



Sonoma County Continuum of Care Board Meeting Meeting Minutes

August 25, 2021

1:00 -5:00 pm Pacific Time – Meeting held by Zoom

[Recording of Meeting](#)

1. Welcome and Introductions

- Ben Leroi, Continuum of Care (CoC) Board chair, called the meeting to order at 1:01 pm. Ben Leroi went over the agenda, clarified Zoom rules around public comment and Brown Act guidelines.
- Roll Call was taken:
 - *Present: Supervisor Chris Coursey; Tom Schwedhelm, City of Santa Rosa; Kevin McDonnell, City of Petaluma; Jennielynn Holmes, Catholic Charities of the Diocese of Santa Rosa; Chuck Fernandez, Committee on the Shelterless; Ben Leroi, Santa Rosa Community Health; Angela Struckmann, Sonoma County Human Services; Margaret Sluyk, Reach For Home; Alena Wall, Kaiser Permanente; Stephen Sotomayor, City of Healdsburg Services; Ludmilla Bade, Community Member; Don Schwartz, City of Rohnert Park; Lisa Fatu, Social Advocates for Youth; Bill Carter, Sonoma County Health Services*
 - *Absent: None*

2. Agenda and Minutes Approval

Public Comment:

Teddie Pierce

Gregory Fearon

Kevin McDonnell motioned to approve the agenda, swapping items 5 and 9; Tom Schwedhelm seconded.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Kevin McDonnell, Chuck Fernandez, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Stephen Sotomayor, Bill Carter, Lisa Fatu

Noes: None

Abstain: Lisa Fatu

Absent: None

Approve Minutes for 6/28/21, 7/21/21, 7/23/21

Kevin McDonnell motioned to approve the minutes with an edit to 7/21/21; Tom Schwedhelm seconded.

6/28/21:

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Kevin McDonnell, Chuck Fernandez, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Stephen Sotomayor, Bill Carter, Lisa Fatu

Noes: None

Abstain: None

Absent: None

7/21/21:

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Kevin McDonnell, Chuck Fernandez, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Stephen Sotomayor, Bill Carter, Lisa Fatu

Noes: None

Abstain: None

Absent: None

7/28/21:

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Kevin McDonnell, Chuck Fernandez, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Stephen Sotomayor, Bill Carter

Noes: None

Abstain: Lisa Fatu, absent last meeting, Kevin McDonnell, absent last meeting

Absent: None

3. Nominate and Approve Youth Board Member

Michael Gause introduced Cheyenne McConnell who has been an active member of the Youth Action Board and would like to serve as a Continuum of Care Board Member.

Alena Wall motioned to nominate Cheyenne McConnell as the second Board Member with Lived Experience; Lisa Fatu seconded.

Ayes: Ben Leroi, Jennielynn Holmes, Tom Schwedhelm, Kevin McDonnell, Chuck Fernandez, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Stephen Sotomayor, Bill Carter, Lisa Fatu

Noes: None

Abstain: None

Absent: None

4. Regional Impact Council's Action Plan Presentation from All Home CA

Diana Orozco, Gail Gilman, Irving Torres from All Home presented on the regional action plan to disrupt the cycle of poverty and homelessness and create more economic opportunities for the extremely low-income individuals and families within the Bay Area. The Regional Impact Council have a two phase plan to tackle homelessness and reduce unsheltered homelessness by 75% by 2024. Their

model includes a 1-2-4 framework that for every interim housing there should be two permanent housing solutions and four times homeless prevention funds. They presented a potential model for Sonoma County to follow the 1-2-4 based on current capacity.

Public Comment:

Teddie Pierce

Gregory Fearon

5. Homeless Management Information System Training from Community Training Technology Alliance

Javier Celedon and Emma Go from Community Technology Alliance presented on the current capacity building efforts and the deliverables available. Improvements were made in the HMIS Operating Procedures, HMIS Governance Charter Policy and Procedures, Security Plan, Data Quality Plan, Evaluation Plan, and the Compliance Checklist. The evaluation plan will be reviewed with the HMIS Data Committee and will be brought to the Board for formal approval.

Public Comment:

Gregory Fearon

6. Five Minute Break

7. Report on FY 20-21 Unspent Funds (:05)

Moved to next meeting.

8. Standing Committee Updates

- a. **Coordinated Entry Advisory Committee:** Thai Hilton presented on the Emergency Housing Vouchers (EHV), there will be an EHV work group made up of service providers. There will be an action item to approve the Request for Proposals (RFP) for the Coordinated Entry Operator.

Don Schwartz motioned to the Request for Proposals for Coordinated Entry Operator with changes as discussed; Jennielynn Holmes seconded

Ayes: Ben Leroi, Tom Schwedhelm, Chuck Fernandez, Don Schwartz, Chris Coursey, Angela Struckmann, Margaret Sluyk, Stephen Sotomayor, Bill Carter, Lisa Fatu, Cheyenne McConnell, Jennielynn Holmes, Kevin McDonnell

Noes: None

Abstain: Ludmilla Bade, not enough clarity.

Absent: Alena Wall

- b. **HMIS Data Committee:** no update.
- c. **Strategic Plan Committee:** Tom Schwedhelm and Stephen Sotomayor had a meeting with Matt White and Dave Kiff and will be looking for outside help. The Committee will also be looking to coordinate HHAP 3 incoming funds.

- d. **Lived Experience Advisory Body:** Andrew Akufo presented on the LEAB prep group that is getting ready to host two listening session that will be offering stipends. Dave Kiff presented information on funding sources.
- e. **Youth Action Board:** No report.
- f. **Charter & Policy Review Committee:** Don Schwartz presented on meeting updates on the current committee scope: CoC Charter, the policies related to governance (Conflict of Interest), but not HMIS or CE. Model will be to research models and bring proposals to board when there is consensus or bring proposals. Action item to approve the recommend charter changes.

Public Comment:

Gerry La Londe Berg

Teddie Pierce

Debra Sanders

Gregory Fearon

Don Schwartz motioned to approve charter and policy changes with the to review the budget prior to board of supervisors approval every year; Tom Schwedhelm seconded

Ayes: Ben Leroi, Tom Schwedhelm, Chuck Fernandez, Ludmilla Bade, Don Schwartz, Chris Coursey, Angela Struckmann, Alena Wall, Margaret Sluyk, Stephen Sotomayor, Bill Carter, Lisa Fatu, Cheyenne McConnell

Noes: None

Abstain: None

Absent: Jennielynn Holmes, Kevin McDonnell

9. Staff Report (00:58)

Dave Kiff, Interim Executive Director, and Michael Gause, Ending Homelessness Program Manager, from the Sonoma County COC provided an update on the CDC Housing and Homeless Funding Information Document Overview. November and December meetings have been moved to accommodate holiday schedules. Emergency Solution Grant Coronavirus Program Funding is being expended appropriately. They also provided an update on the CoC Notice of Funding Availability (NOFA) which will be available on September 9, 2021.

Public Comment:

None at this time.

10. Review Draft Agenda for September 22 Continuum of Care Board Meeting (1:16)

11. Board Member Questions and Comments (1:20)

Ludmilla Bade gave a Word from the Street Update and notes that she is seeing a lot of signage on the street and people do not know who to call or what to connect with. Would like to see more accessible information for Coordinated Entry.

Jennielynn Holmes provided a Sam Jones Hall opening update with a reduced bed capacity.

Public Comment:

Gregory Fearon

Heather from SCAOK

12. Public Comment on Non-Agendized Items (1:31)

Constance Bennett

Teddie Pierce

Meeting Adjourned at 5:34 PM