



Sonoma County Continuum of Care Board Meeting Meeting Minutes

Wednesday, November 30, 2022
1:00 – 5:00 p.m. Pacific Time – Meeting held by Zoom

Recording of Meeting:

Welcome and Roll Call (00:05:20 - 00:07:54)

- Tom Schwedhelm, Continuum of Care (CoC) Board Chair, called the meeting to order at 1:00 p.m. He went over the Zoom rules around public comment and Brown Act guidelines. He also thanked all the Board members for their dedication and hard work in 2022.
- Roll Call was taken:
 - *Present: Ben Leroi, Santa Rosa Community Health Center; Jennielynn Holmes, Catholic Charities of the Diocese of Santa Rosa; Tom Schwedhelm, City of Santa Rosa; Dennis Pocekay, City of Petaluma; Chris Coursey, Sonoma County Supervisor; Margaret Sluyk, Reach for Home; Kathleen Pozzi, Community Member; Jan Cobaleda-Kegler, Sonoma County Behavioral Health; Chessy Etheridge, Lived Experience Advisory and Planning Board (arrived late); Cheyenne McConnell, Youth Community Member; Una Glass, City of Sebastopol; Don Schwartz, City of Rohnert Park; John Moore, City of Cotati; Mark Krug, Burbank Housing; Madolyn Agrimonti, City of Sonoma; Stephen Sotomayor, City of Healdsburg*
 - *Absent: Chris Keys, Redwood Gospel Mission*

A quorum was present.

1. Approval of Consent Calendar (00:07:52 – 00:28:51)

Don Schwartz requested that Item 3. (Summary of Follow-ups from the Previous Meeting(s) and Item 5. (Proposed Charter Revisions) be removed from the Consent Calendar for further discussion. Martha Cheever, CDC Leased Housing Manager, and Michael Gause, CDC Community Development Manager, answered Don's questions regarding the assignment of housing vouchers.

Dave Kiff and Andrew Hening answered questions regarding the termination clause and possible RFP process in the Strategic Plan. Dave offered to work with Andrew to make it clearer.

Public comment: Gerry La Londe-Berg

John Moore moved to approve the Consent Calendar with the exception of Item 5., which approves Version 1 of the Charter Amendment Revision with Version 2 to come back to the Board at the next meeting; seconded by Mark Krug.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Dennis Pocekay, Chris Coursey, Margaret Sluyk, Kathleen Pozzi, Jan Cobaleda-Kegler, Cheyenne McConnell, Una Glass, Don Schwartz, John Moore, Mark Krug, Madolyn Agrimonti, Stephen Sotomayor

Noes: None

Abstain: None

Absent: Chris Keys, Chessy Etheridge

The motion passed.

2. Reports from Lead Agency Staff (00:28:52 – 00:53:31)

- **2023 Point in Time (PIT) Count**

Michael Gause reported the PIT Count will take place on January 27, 2023. The planning process has started; the surveys and volunteer link should be up in the next 2 to 3 weeks. The app will be used again with a paper back-up when needed. There will be training for the volunteers. Kathleen Pozzi volunteered to make and distribute flyers indicating it is just a count and no one will be arrested with outstanding warrants.

- **CoC Board Nominations**

Thai Hilton shared a presentation showing the open seats on the CoC Board, the elected members that will remain on the Board of the second year of their terms, and the Board members who are appointed to their seats. Nominations will be accepted through December 7, and the 3 open elected seats will be made at the Quarterly Membership Meeting on December 15. The LEAP Board will make their final decision for the one open elected seat during their meeting on December 16.

- **HHAP Round 3 Delay**

After the Governor paused all HHAP-3 applications last month, ours was successfully resubmitted and finalized. The funds should be available before the end of 2022 or early 2023. The first draft of HHAP-4 application has been submitted.

- **Updates on Data Dashboard Effort**

Adam Siegenthaler, Department Information Systems Tech, shared a presentation regarding making data a little more transparent and easier to find. He showed the Continuum of Care's webpage with the Sonoma County Homeless Data Dashboard with 5 metrics that will be updated monthly.

Public Comment: Teddie Pierce

3. Homeless Service Provider Group Update (00:53:32 – 01:06:31)

Margaret Sluyk reported that 10 service providers have provided pay data, which they analyzed. They will initially be focusing on 3 specific roles: Housing Case Managers, Shelter Employees, and Street Outreach Case Managers.

Public Comment: None at this time.

4. Word from the Street (01:06:32 – 01:37:09)

Chessy Etheridge spoke about the information on open warming stations that she was given when she called 2-1-1. She was told there were none in Santa Rosa. She asked questions about possible funding. Michael Gause reported that information would be going out today in both English and Spanish regarding open warming stations. He also stated that winter shelters will be an eligible use of funds next year. Tom Schwedhelm provided more information regarding jurisdictional and land use issues. Andrew Akufo requested he be sent an email with any participant information that he could share.

Public Comment: Gerry La Londe-Berg, Alice Linn, Kelli Kuykendall, Teddie Pierce

5. State Emergency Solutions Grants – Corona Virus (ESG-CV) Bonus Rapid Rehousing Funding (01:37:10 – 01:50:05)

Michael Gause reported that \$300,000 in additional Rapid Rehousing funds has been awarded by the State to the CoC, which must be expended by September 30, 2023.

Public Comment: Teddie Pierce, Dannielle Danforth

Dennis Pocekay moved to refer the decision to the Funding and Evaluation Committee for recommendations based on evaluation protocols; seconded by Stephen Sotomayor.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Dennis Pocekay, Chris Coursey, Margaret Sluyk, Kathleen Pozzi, Jan Cobaleda-Kegler, Chessy Etheridge, Cheyenne McConnell, Una Glass, Don Schwartz, John Moore, Mark Krug, Madolyn Agrimonti, Stephen Sotomayor

Noes: None

Abstain: None

Absent: Chris Keys

The motion passed.

6. Memorandum of Understanding for CoC Board (01:50:06 – 02:21:42)

Andrew Hening shared a presentation of the recommendations for a Lead Agency MOU and a Collaborative Applicant MOU. He suggested additional review by County Counsel and HUD Technical Assistance.

Public Comment: Teddie Pierce

Don Schwartz moved to adopt the proposed MOUs with 2 amendments: under **County Responsibilities**, delete “To the extent to which the recruitment process for senior staff at the Collaborative Applicant includes a community panel process, at least two panelists will be appointed by the CoC Board Chair and Vice Chair.”; add “When hiring a division director to oversee the [Lead Agency/Collaborative Applicant] function, the County will include a community interview panel as part of the process. At least two panelists will be appointed by the CoC Board Chair and Vice Chair. The full interview panel will provide feedback to the County Administrator and the Director of Health Services about candidates. Ultimately, the Director of the Department of Health

Services will make the final selection of the division director.” **Under Amendments and Notices,** delete “The MOU may be amended in writing by either party and is in effect upon signature of both parties;” add “The MOU may be amended upon written agreement by both parties;” seconded by Dennis Pocekay.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Dennis Pocekay, Margaret Sluyk, Kathleen Pozzi, Jan Cobaleda-Kegler, Chessy Etheridge, Cheyenne McConnell, Una Glass, Don Schwartz, John Moore, Mark Krug, Madolyn Agrimonti, Stephen Sotomayor
Noes: None
Abstain: Chris Coursey
Absent: Chris Keys

The motion passed.

7. 10-Minute Break (02:21:42 – 02:34:32)

Meeting resumed; a quorum was present.

8. CoC Strategic Planning Presentation: (02:36:38 – 04:02:59)

Stephen Sotomayor thanked the members of the Strategic Planning Committee, consultants, and staff for their work during the last year. He introduced Matt Weber with Homebase who shared a presentation on the Sonoma County 5 Year Strategic Plan to Prevent & End Homelessness. Aram Hauslaib with Homebase provided additional information.

Public Comment: Teddie Pierce, Gerry La Londe-Berg, Alice Linn, Tom Bieri

John Moore moved to continue this meeting and table this particular draft until the CoC Board meeting on December 14 with comments or changes emailed to staff by close of business on December 5 and staff to send out a revised version by the afternoon of December 9; seconded by Don Schwartz.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Dennis Pocekay, Chris Coursey, Margaret Sluyk, Jan Cobaleda-Kegler, Chessy Etheridge, Cheyenne McConnell, Una Glass, Don Schwartz, John Moore, Mark Krug, Madolyn Agrimonti, Stephen Sotomayor
Noes: None
Abstain: None
Absent: Chris Keys, Kathleen Pozzi

The motion passed.

Meeting was adjourned at 5:06 p.m.