54.36	1.00			1.00
	1299	OSD PROGRAM MANAGER	44.71	54.36	1.00			1.00
	1299	OSD PROGRAM MANAGER	44.71	54.36	1.00			1.00
	1290	OSD GENERAL MANAGER	69.53	84.51	1.00			1.00
AG PRESERVATION/OPEN SPACE DISTRICT TOTAL					27.50	0.00	0.00	27.50
INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW & OUTREACH								
320101	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	4600	DIRECTOR INDEPENDENT OFF OF LAW ENF REV & OUTREA	64.68	78.62	1.00			1.00
INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW & OUTREACH TOTAL					2.00	0.00	0.00	2.00
WATER AGENCY								
330101	0002	OFFICE ASSISTANT II	17.52	21.30	3.00			3.00
	0402	ACCOUNT CLERK II	19.95	24.26	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0100	RECEPTIONIST	19.95	24.26	0.00			0.00
	0402	ACCOUNT CLERK II	19.95	24.26	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	5082	WATER AGENCY MAINTENANCE WORKER II	23.80	28.93	2.00			2.00
	5082	WATER AGENCY MAINTENANCE WORKER II	23.80	28.93	2.00			2.00
	5082	WATER AGENCY MAINTENANCE WORKER II	23.80	28.93	5.00			5.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00			1.00
	0914	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	24.45	29.72	4.00			4.00
	0914	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	24.45	29.72	0.00			0.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	0.00			0.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0415	ACCOUNTANT I	26.36	32.04	0.00			0.00
	5222	AUTOMOTIVE MECHANIC	26.90	32.70	1.00			1.00
	5086	WATER AGENCY MAINTENANCE WORKER III	27.58	33.53	2.00			2.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	5086	WATER AGENCY MAINTENANCE WORKER III	27.58	33.53	6.00			6.00
	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	2.00			2.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	1.00			1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	0.00			0.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	2.00			2.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	1.00			1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	4.00			4.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	1.00			1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	1.00			1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	1.00			1.00
	5087	WATER AGENCY LEAD MAINTENANCE WORKER	30.35	36.89	1.00			1.00
	5087	WATER AGENCY LEAD MAINTENANCE WORKER	30.35	36.89	2.00			2.00
	5087	WATER AGENCY LEAD MAINTENANCE WORKER	30.35	36.89	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	0.00			0.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	5032	VEGETATION CONTROL ADVISOR	30.83	37.47	1.00			1.00
	1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	32.25	39.20	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00			0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00			0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	2.00			2.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00			0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00			0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00			0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00			0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	1.00			1.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	2.00			2.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	1.00			1.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00			0.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	3.00			3.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	0.00			0.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	3.00			3.00
	0917	WATER AGENCY ENVIRONMENTAL SPECIALIST II	33.79	41.07	5.00			5.00
	0917	WATER AGENCY ENVIRONMENTAL SPECIALIST II	33.79	41.07	0.00			0.00
	1052	RIGHT OF WAY AGENT II	34.17	41.53	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	1036	PROJECT SPECIALIST	34.43	41.85	2.00			2.00
	1036	PROJECT SPECIALIST	34.43	41.85	1.00			1.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	2.00			2.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	0.00			0.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	0.00			0.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	0.00			0.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	0.00			0.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	2.00			2.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	1.00			1.00
	0130	PROGRAMMER ANALYST	35.02	42.57	3.00			3.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00			1.00
	0918	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	36.33	44.16	7.00			7.00
	0987	WATER AGENCY SENIOR TECHNICAL WRITING SPECIALIST	36.33	44.16	1.75			1.75
	0918	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	36.33	44.16	0.00			0.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	0767	RISK MANAGEMENT ANALYST II	37.84	46.00	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00
	1056	SUPERVISING RIGHT OF WAY AGENT	38.61	46.94	1.00			1.00
	5129	WATER AGENCY MECHANIC	41.24	50.13	1.00			1.00
	5129	WATER AGENCY MECHANIC	41.24	50.13	17.00			17.00
	1219	WATER AGENCY CAD-GIS COORDINATOR	41.78	50.78	1.00			1.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	1.00			1.00
	5091	WATER AGENCY SENIOR NETWORK ANALYST	42.91	52.16	2.00			2.00
	0768	RISK MANAGEMENT ANALYST III	43.53	52.92	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	5112	ELECTRICIAN-INSTRUMENTATION TECHNICIAN	44.48	54.06	7.00			7.00
	5126	WATER AGENCY SENIOR PLANT OPERATOR	45.34	55.11	16.00			16.00
	5132	WATER AGENCY LEAD MECHANIC	45.56	55.38	6.00			6.00
	0986	TECHNICAL WRITING MANAGER	45.80	55.66	1.00			1.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	1.00			1.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	0.00			0.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	0.00			0.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	0.00			0.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	0.00			0.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	1.00			1.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	1.00			1.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	1.00			1.00
	0140	SENIOR NETWORK ANALYST	45.91	55.81	1.00			1.00
	0919	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	47.59	57.84	4.00			4.00
	0919	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	47.59	57.84	0.00			0.00
	5098	WATER AGENCY ENVIRONMENTAL COMPLIANCE INSPECTOR	47.95	58.29	2.00			2.00
	5142	WATER AGENCY CHEMIST	47.95	58.29	4.00			4.00
	0911	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	52.66	64.00	0.00			0.00
	0911	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	52.66	64.00	1.00			1.00
	0136	ENGINEERING PROGRAMMING MANAGER	52.71	64.08	1.00			1.00
	0996	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	56.51	68.70	2.00			2.00
	0996	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	56.51	68.70	0.00			0.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	1.00			1.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	1.00			1.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	3.00			3.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	1.00			1.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	3.00			3.00
	0999	WATER AGENCY LAND SURVEYOR	58.09	70.60	1.00			1.00
	0910	WATER AGENCY DIVISION MGR ADMINISTRATIVE SERVICES	59.68	72.53	1.00			1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	2.00			2.00
	1033	WATER AGENCY HYDROGEOLOGIST IV	63.08	76.67	1.00			1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	5.00			5.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	1.00			1.00
	1033	WATER AGENCY HYDROGEOLOGIST IV	63.08	76.67	1.00			1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	5.00			5.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	5.00			5.00
	0994	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	64.95	78.95	1.00			1.00
	0994	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	64.95	78.95	0.00			0.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00			1.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00			1.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00			1.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	1074	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	67.79	82.40	1.00			1.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00			1.00
	1074	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	67.79	82.40	0.00			0.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00			1.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00			1.00
	1017	DEPUTY CHIEF ENGINEER	72.87	88.58	1.00			1.00
	0912	WATER AGENCY ASSISTANT GENERAL MANAGER	77.22	93.86	1.00			1.00
	0912	WATER AGENCY ASSISTANT GENERAL MANAGER	77.22	93.86	1.00			1.00
	1019	WATER AGENCY CHIEF ENGINEER-DIR OF GRNDWATER MGT	82.33	100.08	1.00			1.00
	1020	WATER AGENCY GENERAL MANAGER	99.92	121.46	1.00			1.00
WATER AGENCY TOTAL					231.75	<i>0.00</i>	<i>0.00</i>	231.75
TRANSPORTATION & PUBLIC WORKS								
340101	0320	YARD CLERK	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	4.00			4.00
	5015	MAINTENANCE WORKER II	22.18	26.95	6.00			6.00
	5015	MAINTENANCE WORKER II	22.18	26.95	1.00			1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	2.00			2.00
	5015	MAINTENANCE WORKER II	22.18	26.95	6.00			6.00
	5015	MAINTENANCE WORKER II	22.18	26.95	6.00			6.00
	5015	MAINTENANCE WORKER II	22.18	26.95	6.00			6.00
	5015	MAINTENANCE WORKER II	22.18	26.95	3.00			3.00
	5030	VEGETATION SPECIALIST	22.88	27.80	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00			1.00
	5061	BRIDGE WORKER	24.19	29.40	4.00			4.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	5017	MAINTENANCE WORKER III	25.67	31.21	4.00			4.00
	5017	MAINTENANCE WORKER III	25.67	31.21	2.00			2.00
	5017	MAINTENANCE WORKER III	25.67	31.21	1.00			1.00
	5017	MAINTENANCE WORKER III	25.67	31.21	4.00			4.00
	5017	MAINTENANCE WORKER III	25.67	31.21	3.50			3.50
	5017	MAINTENANCE WORKER III	25.67	31.21	4.00			4.00
	5017	MAINTENANCE WORKER III	25.67	31.21	3.00			3.00
	5073	TRAFFIC PAINT & SIGN WORKER	25.67	31.21	4.00			4.00
	5063	SENIOR BRIDGE WORKER	27.20	33.06	3.00			3.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	1.00			1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	12.00			12.00
	5032	VEGETATION CONTROL ADVISOR	30.83	37.47	1.00			1.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	0.50			0.50
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00			1.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00			1.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00			1.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00			1.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00			1.00
	5076	TRAFFIC MAINTENANCE SUPERVISOR	31.33	38.09	1.00			1.00
	1009	TRAFFIC SIGNAL TECHNICIAN	31.64	38.45	2.00			2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	4.00			4.00
	5066	BRIDGE SUPERVISOR	33.19	40.34	1.00			1.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
	5055	PUBLIC WORKS FLEET EQUIPMENT MANAGER	35.82	43.53	1.00			1.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	4.00			4.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00			1.00
	1000	LICENSED LAND SURVEYOR	40.83	49.62	1.00			1.00
	5058	PUBLIC WORKS OPERATIONS COORDINATOR	41.33	50.24	2.00			2.00
	1012	ENGINEER	43.41	52.76	7.00			7.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	0.00			0.00
	1055	RIGHT OF WAY MANAGER	47.53	57.78	0.00			0.00
	1373	ROAD OPERATIONS DIVISION MANAGER	47.53	57.78	1.00			1.00
	1014	SENIOR ENGINEER	47.81	58.12	4.00			4.00
	1015	ENGINEERING DIVISION MANAGER	52.42	63.71	1.00			1.00
	1039	DEPUTY DIRECTOR TRANSPORTATION & OPERATIONS	68.70	83.52	1.00			1.00
	1041	DEPUTY DIRECTOR ENGINEERING & MAINTENANCE	68.70	83.52	1.00			1.00
	1042	DIRECTOR OF TRANSPORTATION & PUBLIC WORKS	79.78	96.98	1.00			1.00
340101 Total					132.00			132.00
340301	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	5015	MAINTENANCE WORKER II	22.18	26.95	1.00		1.00	2.00
	0704	AIRPORT OPERATIONS SPECIALIST	24.37	29.62	7.00		1.00	8.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0904	MARKETING SPECIALIST	27.04	32.87	1.00			1.00
	0712	AIRPORT OPERATIONS SUPERVISOR	28.36	34.47	1.00			1.00
	1052	RIGHT OF WAY AGENT II	34.17	41.53	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0713	ASSISTANT AIRPORT MANAGER	41.33	50.24	1.00			1.00
	0714	AIRPORT MANAGER	52.41	63.70	1.00			1.00
340301 Total					18.00			20.00
340401	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	1374	TRANSIT SPECIALIST II	34.24	41.62	2.00			2.00
	1377	TRANSIT SYSTEMS MANAGER	49.87	60.62	1.00			1.00
340401 Total					5.00			5.00
340501	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	5188	REFUSE ENFORCEMENT SPECIALIST	26.48	32.18	1.00			1.00
	5186	WASTE MANAGEMENT SPECIALIST II	30.63	37.23	4.00			4.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	5340	LANDFILL FACILITIES SPECIALIST	36.46	44.31	1.00			1.00
	1081	PROFESSIONAL GEOLOGIST	43.41	52.76	1.00			1.00
	5180	INTEGRATED WASTE OPERATIONS DIVISION MGR	47.53	57.78	1.00			1.00
	5191	WASTE MANAGEMENT AGENCY EXECUTIVE DIRECTOR	47.53	57.78	1.00			1.00
340501 Total					11.00			11.00
TRANSPORTATION & PUBLIC WORKS TOTAL					166.00	0.00	2.00	168.00
UCC COOPERATIVE EXTENSION								
350101	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
350101	0826	DEPARTMENT ANALYST	32.26	39.21	2.00		-1.00	1.00
350101	1122	SENIOR AGRICULTURAL PROGRAM ASSISTANT	21.50	26.15	1.00			1.00
350101	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	2.00			2.00
UCC COOPERATIVE EXTENSION TOTAL					6.00	0.00	-1.00	5.00

POSITION ALLOCATION

Section	Job Code	Job Classification	A STEP	I STEP	2018-19 Recomm	2018-19 Supp	2018-19 Hearing Actions	2018-19 Adopted
SONOMA COUNTY FAIRGROUNDS								
802401	0748	FAIRGROUNDS MAINTENANCE WORKER	18.70	22.73	2.00			2.00
	0748	FAIRGROUNDS MAINTENANCE WORKER	18.70	22.73	2.00			2.00
	0311	STOREKEEPER	19.84	24.11	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0742	SIMULCAST ATTENDANT	19.95	24.26	0.75			0.75
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0757	FAIRGROUND PREMIUM EXHIBIT ASSISTANT	21.85	26.55	1.00			1.00
	0743	SENIOR SIMULCAST ATTENDANT	21.95	26.68	1.00			1.00
	0749	SENIOR FAIRGROUNDS MAINTENANCE WORKER	22.70	27.59	3.00			3.00
	0749	SENIOR FAIRGROUNDS MAINTENANCE WORKER	22.70	27.59	3.00			3.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	1.00			1.00
	5335	BUILDING MECHANIC II	30.65	37.25	3.00			3.00
	5335	BUILDING MECHANIC II	30.65	37.25	1.00			1.00
	0759	MARKETING AND PROMOTIONS COORDINATOR	37.32	45.37	1.00			1.00
	0756	INTERIM EVENTS COORDINATOR	37.32	45.37	1.00			1.00
	0758	PREMIUM AND EXHIBIT COORDINATOR	38.38	46.66	1.00			1.00
	5355	FAIR GROUNDS BUILDING SUPERINTENDENT	40.30	48.99	1.00			1.00
	0761	FAIR FINANCIAL SERVICES OFFICER	41.78	50.78	1.00			1.00
	0755	DEPUTY FAIR MANAGER	44.14	53.66	1.00			1.00
	0750	FAIR MANAGER	60.29	73.28	1.00			1.00
SONOMA COUNTY FAIRGROUNDS TOTAL					30.75	<i>0.00</i>	<i>0.00</i>	30.75
County of Sonoma Total					4023.48	10.65	26.05	4060.18



GLOSSARY



BUDGET TERMS

A-87 COSTS (Cost Principles for State, Local, and Indian Tribal Governments) - Establishes principles for determining the allowable costs incurred by State, local, and federally-recognized Indian tribal governments (governmental units) under grants, cost reimbursement contracts, and other agreements with the Federal Government. These costs are allocated to County departments under the Countywide Cost Allocation Plan.. (A-87 refers to the federal circular that provides guidelines for these costs.)

ADOPTED BUDGET – The budget approved by the Board of Supervisors as the spending plan for the year. According to the State Budget Act legislation the Board must approve the Adopted Budget by October 2 each year.

ACCRUAL BASIS - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

APPROPRIATION - An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at the end of the fiscal year.

APPROPRIATION LIMITS - Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of tax revenue of the state, schools, and most local agencies; limit is generally prior year appropriations factored by per capita cost increases and population changes.

APPROPRIATIONS FOR CONTINGENCIES - A budgetary amount, not to exceed 15% of specified appropriations of the fund in which it is appropriated, which is set aside to meet unforeseen expenditure requirements.

ASSESSED VALUATION - A valuation set upon real estate or other property by the County or State Board of Equalization as a basis for levying taxes.

ASSET - Resource owned or held by the County, which has monetary value.

AVAILABLE FUND BALANCE FOR BUDGETING - The amount of funding available at year-end after deducting encumbrances, reserves, liabilities, and certain assets.

BASELINE BUDGET - Baseline is generally considered to be the financial and staff resources needed to provide a level of service provided in the prior year's accomplishments less any one-time sources and uses.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

CAPITAL IMPROVEMENT PLAN (CIP) - A multi-year plan for expenditures related to acquisition, expansion or rehabilitation to meet capital asset needs (e.g., land, buildings, and equipment related to construction).

CAPITAL PROJECTS FUND - Funds that account for the financial resources used for the acquisition or construction of major capital facilities.

CASH BASIS - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

CERTIFICATES OF PARTICIPATION (COP) – Certificates issued for the financing of capital assets. COPs represent undivided interests in the rental payments under a tax-exempt lease.

COMMUNITY FACILITIES DISTRICT (CFD) – A special financing entity through which a local government is empowered to levy special taxes and issue bonds when authorized by a 2/3 vote.

CONTINGENCY - Appropriation for unforeseen program expenditure requirements.

CONTRACTED SERVICES - Expense of services rendered under contract by professionals who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COST ACCOUNTING - The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

COST ALLOCATION PLAN - This plan, established under Federal guidelines, identifies, distributes, and allows the County to be reimbursed for the costs of services by support groups (such as Purchasing, Human Resources, CAO, County Counsel) to those departments performing functions supported by Federal/State funds.

COST-OF-LIVING ADJUSTMENT (COLA) - An increase in salaries to offset the adverse effect of inflation on compensation.

DEBT SERVICE FUND - A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.

DEPARTMENT – The portion of the total county organization reporting to one individual who has overall management, appointing authority and budgetary responsibility for a specified group of programs and services.

DEPRECIATION – A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DESIGNATION - For governmental fund types, a segregation of a portion of the undesignated fund balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies, equipment replacement, financing receivables, etc.

DISCRETIONARY REVENUE - Monies that are not legally earmarked by the state or federal government for a specified program or use. Included in this category are sales and use taxes, business license and utility user taxes, and property taxes.

DIVISION – As used in the County budget, the division is a subset of a department’s or agency’s budget that is comprised of activities, programs, and services with common objectives but as a whole are distinct from other groups of activities, programs, and services that the department or agency provides. Movement of appropriations at the division level during the year requires Board approval.

EMPLOYEE BENEFITS - Amounts paid on behalf of employees; these amounts are not included in the gross salary. They are fringe benefit payments and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, workers' compensation payments, and unemployment insurance payments.

ENCUMBRANCES - An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the government body is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

FISCAL YEAR – Twelve month period for which a budget is applied. The County's fiscal year is July 1 to June 30.

FIXED ASSETS – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, improvements and equipment.

FULL-TIME EQUIVALENT POSITION (FTE) – A full-time equivalent is equal to 2,080 hours over a fiscal year, the equivalent of a full-time schedule.

FUNCTION/FUNCTIONAL AREAS - A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. Example: "Public Protection" and "Health and Human Services" are examples of functions or functional areas in our state reporting and budget groupings, respectively.

FUND - A legal entity that provides for the segregation of monies or other revenue sources for specific restrictions, or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and surplus (fund balance), as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specified fund income or expenditures. Discussion on the different types of funds can be found in the Financial & Budget Policies attachment included under the Executive Summary tab.

FUND BALANCE - The excess of fund assets over its liabilities. A portion of this balance may be available to finance the succeeding year's budget, see AVAILABLE FUND BALANCE FOR BUDGETING above.

FUNDING SOURCES – The major categories of financing necessary to fund departmental activities and operations or Capital needs. Funding sources can include revenues (charges for services, tax receipts, grants and other state and federal subventions), reimbursements, and internal transfers (generally represents movement of funds internal to the department's budget unit), use of fund balance and General Fund Contribution that combined together provide financing of the cost of individual departmental budget activities.

FUNDING USES – Combined together the departmental costs for operations and some capital expenditures. The budget narratives show these funding uses in categories or major program activities.

GAAP (Generally Accepted Accounting Principles) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GASB (Governmental Accounting Standards Board) - The authoritative accounting and financial reporting standard-setting body for government entities.

GENERAL FUND - The fund used to account for all countywide operations except those required to be accounted for in another fund.

GENERAL FUND CONTRIBUTION – The amount of funding needed to finance the gap between departmental expenditures and all other funding sources (revenues, reimbursements and use of other funds' available balances), also referred to as General Fund Net Cost. Balances at year end are swept back to the General Fund balance.

GENERAL OBLIGATION BONDS – A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.

GENERAL RESERVE – Undesignated portion of the General Fund intended to be used for emergencies.

GOVERNMENT FINANCE OFFICER ASSOCIATION (GFOA) – A non-profit organization that represents public finance officials throughout the United States and Canada. The association's members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to promote excellence in state and local government financial management. The organization provides best practice guidance, consulting, networking opportunities, publications including books, e-books, and periodicals, recognition programs, research, and training opportunities for those in the profession.

GOVERNMENTAL FUND TYPES – Funds used to account for acquisitions and other uses of balances of expendable financial resources and related current liabilities, except for transactions and accounted for in proprietary and fiduciary funds. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

GRANT - A contribution of funding from one entity to another, usually made for a specific purpose and time period.

INDIRECT COST - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service. Includes support services like Budget Preparation, Accounting, Payroll Preparation, Treasury Management, Legal Services, and Human Resources (Personnel). See Cost Allocation Plan for further discussion.

INFRASTRUCTURE - The physical assets of the County (e.g., street, water, sewer, public buildings and parks).

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department or agency to another department or agency of a government.

INTERNAL TRANSFERS/REIMBURSEMENTS – Appropriations and revenues necessary to move from one budget unit to another (within a department) to properly account for revenues and expenditures. Similar to operating transfers within a department.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE OF EFFORT (MOE) – A requirement that a county use a specific amount of its General Fund, in order to receive a funding from specific state or federal sources.

MANDATED PROGRAMS - Mandated programs are those programs and services that the County is required to provide by specific state and/or federal law.

MATCH - The term "match" refers to the percentage of local discretionary County monies in the General Fund which, by law, must be used to match a certain amount of state and/or federal funds. For example, for the majority of welfare aid payments, the County must match every 95 state dollars they receive with 5 dollars from the County's General Fund.

MISSION STATEMENT - Depicts the department's main public service objective.

NET COUNTY COST - The amount of the operation financed by discretionary sources, principally property taxes, (also referred to as General Fund Contribution).

OBJECTIVE - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

OBLIGATIONS - Amounts that the County may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING TRANSFERS –Used to describe flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment. Regular operating subsidies (mass transit) are one common example. Operating transfers are strictly limited to activities within the primary government. Equivalent situations involving outside parties, including legally separated units included within the government's financial reporting entity, but not part of the primary government (discretely presented component units) are transactions rather than inter-fund activity, and therefore should be reported as revenues and expenditures/expense rather than as transfers.

OTHER POST EMPLOYMENT BENEFITS (OPEB) – Non-pension benefits, such as contributions toward medical insurance that the employer may offer retirees.

OTHER FINANCING USES - Operating transfers out from one governmental fund to another.

POSITION - A position is an employment slot, an approved job for a person or persons working full-time or part-time. A position is usually listed in terms of its classification.

POSITION ALLOCATION - Documentation depicting the number and classification of regular full-time, regular part-time and limited term positions in the County, by department, as authorized by the Board of Supervisors.

PRIOR-YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PROPOSITION 13 - A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: 1) a 1% tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness, 2) assessment restrictions establishing 1975 level values for all property with allowable increase of 2% annually and reappraisal to current

value upon change in ownership and new construction, 3) a two-thirds vote requirement to increase state taxes, and 4) a two-thirds vote of the electorate for local agencies to impose "special taxes."

REALIGNMENT – Also known simply as “Realignment,” refers to 1991 and 2011 transfer of program funding between the state and the counties to more accurately reflect responsibilities. Realigned programs include mental health, indigent health, foster care, welfare services, In-Home Supportive Services, certain juvenile justice programs, jail inmate housing and programs, and other miscellaneous programs.

REIMBURSEMENT - Payment of expenses incurred by an agency/budget unit which are paid by a different agency/budget unit. Reimbursements are recorded as a negative expenditure in the agency/budget unit that initially incurred the positive expense so that the total expenditure reported is not overstated by counting the same expense in both units. An example might be a Department’s Administrative budget unit incurs payroll expenses for all accounting staff, but the services rendered directly benefit several distinct state-federal funded program services. Therefore, the Administrative unit by way of a negative expense receives a reimbursement from each of the state-federal program budget units. Otherwise, the organization’s total cost of accounting services would be overstated.

RESOLUTION - An order by the Board of Supervisors requiring less legal formality than an ordinance or statute.

SALES TAX - A tax levied on the sale of goods or services to the consumer.

REVENUE - Money received to finance County services, may be ongoing or one-time. Examples: property taxes, sales taxes, fees, and state and federal grants.

SALARY SAVINGS - The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SCHEDULE - A listing of financial data in a form and manner prescribed by the state.

SECURED ROLL - Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SECURED TAXES - Taxes levied on real properties in the county, which are "secured" by a lien on the properties.

SERVICES AND SUPPLIES – A Character of expenditure reflecting the County’s costs for non-salary, capital, debt, and other financing related expenses necessary for the operations of County departments and programs.

SOURCE OF REVENUE - Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS - Fees that are charged to property owners in certain geographical areas for public improvements. A fee is levied only to those property owners who receive a direct benefit.

SPECIAL DISTRICTS - An independent unit of local government established to perform a single specified service. The Special Districts listed in this document are governed by the Board of Supervisors.

SPECIAL REVENUE FUND - A revenue fund used to account for the proceeds of specific revenue sources (other than special assessments, or for major capital projects) that are legally restricted to expenditures for specified purposes. The Community Investment Fund and Road Fund are examples of special revenue funds.

SUBVENTION - Payments by an outside agency (usually from a higher governmental unit) for costs that originate in the County (i.e., federal/state payments to the County to offset the cost of providing Health and Welfare services).

SUPPLEMENTAL TAX ROLL - The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when change to the status of the property occurs, rather than once a year, as was previously the case.

TAXES - Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

TAX LEVY - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TEETER PLAN - A plan whereby 100% of the secured property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes.

TRANSFERS IN/OUT - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRANSIENT OCCUPANCY TAX (TOT) - A tax collected by a motel/hotel operator for a percentage of the room rent paid by each transient (hotel guest), which is then due the County. This is sometimes referred to as TOT.

TRUST FUND - Used to account for money or other property received by the County in its capacity as trustee or agent to be distributed in accordance with the conditions of the trust.

UNINCORPORATED AREA - The areas of the county outside the city boundaries.

UNSECURED TAX - A tax on properties such as office furniture, equipment, and boats that are not secured by real property owned by the assessee.