

Sonoma County Continuum of Care Board
Agenda Report (Consent Calendar)

Item No: 1 (Consent Calendar)
Subject: Summary of Items on the Consent Calendar
Meeting Date: July 27, 2022
Staff Contact: Michael Gause, Ending Homelessness Program Manager, Michael.Gause@sonoma-county.org

Summary

This staff report briefly summarizes items proposed for the CoC Board meeting's Consent Calendar. All items will be approved with one motion (following a second, as well as public comment on Consent Calendar Items) except for those items removed from the Consent Calendar for separate discussion and action.

Recommended Action(s)

Approve the items on the Consent Calendar

Discussion

Items on the Consent Calendar include:

1. The meeting's **proposed agenda**. The agenda contains all items that will be discussed by the Continuum of Care Board at today's meeting. **The agenda is attached as Attachment A.**
2. The **minutes** from the last or previous meeting(s). The minutes reflect a general summary of the previous meeting's (or meetings') activities, and are not intended to reflect verbatim comments. **The minutes are attached as Attachment B.**
3. A **summary of follow-ups** from the previous meeting(s). At the previous meeting, CoC Board members and others asked for the Lead Agency staff to follow up on the following questions or comments.
 - a. The CoC Board asked staff to share the text of the CoC Strategic Planning Committee Vision Statement presented by Stephen Sotomayor. On June 17th 2022, the CoC Strategic Planning Committee approved the below Vision Statement for the CoC Strategic Plan:

The system of care in Sonoma County strives to be a leader in preventing homelessness, and in ensuring that people experiencing homelessness are supported in achieving housing stability, mental and physical wellness, and economic welfare through a collaborative, client-driven system of care that quickly and effectively delivers accessible, dignified treatment and services.

b. CoC Program Competition Renewal Scoring Questions – CoC Program Regulations

As it relates to the CoC Program federal funding, the CoC Board requested additional information from staff listed below.

CoC Program Supportive Services

What are eligible supportive services? ([§ 578.53](#))

The CoC Interim Rule specifies which eligible supportive services can be paid for with CoC Supportive Service funds ([§ 578.53\(a\)\(1\)](#)). All supportive services provided must help program participants obtain and maintain housing. Services not specified in the CoC Interim Rule are not eligible ([§ 578.53\(d\)](#)).

Eligible supportive services are:

- Annual Assessment of Services ([§ 578.53\(1\)](#))
- Moving costs ([§ 578.53\(2\)](#))
- Case management ([§ 578.53\(3\)](#))
- Childcare ([§ 578.53\(4\)](#))
- Education services ([§ 578.53\(5\)](#))
- Employment assistance and job training ([§ 578.53\(6\)](#))
- Food ([§ 578.53\(7\)](#))
- Housing search and counseling services ([§ 578.53\(8\)](#))
- Legal services ([§ 578.53\(9\)](#))
- Life skills training ([§ 578.53\(10\)](#))
- Mental health services ([§ 578.53\(11\)](#))
- Outpatient health services ([§ 578.53\(12\)](#))
- Outreach services ([§ 578.53\(13\)](#))
- Substance abuse treatment services ([§ 578.53\(14\)](#))
- Transportation ([§ 578.53\(15\)](#))
- Utility deposits ([§ 578.53\(16\)](#))

CoC Program Operating Costs

Another question from the CoC Board was whether or not these funds can be used for security services for a particular project, and if yes, are there any projects currently using these funds for security services. Staff confirmed during the meeting that security services can be charged with the use of operating expenses, if outlined within a project application (listed under bullet four below). As it relates to current CoC Program funded projects and whether or not they use their operations

budget line item to pay for security on site, that question would need to be asked to each project for confirmation. Expenses projects apply for in the operations category is outlined within their original application for a new project with HUD. If the CoC Board wishes SCCDC staff reach out to each organization funded, this can be done upon request.

What can a program spend CoC operating funds on?

In general, the following costs are considered eligible:

- The costs of maintenance and repair of housing not included in the lease ([§ 578.55\(b\)\(1\)](#))
- Property taxes and insurance ([§ 578.55\(b\)\(2\)](#))
- Scheduled payments to a reserve fund for the future replacement of major buildings systems. Major building systems include structural support, roofing, cladding, weatherproofing, plumbing, electrical, heating, ventilation, and air conditioning ([§ 578.55\(b\)\(3\)](#))
- **Security for a housing program if more than 50 percent of the units or building area are CoC-funded ([§ 578.55\(b\)\(4\)](#))**
- Utilities including electricity, gas, heating oil or other heating/cooling costs, water, sewer, and trash removal ([§ 578.55\(b\)\(5\)](#))
- Furniture (office/apartment) that remains with the project. Mattresses are also eligible costs, even if they remain with the program participant ([§ 578.55\(b\)\(6\)](#))
- Equipment, including office equipment, appliances such as microwaves, refrigerators, stoves, washers and dryers, etc. that remain with the project ([§ 578.55\(b\)\(7\)](#))
- Staff time spent carrying out the above eligible operating activities that are part of the approved grant.

Additional Operation information- What costs are included in maintenance and repair?

Maintenance and repair include a property or unit's upkeep, including structural, electrical, and plumbing systems. It can include everything from leaky faucets to major repairs. It includes landscaping (non-beautification) and snow removal and salting.

Catholic Charities Supportive Services Palms Inn

Another question related to the Catholic Charities Palms Inn site and the plan to increase supportive services. As mentioned during the meeting, the agency is currently working on a budget amendment for their HUD CoC Program contract. Currently, a majority of the funding they receive through this grant is within the leasing budget line item. The proposed amendment to their agreement with HUD is to shift funding away from leasing dollars to increase their supportive services budget line item. A majority of the CoC HUD contracts have very little funding for supportive services and have large amounts of funding for leasing/rental assistance of the actual units. The plan with the amendment is to incorporate project-based vouchers from the local housing authority to pay for the rent of the unit, in order to shift funds and increase staffing capacity.

In addition, the project has applied for and was awarded during last year's CoC Program Competition (Federal HUD funding) to hire an onsite licensed clinician for mental health supportive services. This means residents in the project will receive mental health care directly from the project. Contracts for last year's CoC Program awards have not yet been received and therefore no clinician is hired to date, but will be available.

- c. The CoC Board asked staff to determine the scope of the Emergency Housing Voucher issue and convene a group to identify solutions. Staff estimates that there are up to 150 voucher holders who will not be able to access supportive services. A working group has met to discuss this gap. The group believes that there is not only a gap in supportive services through Rapid Rehousing but also with provider capacity. The group is looking to engage with RRH providers to see their capacity and to determine the amount of funding needed to serve the clients and to try to identify possible funding sources and agencies that have capacity.
4. HMIS Evaluation Revision. Staff updated the HMIS Evaluation Plan to include an additional deliverable under the Communication section per board direction. The language added was '*Did the HMIS Lead effectively communicate data regarding the performance of providers, programs, and the system to the CoC and the public?*'. An additional change was also made to replace all instances of '*HMIS Coordinator*' to '*HMIS Lead*' in order to make sure the evaluation looks at the lead agency rather than a specific position within. **Attachment C**.
 5. HUD NOFO Targeting Unsheltered Homeless- The U.S. Department of Housing and Urban Development (HUD) released a first-of-its-kind package of resources to address unsheltered homelessness and homeless encampments, including funds set aside specifically to address homelessness in rural communities. Please see **Attachment D** for a detailed summary of this Notice of Funding Opportunity (NOFO).

Attachments:

- A: Proposed Agenda
- B: Minutes from the 6/22/22 meeting
- C: HMIS Evaluation Revision
- D: HUD NOFO Targeting Unsheltered Homeless



Attachment A
Sonoma County Continuum of Care (CoC) Board
Agenda for July 27, 2022
1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/99261791880?pwd=djc0b1ZsU1FpOU1kbnJ0UDNOcUhfQT09>

Phone: 1 (669) 900-9128 Webinar ID: 992 6179 1880 Passcode: 650935

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
1.	Consent Calendar (ACTION ITEM): (Unless pulled from the Consent Calendar for separate discussion, the Board will approve the below with one action following public comment) <ul style="list-style-type: none"> • 7/27/22 Agenda • Minutes from 6/22/22 • Summary of Follow-ups from the Previous Meeting(s) • HMIS Evaluation Revision • HUD Notice of Funding Opportunity Targeting Unsheltered Homeless 	Consent Calendar Staff Report with Attachments Included	Board Chair	1:05pm
2.	Review Draft Budget for Housing and Homelessness Incentive Program (HHIP) ACTION ITEM: <i>Provide consultation and approve CoC Board letter of support for HHIP Application.</i>	-Staff Report for HHIP DRAFT Budget with Letter of Support	CDC Staff	1:20pm
3	Reports from Lead Agency Staff <ul style="list-style-type: none"> • Update on Sonoma County Board of Supervisors Actions from July 12, 2022 • Joe Rodota Trail Update • Update on Built for Zero 	-Staff Report for Reports from Lead Agency	CDC Staff	2:00pm
4.	Vacant Service Provider Seat Process ACTION ITEM: <i>Approve staff recommendations</i>	-Staff Report for Vacant Service Provider Seat Process	Board Chair	2:20pm
5.	Word from the Street		Chessy Etheridge	2:35pm

6.	Presentation: Emergent Themes from Strategic Planning Stakeholder Engagement	-Staff Report for Homebase Presentation	Homebase	2:45pm
7.	10-minute break			3:20pm
8.	Presentation: Ruthless Kindness	-Staff Report for Ruthless Kindness Presentation	Ruthless Kindness	3:30pm
9.	<p>Reports from Standing Committees:</p> <ul style="list-style-type: none"> • Funding & Evaluation Committee • Coordinated Entry Advisory (CEA) Committee <p><i>ACTION ITEM: Approve the Move-On policy for the Coordinated Entry policies and procedures</i></p> <ul style="list-style-type: none"> • Strategic Plan Committee • Homeless Management Information System (HMIS)/Data Committee • Lived Experience Advisory & Planning Board (LEAP) • Youth Action Board 	-Staff Report for CEA Committee Item	Committee Representatives	3:40pm
10.	<p>Review Agenda for August CoC Board Meeting</p> <ul style="list-style-type: none"> • Status Update on MOU Between CoC Board and Lead Agency • Update on Potential Federal Legislation for Housing for All Act 2022 • Potential Scoring for HUD Notice of Funding Opportunity Targeting Unsheltered Homeless 	- Staff Report for DRAFT Agenda 8/24/22	Board Chair	4:30pm
11.	Board Member Questions & Comments		Board Chair	4:45pm
12.	Public Comment on Non-Agendized Items		Board Chair	5:00pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the

above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.



Attachment B

Sonoma County Continuum of Care Board Meeting Draft Meeting Minutes

Wednesday, June 22, 2022

1:00 – 5:00 p.m. Pacific Time – Meeting held by Zoom

Recording of Meeting: <https://www.youtube.com/watch?v=4yIaLSea6ho&t=10499s>

Welcome and Roll Call (00:10:28 - 00:12:55)

- Tom Schwedhelm, Continuum of Care (CoC) Board Chair, called the meeting to order at 1:00 p.m. He went over the agenda and clarified Zoom rules around public comment and Brown Act guidelines.
- Roll Call was taken:
 - *Present: Ben Leroi, Santa Rosa Community Health Center; Jennielynn Holmes, Catholic Charities of the Diocese of Santa Rosa; Tom Schwedhelm, City of Santa Rosa; Dennis Pocekay, City of Petaluma; Chris Coursey, Sonoma County Supervisor; Margaret Sluyk, Reach for Home; Chris Keys, Redwood Gospel Mission; Kathleen Pozzi, Community Member; Nora Mallonee-Brand, Sonoma County Behavioral Health; Chessy Etheridge, Lived Experience Advisory and Planning Board; Cheyenne McConnell, Youth Community Member; Chessy Etheridge, Lived Experience Advisory and Planning Board; Diana Rich as proxy for Una Glass (arrived at 1:14 p.m.), City of Sebastopol; Don Schwartz, City of Rohnert Park; John Moore, City of Cotati; Madolyn Agrimonti, City of Sonoma; Stephen Sotomayor, City of Healdsburg*
 - *Absent: Lisa Fatu, Social Advocates for Youth*

A quorum was present.

1. Agenda, Consent Calendar, and Minutes Approval (00:12:56 – 00:17:24)

Public comment:

None at this time.

Madolyn Agrimonti moved to approve the consent calendar; Dennis Pocekay seconded the motion.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Dennis Pocekay, Chris Coursey, Margaret Sluyk, Chris Keys, Kathleen Pozzi, Nora Mallonee-Brand, Chessy Etheridge, Cheyenne McConnell, Don Schwartz, John Moore, Madolyn Agrimonti, Stephen Sotomayor

Noes: None

Abstain: None

Absent: Lisa Fatu, Diana Rich as proxy for Una Glass

The motion passed.

2. Report from Lead Agency Staff (00:17:38 – 00:59:24)

- County's \$4 million for Homelessness in American Rescue Plan Act: CDC Interim Executive Director Dave Kiff shared a presentation and requested consultation from the CoC Board members for the recommended path for \$4 million that will go to the Board of Supervisors on July 12 for approval, further comment, or revision.
- Partnership Health Plan CalAIM Grant: Dave Kiff reported that Partnership Health Plan is working with CoC staff to develop an extensive application for grant money to come to our region. It is for many of the similar projects and programs that HHAP funds, so it could be supplemental to that rather than supplanted.

Public Comment:

Dannielle Danforth

Gregory Fearon

3. Word from the Street (01:41:10 – 01:58:50)

Chessy Etheridge provided a follow up on the topic of animals and homeless people and the bonds and the barriers of getting them housed, as well as more information on the Ruthless Kindness organization and Senate Bill 513.

Public Comment:

Eileen Bill

Dannielle Danforth

Gregory Fearon

4. CoC Competition Renewal Scoring (01:00:41 – 01:41:09)

Karissa White shared a presentation of the FY 2022 CoC Renewal Project Overview and Scores.

Public Comment:

Gregory Fearon

Matt Verscheure

Dannielle Danforth

John Moore moved to approve the FY 2022 Continuum of Care Program Renewal Project Scoring, and approve Corrective Action Plans for Reach for Home's North County Rapid Rehousing Project and Catholic Charities' Permanent Supportive Housing 2 Project; Madolyn Agrimonti seconded the motion.

Recusals: Ben Leroi, Jennielynn Holmes, Margaret Sluyk

Ayes: Tom Schwedhelm, Dennis Pocekay, Chris Coursey, Chris Keys, Kathleen Pozzi, Nora Mallonee-Brand, Chessy Etheridge, Cheyenne McConnell, Diana Rich as proxy for Una Glass, Don Schwartz, John Moore, Madolyn Agrimonti, Stephen Sotomayor

Noes: None

Abstain: None

Absent: Lisa Fatu

The motion passed.

5. Break (01:58:52 – 02:11:07)

6. Reports from Standing Committees: (02:12:42 – 03:15:56)

- **Funding and Evaluation Committee**: Tom Schwedhelm reported the extension of the deadline to June 7 resulted in a number of very qualified applicants. After considering a broad range of talent levels and geographic locations, 11 members were recommended for approval. At this time, no service providers have been included due to the ongoing conflict of interest discussion.

Public Comment:

None at this time.

Kathleen Pozzi moved to approve the 11 individuals listed in the staff report to compile the new Funding and Evaluation Committee; Chris Keys seconded the motion.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Dennis Pocekay, Chris Coursey, Margaret Sluyk, Chris Keys, Kathleen Pozzi, Nora Mallonee-Brand, Chessy Etheridge, Cheyenne McConnell, Diana Rich as proxy for Una Glass, Don Schwartz, Madolyn Agrimonti, Stephen Sotomayor

Noes: None

Abstain: John Moore

Absent: Lisa Fatu

The motion passed.

- **Coordinated Entry Advisory (CEA) Committee**: Araceli Rivera shared a presentation on Coordinated Entry Policies and Procedures and reviewed some of the important policy changes. The Committee is requesting approval of the updated policies and procedures.

Public Comment:

None at this time.

Jennielynn Holmes moved to approve the updated policies and procedures for the entire Coordinated Entry system; Madolyn Agrimonti seconded the motion. Chris Coursey made a friendly amendment to include direction to staff to convene some kind of a group to address the gap that was discussed. Jennielynn Holmes and Madolyn Agrimonti accepted the amendment.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Dennis Pocekay, Chris Coursey, Margaret Sluyk, Chris Keys, Kathleen Pozzi, Nora Mallonee-Brand, Chessy Etheridge, Cheyenne McConnell, Diana Rich as proxy for Una Glass, Don Schwartz, John Moore, Madolyn Agrimonti, Stephen Sotomayor

Noes: None

Abstain: None

Absent: Una Glass, Lisa Fatu

The motion passed.

- **Strategic Planning Committee**: Stephen Sotomayor reported they are continuing to work with Homebase on Phase 2 of the strategic planning process and focusing on stakeholder engagement to identify strategic priorities and goals for the County's response to homelessness.
- **Homeless Management Information System (HMIS)/Data Committee**: No report was presented, but there will be a comprehensive report for the Board at the meeting in July.
- **Lived Experience Advisory and Planning Board (LEAP)**: Andrew Akufo reported 5 new lived experience members have been elected to the LEAP Board. They hosted a focus group discussion with Focus Strategies, as well as a follow-up discussion with Homebase.

- **Youth Action Board**: Michael Gause reported that CDC will not be pursuing the Youth Homelessness Demonstration Program (YHDP) application this year but will apply next year when a Youth Action Board (YAB) is up and Running. Arceli Rivera thanked SAY for offering space to hold meetings, informing youth when the meetings will take place, and doing outreach in the community. Staff working on YAB has begun attending CAL-ICH YAB group training which offers a guided path on how to you structure and build a successful YAB.

Public Comment:

None at this time.

7. CoC July Quarterly Membership Meeting Agenda (03:15:56 – 03:17:37)

Karissa White reviewed the draft agenda for the CoC Quarterly Membership Meeting scheduled for 1:00 p.m. on Thursday, July 21.

Public Comment:

None at this time.

8. Review Agenda for July CoC Board Meeting (03:17:38 – 03:20:56)

The draft agenda for the CoC Regular Board Meeting on Wednesday, July 27, was discussed. Don Schwartz requested an information item be added to solicit input about what elements the Board think are important to include in an MOU between the CoC and County to establish expectations and understandings about performance. Chris Coursey requested people familiar with creating an MOU be available for legal advice. Michael reported that HUD released a new Continuum of Care NOFO parallel to the one that Chris is working on right now. He will provide a full report next month.

Public Comment:

None at this time.

9. Board Member Questions and Comments (03:20:57 – 03:29:54)

Don Schwartz commended the staff for the quality work that went into the meeting materials. Diana Rich reported the City of Sebastopol's Ad Hoc Committee for the Unhoused will be holding a Town Hall at 6 p.m. on June 30 via Zoom and invited Board members to attend. John Moore shared some concerns regarding the Housing First Model and asked if the Board and CDC had any concerns regarding that particular model. Michael Gause will be bringing it up with the Logistics Group and then try to agendize it at a Strategic Planning Committee Meeting. Kathleen Pozzi will not be able to attend the July 27 Meeting and will send Alea information about her proxy.

10. Public Comments on Non-Agendized Items (03:24:55 – 03:29:54)

Public Comment:
Teddy Pierce
Gregory Fearon

Meeting adjourned at 4:20 p.m.



Attachment C

Sonoma County Homeless Management Information System (HMIS)

Lead Agency Evaluation Plan

The Sonoma County HMIS Lead Agency is responsible for management, training, and oversight of homeless data collection and reporting. This Evaluation Plan provides a set of guidelines and metrics by which the HMIS Data Committee can use to evaluate the HMIS system as a whole to ensure compliance with HUD Regulations and provide recommendations to improve the system. Findings from this Evaluation Plan should help guide the HMIS Lead Agency to ensure current HMIS Governance, Data Quality Plan, Privacy Plans and Security Plans are being followed and updated as needed. The HMIS Data Committee reviews its data in four categories: System Administration, Training, Data Analysis and Reporting, and Communication. This grid below assists individuals in completing the evaluation by providing key items to assess.

The Sonoma County HMIS Lead Agency oversees the general management of all the HMIS projects and day-to-day set-up, operation of the projects in HMIS to ensure accessibility of the HMIS software, performance, set-up, and monitoring of the system security to adhere to the

CoC Privacy and Procedures Plan. Sonoma County HMIS implementation grant uses a single Efforts to Outcome Software System vendor for both HMIS and Coordinated Entry. To ensure quality data is entered into the system for the CoC, the Lead Agency will interpret, visualize and present data to CoC, to make sure reporting requirements are met. The Lead Agency will develop and conduct trainings and create manuals to help users understand the data collection. Finally, the Lead would provide communication to the community of any changes to the system and manage communication related to data on behalf of the CoC.

Vendor Review and oversight is omitted from this evaluation plan as it is conducted annually and submitted to HUD in the form of the HMIS APR. The Most recent APR should be attached to this document for completeness.

The software vendor was chosen based on the following steps:

1. Lead Agency develops Request for Proposal (RFP)
2. RFP reviewed and approved by the HMIS Data Committee
3. Applicants reviewed by an ad hoc evaluation committee
4. Recommendations to the CoC Board for approval
5. Final approval with Sonoma County Board Of Supervisors

System Evaluation Worksheet

System Administration

- A. The HMIS Lead Agency will provide a Resource website with updated communication and helpful documents for end users.
- B. In order to participate in Sonoma’s County HMIS, participating agencies must sign an agreement and MOU. These documents describe rules of agencies must abide by in order to be an active participant in HMIS. These documents are kept by the Lead Agency, in case there are violations to agreement.
- C. All Participating Agencies must have at least one Technical Administrator and at least one Security Officer. This is to ensure all end users have an in-agency representative to help with HMIS needs in addition to making all the rules are being followed accordance to the HMIS Policies and Procedures. The Security Officer would ensure the Security Plan is being followed and completing quarterly audits for the agency and annual audits with the HMIS Lead.
- D. Quarterly, Security Audits are to be performed by the Security Officer for each agency. Completing this requires the Quarterly Compliance Checklist found on the Resource webpage is to be filled out and returned to the HMIS Lead each quarter.
- E. The Privacy Notice Policy should be viewable or posted on the wall so all clients can see it, when completing an intake/enrollment into HMIS. End users are to have the Privacy Notice posted around the area information it taken. Following the Privacy Policies Guidelines.
- F. Annual Security Audits are completed by the HMIS Lead and are completed physically at all sites, to verify all the Security Plan rules are being implemented. Physically audits should include the security of the workstation and completing the Compliance Certification Checklist which can be found on the Resource webpage.

Evaluation Questions	Response	Response Explanation	Assessment	
A. Is there a website of Resources, users could visit with update resources?	Y/ N____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to Complete	<input type="checkbox"/>
B. Did any new agencies begin participating in HMIS this year? If yes, Is there a signed MOU on file for each new agency?	Y/ N____ Y/ N____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to Complete	<input type="checkbox"/>
	Y/ N____	Explain:	Completed	<input type="checkbox"/>

C. Do all Participating Agencies have at least one Technical Administrator and Security Officer?			Needs Improvement	<input type="checkbox"/>
			Unable to Complete	<input type="checkbox"/>
D. Did all Security Officers submit a copy of their Quarterly Compliance Checklist audits as required?	Y/ N ____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to Complete	<input type="checkbox"/>
F. Did the HMIS Lead complete the Compliance Certification Checklist audit?	Y/ N ____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to Complete	<input type="checkbox"/>

Data Analysis and Reporting

- G. Programs are able to look at the different reports within HMIS and have a better understanding of the overall picture of whom the program is serving.
- H. The Workgroups were able to use the data to establish benchmarks and goals for the different programs.
- I. The HMIS Coordinated sends out reports to the Partner Agencies, verifying and making sure that the maximum of errors that are in each required HUD filled have no more the 5% missing, data not collected, client refused, or client does know this information could be found using the Data Quality Reports.
- J. Timeliness, it is expected that all end users enter HMIS information about the client within 5 calendar days of receiving the information. Information about how often and quickly programs enter information into HMIS, can be found on the Annual Performance Report (APR).

Evaluation Questions	Response	Response Explanation	Assessment	
G. Are HMIS reports and dashboards helping providers to understand their programs?	Y/ N____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to Complete	<input type="checkbox"/>
H. Has HMIS data been used to inform or set local homeless performance metrics and strategies?	Y/ N____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to Complete	<input type="checkbox"/>
I. Do system wide Data Quality Reports show no more than 5% errors?	Y/ N____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to complete	<input type="checkbox"/>
J. Are all agencies entering their data within 5 calendar days? (verified via APR)	Y/ N____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to complete	<input type="checkbox"/>

Training

- K. HMIS Lead will manage a list of those that attended New User Training and when, and a list of those end users with HMIS licenses, to verify that a license was given only after the end user completed a training.
- L. HMIS Lead will survey users after trainings, to see what is working and what isn't. Using those surveys to make improvements and adjustments to the training.

Evaluation Questions	Response	Response Explanation	Assessment	
K. All HMIS end users have completed training, prior to receiving their HMIS license?	Y/ N ____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to complete	<input type="checkbox"/>
L. Were HMIS training participant surveys analyzed and used to improve trainings? Identify new training needs?	Y/ N ____ Y/ N ____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to complete	<input type="checkbox"/>

Communication

- M. HMIS Lead will communicate with all end users at least quarterly of any kind of HMIS report changes. A list of all the emails sent to the users will show how many emails were sent to the end users.
- N. HMIS Lead will manage a list of all the end users to verify that they have attended the Annual Update meeting. Without attending this meeting, users would be made inactive until they attend the Annual Update meeting.

Evaluation Questions	Response	Response Explanation	Assessment	
M. Did the HMIS Lead communicate to agencies, at least quarterly, of all HMIS report changes?	Y/ N ____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to complete	<input type="checkbox"/>
N. Did all the end users attend an Annual Update meeting?	Y/ N ____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to complete	<input type="checkbox"/>
O. Did the HMIS Lead effectively communicate data regarding the performance of providers, programs, and the system to the CoC and the public?	Y/ N ____	Explain:	Completed	<input type="checkbox"/>
			Needs Improvement	<input type="checkbox"/>
			Unable to complete	<input type="checkbox"/>

Attachment D

FY 2022 Continuum of Care Supplemental Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness

On June 22, 2022, the U.S. Department of Housing and Urban Development (HUD) released for the first time a Continuum of Care (CoC) [Supplemental Unsheltered and Rural Homelessness Notice of Funding Opportunity \(NOFO\)](#) (“Special NOFO”).

- Any amounts applied for or awarded under this Special NOFO will not impact the amount the CoC may apply for or be awarded in the FY 2022 CoC Program NOFO Competition.
- CoC’s do not need a separate registration for this Special NOFO Competition. However, only the CoC Collaborative Applicant, the Sonoma County Community Development Commission, registered through the FY CoC Program Registration process is eligible to apply.
- If awarded, the grant will fund projects for three-years, after which they will be eligible for renewal through the annual Continuum of Care program competition. There has not been any guidance whether or not that would increase our Annual Renewal Demand (ARD) in the annual CoC Program Competition, or if awarded, our annual ARD would remain the same with existing projects.

Funding Available

Total Amount of Funding Eligible for CA-504 (Sonoma County Continuum of Care- unsheltered set-aside only):

- \$2,239,383 over a three-year term, including up to 3% for planning activities from the lead agency.
- Maximum annual award: \$746,461
 - \$22,393 for lead agency annually
 - \$274,068 for new projects annually

Plan to Address Unsheltered Homelessness

Most of the national competition points awarded by HUD will be based on the CoC developing a 15-page “Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs.” This Plan requires letters of commitment, contracts or other formal written agreements for New Units and Housing Opportunities that leverage non-CoC/ESG funds, for Healthcare Partnerships, from Public Housing Authorities, and from a Lived Experience Workgroup.

As part of this NOFO, CoC’s are being required to develop a plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs (see NOFO Section VII.B.4 for

more information). These plans must describe the CoC's current strategies for conducting coordinated and comprehensive outreach, providing access to low-barrier shelter and other temporary accommodations, and providing immediate access to low-barrier permanent housing. Additionally, CoC's must demonstrate how they will leverage both mainstream housing and healthcare resources to assist in their efforts to end unsheltered homelessness and stabilize individuals and their families in housing and increase access to employment opportunities for those experiencing homelessness. Further, CoC's must demonstrate how they will support underserved communities, identify barriers that led to any disparities in communities being served, and support equitable community development by taking steps to address such barriers when using these funds and how they will involve individuals with lived experience in the decision-making process of the CoC. Finally, CoC's must demonstrate how they will ensure resources funded under this Special NOFO will contribute to reducing unsheltered homelessness in their geographic area.

Partnerships

Included within this NOFO is the following scored requirements for collaboration and/or matching of supportive services. It is unclear to the Lead Agency if each new project applying for funding will require the required 50% matching of units funded through vouchers and supportive services provided voluntary. SCCDC staff have sent a request from providers to gauge interest in this funding opportunity with little response.

Development of new units and creation of housing opportunities. In the case of a permanent supportive housing project(s), provide at least 50 percent of the units included in the project; or In the case of a rapid re-housing project(s), serve at least 50 percent of the program participants anticipated to be served by the project. HUD announced within the NOFO that "Stability Vouchers" will be available for PHA's to apply to pair with CoC funds in 2022.

Leveraging Healthcare Resources. In the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services; or An amount that is equivalent to 50% of the funding being requested for the project(s) will be covered by the healthcare organization.

Bonus Points/Scoring

There are up to 30 bonus points (on top of 100 total points) in the national competition for the Unsheltered Homeless Set Aside for CoC's with high unsheltered counts (10,000 to 1,000 people) as reported in the 2019 Point in Time count. CoC's with 999 or fewer unsheltered people reported in the 2019 Point in Time Count will not receive any of these bonus points.

44 CoC's in the State of California recorded Point in Time Count data in 2019:

- 1 CoC- 30 point bonus (10,000+ unsheltered homeless count)
- 3 CoC's- 20 bonus points (9,999-5,000 unsheltered homeless count)

- 18 CoC's- 10 bonus points, including Sonoma County (4,999-1,000 unsheltered homeless count)

Selection for the Unsheltered Homeless Set Aside will be based on CoC score, so if a CoC is selected, it will receive funding for all of its projects within the maximum funding amount that meet quality thresholds. A total of 10 CoC's in the State of California will be awarded funds for both unsheltered and rural set-aside applications. HUD may adjust the selection of competitive projects based on Geographic Diversity. In instances where any of the HUD regions do not have at least one funded CoC, HUD reserves the right to fund projects to a CoC, up to their maximum allowable amount, with the highest total score.

Local Competition for Funding

As with the CoC Program Competition, this process will be very similar in terms of releasing a Request for Proposals, creating a local process to rank and rank projects as defined within the NOFO (completed through a committee and recommended to the CoC Board), a collaborative application, and a local plan to address unsheltered homelessness (new with this NOFO).

Eligible Uses

- **Permanent Supportive Housing (PSH)**
- **Rapid Rehousing (RRH)**
- **Joint Transitional Housing and Rapid Rehousing (Joint TH-RRH)**
- **HMIS**
- **Supportive services Only (SSO) projects** (Note: this is less restrictive than the CoC NOFO, which only allows for SSO projects to develop or operate a centralized or coordinated assessment system.)
- **CoC Planning** for Collaborative Applicants applying for the Unsheltered Set Aside (will not be awarded for the Rural Set Aside). The maximum amount available for CoC planning project is three (3) percent of the total amount awarded to recipients from the Unsheltered Homelessness Set Aside.

Timeline

June 22, 2022 The CoC Supplemental Unsheltered and Rural Homelessness NOFO is released.

July 15, 2022 The CoC Application, CoC Priority Listing, and Project Applications will be available in e-snaps.

On or before Tuesday, **September 20, 2022** (30 days prior to Special NOFO application deadline) à All project applications are required to be submitted to the CoC.

On or before Wednesday, **October 5, 2021** (15 days prior to Special NOFO application deadline) à The CoC is required to notify all project applicants who submitted their project applications to the CoC by the CoC-established deadline whether their project application(s) will be accepted and ranked on the CoC Priority Listing, rejected, or reduced by the CoC.

On or before Tuesday, **October 18, 2021** (2 days prior to Special NOFO application deadline) CoCs must post on their website (or a partner's website) all parts of the Special NOFO CoC Consolidated Application, including the CoC Application, the CoC application attachments, and the Priority Listing, and notify community members and key stakeholders that the CoC Consolidated Application is available.

Submission Deadline: On or before Thursday, **October 20, 2022** Due date for Consolidated Applications; all Collaborative Applicants must meet the application submission deadline to be eligible for funding.

HUD may issue more than one conditional funding announcement.

Summary

SCCDC staff sent a notification out on July 8th to local homeless providers, health clinics, and substance use partners to gauge interest in this application. To date, only three responses have been received; one homeless service provider showed interest but has not confirmed, one health center has provided confirmation of possibly partnering, and one city has confirmed they are interested in helping or applying directly if possible.

As listed in the requirements, new stability vouchers will be released to pair with this funding. HUD has not yet released the notice for local Public Housing Authorities to apply. SCCDC staff sent a request to our local housing authorities to see if they were interested in applying; we have not yet received confirmation.

This funding stream is highly competitive and only 10 CoC's state-wide will be awarded funds; including the unsheltered and rural CoC applications. In addition to being highly competitive, the application requires several partnerships in which we are actively engaging interest in our community.

Partners in the community who are interested in applying, providing supportive services on a voluntary basis or helping with the plan, are encouraged to contact the Continuum of Care Coordinator Karissa White at Karissa.White@sonoma-county.org.

Additional Information

Homebase FY 2022 Continuum of Care Supplemental Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness Summary: <https://share.sonoma-county.org/link/-Nz3bKuuubs/>

Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness: <https://www.hud.gov/sites/dfiles/CPD/documents/CoC/Unsheltered-and-Rural-Homelessness-NOFO-FR-6500.pdf>

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 4
Subject: Vacant Service Provider Seat Process
Meeting Date: July 27, 2022
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

On March 2nd, 2022 a CoC Special Membership meeting was held where elections were conducted for four CoC Board seats. Lisa Fatu from Social Advocates for Youth was elected to fill the Homeless Service Provider CoC Board seat. Reach for Home communicated with us that having two staff members serve on the CoC Board would be challenging for Reach for Home’s overall workload and available time. As a result, Reach for Home on July 20, 2022 indicated that Lisa Fatu would step down from the Board (but still participate in other CoC activities), and Margaret Sluyk would remain in the seat to which Ms. Sluyk was elected.

According to the CoC Charter (pg 11) “In the event of a vacancy of an elected member, the members of the CoC Board will elect a successor to hold the seat until the next regular election.” This seat has a 2-year term.

Staff recommends opening the nomination period and setting a deadline of 5:00 p.m. on Monday, August 15, 2022 for nominations to be submitted to Alea.Tantarelli@sonoma-county.org

RECOMMENDED ACTION(S)

1. Open the nomination period and invite nominations for the Homeless Service Provider CoC Board seat (Nomination Form is Attachment A);
2. Direct that nominations be invited until 5:00 p.m. on Monday, August 15, 2022;
3. Hear brief statements from all nominees at the August 24th CoC Board meeting; and
4. Elect a successor for the Homeless Service Provider CoC Board seat at the August 24th CoC Board meeting.

Attachment A
Sonoma County Continuum of Care (CoC) Board
2022 Nomination Form

Name of Nominee: _____ Agency: _____

Telephone: _____ Email: _____

Geographical Area or Subpopulation(s) Represented:

Other reasons the nominee should be considered for the CoC Board:

Please fill out this section only if you are nominating someone other than yourself. Please ensure you forward the Statement of Interest form to the individual you are nominating for completion.

Name of Nominator: _____ Agency: _____

Contact Information: _____ Signature of Nominator: _____

Vacant Seat for Election

1 Second Provider: One representative of a homeless services provider different than the one with an appointed seat, as elected by CoC voting members

Nominations and Statement of Interest must be received by 5:00 pm on August 15, 2022

Signed forms may be scanned and emailed to Alea.Tantarelli@sonoma-county.org or delivered to Sonoma County Continuum of Care, c/o Sonoma County Community Development Commission, 1440 Guerneville Road, Santa Rosa CA 95403. The information on the statement of interest is to be filled out by the nominee. This information will be shared publicly and personal contact information will be redacted. Self-nominations are permitted.

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 6
Subject: Presentation: Emergent Themes from Strategic Planning Stakeholder Engagement
Meeting Date: July 27, 2022
Staff Contacts: Alea Tantarelli, Alea.Tantarelli@sonoma-county.org

SUMMARY

Strategic Planning Consultants from Homebase are presenting an interim update on the strategic planning process to date, including data analysis, stakeholder involvement and development of three guiding goals. Board will begin to discuss possible implementation venues within the CoC governing structure.

RECOMMENDED ACTION(S)

1. No recommended action at this time

DISCUSSION

Sonoma County has engaged Homebase, a national nonprofit organization, to lead a strategic planning process resulting in a comprehensive strategic plan that covers the geography of the CoC and Sonoma County. The Strategic Planning Committee of the CoC has been meeting with Homebase monthly to guide the planning process, provide feedback on the plan goals, and ensure wide public and stakeholder participation in the process. Homebase will be presenting an interim update on the strategic planning process to date, including data analysis, stakeholder involvement and development of three guiding goals. Board will begin to discuss possible implementation venues within the CoC governing structure.

The strategic planning process is mid-way. The completed steps include analysis of HMIS, PIT, HIC, and Stella data to identify system outcomes, needs for special populations, gaps in service, and equity concerns. Homebase also completed an environmental scan of existing planning documents and reports. The results of these analyses have been presented in summary at Strategic Planning Committee meetings and with the CoC Board.

The first phase of the planning process also included an analysis of State of CA provided data for the HHAP 3 entitlement grant application and facilitation of a community engagement process

for development of Outcomes goals. The goals and data tables were approved by the CoC Board and the Sonoma County Board of Supervisors. The stakeholder engagement process was used to formulate those goals, and continued to inform the larger plan in progress. Homebase has conducted focus groups with a wide variety of stakeholder groups including: People with lived experience of homelessness (5+ sessions), Affordable Housing Developers, Supportive Services Providers, Racial Equity Interest Groups, Funders, Housing First, CoC Leadership and Coordination.

The current phase of work includes the development and refining of goals and strategies for the plan. Homebase has worked with the Strategic Planning Committee to develop several versions of emerging themes and potential goals to guide work across the county and CoC. The 3 goals presented today are designed to be easily communicated to community stakeholders, and to signal the three focus points of urgent work going forward: the creation of housing opportunities, increasing services and supports, and increasing coordination.

Each of the three goals has associated strategies. Key strategies identified by the Strategic Planning Committee will also include detailed action steps to guide implementation, including evaluation metrics and accountability structures. The strategies presented today are tentative and subject to change through ongoing committee and workgroup work, including deep dive sessions with a wide variety of stakeholders. Strategies will continue to be aligned with other existing and in-progress strategic plans by other jurisdictions and regions across the County.

The final phase of the plan development will be focused on implementation and evaluation/outcome metrics. Homebase is soliciting initial thoughts from the CoC Board about the Board's vision for leveraging existing governance structures to ensure accountable implementation of the final plan.

ATTACHMENT:

A: Homebase – CoC Board Update July

Attachment A

Strategic Planning Update

CoC Board Meeting
July 27, 2022

Outline

- I. Process Update

- II. Goals and Strategies Update

- I. Discussion about Implementation Governance

Process Update

- *Data Analysis and Environmental Scan*
- *HHAP 3 Data Analysis and Outcome Goals*
- *Stakeholder Engagement*
- **Goals development**
- **Strategies and actions development**
- **Alignment with other jurisdictional plans**
- **Implementation and Evaluation Metrics**

Stakeholder Engagement

- Focus Groups Completed
 - People with lived experience of homelessness (5+ sessions)
 - Affordable Housing Developers
 - Supportive Services Providers
 - Racial Equity
 - Funders
 - Housing First
 - CoC Leadership and Coordination
- Committee and Workgroup meetings
 - CoC Strategic Planning Committee – Monthly
 - Housing workgroup
 - Coordinated system of care committee
 - Increasing income workgroup

Three Goals – Priorities for Action

- I. Create comprehensive **housing interventions**, from prevention to permanent housing, to reduce inflow into homelessness and increase pathways to housing stability
- II. Build **supportive services capacity** to meet the complex and diverse needs of people experiencing homelessness in Sonoma County
- III. **Coordinate** across Sonoma County to develop shared priorities, aligned investments, and equitable solutions to address homelessness

Goal 1 – Housing Interventions

Create comprehensive housing interventions, from prevention to permanent housing, to reduce inflow into homelessness and increase pathways to housing stability

Strategies:

1. Promote housing retention for those at risk of homelessness by investing in **prevention and diversion** interventions
2. Enhance and create **interim housing** options
3. Develop sustainable **permanent housing** solutions

Goal 2 – Supportive Services

Build supportive services capacity to meet the complex and diverse needs of people experiencing homelessness in Sonoma County

Strategies:

1. Standardize minimum **compensation, training, and wellness** practices for housing and supportive service providers
2. Significantly expand **mental and physical healthcare** services for individuals experiencing homelessness, including those living in supportive housing
3. Improve services dedicated to the unique needs of **specific populations**
4. **Coordinate cross sectors** of healthcare, behavioral health, and homeless response
5. Develop, expand, and coordinate interventions to **support those living on the street, in encampments, or in vehicles**
6. Create meaningful pathways to **economic self-sufficiency**

Goal 3 – Coordination, pt 1

Coordinate across Sonoma County to develop shared priorities, aligned investments, and equitable solutions to address homelessness

Strategies:

1. Develop a countywide **coordinated funding process** to use available resources efficiently and effectively to drive local priorities and ensure accountability
2. Prioritize funding to entities that align with local priorities to **promote equity, center the voices of people with lived experience**, and utilize **evidence-based practices**
3. Establish a **monitoring and reporting system** to inform decision makers

Goal 3 – Coordination, Cont.

Coordinate across Sonoma County to develop shared priorities, aligned investments, and equitable solutions to address homelessness

Strategies:

4. Ensure the voices of **individuals with lived experience** of homelessness are consistently incorporated into planning and evaluating the homeless response system
5. Improve service provider participation in **data collection** and access to data
6. Educate and **engage the community** in the effort to end homelessness in Sonoma County
7. Improve **transparency and effectiveness** of the Coordinated Entry System
8. **Eliminate disparities in access, service provision, and outcomes** in underserved and overrepresented subpopulations in the homeless response system

Alignment with other Plans

- Strategic Planning Committee hearing directly from creators of other local jurisdictional plans
- Emerging themes are very consistent with county level themes
- Developing crosswalk of plan strategies for inclusion in strategic plan
- Community has identified desire for ongoing collaboration on implementation and project timelines across all plans

Next Steps

- I. Action step development - deep dive workshops to develop actions for four key areas:
 - I. Coordination of funding, priorities, and data analysis
 - II. Priorities for different housing solutions
 - III. Decreasing barriers to engagement with housing and increasing service availability
 - IV. Encampment strategies and cross-jurisdictional coordination
- II. Continued alignment with other plans
- III. Implementation and Evaluation Metrics

Discussion Questions

- I. As we move toward implementation, how do you envision leveraging the existing CoC Board and Committee structure to carry forward the work?
- II. How might existing CoC Board and Committee structure help track progress toward goals?
- III. Which structures would best oversee the coordination of efforts?
- IV. What, if any, new structures might you envision to help carry forward the work?

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 8
Subject: Ruthless Kindness Presentation
Meeting Date: 7/27/22
Staff Contact: Andrew Akufo, Program Planning and Evaluation Analyst,
Andrew.Akufo@Sonoma-County.org

SUMMARY

Ruthless Kindness, a veterinarian run 501c3 nonprofit will share a brief presentation about what they currently do, what they believe solutions are for unhoused people with animals, and what services they can potentially provide.

RECOMMENDED ACTION(S)

None – an informational item only.

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 9. Standing Committee Report: Coordinated Entry Advisory Committee (CEA)
Subject: Change to Coordinated Entry (CE) Policies and Procedures
Meeting Date: July 27, 2022
Staff Contact: Thai Hilton, Coordinated Entry Coordinator, thai.hilton@sonoma-county.org

SUMMARY

The recently approved CE policies and procedures do not contain a policy and procedure for Move-On transfers. The CEA approved the attached Move-On policy so that CE can make referrals to Move-On programs.

RECOMMENDED ACTION(S)

1. Approve the Move-On policy for the CE policies and procedures

DISCUSSION

The Santa Rosa Housing Authority requested 30 additional Emergency Housing Voucher (EHV) referrals. The CEA committee directed that these referrals be directed at the Move-On subpopulation. The CE policies and procedures do not contain a policy for Move-on programs. The CEA committee approved the attached policy which, if approved, will be incorporated into the CE policies and procedures. There is a need for this policy to fulfil the EHV referrals to the Santa Rosa Housing Authority however, the proposed policy would be in place for any Move-on or step-down housing intervention. If approved, referrals to the Santa Rosa Housing Authority EHV program can begin.

ATTACHMENTS:

A: Move-On Transfers policy and procedure

Attachment A

Moving On Transfers

Participants in more service-intensive interventions can be transferred to less service-intensive interventions when it is appropriate for the participant's needs, the participant chooses to, and the eligibility criteria of the less service-intensive intervention allow for the transfer. This process, called a Moving On Transfer, opens opportunities for high service-intensive interventions, usually PSH, to go to new participants who have been assessed and prioritized as needing that intervention. These transfers also support independence and choice for those who are ready to and desire to move on from high intensity housing services. The process shall utilize CES Case Conference and the Housing Mitigation Form also used in Progressive Assessment and Prioritization. Those present at CES Case Conference shall assess whether the participant is housing stable in all ways but for ongoing rental support. Only participants successfully housed for at least two years shall be eligible for Moving On Transfers.

Procedure:

- 1) When Move On housing opportunities become available, CES Case Conference points of contact for housing providers with higher service needs interventions than the Move On opportunities shall be notified by the CES Operator. The providers shall be invited to assess their current caseloads for any participants who no longer need or want the intensive services offered but continue to need rental assistance to maintain their housing.
- 2) For any participants identified as strong candidates for a Move On Transfer, the provider shall present the potential Move On option to the participant. If the participant wishes to proceed, the housing provider shall complete the Housing Mitigation Form, as well as assess and provide the following information, including details if the answer to any of the following are "yes":
 - a. Does the participant owe any arrears for their rental portion?
 - b. Does the participant owe any arrears for their utility payments?
 - c. Has the participant had any lease-violations in the last six months?
 - d. Has the case manager had to intervene in any housing crisis in the last six months?
- 3) The provider shall provide the form and information a.-d. to the CES Operator ahead of case conference where the Move On housing opportunity will be presented for referral. The CES Operator shall invite points of contact from community providers who are familiar with the client case and are part of the CES/HMIS Release of Information structure to attend.

- 4) The housing provider shall present the case, including the form and information gathered, at CES Case Conference. The community present at that CES Case Conference shall vote to approve or deny the transfer.
- 5) If approved, the more service-intensive housing provider shall enroll the participant in the relevant HMIS CES Program without completing a new standardized assessment tool.
- 6) The CES Operator shall complete the referral in HMIS.
- 7) The housing provider receiving the Move On Transfer shall accept the referral in HMIS, coordinate warm handoff, complete the transfer, and notify the CES Operator.
- 8) The CES Operator shall discharge from the HMIS CES Program.

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 10
Subject: August 24, 2022 CoC Board Meeting Draft Agenda
Meeting Date: July 27, 2022
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the August 24th, 2022 CoC Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Continuum of Care Board at the August 24th, 2022 CoC Board Meeting. The draft agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

None – an informational item only.



Attachment A
Sonoma County Continuum of Care (CoC) Board
Agenda for August 24, 2022
1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/99261791880?pwd=djc0b1ZsU1FpOU1kbnJ0UDNOcUhfQT09>

Phone: 1 (669) 900-9128 **Webinar ID:** 992 6179 1880 **Passcode:** 650935

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
1.	Consent Calendar (ACTION ITEM): (Unless pulled from the Consent Calendar for separate discussion, the Board will approve the below with one action following public comment) <ul style="list-style-type: none"> • 8/24/22 Agenda • Minutes from 7/27/22 • Summary of Follow-ups from the Previous Meeting(s) • Update on Potential Federal Legislation for Housing for All Act 2022 	Consent Calendar Staff Report with Attachments Included	Board Chair	1:05pm
2.	Reports from Lead Agency Staff		CDC Staff	1:35pm
3.	Vacant Service Provider Seat Selection ACTION ITEM		CDC Staff	1:45pm
4.	Word from the Street		Chessy Etheridge	2:15pm
5.	Status Update on MOU Between CoC Board and Lead Agency		Board Chair	2:25pm
6.	10-minute break			3:00pm
7.	Potential Scoring for HUD Notice of Funding Opportunity Targeting Unsheltered Homeless ACTION ITEM		CDC Staff	3:10pm
8.	Reports from Standing Committees: <ul style="list-style-type: none"> • Funding & Evaluation Committee • Coordinated Entry Advisory (CEA) Committee 		Committee Representatives	3:40pm

	<ul style="list-style-type: none"> • CoC Competition Evaluation Committee • Strategic Plan Committee • Homeless Management Information System (HMIS)/Data Committee • Lived Experience Advisory & Planning Board (LEAP) • Youth Action Board 			
9.	Review Agenda for August CoC Board Meeting	- Staff Report for DRAFT Agenda 9/28/22	Board Chair	4:30pm
10.	Board Member Questions & Comments		Board Chair	4:45pm
11.	Public Comment on Non-Agendized Items		Board Chair	5:00pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.